



# LAKE BALBOA NEIGHBORHOOD COUNCIL

Certified September 9, 2004

## Board Meeting Agenda

**February 2, 2022 (year update)**

**6:30 pm - meeting starts**

~~Meetings held at THE PARK VNY  
7900 Balboa Boulevard 2<sup>nd</sup> floor~~



### **THIS MEETING WILL BE RECORDED**

**ZOOM MEETING ONLINE** <https://zoom.us/j/93626962330>  
or by telephone

**Dial 1-669-900-9128** To join the meeting

Then enter this webinar ID: **936 2696 2330 #**

IN CONFORMITY WITH THE SEPTEMBER 16, 2021 ENACTMENT OF CALIFORNIA **ASSEMBLY BILL 361** AND DUE TO CONCERNS OVER COVID-19, THE LAKE BALBOA NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED ENTIRELY WITH A CALL-IN OPTION OR INTERNET BASED SERVICE OPTION.

#### PUBLIC INPUT:

**On phone:** Every person wishing to address the Board must dial \*9, when prompted by the presiding officer, to address the Board on any agenda item BEFORE the Board takes action on the item. \*6 to Unmute yourself.

**On webinar:** Every person wishing to address the Board must "raise their hand" when prompted by the presiding officer, to address the Board on any agenda item BEFORE the Board takes action on the item. The CHAT function has been disconnected, please raise your hand. Everyone is muted until recognized.

LBNC will be capturing your email to add to our database for LBNC updates only. If you do NOT want to be in the database, please notify me at [lindag@lakebalboanc.org](mailto:lindag@lakebalboanc.org)

Comments from the public on other matters NOT appearing on the agenda that are within the Board's jurisdiction will be heard during the Public Comment period. LBNC will be capturing your email to add to our database for LBNC updates only. If you do NOT want to be in the database, please notify me at [lindag@lakebalboanc.org](mailto:lindag@lakebalboanc.org)

Agenda is posted for public review at Ralph's Market, 17250 Saticoy St. As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting (213) 978-1551 [or email ncsupport@lacity.org](mailto:ncsupport@lacity.org)

Notice to Paid Representatives: If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org).

#### 1. Call meeting to order **WELCOME to our STAKEHOLDERS**

**CHAT is disconnected, only raised hands will be recognized so that all comments can be included.**

## **L.A. City Charter Sec 900. Purpose (Of Neighborhood Councils)**

*To promote more citizen participation in government and make government more responsive to local needs, a citywide system of neighborhood councils, and a Department of Neighborhood Empowerment is created. Neighborhood councils shall include representatives of the many diverse interests in communities and shall have an advisory role on issues of concern to the neighborhood.*

**Our Mission is to bring forward our concerns to the elected officials,**

We are a department within the city of Los Angeles. We are required to follow city and state laws. The Brown Act does not allow us to discuss anything that is NOT on tonight's agenda. There is an item called PUBLIC COMMENT where you can address items NOT on the agenda. The President will identify the suggested time limits for each item so that the meeting will end around 930p. Time allocations are approximate and may be shortened or lengthened at the discretion of the President. The time keeper is: \_\_\_\_\_

2. Pledge of Allegiance –
3. Poll board members for completion of mandatory NC training: Mary Pennomon, Allen Nelson,
4. Roll Call
5. Adoption of the **Agenda for February 2, 2022**
6. Discussion and possible action for the **Approval of Minutes for December 1, 2021** meeting - Danica Middleton
7. Discussion and possible action for the **Approval of Minutes for Special January 15, 2022** meeting - Danica Middleton
9. Announcements and Reports: **If present, PLEASE IDENTIFY YOURSELF and limit your comments to 2 minutes**
  - Representatives of LAPD, Local, City, County, State
    - West Valley LAPD **Captain Paul Espinosa** 30820@lapd.online – 818-374-7640
    - Senior Lead Officers (SLOs) - 1-877-ASK-LAPD
      1. **Officer Sam Park** office 818-374-7635 – [35234@LAPD.online](mailto:35234@LAPD.online)
      2. **Vacant**
    - Councilwoman's **Martinez's** office (CD 6) 818-778-4999 Field Deputy – [Viana.Parra@lacity.org](mailto:Viana.Parra@lacity.org)
    - LA Mayor **Garcetti's** office **East Valley Area Rep** – [Lisa.Paylne@lacity.org](mailto:Lisa.Paylne@lacity.org) Public Engagement Director 213-713-0597
    - LA City Attorney's Office – 213-978-8100
      1. Neighborhood Prosecutor – [Michael.Liu@lacity.org](mailto:Michael.Liu@lacity.org) 818-374-6837
      2. Community Resource Specialist – [Cynthia.Hernandez@lacity.org](mailto:Cynthia.Hernandez@lacity.org) 818-374-6839
    - LA City Planning Liaison [Ariel.Jones@lacity.org](mailto:Ariel.Jones@lacity.org) 213-820-4255
    - LAUSD **Scott Schmerelson's** office (District 3) 818-654-3785 Deputy Director of School and Community Engagement [Tammy.Ramirez@lausd.net](mailto:Tammy.Ramirez@lausd.net) 213-241-8333
    - LAUSD **Dr. Eric Maxey** Administrator, Community of Schools-Reseda [ejm9800@lausd.net](mailto:ejm9800@lausd.net) 818-668-1051
    - LAUSD Board President **Kelly Gonez** office (District 6) 818-212-6687 - Dir of Community Engagement & Advocacy [Michael.Menivar@lausd.net](mailto:Michael.Menivar@lausd.net)
    - LAUSD Northwest District Administrator Parent/Community Engagement-**Gonsalo Garay** - [ggg9445@lausd.net](mailto:ggg9445@lausd.net) 818-654-3600
    - LA County Supervisor **Sheila Kuehl's** office (District 3) 818-902-3831 District Director Jessica Orellana [jorellana@bos.lacounty.gov](mailto:jorellana@bos.lacounty.gov) and Brenda Yanez, Field Deputy [BYanez@bos.lacounty.gov](mailto:BYanez@bos.lacounty.gov)
  - HELP for HOMELESS [www.la-hop.org](http://www.la-hop.org) REPORT download MYLA311 app to your phone
  - CA Assembly Member **Adrin Nazarian's** office (District 46) 818-376-4246 [Sophia.Soudani@asm.ca.gov](mailto:Sophia.Soudani@asm.ca.gov)
  - CA State Senator **Robert Hertzberg's** Office (District 18) - 818-901-5588 [Hannah.Kelley@sen.ca.gov](mailto:Hannah.Kelley@sen.ca.gov)

- CA State Senator **Henry Stern's** Office (District 27) - 818-876-3352 – [Jeremy.Wolf@sen.ca.gov](mailto:Jeremy.Wolf@sen.ca.gov) and SFV representative [Denise.Kniter@sen.ca.gov](mailto:Denise.Kniter@sen.ca.gov)
- US Representative **Tony Cardenas** (District 29) 818-221-3718 [Osvaldo.Ramirez@mail.house.gov](mailto:Osvaldo.Ramirez@mail.house.gov)
- US Representative **Brad Sherman** – (District 30) - 818-501-9200 [Mary.Chakerian@mail.house.gov](mailto:Mary.Chakerian@mail.house.gov)
- Department of Neighborhood Empowerment (DONE)  
Welcome to our **NEW NC Advocate** [Daniel.D.Johnson@lacity.org](mailto:Daniel.D.Johnson@lacity.org) 818-374-9889
- West Valley Neighborhood Alliance of Homelessness **Stakeholder Erich Eilenberger** reporting back to LBNC

**NOTE:** Presiding Officer: Please prompt the public to either **dial \*9** if on the phone AND **\*6** to Unmute yourself or **"raise your hand"** if on the website to address the board on NON-agenda items

#### **AB 361 Updates -**

Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned.

