



# LAKE BALBOA NEIGHBORHOOD COUNCIL

Certified September 9, 2004

## Board Meeting Agenda

**December 4, 2019**

**6:30pm - meet and greet**

**7:00 pm - meeting starts**

**Gault Street Elementary – Auditorium  
17000 Gault St. - Lake Balboa, CA 91406**



The public is requested to fill out a "Speaker Card" to address the Board on any item of the agenda prior to the Board taking action on an item. Agenda is posted for public review at Ralph's Market, 17250 Saticoy St. As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting (213) 978-1551 [or email ncsupport@lacity.org](mailto:ncsupport@lacity.org)

1. Call meeting to order **WELCOME our NEIGHBORS - Please Sign In – Speaker Cards -**  
Refreshments are in the back of the room - please help yourselves.

### ***L.A. City Charter Sec 900. Purpose (Of Neighborhood Councils)***

*To promote more citizen participation in government and **make government more responsive to local needs**, a citywide system of neighborhood councils, and a Department of Neighborhood Empowerment is created. Neighborhood councils shall include representatives of the many diverse interests in communities and shall have an advisory role on issues of concern to the neighborhood.*

We are a department within the city of Los Angeles. We are required to follow city and state laws. The Brown Act does not allow us to discuss anything that is NOT on tonight's agenda. Items are on time limits so that the meeting will end around 930p for the school staff. Time allocations are approximate and may be shortened or lengthened at the discretion of the President. The timekeeper is: [James Brown](#)

### **USE THE MICROPHONE for our stakeholders**

2. Pledge of Allegiance (lead by James Brown)
3. Roll Call - **Quorum is 9 -**
4. **Adoption of the Agenda for December 4, 2019 (update item # 28 add amount & Board Member's name)**
5. **Discussion and possible action for** Approval of Minutes For September 4, 2019 –
6. **Discussion and possible action for** Approval of Minutes For October 2, 2019 -
7. **Discussion and possible action for** Approval of Minutes For November 6, 2019 -
8. Announcements and Reports: 12 minutes **If present, PLEASE IDENTIFY YOURSELF**  
Representatives of LAPD, Local, City, County, State 2-minute limit per speaker.
  - West Valley LAPD Captain Ernest Eskridge - Senior Lead Officers (SLOs) - 1-877-ASK-LAPD
    1. **Officer (Para) Smith - [34488@lapd.online](mailto:34488@lapd.online)**
    2. **Officer Fuentes - [40093@lapd.online](mailto:40093@lapd.online)**
  - LA Councilwoman's **Martinez's** office (CD 6) 818-778-4999 Field Deputy – [Lauren.Padick@lacity.org](mailto:Lauren.Padick@lacity.org)
  - LA Mayor **Garcetti's** office **East Valley Area Rep – [Caroline.Menjivar@lacity.org](mailto:Caroline.Menjivar@lacity.org)** 213-978-0662
  - LA City Attorney's Office – 213-978-8100

1. Neighborhood Prosecutor – **Raffy Astvasadoorian** - [raffy.a@lacity.org](mailto:raffy.a@lacity.org) 818-374-6837
  2. Community Resource Specialist – [Cynthia.Hernandez@lacity.org](mailto:Cynthia.Hernandez@lacity.org) 818-374-6839
- LAUSD **Scott Schmerelson's** office (District 3) 818-654-3785 Robert T.E. Jackson, Deputy Director for Community Engagement [Robert.Jackson@lausd.net](mailto:Robert.Jackson@lausd.net)
  - LAUSD **Kelly Gonez** office (District 6) 818-212-6687 - Dir of Community Engagement & Advocacy [Michael.Menjivar@lausd.net](mailto:Michael.Menjivar@lausd.net)
  - LAUSD Northwest District Administrator Parent/Community Engagement-**Gonsalo Garay** - [ggg9445@lausd.net](mailto:ggg9445@lausd.net) 818-654-3600
  - LA County Supervisor **Sheila Kuehl's** office (District 3) 213-974-3333 Dist Dir. Benita Trujillo [btrujillo@bos.lacounty.gov](mailto:btrujillo@bos.lacounty.gov)
  - CA Assembly Member **Adrin Nazarian's** office (District 46) 818-376-4246 [Stephanie.Mkhlian@asm.ca.gov](mailto:Stephanie.Mkhlian@asm.ca.gov)
  - CA State Senator **Robert Hertzberg's** Office (District 18) - 818-901-5588 [Hannah.Kelley@sen.ca.gov](mailto:Hannah.Kelley@sen.ca.gov)
  - CA State Senator **Henry Stern's** Office (District 27) - 818-876-3352 – [Jeremy.Wolf@sen.ca.gov](mailto:Jeremy.Wolf@sen.ca.gov) and SFV rep [Denise.Kniter@sen.ca.gov](mailto:Denise.Kniter@sen.ca.gov)
  - US Representative **Tony Cardenas** (District 29) 818-782-7407 [Oswaldo.Ramirez@mail.house.gov](mailto:Oswaldo.Ramirez@mail.house.gov)
  - US Representative **Brad Sherman** – (District 30) - 818-501-9200 [Mary.Chakerian@mail.house.gov](mailto:Mary.Chakerian@mail.house.gov)
  - Department of Neighborhood Empowerment (DONE) 818-374-9898 **Betty Wong Oyama** NC Advocate [betty.wong@lacity.org](mailto:betty.wong@lacity.org) 818-374-9896

