



# LAKE BALBOA NEIGHBORHOOD COUNCIL

Certified September 9, 2004

## Board Meeting Agenda

**August 7, 2019**

**6:30pm - meet and greet**

**7:00 pm - meeting starts**

**Gault Street Elementary – Auditorium  
17000 Gault St. - Lake Balboa, CA 91406**



The public is requested to fill out a "Speaker Card" to address the Board on any item of the agenda prior to the Board taking action on an item. Agenda is posted for public review at Ralph's Market, 17250 Saticoy St. As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting (213) 978-1551 [or email ncsupport@lacity.org](mailto:ncsupport@lacity.org)

**Welcome - Please Sign In – Speaker Cards** - Refreshments are in the back of the room - please help yourselves.

### *L.A. City Charter Sec 900. Purpose (Of Neighborhood Councils)*

*To promote more citizen participation in government and **make government more responsive to local needs**, a citywide system of neighborhood councils, and a Department of Neighborhood Empowerment is created. Neighborhood councils shall include representatives of the many diverse interests in communities and shall have an advisory role on issues of concern to the neighborhood.*

We are a department within the city of Los Angeles. We are required to follow city and state laws. The Brown Act does not allow us to discuss anything that is NOT on tonight's agenda. Items are on time limits so that the meeting will end around 930p for the school staff. Time allocations are approximate and may be shortened or lengthened at the discretion of the President. The time keeper is: \_\_\_\_\_

## **USE THE MICROPHONE for our stakeholders**

1. Call meeting to order **WELCOME**
2. Pledge of Allegiance
3. Roll Call - **Quorum is 9** -
4. **Adoption of the Agenda for August 7, 2019 (update item #27)**
5. **Discussion and possible action for** Approval of Minutes For June 5, 2019
6. Announcements and Reports: 12 minutes **If present, PLEASE IDENTIFY YOURSELF**  
Representatives of LAPD, Local, City, County, State 2-minute limit per speaker.
  - West Valley LAPD Captain Ernest Eskridge - Senior Lead Officers (SLOs) - 1-877-ASK-LAPD
    1. **Officer (Para) Smith** - [34488@lapd.online](mailto:34488@lapd.online)
    2. **Officer Fuentes** - [40093@lapd.online](mailto:40093@lapd.online)
  - LA Councilwoman's **Martinez's** office (CD 6) 818-778-4999 Field Deputy – [Lauren.Padick@lacity.org](mailto:Lauren.Padick@lacity.org)
  - LA Mayor **Garcetti's** office – [Jaqueline.Serrano@lacity.org](mailto:Jaqueline.Serrano@lacity.org) cell 213-910-9104
  - LA City Attorney's Office – 213-978-8100
    1. Neighborhood Prosecutor – **Raffy Astvasadoorian** - [raffy.a@lacity.org](mailto:raffy.a@lacity.org) 818-374-6837
  - LAUSD **Scott Schmerelson's** office (District 3) 818-654-3785 Dir of Parent & Community Engagement  
[Jeannie.Kamm@lausd.net](mailto:Jeannie.Kamm@lausd.net), Dir of Communication & Community Affairs [Ambrosia.Solis@lausd.net](mailto:Ambrosia.Solis@lausd.net)
  - LAUSD **Kelly Gonez** office (District 6) 818-389-9216 - Dir of Community Engagement & Advocacy  
[Cara.Onofre@lausd.net](mailto:Cara.Onofre@lausd.net)

- LAUSD Northwest District Administrator Parent/Community Engagement-**Gonsalo Garay** - [ggg9445@lausd.net](mailto:ggg9445@lausd.net) 818-654-3600
- LA County Supervisor **Sheila Kuehl's** office (District 3) 213-974-3333 Dist Dir. Benita Trujillo [bttrujillo@bos.lacounty.gov](mailto:bttrujillo@bos.lacounty.gov)
- CA Assembly Member **Adrin Nazarian's** office (District 46) 818-376-4246 [Emma.Taylor@asm.ca.gov](mailto:Emma.Taylor@asm.ca.gov)
- CA State Senator **Robert Hertzberg's** Office (District 18) - 818-901-5588 [Hannah.Kelley@sen.ca.gov](mailto:Hannah.Kelley@sen.ca.gov)
- CA State Senator **Henry Stern's** Office (District 27) - 818-876-3352 - [Kevin.Taylor@sen.ca.gov](mailto:Kevin.Taylor@sen.ca.gov)
- US Representative **Tony Cardenas** (District 29) 818-782-7407 [Nigel.Sanchez@mail.house.gov](mailto:Nigel.Sanchez@mail.house.gov)
- US Representative **Brad Sherman** – (District 30) - 818-501-9200 [Mary.Chakerian@mail.house.gov](mailto:Mary.Chakerian@mail.house.gov)
- Department of Neighborhood Empowerment (DONE) 818-374-9898 **Betty Wong Oyama** NC Advocate [betty.wong@lacity.org](mailto:betty.wong@lacity.org) 818-374-9896

