



LAKE BALBOA NEIGHBORHOOD COUNCIL

Certified September 9, 2004

Board Meeting Agenda

June 3, 2020



7:00 pm - meeting starts

~~Gault Street Elementary Auditorium
17000 Gault St. Lake Balboa, CA 91406~~

ZOOM MEETING ONLINE <https://zoom.us/j/93626962330>

or by telephone

Dial 1-669-900-9128 To join the meeting

Then enter this webinar ID: **936 2696 2330 #**

In conformity with the Governor's executive order N-29-20 (March 17, 2020) and due to concerns over COVID-19, the Board of Lake Balboa Neighborhood Council meeting will be conducted entirely telephonically.

PUBLIC INPUT:

On phone: Every person wishing to address the Board must dial *9, when prompted by the presiding officer, to address the Board on any agenda item BEFORE the Board takes action on the item.

On webinar: Every person wishing to address the Board must "raise their hand" when prompted by the presiding officer, to address the Board on any agenda item BEFORE the Board takes action on the item.

Comments from the public on other matters NOT appearing on the agenda that are within the Board's jurisdiction will be heard during the Public Comment period. Item # 9 on today's agenda

Agenda is posted for public review at Ralph's Market, 17250 Saticoy St. As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting (213) 978-1551 [or email ncsupport@lacity.org](mailto:ncsupport@lacity.org)

1. Call meeting to order **WELCOME our NEIGHBORS**

L.A. City Charter Sec 900. Purpose (Of Neighborhood Councils)

To promote more citizen participation in government and **make government more responsive to local needs**, a citywide system of neighborhood councils, and a Department of Neighborhood Empowerment is created. Neighborhood councils shall include representatives of the many diverse interests in communities and shall have an advisory role on issues of concern to the neighborhood.

We are a department within the city of Los Angeles. We are required to follow city and state laws. The Brown Act does not allow us to discuss anything that is NOT on tonight's agenda. Items are on time limits so that the meeting will end around 930p. Time allocations are approximate and may be shortened or lengthened at the discretion of the President. The time keeper is: James Brown

2. Pledge of Allegiance (lead by James Brown)

3. Roll Call - **Quorum is 9** ... all board members are current in required training

NOTE: To VIEW the agenda, go to LakeBalboaNC.org Go to **AGENDAS & MINUTES** click on **AGENDAS** select **MAY**

4. **Adoption of the Agenda for June 3, 2020**

NOTE: To VIEW the MINUTES, go to LakeBalboaNC.org Go to **AGENDAS & MINUTES** click on **MINUTES** select the month you want to view under **DRAFTS**

6. **Discussion and possible action for the Approval of Minutes for May 6, 2020**

7. **Discussion and possible action for the Approval of Minutes for May 19, 2020 Special Meeting**

8. Code of Conduct – Discussion and possible action regarding Protocol during LBNC meetings, Schwering Whenever the board convenes all members of the board should remember that we represent the stakeholders and must adhere to protocol and decorum. Not to do so reflects on all of us. GRAVANI

9. Announcements and Reports: 12 minutes **If present, PLEASE IDENTIFY YOURSELF**

Representatives of LAPD, Local, City, County, State 2-minute limit per speaker.

- West Valley LAPD **Captain Paul Espinosa** 30820@lalpd.onling – Senior Lead Officers (SLOs) - 1-877-ASK-LAPD
 1. **Officer (Para) Smith** - 34488@lapd.online
 2. **Officer Fuentes** - 40093@lapd.online
- LA Councilwoman's **Martinez's** office (CD 6) 818-778-4999 Field Deputy – Jonah.Glickman@lacity.org
- LA Mayor **Garcetti's** office **East Valley Area Rep** – Caroline.Menjivar@lacity.org 213-713-0597
- LA City Attorney's Office – 213-978-8100
 1. Neighborhood Prosecutor – Michael.Liu@lacity.org 818-374-6837
 2. Community Resource Specialist – Cynthia.Hernandez@lacity.org 818-374-6839
- LA City Planning Liaison Ariel.Jones@lacity.org 213-820-4255
- LAUSD **Scott Schmerelson's** office (District 3) 818-654-3785 school Engagement and Data Specialist
- Tara.Vahdani@lausd.net 818-654-3785
- LAUSD **Kelly Gonez** office (District 6) 818-212-6687 - Dir of Community Engagement & Advocacy Michael.Menjivar@lausd.net
- LAUSD Northwest District Administrator Parent/Community Engagement-**Gonsalo Garay** - ggg9445@lausd.net 818-654-3600
- LA County Supervisor **Sheila Kuehl's** office (District 3) 213-974-3333 District Director Benita Trujillo btrujillo@bos.lacounty.gov
- CA Assembly Member **Adrin Nazarian's** office (District 46) 818-376-4246 Stephanie.Mkhlian@asm.ca.gov
- CA State Senator **Robert Hertzberg's** Office (District 18) - 818-901-5588 Hannah.Kelley@sen.ca.gov
- CA State Senator **Henry Stern's** Office (District 27) - 818-876-3352 –Jeremy.Wolf@sen.ca.gov and SFV representative Denise.Kniter@sen.ca.gov
- US Representative **Tony Cardenas** (District 29) 818-782-7407 Osvaldo.Ramirez@mail.house.gov
- US Representative **Brad Sherman** – (District 30) - 818-501-9200 Mary.Chakerian@mail.house.gov
- Department of Neighborhood Empowerment (DONE) 818-374-9898 **Betty Wong Oyama** NC Advocate betty.wong@lacity.org 818-374-9896

