



LAKE BALBOA NEIGHBORHOOD COUNCIL

Board Meeting Agenda

June 6, 2018

6:30pm - meet and greet

7:00 pm - meeting starts

Gault Street Elementary – Auditorium

17000 Gault St. - Lake Balboa, CA 91406



The public is requested to fill out a "Speaker Card" to address the Board on any item of the agenda prior to the Board taking action on an item. Agenda is posted for public review at Ralph's Market, 17250 Saticoy St. As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting (213) 978-1551 or toll-free at (866) LA HELPS, or email ncsupport@lacity.org

Welcome - Please Sign In – Speaker Cards - Refreshments are in the back of the room - **We are a department within the city of Los Angeles, we are therefore required to follow city and state laws. The Brown Act does not allow us to discuss anything that is NOT on tonight's agenda. Items are on time limits so that the meeting will end around 930p for the school staff. Time allocations are approximate and may be shortened or lengthened at the discretion of the President. The time keeper is: _____**

USE THE MICROPHONE for our stakeholders

1. Call meeting to order
2. Pledge of Allegiance
3. Roll Call **Quorum is 9** -
4. Adoption of the Agenda June 6, 2018
5. Approval of Minutes For: March 7, 2018
6. Approval of Minutes For: April 4, 2018
7. Announcements and Reports: 22 minutes **If present, PLEASE IDENTIFY YOURSELF**
Representatives of LAPD, Local, City, County, State and Federal Government 2-minute limit per speaker.
 - West Valley LAPD Captain Beverly Lewis - Senior Lead Officers (SLOs) - 1-877-ASK-LAPD
 1. **Officer Smith** - 34488@lapd.online
 2. **Officer Olivares** - 34728@lapd.online -
 - LA Councilwoman's **Martinez's** office (CD 6) 818-778-4999 Field Deputy – Lauren.Padick@lacity.org
 - LA Mayor **Garcetti's** office – Brian.Gavidia@lacity.org cell 213-713-0960
 - LA City Attorney's Office – 213-978-8100
 1. Neighborhood Prosecutor – **Raffy Astvasadoorian** - raffy.a@lacity.org 818-374-6842
- LAUSD **Scott Schmerelson's** office (District 3) 818-654-3785 Dir of Parent & Community Engagement Jeannie.Kamm@lausd.net, Dir of Communication & Community Affairs Ambrosia.Solis@lausd.net
- LAUSD **Kelly Gonez** office (District 6) 818-389-9216 - Dir of Community Engagement & Advocacy Cara.Onofre@lausd.net
- LAUSD Northwest District Administrator Parent/Community Engagement-**Gonsalo Garay** - ggg9445@lausd.net 818-654-3600

- LA County Supervisor **Sheila Kuehl's** office (District 3) 213-974-3333 Dist Dir. Benita Trujillo btrujillo@bos.lacounty.gov
- CA Assembly Member **Adrin Nazarian's** office (District 46) 818-376-4246 Emma.Taylor@asm.ca.gov
- CA State Senator **Robert Hertzberg's** Office (District 18) - 818-901-5588 Samatha.Stafford@sen.ca.gov
- CA State Senator **Henry Stern's** Office (District 27) - 818-876-3352 - Kevin.Taylor@sen.ca.gov
- US Representative **Tony Cardenas** (District 29) 818-782-7407 Nigel.Sanchez@mail.house.gov
- US Representative **Brad Sherman** – (District 30) - 818-501-9200 Mary.Chakerian@mail.house.gov
- Department of Neighborhood Empowerment (DONE) 818-374-9898 **Betty Wong Oyama** NC Advocate betty.wong@lacity.org 818-374-9898

8. **PUBLIC COMMENT:** a total of 10 MIN - Comments from Public on Non-Agenda items, Issues, Announcements and Complaints within the jurisdiction of the Lake Balboa NC. Please fill out a speaker card, TIME PERMITTING 1 minute limit per speaker, you may be asked to select a spokesperson. **The California State Law known as the Brown Act requires PUBLIC COMMENT to be a NON-DISCUSSION PERIOD.**