**10) PUBLIC COMMENTS:** - Comments from Public on Non-Agenda items, Issues, Announcements and Complaints within the jurisdiction of the Lake Balboa NC. The Brown Act, **prevents the board from commenting** on your comments. We are making note of them. 2 minutes per speaker

**11) BOARD COMMENTS:** 2 minutes per board member

L.A.City Charter Sec. 909. Annual City Budget Priorities.

Each neighborhood council may present to the Mayor and Council an annual list of priorities for the City budget. The Mayor shall inform certified neighborhood councils of the deadline for submission so that the input may be considered in a timely fashion. (see [www.budgetadvocates.ORG](http://www.budgetadvocates.ORG) for 2015, 2016, 2017, 2018, 2019, 2020 White Paper recommendations)

**12) Budget Advocate – Region 3 - Updates**, ([budgetadvocates.org](http://budgetadvocates.org)) - Budget Advocate Carol Newman Budget Rep Linda Gravani Newman

#### **13) President Update:**

- 1) REMINDER Committee chairs, it is your responsibility to advise the webmaster that the recording of your meeting is available on ZOOM.
- 2) PARK VNY:
  - i) Room capacity is 40
  - ii) List of meeting dates will be placed on the calendar and held for LBNC
  - iii) There are 140 parking spaces in the front lot and approximately 60 others in the immediate facility
  - iv) The hangar holds 200 people
  - v) The city of LA leases the land to Pacific Aviation Development LLC
- 3) Effective 1/31/2022 NEW funding rep [Mariel.Camilo@lacity.org](mailto:Mariel.Camilo@lacity.org) 213-978-1058 hours 8a-430p

**14) Discussion and possible action regarding LBNC's open board seats Gravani**

**15) Discussion and possible action regarding possible BYLAWS change. Pisanic**

**16) Discussion and possible action regarding MOVIE IN THE PARK. Gravani**

**17) Discussion and possible action regarding LBNC project with TreePeople. Gravani**

**18) Discussion and possible action regarding the continuation/addition of LBNC zoom account(s). Gravani**

**19) UPDATE on Holiday Parade: Middleton**

**20) Discussion and possible action regarding Digital Communications Policy for Neighborhood Councils**

**21) Discussion and possible action regarding CODE OF CONDUCT POLICY**

**26) THANK YOU LBNC Board Members for all YOU do for our community –**

**27) Adjourn**

**Next Regular Meeting of the  
Lake Balboa Neighborhood Council  
Wednesday March 2, 2022 at 6:30 PM unless in person**

For your convenience, the Bylaws are available on our website [www.lakebalboanc.org](http://www.lakebalboanc.org) in compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, may be viewed at our website by clicking on the following link: [www.lakebalboanc.org](http://www.lakebalboanc.org), or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact [danica@lakebalboanc.org](mailto:danica@lakebalboanc.org) our current secretary

.P.O. Box 7720, Lake Balboa, CA 91409 -- Voicemail (818) 779-9026

Visit our website: [www.LakeBalboaNC.org](http://www.LakeBalboaNC.org)

Complete the survey [www.LakeBalboaNC.org/survey](http://www.LakeBalboaNC.org/survey)

**ALL MEETINGS ARE OPEN TO THE PUBLIC**

See next page for Committee meeting schedules and ZOOM access



**Lake Balboa Neighborhood Council Members are  
ELECTED UNPAID VOLUNTEERS  
Working to keep our community the best it can be.**



**Lake Balboa Neighborhood Council – COMMITTEES**

**ALL meetings will be via zoom.us until further notice**

**Budget Committee** – Ad hoc TBA Chair [lindas@lakebalboanc.org](mailto:lindas@lakebalboanc.org) **Committee:** Executive Officers

**BUDGET Advocates** – [carol@lakebalboanc.org](mailto:carol@lakebalboanc.org) – [budgetadvocates.org](http://budgetadvocates.org) - **Monitors LA City Budget and Budget & Finance committee**

**Emergency Preparedness** – meeting 2<sup>nd</sup> Saturday of the Month Quarterly 9am at ~~The Park VNY~~ –  
**Chair-** [Sandy@lakebalboanc.org](mailto:Sandy@lakebalboanc.org) [zoom.us/j/95756838389](https://zoom.us/j/95756838389) **Committee:** to be advised - **monitors**  
**Dept Emergency Mgmt, Fire Dept, Fire Commission, Public Safety**

**Lake Balboa Amateur Radio Check-in** – Every Sunday 9am – Simplex 145.570 For information on Ham/FRS/GMRS/WALKIE-TALKIE Radios and classes contact Dan Tomlinson (NR6V) at 818-776-0474 or [DTomlinson@socal.rr.com](mailto:DTomlinson@socal.rr.com) & **FRSGMRS/Walkie-Talkie Check-in** - Every Sunday 10am channel 5 -easy way to communicate after a disaster

**Land Use** – 3<sup>rd</sup> Monday of the Month 7pm–at ~~The Park VNY~~ Chair - [Thomas@lakebalboanc.org](mailto:Thomas@lakebalboanc.org) [zoom.us/j/94248689917](https://zoom.us/j/94248689917) **Committee:** Gwenn Flynn, Danica Middleton, Miguel A. Miguel, Allen Nelson, Mary Pennomon, Karen Schatz, Jim Stein **Monitors Planning & Land Use Management**

**Health & Public Safety** – 3<sup>rd</sup> Wednesday 630pm at ~~The Park VNY~~ - Chair –  
[jamesb@lakebalboanc.org](mailto:jamesb@lakebalboanc.org) [zoom.us/j/95724109127](https://zoom.us/j/95724109127) **Committee:** Danica Middleton, Jeremy Pisanic  
**Monitors Health, Education, Neighborhoods, Parks, Arts, River and Public Safety**

**Neighborhood Watch** – Ad hoc TBA Chair [lindag@lakebalboanc.org](mailto:lindag@lakebalboanc.org), [zoom.us](https://zoom.us) TBA, **Committee:** Gary Kay, Danica Middleton **monitors** [NW@lakebalboanc.org](mailto:NW@lakebalboanc.org)

**Outreach** – **Quarterly meetings** at ~~The Park VNY~~ Sep/Dec/Mar/Jun 3<sup>rd</sup> Tuesday of the Month 700pm– [TBD](mailto:TBD) [Zoom.us/j/99770922444](https://zoom.us/j/99770922444) **Committee:** Danica Middleton, Allen Nelson, Jim Stein, Linda Schwering **monitors** [info@lakebalboanc.org](mailto:info@lakebalboanc.org)

**Rec and Park** - Ad hoc **TBA** - chair [katie@lakebalboanc.org](mailto:katie@lakebalboanc.org) [zoom.us/j/97316428716](https://zoom.us/j/97316428716) **Committee:** Nate Baguio, Tom Riley, Linda Schwering **Monitors Health, Education, Neighborhoods, Parks, Arts, River**

**Sepulveda Basin Wildlife Areas Steering Committee** - Ruth Doxsee - Meets 4<sup>th</sup> Tuesday of odd numbered months at Balboa Sports Complex 630pm [zoom.us/j/98376926906](https://zoom.us/j/98376926906)

**Community Police Advisory Board - CPAB** - 630pm - 2<sup>nd</sup> Wednesday of month at ~~West Valley Police Department - 19020 Vanowen St, Reseda CA 91335~~