NOTE: Presiding Officer: Please prompt the public to either **dial *9** if on the phone or **“raise your hand”** if on the website to address the board on non-agenda items.

10. PUBLIC COMMENT: a total of 10 MIN - Comments from Public on Non-Agenda items, Issues, Announcements and Complaints within the jurisdiction of the Lake Balboa NC. The Brown Act, prevents the board from commenting on your comments. We are making note of them.

L.A.City Charter Sec. 909. Annual City Budget Priorities.

Each neighborhood council may present to the Mayor and Council an annual list of priorities for the City budget. The Mayor shall inform certified neighborhood councils of the deadline for submission so that the input may be considered in a timely fashion. (see www.ncbala.com for 2015, 2016, 2017, 2018, 2019, 2020 White Paper recommendations)

11. Budget Advocate - Updates, (ncbala.com) - Newman 15 min (Budget Advocate Carol Newman and Co-Chair of Budget Advocates with Jack Humphreyville, who writes articles for LACityWatch.com. Budget Rep Linda Gravani)
12. Discussion and possible action to appoint Budget Reps for two year terms to represent LBNC (2)
 1. _____
 2. _____

13. ANNOUNCEMENTS and REPORTS: Committee Chairs and Board Members - 22 min TOTAL (2MIN each)

President Update -

Emergency Preparedness - Linda Pruett RYLAN (Ready Your LA Neighborhood)

Health & Public Safety- James Brown

Land Use - Tom Riley

Outreach - Kristen Fujitaki

Recreation & Park - Jim Stein -

Sepulveda Basin Wildlife Areas Steering Committee (SBWASC) - Ruth Doxsee/Jim Stein

Volunteer Community Patrol - Mary Pennomon

BOARDMEMBERS:

Liasions:

Resilient Los Angeles - Linda Pruett www.lamayor.org/resilience

Alliances:

West Valley Neighborhood Alliance on Homelessness

NOTE: To view the Financials, go to LakeBalboaNC.org Click on **AGENDAS & MINUTES** Click on **FINANCIALS**
Click on Month you want to view

14. **FUNDING:** Discussion and possible action regarding approval of **April** Monthly Expense Report (**MER**) Stein 3 min
15. **FUNDING:** Discussion and possible action regarding approval of **May** Monthly Expense Report (**MER**) Stein 3 min
16. **BUDGET:** Discussion and possible action to move \$4,000 from the General and Operational account to the NPG account Stein 5 min
17. Discussion and possible action regarding year end expenses Stein 15 min
 - Deadlines: June 15** – Final date to submit a check payment request using current fiscal year funds
 - June 20** – Final day for any bank card transactions using current fiscal year funds
 - June 22** – Deadline to submit Encumbrance Requests
18. Discussion and possible action regarding 2020-21 BUDGET 15 min Stein
[I move that Lake Balboa Neighborhood Council approve the 2020-2021 budget as presented](#)
19. Discussion and possible action regarding the resignation of Kristen Fujitaki