2 minute break

9. **ANNOUNCEMENTS and REPORTS: Committee Chairs and Board Members** - 30 min TOTAL (2 min each)

DEADLINES: ~~May 20, 2018~~ - Last day for Event Approval Requests

~~June 1, 2018~~ - Last day for Check Payment Requests

~~June 1, 2018~~ - Last day for NPG

June 20, 2018 - Last day for Credit Card Payment Transactions

President Update: 5 min -

Education - Gutierrez

Emergency Preparedness - Pruet

Health & Public Safety- Brown –

Land Use - Riley

Newsletter - Fujitaki

Outreach - Nelson -

Recreation & Park -Stein -

Local Volunteer Neighborhood Oversight Committee (LVNOC)-Prop K- Doxsee/Stein/Gravani

Sepulveda Basin Wildlife Areas Steering Committee (SBWASC) -Doxsee/Kurland

Youth Affairs - McKay

Ad Hoc - Election - Schatz

Liaisons

Animal Services - Jennifer Freel -

Homeless - Kurland/Schatz

Resilient Los Angeles - Pruet.

BOARDMEMBERS:

10. **Budget Advocate - Updates,** (ncbala.com) Newman 10 min

11. Discussion and possible action regarding the selection of **Budget Representative(s) - Budget Day June 23, 2018 at City Hall** - Selection of Budget Advocates - **Gravani 2 MIN**

12. Budget - Discussion and possible **reallocation of funds in 2017/18 budget** - 3 min Hart

consensus vote on items 13-15

13. **FUNDING:** Discussion and possible action regarding **Feb MER** - Hart 3MIN

14. **FUNDING:** Discussion and possible action regarding **Mar MER** - Hart 3 MIN

15. **FUNDING:** Discussion and possible action regarding **Apr MER** - Hart 3 MIN

16. **FUNDING:** Discussion and possible action regarding **May MER** - Hart 3 MIN
17. **FUNDING: Requesting Councilwoman Martinez to roll over funds from 2017/18 budget to 2018/19 budget due to City Clerk funding errors.** Hart 3 min
18. **FUNDING:** Discussion and possible action regarding up to \$2000 expenditure for outreach, printing, and/or promotional items- Hart 3 min
19. **BUDGET: Requesting Approval of 2018/19 Budget** - Hart 5 MIN
20. **FUNDING: Requesting approval to pay recurring items for 2018/19,** Hart 3MIN
21. **FUNDING:** Discussion and possible action for **Reimbursement of FUNDS** spent by board members during fiscal year 2018/19- Gravani 2 min **MOTION:** I move that LBNC authorize LBNC Treasurer to submit for payment any receipt to reimburse board members for funds spent on LBNC purchases in fiscal year 2018/19 up to the amount authorized by LBNC board vote for that item.
22. Bylaws required yearly selection of LBNC Officers - Discussion and possible action to **appoint President; 1st Vice President, 2nd Vice President, Secretary, Treasurer, Communications Officer, in addition authorize Second Signer, Alternate Signer to take effect 7/1/18.**
Gravani 10 min
23. Bylaws give president power to appoint committee chairs, ratified by Board- Discussion and possible action to appoint committee chairs for: **Outreach; EP, Land Use, Health & Public Safety, Ad Hoc Education, Ad Hoc Rec and Park, Ad Hoc Election**
24. Discussion and possible action for **2018/19 promotional Items specific to event** - Nelson 5 MIN
25. Discussion and possible action regarding verification and certification of **property owned by LBNC:** DONE requires vote by 7/15/18 - **Prepared motion by DONE:** *"Discussion and motion to approve and certify the Lake Balboa Neighborhood Council's inventory list is correct and complete, containing all items in the possession of Lake Balboa NC; as reported to the Department of Neighborhood Empowerment during Fiscal Year 2017-2018."* **Gravani 5 min.**
26. Discussion and possible action regarding **Council File 18-0045 - To have one or more City Council meetings at 5pm - Fujitaki 3 Min**
27. Discussion and possible action regarding **Council File 15-0389-S1 - To include Non-Certified Community Councils with extended time allowance before City Council - Fujitaki 3 Min**
28. Discussion and possible action on **Outreach item to create LBNC Trifold specific to NC and each committee - Kristen 5 min**
29. Discussion and possible action **regarding Mural/Art Project-5 MIN** Riley/Nelson
30. Discussion and possible action regarding **policy for LBNC gas stations selling beer/wine/liquor** - Riley 10 MIN
31. Discussion and possible action Outreach item to **create a Video tape of committees for website-** 3 MIN Nelson
32. **Reminder - NO REGULAR LBNC MEETING IN JULY**
33. **Adjourn**