**Van Nuys Airport - Citizens Advisory Commission - CAC** - 7pm 1<sup>st</sup> Tuesday of month

**The Park VNY 7900 Balboa Blvd 2<sup>nd</sup> floor, elevator in lobby** – unless otherwise noted, all LBNC and Committee meetings are held at this location. Free parking in front of building. Due to Covid19, currently all meetings are virtual





# **Lake Balboa Neighborhood Council**

P.O. Box 7720  
Lake Balboa, CA 91409-7720  
818-779-9026

Website: [www.lakebalboanc.org](http://www.lakebalboanc.org)

Email: [info@lakebalboanc.org](mailto:info@lakebalboanc.org)

## **Board Meeting Minutes Wednesday December 1, 2021 Zoom Meeting 7:00PM –9:28PM Meeting (DRAFT)**

**Regular Meeting Location:**  
[Gault Street Elementary School](#)  
[17000 Gault Street](#)  
[Lake Balboa CA 91406](#)  
(MAIL NOT ACCEPTED AT THIS ADDRESS)

Boardmember	Roll Call	Funding Vote Eligible*	Category
James Brown 1 <sup>st</sup> Vice President	Present	YES	Residential
Katie Cronin	Excused	YES	Organization
Ruth Doxsee	Present	YES	Residential
Jasmine Garcia	Absent	NO	Youth
Linda Gravani President	Present	YES	Business
Annie Hanlon-	(Resigned)	YES	Residential
Sandra Joseph 2 <sup>nd</sup> Vice President	Present	YES	Residential
Gary Kay	Present	YES	At-Large***
Danica Middleton Secretary	Present	YES	Residential
Miguel Miguel	Excused	YES	Organization
Allen Nelson	Absent (Arrived at 7:05PM)	NO	At-Large***
Carol Newman	Present	YES	Business
Mary Pennomon	Absent (Arrived at 7:15PM)	NO	Senior
Jeremy Pisanic	Present	YES	Residential
Thomas Riley	Present	YES	Organization
Linda Schwering Treasurer	Present	YES	At-Large
Vacant			Business
<b>TOTAL: 16</b>	<b>PRESENT 10, Absent 05 Resigned 01</b>		

\*Funding vote eligibility key: **A**=age less than 18 yrs.; **E**=Ethics training; **F**=Funding training; **N**=not taken;  
**X**=expired \*\* Advance notice given for absence \*\*\*At Large Appointed

(VOTE KEY: Yes, No, Abstain, Ineligible, Recuse, Absent)

**In conformity with the Governor's Executive Order N-29-20 (March 17, 2020) and due to concerns over COVID-19, the Board of Lake Balboa Neighborhood Council meeting will be conducted entirely telephonically.**

1. Call meeting to order welcome to our stakeholders- **The Meeting was called to order at 7:00PM**  
**Linda Gravani, the President Lake Balboa NC, mentioned that the Boardmembers are community members who have stepped forward to DONATE our time and talents to bring our issues before the paid elected officials.**

**CHAT is disconnected, only raised hands will be recognized so that all comments can be included.**

***L.A. City Charter Sec 900. Purpose (Of Neighborhood Councils)***

***To promote more citizen participation in government and make government more responsive to local needs, a citywide system of neighborhood councils, and a Department of Neighborhood Empowerment was created. Neighborhood councils shall include representatives of the many diverse interests in communities and shall have an advisory role on issues of concern to the neighborhood.***

**Our Mission is to bring forward our concerns to the elected officials.**

We are a department within the city of Los Angeles. We are required to follow city and state laws. The Brown Act does not allow us to discuss anything that is NOT on tonight's agenda. There is an item called PUBLIC COMMENT where you can address items NOT on the agenda. The President will identify the suggested time limits for each item so that the meeting will end around 9:30pm. Time allocations are approximate and may be shortened or lengthened at the discretion of the President. The time keeper is James Brown.

2. Pledge of Allegiance – **the Pledge of Allegiance was led by James Brown**
3. Poll board members for completion of mandatory NC training: Mary Pennomon and Allen Nelson are ineligible to vote.
4. **I am in receipt of resignation notification from Annie Hanlon effective 11/28/2021- Gravani, There is now an opening for a Residential Stakeholder.** Residential Stakeholder Representatives (RSR) –any person whose primary residence or living space is located within the Council's boundaries whether in a home, apartment, condominium or other accommodation.
  - A. Any Community Stakeholder interested in filling a vacancy on the Board shall submit a written application to the Board, providing that Community Stakeholder is qualified for that particular seat. LBNC Bylaws Approved 06-23-20 7
  - B. The Board shall cause the matter to be placed on the agenda for the next regular meeting of the Board.

5. Roll Call

<b>LBNC ITEM 5. Roll Call (7:04PM)</b>		
<b>Present –10</b>	<b>Absent-03</b>	<b>Excused-02</b>
<b>Brown, Doxsee, Gravani, Joseph, Kay, Middleton, Newman, Pisanic, Riley, Schwering</b>	<b>Garcia, Nelson, Pennomon</b>	<b>Cronin, Miguel</b>

**Allen Nelson joined the meeting at 7:05PM**

6. Adoption of the Agenda for December 1, 2021

Public Comment: no comment

Motion Passed (7:07PM)

LBNC ITEM 6. Motion to approve the Agenda for December 1, 2021 Moved: Schwering Second: Riley			
Yes-10	No-00	Ineligible-01	Absent-04
Brown, Doxsee, Gravani, Joseph, Kay, Middleton, Newman, Pisanic, Riley, Schwering	None	Nelson	Cronin, Garcia, Miguel, Pennomon

7. Discussion and possible action for the **Approval of Minutes for November 3, 2021** meeting

Public Comment: no comment

Motion Passed (7:08PM)

LBNC ITEM 7. Motion to approve the Minutes for November 3, 2021 Moved: Middleton Second: Schwering				
Yes-08	No-00	Abstain-02	Ineligible-01	Absent-04
Brown, Joseph, Kay, Middleton, Newman, Pisanic, Riley, Schwering	None	Doxsee, Gravani	Nelson	Cronin, Garcia, Miguel, Pennomon

8. Discussion and possible action for the **Approval of Minutes for Special November 3, 2021** meeting

Public Comment: no comment

Motion Passed (7:09PM)

LBNC ITEM 8. Motion to approve the Minutes for November 3, 2021 Special Meeting Moved: Middleton Second: Gravani				
Yes-09	No-00	Abstain-01	Ineligible-01	Absent-04
Brown, Gravani, Joseph, Kay, Middleton, Newman, Pisanic, Riley, Schwering	None	Doxsee	Nelson	Cronin, Garcia, Miguel, Pennomon

Meeting was moved to Item 10

9. Announcements and Reports Representatives of LAPD, Local, City, County, State
- West Valley LAPD Captain David Grimes 31168@lapd.online – **No Report**
    - Senior Lead Officers (SLOs) - 1-877-ASK-LAPD
      - Officer Sam Park office 818-374-7635 – [35234@LAPD.online](mailto:35234@LAPD.online)
      - Vacant
  - Councilwoman's Martinez's office (CD 6) 818-778-4999 Field Deputy [Viana.Parra@lacity.org](mailto:Viana.Parra@lacity.org) **Vaccine pop up on December 17, 2021. There will be a Clean-up between Balboa and Roscoe Balboa and Strathern. The Gift of Reading Event will be on Dec. 11, 2021 at Van Nuys City Hall. There will be Food Drive on December 13, 2021. She will send out flyers.**
  - LA Mayor Garcetti's office [East Valley Area Rep – Lisa.Paylne@lacity.org](mailto:East Valley Area Rep - Lisa.Paylne@lacity.org) Public Engagement Director 213-713-0597- **No Report**
  - LA City Attorney's Office – 213-978-8100 - **No Report**
    - Neighborhood Prosecutor – [Michael.Liu@lacity.org](mailto:Michael.Liu@lacity.org) 818-374-6837
    - Community Resource Specialist – [Cynthia.Hernandez@lacity.org](mailto:Cynthia.Hernandez@lacity.org) 818-374-6839
  - LA City Planning Liaison [Ariel.Jones@lacity.org](mailto:Ariel.Jones@lacity.org) 213-820-4255- **No Report**
  - LAUSD Scott Schmerelson's office (District 3) 818-654-3785 Deputy Director of School and Community Engagement [Tammy.Ramirez@lausd.net](mailto:Tammy.Ramirez@lausd.net) 213-241-8333 **Updates: Starting**