20. Discussion and possible action regarding the appointment of LBNC Officers,
- a. President _____
 - b. 1st Vice President _____
 - c. 2nd Vice President _____
 - d. Treasurer _____
 - e. Secretary _____
 - f. Communications Officer _____
21. Discussion and possible action regarding the appointment of the second credit card holder, 2nd signer and the alternate signer
- a. 2nd credit card holder _____
 - b. 2nd signer _____
 - c. Alternate Signer _____
22. Discussion and possible action regarding the appointment of LBNC Board Members authorized to forward Community Impact Statements, a maximum of five. (Current Carol Newman, James, Brown, Linda Gravani)
1. _____
 2. _____
 3. _____
 4. _____
 5. _____
23. Discussion and possible action regarding the Sepulveda Basin Wildlife Area Steering Committee representatives. Currently Ruth Doxsee official, Jim Stein Alternate)
- a. Representative _____
 - b. Alternate _____
24. Committees: Discussion and possible action to identify LBNC committees – and appoint chairs
- a. Emergency Preparedness
 - b. Land Use
 - c. Health & Public Safety
 - d. Outreach
 - e. Rec and Park
25. Discussion and possible action regarding CF17-1421 Task Force to reduce the use of illegal fireworks
[I move that LBNC contact the City Council to reinstate this council file to form a Fireworks Task Force.](#)
26. Discussion and possible action regarding Neighborhood Purposes Grant (NPG) for Jewish Family Services SOVA for the amount of \$1500
[I move that LBNC support the Jewish Family Services SOVA NPG for the amount of \\$1500 to provide funds for their Community Food & Resource Program which provides food for individuals and families in need.](#)
27. Discussion and possible action regarding Neighborhood Purposes Grant (NPG) for TASC (The Adult Skills Center) for the amount of \$2,000
[I move that LBNC support the TASC NPG for the amount of \\$2,000 for the purchase of tablets so their clients can attend zoom classes.](#)
28. Discussion and possible action regarding Neighborhood Purposes Grant (NPG) for Operation Blankets of Love for the amount of \$2,000
[I move that LBNC support the OBOL NPG for the amount of \\$2,000 for Van expenses to pick-up/drop off of rescued animals, kennels, food etc to those who foster the animals.](#)
29. Discussion and possible action regarding the need for a July meeting. LBNC normally does not meet in July. Since LBNC did not meet in April, does the board see a need to convene in July?

28. Thank you LBNC Board Members for all you do for our community !

29. Adjourn

**Next Regular Meeting of the
Lake Balboa Neighborhood Council
Wednesday August 5, 2020 at 7:00 PM**

For your convenience, the Bylaws are available on our website www.lakebalboanc.org in compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, may be viewed at our website by clicking on the following link: www.lakebalboanc.org, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, [please contact danica@lakebalboanc.org](mailto:danica@lakebalboanc.org) our current secretary

.P.O. Box 7720, Lake Balboa, CA 91409 -- Voicemail (818) 779-9026

Visit our website: www.LakeBalboaNC.org

Complete the survey www.LakeBalboaNC.org/survey

ALL MEETINGS ARE OPEN TO THE PUBLIC



Lake Balboa Neighborhood Council Members are
ELECTED UNPAID VOLUNTEERS
Working to keep our community the best it can be.



**Lake Balboa Neighborhood Council –
COMMITTEES - Cancelled Until Further Notice**

Emergency Preparedness – meeting 2nd Saturday of the Month 9am – *Flyaway Bus Terminal 2nd floor meeting room – [Chair LindaP@lakebalboanc.org](mailto:ChairLindaP@lakebalboanc.org) [Co-Chair Sandy@lakebalboanc.org](mailto:Co-ChairSandy@lakebalboanc.org)
Committee:

Lake Balboa Amateur Radio Check-in – Every Sunday 9am – Simplex 145.570 For information on Ham/FRS/GMRS/WALKIE-TALKIE Radios and classes contact Dan Tomlinson (NR6V) at 818-776-0474 or DTomlinson@socal.rr.com

FRSGMRS/Walkie-Talkie Check-in - Every Sunday 10am channel 5 -easy way to communicate after a disaster

Land Use – 3rd Monday of the Month 7pm– *Flyaway Bus Terminal 2nd Floor [meeting room](#) Chair - Thomas@lakebalboanc.org **Committee:** Jordan Sisson, Gwen Flynn, Jim Stein, Mary Pennomon, Linda Pruet, Karen Schatz, Allen Nelson

Health & Public Safety – 3rd Saturday, 10am - *Flyaway Bus Terminal 2nd floor meeting room Chair – jamesb@lakebalboanc.org **Committee:** Danica Middleton, Gary Kay

Outreach - 4th Tuesday of the Month 7pm- *Flyaway Bus Terminal 2nd Floor [meeting room](#) [Chair TBD](#)
Committee: Carla Bautista, James Brown, Danica Middleton, Allen Nelson, Jim Stein, Linda Schwering,

Rec and Park - TBA - chair jimstein@lakebalboanc.org

Ad Hoc - Homeless - TBA - Chair mary@lakebalboanc.org

Sepulveda Basin Wildlife Areas Steering Committee - Ruth Doxsee/Jim Stein - Meets 4th Tuesday of odd numbered months at Balboa Sports Complex 630pm

Community Police Advisory Board - CPAB - 630pm - 2nd Tuesday of month at West Valley Police Department - 19020 Vanowen St, Reseda CA 91335

Van Nuys Airport - Citizens Advisory Commission - CAC - 7pm 1st Tuesday of month at *Flyaway

***The Flyaway Bus Terminal - Community Meeting Room, Second Floor**

GO INSIDE - take elevator at north end of the building to 2nd floor - turn right to the end of the hall 7610 Woodley Avenue (NE Corner of Saticoy and Woodley) Van Nuys, CA 91406 **PARK FREE** out front **in the spaces closest to Woodley Avenue**