***L.A. City Charter Sec. 910. Monitoring of City Services.***

*Neighborhood councils shall monitor the delivery of City services in their respective areas and have periodic meetings with responsible officials of City departments, subject to their reasonable availability.*

- 7. Guest Speaker Scott Schmerelson: LAUSD Board Member up for reelection 20 MIN
- 8.. Guest Speakers (Mike Benedetto, VP; Corinee & Olivia) from Granada Hills South NC Regarding *Neighborhood Alliance on Homelessness*, 10 MIN
- 9.. James Brown - Overview of Community Police Advisory Board (C-PAB) 5 MIN
- 10: Discussion and possible action to appoint stakeholders to the At-Large Appoint Stakeholder Representatives positions on the LBNC Board. Candidates are: Allen Nelson and Gary Kay**

11 **PUBLIC COMMENT:** a total of 10 MIN - Comments from Public on Non-Agenda items, Issues, Announcements and Complaints within the jurisdiction of the Lake Balboa NC. Please fill out a speaker card, TIME PERMITTING 2 minute limit per speaker, you may be asked to select a spokesperson. **The California State Law known as the Brown Act requires PUBLIC COMMENT to be a NON-DISCUSSION PERIOD.**

**2 minute break**

**12. ANNOUNCEMENTS and REPORTS: Committee Chairs and Board Members - 22 min TOTAL (2MIN each)**

President Update - **LA-HOP.ORG phone app 2020 elections..... Southland Regional Association of Realtors, now identifies their location as LAKE BALBOA; City Attorney advised that CPR and Active Shooter training under auspices of LBNC must stop immediately due to liability to the city. According to the City Clerk's office, LBNC has \$1412.83 rollover funds going into LBNC's 2019/2020 budget **REMINDER- Fiscal year 2018-19 expenditures on "worthy" causes....list....what does LBNC wish to support this year, how much, who will complete paperwork?****

Emergency Preparedness - Linda Pruet

Health & Public Safety- James Brown

Land Use - Tom Riley

Outreach - Kristen Fujitaki

Recreation & Park - Jim Stein

Sepulveda Basin Wildlife Areas Steering Committee (SBWASC) - Ruth Doxsee/Jim Stein

Homeless - Mary Pennomon - [www.lamayor.org/ABridgeHome](http://www.lamayor.org/ABridgeHome) [www.eopath.org](http://www.eopath.org)

Liasions:

Resilient Los Angeles - Linda Pruet [www.lamayor.org/resilience](http://www.lamayor.org/resilience)

Volunteer Community Patrol - Mary Pennomon

**BOARDMEMBERS:** \_\_\_\_\_

***L.A.City Charter Sec. 909. Annual City Budget Priorities.***

*Each neighborhood council may present to the Mayor and Council an annual list of priorities for the City budget. The Mayor shall inform certified neighborhood councils of the deadline for submission so that the input may be considered in a timely fashion.*

**13. Budget Advocate - Updates**, (ncbala.com) - Newman 15 min (Budget Advocate Carol Newman and Co-Chair of Budget Advocates with Jack Humphreyville, Budget Rep Linda Gravani)

**14.** Discussion and possible action **to select a boardmember to retrieve all LBNC's election data** held by the City Clerk's office. Gravani 5MIN

**MOTION: I move that Linda Gravani be authorized to retrieve LBNC's election data held by the City Clerk's office.**

**15.** Discussion and possible action to reauthorize 1<sup>st</sup> and Alternate signer and 1<sup>st</sup> and 2<sup>nd</sup> card holder if necessary. Hart 5 min

**16. LAND USE - Proposed 7-Eleven at 7600 Balboa Blvd - ZA-2019-1896-CUB and ENV-2019-1896-CD.** Land Use Committee opposed this application due to the fact that there are too many beer and wine licenses in the immediate area. Riley 10 MIN