**January 10, 2021 new Covid policies will take effect. There will be Baseline testing, weekly testing only for unvaccinated. Masking indoors is required for all students. Go to achieve LAUSD\2022. The new Superintendent will be chosen by the end of the year. Community groups can use LAUSD Facilities. Grab and Go meals are available during break.**

- g. LAUSD Dr. Eric Maxey Administrator, Community of Schools-Reseda [ejm9800@lausd.net](mailto:ejm9800@lausd.net) 818-668-1051
- h. LAUSD Board President Kelly Gonez office (District 6) 818-212-6687 - Dir of Community Engagement & Advocacy [Michael.Menjivar@lausd.net](mailto:Michael.Menjivar@lausd.net)
- i. LAUSD Northwest District Administrator Parent/Community Engagement-Gonsalo Garay [ggg9445@lausd.net](mailto:ggg9445@lausd.net) 818-654-3600
- j. LA County Supervisor Sheila Kuehl's office (District 3) 818-902-3831 District Director Jessica Orellana [jorellana@bos.lacounty.gov](mailto:jorellana@bos.lacounty.gov) and Brenda Yanez, Field Deputy [BYanez@bos.lacounty.gov](mailto:BYanez@bos.lacounty.gov) **Covid 19 updates-Omicron has been found in northern California. The office is hosting vaccine clinics. On Friday, December 3<sup>rd</sup> & 4<sup>th</sup> from 9:00AM-1:00PM at Pacoima City Hall and on December 4<sup>th</sup> and 18<sup>th</sup> at the North Hollywood Red Line. She will send out flyers. HELP for HOMELESS [www.la-hop.org](http://www.la-hop.org) REPORT download MYLA311 app to your phone**
- k. CA Assembly Member Adrin Nazarian's office (District 46) 818-376-4246 [Sophia.Soudani@asm.ca.gov](mailto:Sophia.Soudani@asm.ca.gov) – **Adrin Nazarian gave his report under Item #10.**
- l. CA State Senator Robert Hertzberg's Office (District 18) - 818-901-5588 [Hannah.Kelley@sen.ca.gov](mailto:Hannah.Kelley@sen.ca.gov)
- m. CA State Senator Henry Stern's Office (District 27) - 818-876-3352 – [Jeremy.Wolf@sen.ca.gov](mailto:Jeremy.Wolf@sen.ca.gov) and SFV representative [Denise.Kniter@sen.ca.gov](mailto:Denise.Kniter@sen.ca.gov) -**No Report**
- n. US Representative Tony Cardenas (District 29) 818-221-3718 [Osvaldo.Ramirez@mail.house.gov](mailto:Osvaldo.Ramirez@mail.house.gov)
- o. US Representative Brad Sherman – (District 30) - 818-501-9200 [Mary.Chakerian@mail.house.gov](mailto:Mary.Chakerian@mail.house.gov) **No Report for items n and o.**
- p. Department of Neighborhood Empowerment (DONE) Vanessa Serrano NC Advocate [vanessa.serrano@lacity.org](mailto:vanessa.serrano@lacity.org) 818-374-9889 -**Updates: extension of trainings Planning 101 training to January 1, 2022 and The Anti Bias Training deadline has now been extended to January 1, 2022.Yesterday, the new training Module 3 ended. The Module training videos are available to view.**
- q. West Valley Neighborhood Alliance of Homelessness Stakeholder Erich Eilenberger reporting back to LBNC- **No Report**
- r. The Sepulveda Basin Wildlife Steering Committee- Ruth Doxsee- **The Meeting was last night. Jonah Glickman was there from Nury Martinez's office. They were unable to do the controlled burn due to a burrowing owl being spotted. They will try again in May or June. They are continuing maintenance on paths, viewing areas, and signage. One of the homeless people tampered with the outflow of the lake and the lake level has now gone down several feet. It caused erosion and problems for the wildlife. In late September an arson suspect was arrested. They were unable to get him for arson but they got him for having a meat cleaver. They are working on removing the three homeless encampments from the wild life area. Ms. Doxsee reported there were larger numbers of Monarch butterflies this year in La County.**

**7:15 Mary Pennomon joined the meeting.**

10. **Guest Speaker:** California Assembly Member Adrin Nazarian representing the 46<sup>th</sup> District: The Assembly-member has been Chief of Staff to Paul Krekorian and served as an aide to Brad Sherman and has been a great friend to Lake Balboa Neighborhood Council. Prior to COVID19, he hosted the High School Chess Tournament to which LBNC added the Grade School Tournament which led to the addition of chess tables at Lake Balboa and Louise Parks. COMPLETE QUESTIONNAIRE BY 12/31/2021 - GO TO [asmcd.org/dz-survey](https://asmcd.org/dz-survey) Adrin Nazarian appreciates having a good team. He thanked for the complements about his staff. Assembly-member Nazarian has been dealing with the Pandemic for the last year and a half. There has been economic loss, mental health issues, fires, an on- going homeless crisis, and food insecurities. Housing market- It has been like Whack- a-Mole trying to stop the leaks in the dam. He has been working on aging and long- term care infrastructure. (Water and Transportation) and seismic Issues. To minimize injuries and death. The State is dealing with economic job loss and a hit to the market. He is very concerned with the most vulnerable people. They live in the most vulnerable housing. The structures being utilized for the underserved individuals are in buildings that need retrofitting and infrastructure improvements. He is on the Health Care Committee. and is concerned about the health care systems. On the education front- children's savings 529 accounts are being set up by the State of California for educational investment, whether it is university or trade schools, it helps to enhance student career opportunities. They had originally offered a pilot program for the school districts but only districts with money could afford to do it. Last year they saw that the budget might be better than it was expected to be. They began starting accounts with \$25.00 to help start the accounts with incentives so that more money can be earned. The Governor invested 50 Million in this program initially. This year a \$180 Million Dollar investment will be ongoing and a \$2 Billion Dollar one-time investment will help build the program. Adrin Nazarian has one more term available after this one. Vaccine pop up at the orange line. His staff will send a flier. COMPLETE QUESTIONNAIRE BY 12/31/2021 GO TO [asmcd.org/dz-survey](https://asmcd.org/dz-survey) Tom Riley appreciated his opposition to SB9 & SB10. He also liked the 529 accounts.

