



# LAKE BALBOA NEIGHBORHOOD COUNCIL

Certified September 9, 2004

## Board Meeting Agenda

**September 2, 2020**

**7:00 pm - meeting starts**

~~Gault Street Elementary Auditorium~~

~~17000 Gault St. Lake Balboa, CA 91406~~



**ZOOM MEETING ONLINE** <https://zoom.us/j/93626962330>

or by telephone

**Dial 1-669-900-9128** To join the meeting

Then enter this webinar ID: **936 2696 2330 #**

In conformity with the Governor's executive order N-29-20 (March 17, 2020) and due to concerns over COVID-19, the Board of Lake Balboa Neighborhood Council meeting will be conducted entirely telephonically.

### PUBLIC INPUT:

**On phone:** Every person wishing to address the Board must dial \*9, when prompted by the presiding officer, to address the Board on any agenda item BEFORE the Board takes action on the item. \*6 to Unmute yourself.

**On webinar:** Every person wishing to address the Board must "raise their hand" when prompted by the presiding officer, to address the Board on any agenda item BEFORE the Board takes action on the item.

Comments from the public on other matters NOT appearing on the agenda that are within the Board's jurisdiction will be heard during the Public Comment period.

Agenda is posted for public review at Ralph's Market, 17250 Saticoy St. As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting (213) 978-1551 [or email ncsupport@lacity.org](mailto:ncsupport@lacity.org)

Notice to Paid Representatives: If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org).

### 1. Call meeting to order **WELCOME to our STAKEHOLDERS**

#### ***L.A. City Charter Sec 900. Purpose (Of Neighborhood Councils)***

*To promote more citizen participation in government and **make government more responsive to local needs**, a citywide system of neighborhood councils, and a Department of Neighborhood Empowerment is created. Neighborhood councils shall include representatives of the many diverse interests in communities and shall have an advisory role on issues of concern to the neighborhood.*

We are a department within the city of Los Angeles. We are required to follow city and state laws. The Brown Act does not allow us to discuss anything that is NOT on tonight's agenda. Items are on time limits so that the meeting will end around 930p. Time allocations are approximate and may be shortened or lengthened at the discretion of the President. The time keeper is: James Brown

2. Pledge of Allegiance (lead by James Brown)
3. Roll Call - **Quorum is 9** -
4. Clarification regarding the **continuation of using telephonic/webinar meetings** in the future. 2 min Gravani California State law (54953) allows zoom type meetings with the following requirements, majority of board members must be within the NC boundaries, the stakeholders are advised how to attend and that any vote be by roll call. Secretary you will be required to call out board members names for their vote.
5. **Adoption of the Agenda for September 2, 2020**
6. Discussion and possible action for the Approval of Minutes for June 3, 2020
7. Discussion and possible action for the Approval of Minutes for August 5, 2020

8. Announcements and Reports: 12 minutes **If present, PLEASE IDENTIFY YOURSELF**

Representatives of LAPD, Local, City, County, State 2-minute limit per speaker.