***L.A. City Charter Sec. 910. Monitoring of City Services.***

*Neighborhood councils shall monitor the delivery of City services in their respective areas and have periodic meetings with responsible officials of City departments, subject to their reasonable availability.*

**9. Guest Speaker L.A. City Councilmember the Honorable Nury Martinez** 1 hour

**10. Surviving an Active Shooter** – Brown 5 min

**11. PUBLIC COMMENT:** a total of 10 MIN - Comments from Public on Non-Agenda items, Issues, Announcements and Complaints within the jurisdiction of the Lake Balboa NC. Please fill out a speaker card, **TIME PERMITTING 2 minute limit per speaker, you may be asked to select a spokesperson.** The California State Law known as the Brown Act requires **PUBLIC COMMENT to be a NON-DISCUSSION PERIOD.**

**2 minute break**

L.A.City Charter Sec. 909. Annual City Budget Priorities.

Each neighborhood council may present to the Mayor and Council an annual list of priorities for the City budget. The Mayor shall inform certified neighborhood councils of the deadline for submission so that the input may be considered in a timely fashion. (see [www.ncbala.com](http://www.ncbala.com) for 2015, 2016, 2017, 2018 White Paper recommendations)

**12. Budget Advocate** - Updates, ([ncbala.com](http://ncbala.com)) - Newman 10 min (Budget Advocate Carol Newman and Co-Chair of Budget Advocates with Jack Humphreyville, who writes articles for LACityWatch.com. Budget Rep Linda Gravani)

**13. ANNOUNCEMENTS and REPORTS:** Committee Chairs and Board Members - 22 min TOTAL (2MIN each)

President Update

Treasurer - Jim Hart

Emergency Preparedness - Linda Pruett RYLAN (Ready Your LA Neighborhood)

Health & Public Safety- James Brown

Land Use - Tom Riley

Outreach - Kristen Fujitaki

Recreation & Park - Jim Stein -

Sepulveda Basin Wildlife Areas Steering Committee (SBWASC) - Ruth Doxsee/Jim Stein

Ad Hoc-Homeless - Mary Pennomon - [www.lamayor.org/ABridgeHome](http://www.lamayor.org/ABridgeHome) [www.epath.org](http://www.epath.org)

**Liasions:**

**Alliances:**

West Valley Neighborhood Alliance on Homelessness

Volunteer Community Patrol - Mary Pennomon

**BOARDMEMBERS:**

Gary Kay – Update on issues at Balboa/Victory

14. **LAND USE: Discussion and possible action regarding 16040 Sherman Way**, ZA-2019-6325-CUB & ENV-2019-6326-CE: Allow the sale of a full line of alcohol for off-site consumption in conjunction with a new 50,296sq ft Vallarta Supermarket. Hours of operation 630a to 11pm daily. Land Use committee recommended approval by a vote of 7-0-0-0. Riley 10 min
15. **LAND USE: Discussion and possible action regarding 16948 Sherman Way**, AA-2019-2156-PMLA: to subdivide an existing commercial building into 4 individual air spaces units for sale per LAMC. Land Use committee recommended approval by a vote of 7-0-0-0. Riley 10 min
16. **Budget:** Discussion and possible action regarding the request of **up to \$4,000 of the Outreach Budget** be allocated for **EVERY DOOR DIRECT** by USPS for future mailings to our stakeholders. – Gravani 2 min
17. **Budget:** Discussion and possible action regarding the **Redistribution of BUDGET** funds – Hart 5min
18. **FUNDING:** Discussion and possible action regarding approval of **September** Monthly Expense Report (**MER**) Hart 3 min
19. **FUNDING:** Discussion and possible action regarding approval of **October** Monthly Expense Report (**MER**) Hart 3 min
20. **FUNDING:** Discussion and possible action regarding the expenditure of **up to \$60 to purchase a CD Text file of Voter/Precinct/Election information Files of Lake Balboa** from the LA County Clerk to expand our LBNC database for outreach. This would be more up-to-date than NationBuilder - Fujitaki 2 min
21. **FUNDING:** Discussion and possible action regarding **the monthly expenditure of up to \$90 for Mailchimp Essentials Plan** to increase database number for emails. **Fujitaki 3 min**
22. **FUNDING:** Discussion and possible action regarding the approval of a **Neighborhood Purposes Grant (NPG) for \$2000** to Northridge Hospital Foundation (Center for Assault Treatment Services [C.A.T.S.]) – Nelson 5 min
23. **FUNDING:** Discussion and possible action regarding allocation of **up to \$500 for the purchase of bandanas** for Outreach – Fujitaki 2 min
24. **FUNDING:** Discussion and possible action regarding the allocation of **up to \$500 for Land Use Townhall EVENT** to educate stakeholders on the new laws from Sacramento – Riley/Fujitaki 5 min
25. **FUNDING:** Discussion and possible action regarding the expenditure of up to \$500 for the Candidate Townhall/Debate **EVENT** for LA City Council District 6 seat. Fujitaki 5 min
26. **FUNDING:** Discussion and possible action regarding the expenditure of up to \$500 for the Candidate Townhall/Debate **EVENT** for LAUSD Board Member. Fujitaki 5 min
27. **FUNDING:** Discussion and possible action regarding the allocation of up to \$500 for refreshments for **Outreach** at the Holiday Parade in Lake Balboa on 12/23/19. Fujitaki 3 min (Danica to recuse herself)
28. **Reimbursement MOTION:** I move LBNC approve the reimbursement of \$\_\_\_\_\_ paid by board member \_\_\_\_\_ for refreshments for tonight's LBNC meeting
29. **NO MEETING IN JANUARY**
30. **Thank you LBNC Board Members for all you do for our community !**