**Meeting moved back to Item 9**

11. **PUBLIC COMMENTS:** Comments from Public on Non-Agenda items, Issues, Announcements and Complaints within the jurisdiction of the Lake Balboa NC. The Brown Act, **prevents the board from commenting** on your comments. We are making note of them. 2 minutes per speaker
- a. **Stacey Rotter wants a place for stakeholders to see flyers, put on Face Book Page?**
12. **BOARD COMMENTS:** 2 minutes per board member
- a. **Gary Kay- Purple Haze Smoke shop was robbed at gunpoint. He would like to start the meetings earlier. The Land Use recording hasn't been posted yet.**
  - b. **Danica Middleton- Gave an update about the Holiday Parade.**
  - c. **James Brown for the past nine years they have done an officer appreciation day, this year over 150 officers were served. Gary Kay, Danica Middleton, and Ruth Dorse will be receiving Certificates for their help on Officer Appreciation Day.**
  - d. **Sandy Joseph-Saturday December 11, 9:00AM-11:00AM There will be an Emergency Preparedness Meeting. Jeffery Edelman, the owner of SOS Products, will be the speaker. He will show items you can give as holiday gifts.**
  - e. **December CPAB Meeting Wednesday, 6:00PM, Chief Moore will be the speaker.**

**L.A. City Charter Sec. 909. Annual City Budget Priorities.**

Each neighborhood council may present to the Mayor and Council an annual list of priorities for the City budget. The Mayor shall inform certified neighborhood councils of the deadline for submission so that the input may be considered in a timely fashion. (see [www.budgetadvocates.ORG](http://www.budgetadvocates.ORG) for 2015, 2016, 2017, 2018, 2019, 2020 White Paper recommendations)

**13. Budget Advocate - Updates, (budgetadvocates.org) - Budget Advocate Carol Newman Budget Rep Linda Gravani- Newman Reports from City Officials. First the CAO's office says the City's financial health is in good shape. The City's expenditures are over \$100 million dollars. Half of that is police and fire. The reserve fund is up to 87% of the general fund revenues which is great news. They are still waiting for more money from the federal government. The budget gap for next year is expected to be \$161 million. Contact Carol Newman if you would like a copy of the report. The City Controller Ron Galperin issued a report for last year and he is concerned about \$300 million dollars in programs that were funded by revenue. He is concerned about the future. The Budget Advocates are interviewing the city departments. Today she met with Building and Safety for 90 Minutes. She has also met with the City Attorney and the Ethics Commission. The reports are being written up for the annual White Paper. They are always looking for people to be Budget Advocates. There are currently five vacancies. Everyone is welcome to attend the meetings.**

**14. President Update:**

- a. LBNC has two open seats on our board, Business Rep and Residential Rep**
- b. REMINDER-Each committee chair is responsible for notifying webmaster (Aaron Devandry) of any changes to your meetings and that your video must be posted within 5 days of your meeting**
- c. Board members are required to complete an additional training called ABLE and for voting members of Land Use committee must complete Planning 101. The deadline has been extended until 1/1/22.**
- d. The area around the AIRTEL has been having issues with homeless.**
- e. There is an events Funding Program being offered by The Funding Department. A regular funding training is also available. Contact the City Clerk's Office.**

**15. Communications Chair Vacancy, Discussion and possible action** The Communications Officer shall be responsible for outreach to maximize stakeholder awareness and involvement, and if directed by the Board, to oversee the establishment and maintenance of a website. The Communications Officer will monitor and communicate to the Board information received through the Early Notification System. **Ms. Gravani is going to leave this position vacant since there are currently 2 vacant seats on the board and board will not meet until Feb. This position will handle OUTREACH and the Website/webmaster work group.**

**16. LA CITY COUNCIL REDISTRICTING MAP- Discussion and possible action - The Map was shown on the screen. The map looks like LBNC is no longer sharing the Basin with Encino NC. It is in CD6 Glenn Bailey- Facilities can be shared. The new boundary line shows no sharing. There is a small portion of the Basin that is in CD4**

**17. LAUSD REDISTRICTING UPDATE – Discussion and possible action- Lake Balboa remains in the same Board Districts. (Districts 3 and 6)**

**18. LA COUNTY REDISTRICTING UPDATE = PUBLIC HEARING BEING HELD NOW (12/1/2021 6:30PM)**

19. **LAND USE:** Discussion and possible action regarding Council Member Koretz's Motion on CA Senate Bill 9 (SB9) **Member Paul Koretz's motion regarding CA Senate Bill 9, entitled the California Home Act, to City Council for a memorandum prior to 12/31/2021 to be used by all Departments and agencies until such time as a local implementation ordinance is adopted inclusive of the 10 precepts in the motion. The item was shown on the screen. January 1, 2022 the new law goes into effect. It eliminates local review.**

**Public Comment: Mary Wiser- Solve the problem by getting lower building costs that people can afford.  
Motion Failed (8:51PM)**

<b>LBNC ITEM 19. Motion that LBNC support Council Member Paul Koretz's motion regarding CA Senate Bill 9, entitled the California Home Act, to City Council for a memorandum prior to 12/31/2021 to be used by all Departments and agencies until such time as a local implementation ordinance is adopted inclusive of the 10 precepts in the motion. Moved: Riley Second: Gravani</b>				
<b>Yes-03</b>	<b>No-04</b>	<b>Abstain-01</b>	<b>Ineligible-02</b>	<b>Absent-03</b>
<b>Gravani, , Pisanic, Riley,</b>	<b>Brown, Doxsee, Joseph, Newman</b>	<b>Kay, Middleton, Schwering</b>	<b>Nelson, Pennomon</b>	<b>Cronin, Garcia, Miguel</b>

20. **Neighborhood Watch** – Discussion and possible action regarding updates – Kay. **They had two Block Captain Orientations. People are stepping up. The next step is to print introductory letters. The first actual meetings may start in mid- January.**

21. **BUDGET:** Discussion and possible action regarding the October 2021 MER (Monthly Expenditure Report) Schwering **The MERS were shown on the screen.**

**Public Comment: no comment  
Motion Passed (9:06PM)**

<b>LBNC ITEM 21. Motion to approve the October 2021 Monthly Expenditure Report (MERS) Moved: Schwering Second: Brown</b>				
<b>Yes-10</b>	<b>No-00</b>	<b>Abstain-0</b>	<b>Ineligible-01</b>	<b>Absent-03</b>
<b>Brown, Doxsee Gravani, Joseph, Kay, Middleton, Newman, Pisanic, Riley, Schwering</b>	<b>None</b>	<b>None</b>	<b>Nelson, Pennomon</b>	<b>Cronin, Garcia, Miguel</b>

22. **THANK YOU, LBNC Board Members for all you do for our community - Happy Holidays**

23. **REMINDER NO MEETING IN JANUARY 2022**

24. **Adjourn-The Meeting was adjourned at 9:28PM**

**Next Regular Meeting of the  
Lake Balboa Neighborhood Council  
Wednesday February 2, 2022 at 7:00 PM**



# **Lake Balboa Neighborhood Council**

P.O. Box 7720  
Lake Balboa, CA 91409-7720  
818-779-9026

Website: [www.lakebalboanc.org](http://www.lakebalboanc.org)

Email: [info@lakebalboanc.org](mailto:info@lakebalboanc.org)

**Special Board Meeting Minutes**  
**Saturday, January 15, 2022**  
**Zoom Meeting**  
**4:00PM – 5:25PM Meeting**  
**(DRAFT V2)**

**Regular Meeting Location:**  
**[Gault Street Elementary School](#)**  
**[17000 Gault Street](#)**  
**[Lake Balboa CA 91406](#)**  
**(MAIL NOT ACCEPTED AT THIS ADDRESS)**