**MOTION: I move that LBNC oppose the application for a CUB for Off Site sale of beer and wine for the proposed 7-Eleven at 7600 Balboa Blvd. If the City approves the CUB over the objections of the community, LBNC requests that the city apply appropriate conditions, including but not limited to the following: Require separate CUB application and approval for an extension of hours or expansion permitted uses beyond the scope of the requested CUB here;. Require daily patrols of the premises during evening hours with daily logs being recorded and kept, subject to review by LAPD and Planning upon request; require refrigerators containing alcohol beverages be locked during off hours; require anti-loitering and similar signs to be posed in both English and Spanish; require the operator to post a sign identifying the email and telephone number to report any complaints from residents regarding nuisance, loitering, and other public safety concerns regarding the operational activities. The contact number shall be posted at the site readily visible to any interested party during the project's operation.**

**17. FUNDING:** Discussion and possible action regarding approval of **May Monthly Expense Report (MER)** Hart 3 min

**18. FUNDING:** Discussion and possible action regarding approval of **Jun Monthly Expense Report (MER)** Hart 3 min

Items # 19 to # 26 were discussed and approved unanimously by the Outreach Committee on July 23, 2019. Outreach Consent Calendar - items # 19 - #22 will be voted on with one motion, please indicate if you wish any item(s) to be removed and discussed individually

**19. FUNDING:** Discussion and possible action regarding the expenditure **up to \$2000 for branded promotional items** (such as pens, notebooks, "I ♥ Lake Balboa" t-shirts, ) Fujitaki 5 MIN

**MOTION: I move that LBNC allocate up to \$2000 for the purchase of LBNC branded promotional items.**

**20. FUNDING;** Discussion and possible action to allocate **up to \$400 for printing and mailing of WELCOME Letters** Fujitaki 2 MIN

**MOTION: I move that LBNC allocate up to \$400 for printing and mailing of the LBNC Welcome Letters** an

**21. FUNDING:** Discussion and possible action to allocate up to **\$200** for printing updated **Tri-folds**, for outreach events. Fijuitaki 2 min

**MOTION: I move that LBNC allocate up to \$200 to print updated Tri-fold pamphlets**

**22. FUNDING:** Discussion and possible action regarding the participation in a joint clean-up with Councilwoman Martinez's office on September 7, 2019 and funding up to \$250 for refreshments. Fujitaki 3 min

**MOTION: I move that LBNC allocate up to \$250 for refreshments for the Lake Balboa Clean-Up**

**23. FUNDING:** Discussion and possible action regarding the purchase of **two iPads and two iPad cases** to be used at LBNC meetings and events to collect stakeholder information for the LBNC email list. Fujitaki 10 min

**MOTION: I move that LBNC allocate up to \$1100 for the purchase of two iPads and two iPad cases**

**24. FUNDING:** Discussion and possible action regarding the expenditure of up to \$6,000 (up to \$1500 each) for four **Community Outreach Meeting/Events** to be held at Lake Balboa Elementary schools during the 2019-2020 fiscal year: (October-Bassett St Elementary, November-Stagg St Elementary, February-Lemay St Elementary and March-Anatola Ave Elementary) Fujitaki 15 min

**MOTION: I move that LBNC allocate up to \$1500 each for four LBNC Community Outreach Events (up to \$6000 total)**

**25. FUNDING:** Discussion and possible action regarding the expenditure of **up to \$150** for the purchase of a collapsible hand truck. Fujitaki 2MIN

**MOTION: I move that LBNC allocate up to \$150 for the purchase of a collapsible hand truck**

**26. FUNDING:** Discussion and possible action regarding the expenditure of up to **\$60** for the purchase of a **40" storage** box to be used for LBNC banners. Fujitaki 2 MIN

**NOTE:** At the 8/1/18 LBNC meeting the board authorized the expenditure of up to \$100 per LBNC Board Meeting, the vote was 12-0-0-1-0, the motion passed. The City Clerk requires LBNC to vote on the specific expenditure, therefore, LBNC is required to discuss and approve the specific expenditure for LBNC's refreshments.

CONSENT Calendar - Items #27\_\_\_ to \_\_\_#33\_\_\_ will be voted on with one motion, please indicate if you wish any item(s) to be removed and discussed individually.

**27.** I move LBNC approve the reimbursement of \$\_\_\_\_\_ paid by board member Linda Schwering for refreshments at tonight's LBNC meeting. 2min Gravani

**28.** I move LBNC approve the reimbursement of \$100 paid by board member \_Tom Riley\_\_\_ for refreshments at Jun 5<sup>th</sup>2019 LBNC meeting. 2min Gravani

**29.** I move LBNC approve the reimbursement of \$29.94 paid by board member Cindy Kurland for water at LBNC Elections on May 19, 2019

**30.** I move LBNC approve the reimbursement of \$42.33 paid by board member James Brown for refreshments at 5/18/19 Health and Public Safety meeting