- West Valley LAPD **Captain David Grimes** 31168@lapd.online – Senior Lead Officers (SLOs) - 1-877-ASK-LAPD
  1. **Officer (Para) Smith** - [34488@lapd.online](mailto:34488@lapd.online)
  2. **Officer Fuentes** - [40093@lapd.online](mailto:40093@lapd.online)
- LA Councilwoman's **Martinez's** office (CD 6) 818-778-4999 Field Deputy – [Jonah.Glickman@lacity.org](mailto:Jonah.Glickman@lacity.org)
- LA Mayor **Garcetti's** office **East Valley Area Rep** – [Caroline.Menjivar@lacity.org](mailto:Caroline.Menjivar@lacity.org) 213-713-0597
- LA City Attorney's Office – 213-978-8100
  1. Neighborhood Prosecutor – [Michael.Liu@lacity.org](mailto:Michael.Liu@lacity.org) 818-374-6837
  2. Community Resource Specialist – [Cynthia.Hernandez@lacity.org](mailto:Cynthia.Hernandez@lacity.org) 818-374-6839
- LA City Planning Liaison [Ariel.Jones@lacity.org](mailto:Ariel.Jones@lacity.org) 213-820-4255
- LAUSD **Scott Schmerelson's** office (District 3) 818-654-3785 school Engagement and Data Specialist
- [Tara.Vahdani@lausd.net](mailto:Tara.Vahdani@lausd.net) 818-654-3785
- LAUSD **Kelly Gonez** office (District 6) 818-212-6687 - Dir of Community Engagement & Advocacy [Michael.Menjivar@lausd.net](mailto:Michael.Menjivar@lausd.net)
- LAUSD Northwest District Administrator Parent/Community Engagement-Gonsalo Garay - [ggg9445@lausd.net](mailto:ggg9445@lausd.net) 818-654-3600
- LA County Supervisor **Sheila Kuehl's** office (District 3) 213-974-3333 District Director Benita Trujillo [btrujillo@bos.lacounty.gov](mailto:btrujillo@bos.lacounty.gov)
- CA Assembly Member **Adrin Nazarian's** office (District 46) 818-376-4246 [Stephanie.Mkhlian@asm.ca.gov](mailto:Stephanie.Mkhlian@asm.ca.gov)
- CA State Senator **Robert Hertzberg's** Office (District 18) - 818-901-5588 [Hannah.Kelley@sen.ca.gov](mailto:Hannah.Kelley@sen.ca.gov)
- CA State Senator **Henry Stern's** Office (District 27) - 818-876-3352 – [Jeremy.Wolf@sen.ca.gov](mailto:Jeremy.Wolf@sen.ca.gov) and SFV representative [Denise.Kniter@sen.ca.gov](mailto:Denise.Kniter@sen.ca.gov)
- US Representative **Tony Cardenas** (District 29) 818-782-7407 [Osvaldo.Ramirez@mail.house.gov](mailto:Osvaldo.Ramirez@mail.house.gov)
- US Representative **Brad Sherman** – (District 30) - 818-501-9200 [Mary.Chakerian@mail.house.gov](mailto:Mary.Chakerian@mail.house.gov)
- Department of Neighborhood Empowerment (DONE) 818-374-9898 **Betty Wong Oyama** NC Advocate [betty.wong@lacity.org](mailto:betty.wong@lacity.org) 818-374-9896

9. **Guest Speaker Christie Hight Development & Communications Director from The Adult Skills Center (TASC)** [www.TASCservices.org](http://www.TASCservices.org) 818-708-1756 **20 min**

TASC serves individuals with diverse intellectual developmental and mental health needs. "TASC individualizes services to meet the unique needs of each client. TASC provides coaching, support, vocational training, and

employment to ensure clients achieve their highest level of independence in order to become fully integrated within the community.”

**10. James Brown, Co-Chair Community Police Advisory Board (C-PAB) and LBNC’s 1<sup>st</sup> VP Update on LAPD Reforms. 10 min** C-PAB meets 2<sup>nd</sup> Wed of the month

**NOTE:** Presiding Officer: Please prompt the public to either **dial \*9** if on the phone **AND \*6** to Unmute yourself or **“raise your hand”** if on the website to address the board on **NON-agenda items**

**11. PUBLIC COMMENT:** a total of 10 MIN - Comments from Public on Non-Agenda items, Issues, Announcements and Complaints within the jurisdiction of the Lake Balboa NC. The Brown Act, **prevents the board from commenting** on your comments. We are making note of them.

L.A.City Charter Sec. 909. Annual City Budget Priorities.

Each neighborhood council may present to the Mayor and Council an annual list of priorities for the City budget. The Mayor shall inform certified neighborhood councils of the deadline for submission so that the input may be considered in a timely fashion. (see [www.ncbala.com](http://www.ncbala.com) for 2015, 2016, 2017, 2018, 2019, 2020 White Paper recommendations

**12. Budget Advocate - Updates**, ([ncbala.com](http://ncbala.com)) - Newman 10 min Budget Advocate Carol Newman Budget Rep Linda Gravani)

**13. ANNOUNCEMENTS and REPORTS:** Committee Chairs and Board Members - 22 min TOTAL (2MIN each)  
President Update -

Emergency Preparedness - Linda Pruettt RYLAN (Ready Your LA Neighborhood)

Health & Public Safety- James Brown

Land Use - Tom Riley

Outreach – Jeremy Pisanic

Recreation & Park - Jim Stein -

Sepulveda Basin Wildlife Areas Steering Committee (SBWASC) - Ruth Doxsee/Danica Middleton