Board Member	Roll Call	Funding Vote Eligible*	Category
James Brown 1 <sup>st</sup> Vice President	Present	YES	Residential
Katie Cronin	Absent	YES	Organization
Ruth Doxsee	Present	YES	Residential
Jasmine Garcia	Absent	NO	Youth
Linda Gravani President	Present	YES	Business
Sandra Joseph 2 <sup>nd</sup> Vice President	Present	YES	Residential
Gary Kay	Present	YES	At-Large***
Danica Middleton Secretary	Present arrival at 411pm	YES	Residential
Miguel Miguel	Present	YES	Organization
Allen Nelson	Absent	NO	At-Large***
Carol Newman	Present	YES	Business
Mary Pennomon	Absent	NO	Senior
Jeremy Pisanic	Present	YES	Residential
Thomas Riley	Present	YES	Organization
Linda Schwering Treasurer	Present	YES	At-Large
Vacant		N/A	Business
Vacant		N/A	Residential
<b>TOTAL: 16</b>	<b>PRESENT 11, Absent 04</b>		

\*Funding vote eligibility key: **A**=age less than 18 yrs.; **E**=Ethics training; **F**=Funding training; **N**=not taken;  
**X**=expired \*\* Advance notice given for absence \*\*\*At Large Appointed

(VOTE KEY: Yes, No, Abstain, Ineligible, Recuse, Absent)

**In conformity with the Governor’s Executive Order N-29-20 (March 17, 2020) and due to concerns over COVID-19, the Board of Lake Balboa Neighborhood Council meeting will be conducted entirely telephonically. To participate in the meeting dial \*9 if on the phone AND \*6 to Unmute yourself or “raise your hand” if on the website to address the board on NON-agenda items**

1. -The Meeting was called to order at 4:00PM by President Linda Gravani Stakeholders welcomed
2. . Roll Call – The Roll was called by President Linda Gravani Quorum met

LBNC ITEM 2. Roll Call (4:01PM)		
Present –10	Absent	
Brown, Doxsee, Gravani, Joseph, Kay, Miguel, Newman, Pisanic, Riley, Schwering	Cronin, Garcia, Middleton, Nelson, Pennomon	

### 3. ADOPTION OF THE AGENDA FOR JANUARY 15, 2022

#### Motion Passed (4:10PM)

LBNC ITEM 3 Motion that LBNC adopt the agenda for January 15, 2022 Special Meeting. Moved: Ruth Doxsee, Second: James Brown			
Yes-10	No-00	Abstain	Absent-05
Brown, Doxsee, Gravani, Joseph, Kay, Miguel, Newman, Pisanic, Riley, Schwering	None	None	Cronin, Garcia, Middleton, Nelson, Pennomon

Public Comment: No Comment

*Middleton joined meeting at 4:11PM.*

### 4. DISCUSSION AND POSSIBLE ACTION REGARDING NEW MEETING LOCATION FOR LBNC MEETINGS. Gravani

#### Motion Passed (4:15M)

LBNC ITEM 4 Motion that LBNC approve 7900 Balboa Blvd location for neighborhood council in-person meetings. Moved: Gravani, Second: Joseph			
Yes-10	No-00	Abstain	Absent-04
Brown, Doxsee, Gravani, Joseph, Kay, Miguel, Newman, Pisanic, Riley, Schwering	None	Middleton	Cronin, Garcia, Nelson, Pennomon

Public Comment: Discussion regarding capacity, parking, contract needed, restaurant noise with live band performances, location that states Van Nuys and not Lake Balboa, refreshments

### 5. DISCUSSION AND POSSIBLE ACTION REGARDING LBNC MEETING START TIME. Kay

#### Motion Passed (4:18M)

LBNC ITEM 5 Motion that LBNC move virtual general board meetings from 7PM to 6:30PM until we go back to in-person meetings at which time we can revisit. Moved: Kay, Second: Brown			
Yes-07	No-04	Abstain	Absent-04
Brown, Joseph, Kay, Miguel, Newman, Pisanic, Schwering	Doxsee, Gravani, Middleton, Riley	None	Cronin, Garcia, Nelson, Pennomon



Public Comment: Much discussion on pros and cons of earlier meeting time.

6. DISCUSSION AND POSSIBLE ACTION REGARDING **APPOINTMENT OF ALTERNATE SIGNER**. Gravani  
**Motion Passed (4:27M)**

<b>LBNC ITEM 6</b> Motion Gravani would like to appoint Tom Riley as ALTERNATE signer. Moved: Gravani, Second: Middleton			
<b>Yes-11</b>	<b>No-00</b>	<b>Abstain</b>	<b>Absent-04</b>
Brown, Doxsee, Gravani, Joseph, Kay, Miguel, Middleton, Newman, Pisanic, Riley, Schwering	None	None	Cronin, Garcia, Nelson, Pennomon

Public Comment: Discussion on needed Treasurer Funding training in which Riley agreed to complete.

7. DISCUSSION AND POSSIBLE ACTION REGARDING THE **BOARD VACANCIES**. Gravani  
Gravani stated there are two seats opening. One for Residential and one for Business. Please recruit.
8. DISCUSSION AND POSSIBLE ACTION REGARDING THE **NOVEMBER 2021 MER** (Monthly Expenditure Report). Schwering  
**Motion Passed (4:32PM)**

<b>LBNC ITEM 8</b> Motion that LBNC approve MER for November 2021. Moved: Schwering, Second: Joseph			
<b>Yes-11</b>	<b>No-00</b>	<b>Abstain</b>	<b>Absent-04</b>
Brown, Doxsee, Gravani, Joseph, Kay, Miguel, Middleton, Newman, Pisanic, Riley, Schwering	None	None	Cronin, Garcia, Nelson, Pennomon

Public Comment: No Comment

9. DISCUSSION AND POSSIBLE ACTION REGARDING THE **DECEMBER 2021 MER** (Monthly Expenditure Report). Schwering

**Motion Passed (4:35PM)**

<b>LBNC ITEM 9</b> Motion that LBNC approve MER for December 2021. Moved: Schwering, Second: Brown			
<b>Yes-11</b>	<b>No-00</b>	<b>Abstain</b>	<b>Absent-04</b>
Brown, Doxsee, Gravani, Joseph, Kay, Miguel, Middleton, Newman, Pisanic, Riley, Schwering	None	None	Cronin, Garcia, Nelson, Pennomon

Public Comment: No Comment.

10. DISCUSSION AND POSSIBLE REGARDING **ZOOM ACCOUNTS**. Gravani **TABLED not enough information.**

11. DISCUSSION AND POSSIBLE ACTION REGARDING **BUDGET REVIEW FOR FY 2021-22**. Schwering.

**Motion Passed (4:48PM)**

<b>LBNC ITEM 11</b> Motion that LBNC amend the fiscal year 2021-2022 budget to the revised Internal Budget Review
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submitted at the meeting today. Copy to be provided. Moved: Schwering, Second: Doxsee			
Yes-11	No-00	Abstain	Absent-04
Brown, Doxsee, Gravani, Joseph, Kay, Miguel, Middleton, Newman, Pisanic, Riley, Schwering	None	None	Cronin, Garcia, Nelson, Pennomon

Public Comment: Clarification under meeting facility of \$2,800 will show meeting related space rental \$1,500. It will not have Gault St School.

## 12. PUBLIC COMMENTS

Brown – Officer Paul Espinosa is our new West Valley Commanding Officer.

Pisanic – Regarding Hybrid meetings, we should only have those attending in-person able to make a Public Comment.

Brewer – ELAC meetings and info wrong on LBNC website many times.

Rotter – Important to figure out how to allow both zoom and in-person attendees to make a Public Comment at Hybrid Meetings.

Kay – Notice needs to be given to Gault Elementary that we are no longer holding meetings at their facility. Volunteered to pull LBNC assets that are still housed at Gaul Elementary and put them in storage facility. Would like an agreement with the new Park VNY facility.

Schwering – No need for contract with Park VNY. Park VNY can accommodate all of our meetings dates and times.