31. HAPPY HOLIDAYS !

32. Adjourn

**Next Regular Meeting of the  
Lake Balboa Neighborhood Council  
Wednesday February 5, 2020 at 7:00 PM**

For your convenience, the Bylaws are available on our website [www.lakebalboanc.org](http://www.lakebalboanc.org) in compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, may be viewed at our website by clicking on the following link: [www.lakebalboanc.org](http://www.lakebalboanc.org), or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact [danica@lakebalboanc.org](mailto:danica@lakebalboanc.org) our current secretary

.P.O. Box 7720, Lake Balboa, CA 91409 -- Voicemail (818) 779-9026

Visit our website: [www.LakeBalboaNC.org](http://www.LakeBalboaNC.org)

Complete the survey [www.LakeBalboaNC.org/survey](http://www.LakeBalboaNC.org/survey)

**ALL MEETINGS ARE OPEN TO THE PUBLIC**



**Lake Balboa Neighborhood Council Members are  
ELECTED UNPAID VOLUNTEERS  
Working to keep our community the best it can be.**



## **Lake Balboa Neighborhood Council – COMMITTEES**

**Emergency Preparedness** – meeting 2<sup>nd</sup> Saturday of the Month 9am – \*Flyaway Bus Terminal 2<sup>nd</sup> floor meeting room – [Chair LindaP@lakebalboanc.org](mailto:LindaP@lakebalboanc.org) [Co-Chair Sandy@lakebalboanc.org](mailto:Sandy@lakebalboanc.org)  
Committee:

**Lake Balboa Amateur Radio Check-in** – Every Sunday 9am – Simplex 145.570 For information on Ham/FRS/GMRS/WALKIE-TALKIE Radios and classes contact Dan Tomlinson (NR6V) at 818-776-0474 or [DTomlinson@socal.rr.com](mailto:DTomlinson@socal.rr.com)

**FRSGMRS/Walkie-Talkie Check-in** - Every Sunday 10am channel 5 -easy way to communicate after a disaster

**Land Use** – 3<sup>rd</sup> Monday of the Month 7pm– \*Flyaway Bus Terminal 2<sup>nd</sup> Floor [meeting room](#) Chair - [Thomas@lakebalboanc.org](mailto:Thomas@lakebalboanc.org) Committee: Jordan Sisson, Gwen Flynn, Jim Stein, Mary Pennomon, Linda Pruett, Karen Schatz, Allen Nelson

**Health & Public Safety** – 3<sup>rd</sup> Saturday, 10am - \*Flyaway Bus Terminal 2<sup>nd</sup> floor meeting room Chair – [jamesb@lakebalboanc.org](mailto:jamesb@lakebalboanc.org) Committee: Danica Middleton, Gary Kay

**Outreach** - 4<sup>th</sup> Tuesday of the Month 7pm- \*Flyaway Bus Terminal 2<sup>nd</sup> Floor [meeting room](#) [Chair Kristen@lakebalboanc.org](#) Carla Bautista, James Brown, Danica Middleton, Allen Nelson, Jim Stein, Linda Schwering,

**Rec and Park** - TBA - chair [jimstein@lakebalboanc.org](mailto:jimstein@lakebalboanc.org)

**Ad Hoc - Homeless** - TBA - Chair [mary@lakebalboanc.org](mailto:mary@lakebalboanc.org)

**Sepulveda Basin Wildlife Areas Steering Committee** - Ruth Doxsee/Jim Stein - Meets 4<sup>th</sup> Tuesday of odd numbered months at Balboa Sports Complex 630pm

**Community Police Advisory Board - CPAB** – 630pm – 2nd Wednesday of month at West Valley Police Department – 19020 Vanowen St, Reseda CA 91335

**Van Nuys Airport - Citizens Advisory Commission - CAC** - 7pm 1<sup>st</sup> Tuesday of month at \*Flyaway

***\*The Flyaway Bus Terminal - Community Meeting Room, Second Floor***

**GO INSIDE** - take elevator at north end of the building to 2nd floor – turn right to the end of the hall 7610 Woodley Avenue (NE Corner of Satcoy and Woodley) Van Nuys, CA 91406 **PARK FREE** out front **in the spaces closest to Woodley Avenue**