Volunteer Community Patrol - Mary Pennomon

BOARDMEMBERS:

**Liasions:**

Resilient Los Angeles - Linda Pruettt [www.lamayor.org/resilience](http://www.lamayor.org/resilience)

**Alliances:**

West Valley Neighborhood Alliance on Homelessness

**14. FUNDING:** Discussion and possible action regarding approval of Jul Monthly Expense Report (**MER**) Stein 3 min

15. Discussion and possible action regarding **WELCOME TO LAKE BALBOA signs** – Allen Nelson &Jonah Glickman 5 min

16. Discussion regarding required **CHANGES TO BYLAWS** Gravani 5 min. City Council approved the following BYLAWS changes (recommended by Health, Education, Neighborhoods, Parks, Arts, and River (HENPAR) Committee.

- a. Community Interest Stakeholder is now defined as a member or participant in a Community Organization, which has maintained a physical address within NC boundaries for at least one year, and whose ongoing, verifiable activities or operations confer some benefit to the community served by that NC: Examples include nonprofits, schools, or faith-based institutions.
- b. Individuals must be age 18+ on election day to serve on an NC board, with the exception of Youth Seat board members, who must be between the ages of 14-17. Each NC has the option to have one Youth Seat on their board.

- c. Voters in NC elections must be at 16 or above on the election day except for voters for Youth Candidates, who must be age 14 or above.
17. Discussion and possible action regarding **Council File 20-0963 Vote by Mail for NCs** and a plan for how those without an address and/or internet access can vote. Gravani 5 min
- a. 8/3/20 on Agenda for City Council
  - b. 8/3/20 referred to HENPAR
  - c. 8/10/20 scheduled for HENPAR's 8/13/20 agenda
  - d. 8/13/20 HENPAR approved
  - e. 8/19/20 CIS from Northridge East NC
  - f. 8/20/20 CIS from Los Feliz NC
  - g. 8/21/20 CIS from Empowerment Congress West Area NC
  - h. 8/21/20 scheduled for City Council Agenda 8/26/20
  - i. 8/26/20 adopted (**NO CIS SUBMITTED**)
  - j. 8/26/20 Sent to the Mayor

I move that Lake Balboa NC request an explanation from the City Clerk with a copy to HENPAR, as to why none of the Community Impact Statements are listed on CF20-0963 and how this omission will be prevented from happening again on any other council file.

18. Discussion and possible action regarding **Council File 20-0990 requiring mandatory training for NCs** on Diversity, Equity and Inclusion training and anti-bias for all LA NCs and implement the Mayor's Executive Order No. 27 regarding racial equity in city government plans at the Neighborhood Council level. Gravani 5 min
- a. 8/11/20 Motion for mandatory training
  - b. 8/21/20 scheduled for agenda 8/27/20
  - c. 8/27/20 public comment – "this is unnecessary"
  - d. 8/27/20 Approved
  - e. Next it will go to City Council

I move that Lake Balboa NC vote against the mandatory training on diversity, equity, inclusion and anti-bias and I further move that the Mayor's executive Order No. 27 does not apply to NC board members who are elected by the stakeholders.

19. **LAND USE:** Discussion and **update** on several **LBNC Proposed projects** Tom Riley 10 min
20. Discussion and possible action regarding **location for LBNC Community Center** Riley 5 min
21. Discussion and possible action regarding a **Policy on recording ZOOM** meetings 3 MIN Gravani
22. Discussion and possible action regarding the use of zoom for other than LBNC meetings and committee meetings. 3 MIN
23. Discussion and possible action regarding a **business outreach** letter 5 min Jeremy Pisanic
24. **FUNDING:** Discussion and possible action to authorize **up to \$700 for bus bench advertising for outreach.** The city vendor will be contacted for locations 5 min Jeremy Pisanic
25. **FUNDING:** Discussion and possible action to authorize an **NPG for \$2500 for New Horizons 5 MIN**
26. **FUNDING:** Discussion and possible action to **authorize up to \$75** for LBNC business cards for Katie Cronin. **2MIN**
27. **Thank you LBNC Board Members for all you do for our community !**
28. **Adjourn**