Middleton – Make sure covered by City Insurance.

13. Thank You LBNC Board Members for all you do for our community. **Meeting adjourned at 5:25PM**

**Next Regular Meeting of the  
Lake Balboa Neighborhood Council  
Wednesday February 2, 2022 at 6:30 PM**

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## COURT-APPROVED RULES OF DECORUM

1 message

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**Jeremy Pisanic** <jeremy@lakebalboanc.org>  
To: Linda Gravani <lindag@lakebalboanc.org>  
Cc: Carol Newman <carol@lakebalboanc.org>

Sat, Jan 15, 2022 at 5:00 PM

Also found this.

### COURT-APPROVED RULES OF DECORUM

A municipality need not reinvent the wheel when adopting rules of decorum for its meetings. Sixteen years ago, the Ninth Circuit Court of Appeals upheld the validity of the following ordinance in the landmark case of White v. City of Norwalk:

Each person who addresses the council shall not make personal, impertinent, slanderous or profane remarks to any member of the council, staff or general public. Any person who makes such remarks, or who utters loud, threatening, personal or abusive language, or engages in any other disorderly conduct which disrupts, disturbs or otherwise impedes the orderly conduct of any council meeting shall, at the discretion of the presiding officer or a majority of the council, be barred from further audience before the council during that meeting.

Norwalk had construed the ordinance as allowing ejection only if a person's speech actually disrupted, disturbed or otherwise impeded the meeting. Based on that narrow interpretation, the court ruled that the ordinance was not too vague or overbroad in scope.

**Jeremy Pisanic**  
Residential Stakeholder Board Member

**Lake Balboa Neighborhood Council**  
Facebook - [facebook.com/LakeBalboaNC](https://www.facebook.com/LakeBalboaNC)  
Twitter - @LakeBalboaNC  
Instagram - @LakeBalboaNC

## Brown Act Details - For Review

1 message

Jeremy Pisanic <jeremy@lakebalboanc.org>

Sat, Jan 15, 2022 at 4:43 PM

To: Linda Gravani <lindag@lakebalboanc.org>, Carol Newman <carol@lakebalboanc.org>

Hi Linda and Carol,

I found this on the web and it goes into more detail on the legal details of the legislation.

Below are some key highlights that we should be aware of. I have also attached the full text in PDF format. Would love your thoughts.

**Response to Public Comments: Announcements.** Members of the legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Government Code section 54954.3. Members of the legislative body or its staff may also make a brief announcement, make a brief report on his or her own activities, ask a question for clarification, provide a reference to staff or other resources for factual information, or request staff to report back to the legislative body at a subsequent meeting concerning any matter. The legislative body or any of its members may also direct staff to place a matter of business on a future agenda.

(Government Code §§ 54954.2, 54954.3, 54956, 54956.5.)"

**Ability to Impose Reasonable Time Limits on Public Comment.** In September 2018, a California appellate court reaffirmed the ability of the agency's governing body to impose reasonable time limits on public comment during a meeting. (*Ribakoff v. City of Long Beach* (2018) 27 Cal.App.5th 150.). The case evaluates both the Brown Act and the First Amendment to the United State Constitution, and contains an excellent discussion on the limitations a governing body of a public entity can impose on public comments during meetings.

The court recognized that while legislative body meetings are open to the public, they are still governmental processes with an agenda and a purpose. Therefore, limitations for the purposes of keeping the legislative body meeting on schedule and on topic are justified. Important points from the case include the following:

- Legislative bodies are generally not permitted to adopt rules that limit public comment based on the content of the comment. **But it is not a free speech violation to limit comments to the topic at hand.**

- **Cities or other entities with police power may adopt ordinances that authorize penalties for members of the public when their behavior, rather than the content of their expression, impairs the conduct of the meeting.**

- Legislative bodies may adopt reasonable time limitations on public comment.

- Legislative bodies may have different time limitations for public comment versus staff and invited speakers.

Jeremy Pisanic

Residential Stakeholder Board Member

Lake Balboa Neighborhood Council

Facebook - [facebook.com/LakeBalboaNC](https://www.facebook.com/LakeBalboaNC)

Twitter - @LakeBalboaNC

Instagram - @LakeBalboaNC

Zoom.us

LBNC holds a zoom.us account which allows WEBINARS

This account costs \$149.90/year with grandfathered access for 100 attendees for WEBINAR at \$40/mo

The new fee for WEBINAR access is \$79/mo

A second access for zoom,.us for MEETINGS ONLY (NO webinars) if \$149.90/year

# CITY OF LOS ANGELES

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## BOARD OF NEIGHBORHOOD COMMISSIONERS

### REGULAR MEETING AGENDA

**Tuesday, January 4, 2022 at 6:00 PM**  
**Zoom Meeting Online or By Telephone**

SI REQUIERE SERVICIOS DE TRADUCCIÓN, FAVOR DE NOTIFICAR A LA OFICINA 3 días de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA ASISTENCIA CON ESTA NOTIFICACIÓN, POR FAVOR LLAME A NUESTRA OFICINA AL (213) 978-1551.

**To Join the Meeting Dial: (669) 900 6833 or one of the following Toll-Free Telephone Numbers:**

**(833) 548 0282, (888) 475 4499, (877) 853 5257, (833) 548 0276**

The toll-free feature eliminates long-distance call charges for participants. However, participants' phone carriers may apply other telephone charges.

**Then Enter This Webinar ID: 820 4187 5556 and Press #**

**You can also join the meeting online by clicking on this link to join the webinar:**

**<https://us02web.zoom.us/j/82041875556>**

**Or you can join the webinar by entering Webinar ID 820 4187 5556 into the “Join a Meeting” field when online.**

**The latest version of Zoom must be installed if you would like to make public comments using your computer.**

**The following are links to information widely distributed to the Neighborhood Council System:**

- **[Neighborhood Council Monthly Profiles](#)**



## BOARD OF NEIGHBORHOOD COMMISSIONERS

### REGULAR MEETING AGENDA

Tuesday, January 4, 2022

Page 2 of 6

- [Neighborhood Council Newsletters](#)
- [Community Impact Statements](#)
- [Code of Conduct Supporting Materials](#)

#### AN EQUAL EMPLOYMENT OPPORTUNITY – AFFIRMATIVE ACTION EMPLOYER

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IN CONFORMITY WITH THE SEPTEMBER 16, 2021 ENACTMENT OF CALIFORNIA ASSEMBLY BILL 361 (RIVAS) AND DUE TO CONCERNS OVER COVID-19, THE BOARD OF NEIGHBORHOOD COMMISSIONERS MEETING WILL BE CONDUCTED ENTIRELY TELEPHONICALLY.

Every person wishing to address the Commission must dial (669) 900-9128, and enter 820 4187 5556 and then press # to join the meeting. When prompted by the Chair or designee to provide public input at the meeting, the public will be requested to dial \*9 or use the Raise Hand option, to address the Commission.

The amount of time for public comment on each agenda item is to be determined by the Chair at each meeting. Speakers shall limit their comments to matters relevant to the item on the agenda. The Chair may rule that the speaker is out of order if the comments are not germane to the item under consideration. If multiple requests for public comment are submitted on one agenda item, preference will be granted to members of the public who have not spoken previously during the meeting, either during general public comment or on another agenda item.

A member of the public wishing to speak on more than one agenda item at a single meeting shall limit his or her remarks to a total of five (5) minutes per meeting. Members of the public who want to speak on multiple agenda items for up to five (5) minutes at one time can choose to speak during the Multiple Agenda Items Comment period. Members of the public who choose to speak during the Multiple Agenda Items period will be given the opportunity to also speak during General Public Comment.