**Next Regular Meeting of the
Lake Balboa Neighborhood Council
Wednesday August 1, 2018 at 7:00 PM**

For your convenience, the Bylaws are available on our website www.lakebalboanc.org in compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, may be viewed at our website by clicking on the following link: www.lakebalboanc.org, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, [please contact carol@lakebalboanc.org](mailto:carol@lakebalboanc.org) our current secretary.

P.O. Box 7720, Lake Balboa, CA 91409 -- Voicemail (818) 779-9026

Visit our website: www.LakeBalboaNC.org

ALL MEETINGS ARE OPEN TO THE PUBLIC

PLEASE HELP US KEEP LAKE BALBOA A

SAFE, FUN, GROWING COMMUNITY



**Lake Balboa Neighborhood Council Members are
ELECTED UNPAID VOLUNTEERS
Trying to keep our community the best it can be.**



Lake Balboa Neighborhood Council – COMMITTEES

Emergency Preparedness – 2nd Saturday of the Month 9am – *Flyaway Bus Terminal 2nd floor meeting room – [Chair Lindap@lakebalboanc.org](mailto:Lindap@lakebalboanc.org) [Vice-Chair Sandy@lakebalboanc.org](mailto:Sandy@lakebalboanc.org)
Committee:

Amateur Radio Check-in – Every Sunday 9am – Simplex 145.570
If busy, go down by 10's to 145.530 – NO FURTHER – [Dan Tomlinson KI6YOW@gmail.com](mailto:DanTomlinson@comcast.net)

Land Use – 3rd Monday of the Month 7pm– *Flyaway Bus Terminal 2nd Floor meeting room
Chair - Thomas@lakebalboanc.org Committee:

Health & Public Safety -- 3rd Saturday, 10am - *Flyaway Bus Terminal 2nd floor meeting room
Chair – jamesb@lakebalboanc.org Committee: Carla Bautista, Mary Pennomom, Jim Stein

AD HOC - Education – TBA - chair Byron@lakebalboanc.org Committee: Kristen Fujitaki, Linda Gravani

Outreach - 4th Tuesday of the Month 7pm- *Flyaway Bus Terminal 2nd Floor meeting room
[Chair allen@lakebalboanc.org](mailto:allen@lakebalboanc.org) [Vice-Chair clark@lakebalboanc.org](mailto:clark@lakebalboanc.org) Committee:

AD HOC-Rec and Park - TBA - chair jimstein@lakebalboanc.org

AD HOC-Election Committee - TBA - Chair Karen@lakebalboanc.org Committee:
Cindy Kurland, Mary Pennomom

Community Police Advisory Board - CPAB - 630pm - 2nd Wednesday of month at West Valley
Police Department - 19020 Vanowen St, Reseda CA 91335

Van Nuys Airport - Citizens Advisory Commission - CAC - 7pm 1st Tuesday of month at *Flyaway

***The Flyaway Bus Terminal - Community Meeting Room, Second Floor**
GO INSIDE - take elevator at north end of the building to 2nd floor - turn right to the end of the
hall 7610 Woodley Avenue (NE Corner of Saticoy and Woodley) Van Nuys, CA 91406 **PARK FREE**
out front in the spaces closest to Woodley Avenue