**Next Regular Meeting of the  
Lake Balboa Neighborhood Council  
Wednesday October 7, 2020 at 7:00 PM**

For your convenience, the Bylaws are available on our website [www.lakebalboanc.org](http://www.lakebalboanc.org) in compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, may be viewed at our website by clicking on the

following link: [www.lakebalboanc.org](http://www.lakebalboanc.org), or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, [please contact danica@lakebalboanc.org](mailto:danica@lakebalboanc.org) our current secretary

**.P.O. Box 7720, Lake Balboa, CA 91409 -- Voicemail (818) 779-9026**

**Visit our website: [www.LakeBalboaNC.org](http://www.LakeBalboaNC.org)**

Complete the survey [www.LakeBalboaNC.org/survey](http://www.LakeBalboaNC.org/survey)

**ALL MEETINGS ARE OPEN TO THE PUBLIC**

[See next page for Committee meeting schedules and ZOOM access](#)



Lake Balboa Neighborhood Council Members are  
ELECTED UNPAID VOLUNTEERS  
Working to keep our community the best it can be.



**Lake Balboa Neighborhood Council – COMMITTEES**  
**ALL meetings will be via zoom.us until further notice**

**Emergency Preparedness** – meeting 2<sup>nd</sup> Saturday of the Month 9am – ~~\*Flyaway Bus Terminal 2<sup>nd</sup> floor meeting room~~ – Chair [LindaP@lakebalboanc.org](mailto:LindaP@lakebalboanc.org) Co-Chair [Sandy@lakebalboanc.org](mailto:Sandy@lakebalboanc.org)  
zoom.us/j/95756838389 **Committee:**

**Lake Balboa Amateur Radio Check-in** – Every Sunday 9am – Simplex 145.570 For information on Ham/FRS/GMRS/WALKIE-TALKIE Radios and classes contact Dan Tomlinson (NR6V) at 818-776-0474 or [DTomlinson@socal.rr.com](mailto:DTomlinson@socal.rr.com)

**FRSGMRS/Walkie-Talkie Check-in** - Every Sunday 10am channel 5 -easy way to communicate after a disaster

**Land Use** – 3<sup>rd</sup> Monday of the Month 7pm– ~~\*Flyaway Bus Terminal 2<sup>nd</sup> Floor meeting room~~ Chair - [Thomas@lakebalboanc.org](mailto:Thomas@lakebalboanc.org) zoom.us/j/92447873694 **Committee:** Gwenn Flynn, Allen Nelson, Mary Pennomon, Linda Pruet, Karen Schatz, Jordan Sisson, Jim Stein

**Health & Public Safety** – 3<sup>rd</sup> Saturday, 10am - ~~\*Flyaway Bus Terminal 2<sup>nd</sup> floor meeting room~~ Chair – [jamesb@lakebalboanc.org](mailto:jamesb@lakebalboanc.org) zoom.us/j/95724109127 **Committee:** Danica Middleton, Jeremy Pisanic

**Outreach** - 4<sup>th</sup> Tuesday of the Month 7pm- ~~\*Flyaway Bus Terminal 2<sup>nd</sup> Floor meeting room~~ Chair [Jeremy@lakebalboanc.org](mailto:Jeremy@lakebalboanc.org) Zoom.us/j/99770922444 **Committee:** Gary Kay, Danica Middleton, Allen Nelson, Jim Stein

**Rec and Park** - TBA - chair [jimstein@lakebalboanc.org](mailto:jimstein@lakebalboanc.org) zoom.us/j/97316428716 **Committee:** Nate Baguio, Katie Cronin, Tom Riley, Linda Schwering

**Sepulveda Basin Wildlife Areas Steering Committee** - Ruth Doxsee/Danica Middleton - Meets 4<sup>th</sup> Tuesday of odd numbered months at Balboa Sports Complex 630pm  
zoom.us/j/98376926906

**Community Police Advisory Board - CPAB** - 630pm - 2nd Tuesday of month at West Valley Police Department - 19020 Vanowen St, Reseda CA 91335

**Van Nuys Airport - Citizens Advisory Commission - CAC** - 7pm 1<sup>st</sup> Tuesday of month at ~~\*Flyaway~~

**\*The Flyaway Bus Terminal - Community Meeting Room, Second Floor**  
**GO INSIDE** - take elevator at north end of the building to 2nd floor - turn right to the end of the hall 7610 Woodley Avenue (NE Corner of Saticoy and Woodley) Van Nuys, CA 91406 **PARK FREE** out front in the spaces closest to Woodley Avenue