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. No individual speaker will be allowed more than two (2) minutes during General Public Comment, unless the presiding officer of the Board decides differently.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department at (213) 978-1551.

The agenda is posted for public review in the Main Street Lobby of City Hall East at 200 North Main Street. The Agenda and report(s) related to an agenda item will be available for review at [www.Empowerla.org](http://www.Empowerla.org).

#### [Telecommunication Relay Services](#)

Telecommunications Relay Service is a telephone service that allows persons with hearing or speech disabilities

## BOARD OF NEIGHBORHOOD COMMISSIONERS

### REGULAR MEETING AGENDA

Tuesday, January 4, 2022

Page 3 of 6

to place and receive telephone calls. If you have limitations hearing or speaking a specially-trained Communications Assistant (CA) can relay telephone conversations for all of your calls. In California, dial **711** to reach the California Relay Service (CRS). If you prefer having your calls immediately answered in your mode of communication, dial one of the toll-free modality- and language-specific numbers below. The call will be routed to the CRS provider.

Type of Call	Language	Toll-free 800 Number
TTY/VCO/HCO to Voice	English	1-800-735-2929
	Spanish	1-800-855-3000
Voice to TTY/VCO/HCO	English	1-800-735-2922
	Spanish	1-800-855-3000
From or to Speech-to-Speech	English & Spanish	1-800-854-7784

Federal regulations specify very strict confidentiality requirements for CAs of all Relay services. No part of the conversation that takes place between callers is revealed or recorded in written, verbal, or any other form. CRS CAs do not participate in the conversation and acquire no benefit from information relayed.

Notice to Paid Representatives If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](https://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org).

- 1. Introduction.**
- 2. Call to Order and Commission Roll Call.**
- 3. Approval of the Minutes of the Meeting 12/20/2021** [<https://empowerla.org/wp-content/uploads/2021/12/Copy-of-Board-of-Neighborhood-Commissioners-Regular-Meeting-Minutes-12.20.2021-Draft.pdf>]
- 4. Multiple Agenda Items Comment.** Comments by members of the public who want to speak on multiple agenda items for up to five minutes at one time can choose to speak during the Multiple Agenda Items Comment period. Members of the public who choose to speak during the Multiple Agenda Items period will be given the opportunity to also speak during General Public Comments.
- 5. General Public Comments.** Comments from the public on non-agenda items within the Board's subject matter jurisdiction. No individual speaker will be allowed more than two minutes.
- 6. Discussion with Neighborhood Council (NC) representatives regarding Community Impact Statements.** This item pertains to any Neighborhood Council Resolution or Community Impact Statement filed with the City Clerk which relates to any agenda item listed or being considered on this agenda for the Board of Neighborhood Commissioners. [Community Impact Statements](#)

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7. **Verbal Updates Regarding Neighborhood Council Budget Advocacy and 2022 Congress of Neighborhoods.**
  - a. Neighborhood Council Budget Advocates
  - b. Budget Tribunes
  - c. 2022 Congress of Neighborhoods
8. **Findings to Continue Teleconference Meetings Pursuant to AB 361 [Government Code Section 54953(e)].** Determination in accordance with AB 361 [Government Code Section 54953(e)(3)] that, while the state of emergency due to the Covid-19 pandemic, as originally proclaimed by the Governor on March 4, 2020, remains active and state or local officials have imposed recommended measures to promote social distancing, this legislative body has reconsidered the circumstances of the state of emergency and that the state of emergency continues to directly impact the ability of the Commission and neighborhood council board and committee members to meet safely in person and state or local officials continue to impose or recommend measures to promote social distancing.
9. **Discussion and Possible Action on Draft Digital Communications Policy for Neighborhood Councils.**
  - a. [Department GM Digital Communications Report 1.4.22](#)
  - b. Unmarked Policy Draft:  
[10.14.21 Draft](#)
  - c. Department Digital Communications Policy Supporting Materials:  
<http://tiny.cc/DigitalCommsPolicy>
  - d. Community Impact Statements - <https://empowerla.org/commission/community-impact-statements/>
10. **Discussion on Draft Code of Conduct Policy for Neighborhood Councils.**
  - a. General Manager Report (<https://empowerla.org/wp-content/uploads/2021/12/GM-Memo-to-Commission-re-Code-of-Conduct-Policy.pdf>)
  - b. Code of Conduct Policy Supporting Materials  
<http://tiny.cc/CodeConduct2021>
  - c. Community Impact Statements - <https://empowerla.org/commission/community-impact-statements/>
11. **General Manager's Report.**
  - a. Department Administration, Neighborhood Council engagement, civic leadership, innovation, policy and government, staffing and budget.
12. **Commission Business.** - Comment from Commissioners on matters within the Board's subject matter jurisdiction.
  - a. Brief announcements on Commissioners' own activities.
  - b. Requests for future agenda items.
  - c. Ask staff to research issues and report back to the Commission at a future time.

**Future Board of Neighborhood Commissioners Meetings (INFORMATION ONLY)** *(Please note: The items listed below are tentative and may be subject to change. You are encouraged to visit the City's website at [www.lacity.org](http://www.lacity.org) to view Commission agendas and [subscribe](#) through the City's Early Notification System Subscription page to receive the Commission's agendas via email.)*

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- Regular Meeting on Monday, January 17, 2022 at 1 pm - Canceled
- Regular Meeting on Tuesday, February 1, 2022 at 6:00 p.m. - Zoom Webinar  
<https://us02web.zoom.us/j/82041875556>

**FINALIZATION OF BOARD ACTION:**

Per City Charter Section 245, the Board's determination shall become final at the expiration of the next five meeting days of the Council during which the City Council has convened in regular session, unless the City Council acts within that timeframe by a two-thirds vote to bring the action before them or to waive review of the action.

**EXHAUSTION OF ADMINISTRATIVE REMEDIES:**

If you challenge these agenda items in court, you may be limited to raising only those issues you or someone else raised at the public hearing or in written correspondence on these matters delivered to this agency at or prior to the public hearing. California Code of Civil Procedure Section 1094.6 governs the time in which a party may seek judicial review of this determination. Under that provision, a petitioner may seek judicial review of any decision of the City pursuant to California Code of Civil Procedure Section 1094.5 only if the petition for Writ of Mandate pursuant to that section is filed no later than the 90th day following the date on which the City's decision became final.

**RECONSIDERATION:**

The Commission may make a MOTION TO RECONSIDER and alter its action taken on any item listed on this agenda at any time during this meeting, or make a MOTION TO RECONSIDER at its next regular meeting as indicated below:

If the Commission moves and approves a Motion for Reconsideration at the *initial* meeting wherein an action was taken, then the underlying item may be reconsidered at that time.

If the Commission moves and approves a Motion for Reconsideration at *the next regular meeting* then consideration of the item may *only* occur at this regularly scheduled meeting if the item for consideration has been placed on that meeting's agenda. If the underlying item for reconsideration has not been placed on the agenda for that next regular meeting, then it shall be considered at a subsequent meeting pursuant to the Ralph M. Brown Act.

**PUBLIC ACCESS OF RECORDS:**

In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board of Neighborhood Commissioners in advance of their meetings, may be viewed at the office of the Department of Neighborhood Empowerment, located at City Hall, 20<sup>th</sup> Floor, 200 North Spring Street, Los Angeles, California 90012, by clicking on the Department's Web site at <http://www.EmpowerLA.org> or at the Commission meeting. In addition, if you would like a copy of any record related to an item on the agenda, contact the Department at (213) 978-1551 or via e-mail: [Commission@EmpowerLA.org](mailto:Commission@EmpowerLA.org).