**31.** I move LBNC approve the reimbursement of \$ 29.59 paid by board member james Brown for refreshments at 6/15/19 Health and Public Safety meeting

**NOTE: Items # to # were previously approved expenditures, however, the funds were not spent by the end of the 2018/2019 fiscal year.**

**32.** I move LBNC spend up to \$500 for LBNC Polo Shirts for Board Members

**33.** I move LBNC spend up to \$300 for LBNC business cards for Board Members

**34. Thank you LBNC Board Members for all you do for our community**

**35. Adjourn**

**Next Regular Meeting of the  
Lake Balboa Neighborhood Council  
Wednesday **September 4, 2019** at 7:00 PM**

**For your convenience, the Bylaws are available on our website [www.lakebalboanc.org](http://www.lakebalboanc.org)** in compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, may be viewed at our website by clicking on the following link: [www.lakebalboanc.org](http://www.lakebalboanc.org), or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, [please contact carol@lakebalboanc.org](mailto:carol@lakebalboanc.org) our current secretary.

**P.O. Box 7720, Lake Balboa, CA 91409 -- Voicemail (818) 779-9026**

**Visit our website: [www.LakeBalboaNC.org](http://www.LakeBalboaNC.org)**

**ALL MEETINGS ARE OPEN TO THE PUBLIC**

**PLEASE HELP US KEEP LAKE BALBOA A**



**Lake Balboa Neighborhood Council Members are  
ELECTED UNPAID VOLUNTEERS  
Trying to keep our community the best it can be.**



## **Lake Balboa Neighborhood Council – COMMITTEES**

**Emergency Preparedness** – 2<sup>nd</sup> Saturday of the Month 9am – \*Flyaway Bus Terminal 2<sup>nd</sup> floor meeting room – [Chair LindaP@lakebalboanc.org](mailto:LindaP@lakebalboanc.org) Co--Chair [Sandy@lakebalboanc.org](mailto:Sandy@lakebalboanc.org) Committee:

**Lake Balboa Amateur Radio Check-in** – Every Sunday 9am – Simplex 145.570 For information on Ham/FRS/GMRS/WALKIE-TALKIE Radios and classes contact Dan Tomlinson (NR6V) at 818-776-0474 or [DTomlinson@socal.rr.com](mailto:DTomlinson@socal.rr.com)

**FRSGMRS/Walkie-Talkie Check-in** - Every Sunday 10am channel 5 -easy way to communicate after a disaster

**Land Use** – 3<sup>rd</sup> Monday of the Month 7pm– \*Flyaway Bus Terminal 2<sup>nd</sup> Floor meeting room Chair - [Thomas@lakebalboanc.org](mailto:Thomas@lakebalboanc.org) Committee: Jordan Reid, Jim Stein, Linda Pruett, Mary Pennomon, Allen Nelson, Linda Gravani,

**Health & Public Safety** -- 3<sup>rd</sup> Saturday, 10am - \*Flyaway Bus Terminal 2<sup>nd</sup> floor meeting room Chair – [jamesb@lakebalboanc.org](mailto:jamesb@lakebalboanc.org) Committee: Carla Bautista, Mary Pennomon, Jim Stein

**Outreach** - 4<sup>th</sup> Tuesday of the Month 7pm- \*Flyaway Bus Terminal 2<sup>nd</sup> Floor meeting room Chair [Kristen@lakebalboanc.org](mailto:Kristen@lakebalboanc.org) Carla Bautista, James Brown, Danica Middleton, Allen Nelson, Jim Stein, Linda Schwering,

**Rec and Park** - TBA - chair [jimstein@lakebalboanc.org](mailto:jimstein@lakebalboanc.org)

**HOMELESS** - TBA - Chair [mary@lakebalboanc.org](mailto:mary@lakebalboanc.org)

**Sepulveda Basin Wildlife Areas Steering Committee** - Ruth Doxsee/ Jim Stein - Meets 4<sup>th</sup> Tuesday of odd numbered months at Balboa Sports Complex 630pm

**Community Police Advisory Board - CPAB** - 630pm - 2nd Wednesday of month at West Valley Police Department - 19020 Vanowen St, Reseda CA 91335

**Van Nuys Airport - Citizens Advisory Commission - CAC** - 7pm 1<sup>st</sup> Tuesday of month at \*Flyaway

**\*The Flyaway Bus Terminal - Community Meeting Room, Second Floor**

**GO INSIDE** - take elevator at north end of the building to 2nd floor - turn right to the end of the hall 7610 Woodley Avenue (NE Corner of Saticoy and Woodley) Van Nuys, CA 91406 PARK FREE out front in the spaces closest to Woodley Avenue