



# LAKE BALBOA NEIGHBORHOOD COUNCIL

Certified September 9, 2004

## Board Meeting Agenda

**June 1, 2022**

**6:30 pm - meeting starts**

**In person meeting location to be determined**



### **THIS MEETING WILL BE RECORDED**

**ZOOM MEETING ONLINE** <https://zoom.us/j/93626962330>

or by telephone

**Dial 1-669-900-9128** To join the meeting

Then enter this webinar ID: **936 2696 2330 #**

IN CONFORMITY WITH THE SEPTEMBER 16, 2021 ENACTMENT OF CALIFORNIA **ASSEMBLY BILL 361** AND DUE TO CONCERNS OVER COVID-19, THE LAKE BALBOA NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED ENTIRELY WITH A CALL-IN OPTION OR INTERNET BASED SERVICE OPTION.

#### PUBLIC INPUT:

**On phone:** Every person wishing to address the Board must dial \*9, when prompted by the presiding officer, to address the Board on any agenda item BEFORE the Board takes action on the item. \*6 to Unmute yourself.

**On webinar:** Every person wishing to address the Board must "raise their hand" when prompted by the presiding officer, to address the Board on any agenda item BEFORE the Board takes action on the item. The CHAT function has been disconnected, please raise your hand. Everyone is muted until recognized.

LBNC will be capturing your email to add to our database for LBNC updates only. If you do NOT want to be in the database, please notify me at [lindag@lakebalboanc.org](mailto:lindag@lakebalboanc.org)

Comments from the public on other matters NOT appearing on the agenda that are within the Board's jurisdiction will be heard during the Public Comment period. LBNC will be capturing your email to add to our database for LBNC updates only. If you do NOT want to be in the database, please notify me at [lindag@lakebalboanc.org](mailto:lindag@lakebalboanc.org)

Agenda is posted for public review at Ralph's Market, 17250 Saticoy St. As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting (213) 978-1551 [or email ncsupport@lacity.org](mailto:ncsupport@lacity.org)

**Notice to Paid Representatives:** If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org).

1. Call meeting to order **WELCOME to our STAKEHOLDERS**

**CHAT is disconnected, only raised hands will be recognized so that all comments can be included.**

## **L.A. City Charter Sec 900. Purpose (Of Neighborhood Councils)**

*To promote more citizen participation in government and make government more responsive to local needs, a citywide system of neighborhood councils, and a Department of Neighborhood Empowerment is created. Neighborhood councils shall include representatives of the many diverse interests in communities and shall have an advisory role on issues of concern to the neighborhood.*

**Our Mission is to bring forward our concerns to the elected officials,**

We are a department within the city of Los Angeles. We are required to follow city and state laws. The Brown Act does not allow us to discuss anything that is NOT on tonight's agenda. There is an item called PUBLIC COMMENT where you can address items NOT on the agenda. The President will identify the suggested time limits for each item so that the meeting will end around 930p. Time allocations are approximate and may be shortened or lengthened at the discretion of the President. The time keeper is: \_\_\_\_\_

2. Pledge of Allegiance –
3. Roll Call
4. Poll board members for completion of **mandatory NC training**:
5. Discussion and possible to adopt the **June 1, 2022 agenda**
6. Discussion and possible action for the **Approval of Minutes for May 4 , 2022** meeting - Danica Middleton
7. Discussion and possible action for the **Approval of Minutes for special meeting held on May 17, 2022** meeting-9. Announcements and Reports: **If present, PLEASE IDENTIFY YOURSELF and limit your comments to 2 minutes**
  - Representatives of LAPD, Local, City, County, State
    - West Valley LAPD **Captain Paul Espinosa 30820@lapd.online** – 818-374-7640  
Senior Lead Officers (SLOs) - 1-877-ASK-LAPD
      1. **Officer Sam Park office** 818-374-7635 – **35234@LAPD.online**
      2. **Vacant**
    - Also Representing LBNC Sgt Larry Martinez **31179@lapd.online**
  - Councilwoman's **Martinez's** office (CD 6) 818-778-4999 Field Deputy – [Viana.Parra@lacity.org](mailto:Viana.Parra@lacity.org)
  - LA Mayor **Garcetti's** office– [Erin.Seinfeld@lacity.org](mailto:Erin.Seinfeld@lacity.org) 213-422-0815
  - LA City Attorney's Office – 213-978-8100
    1. Neighborhood Prosecutor – [Michael.Liu@lacity.org](mailto:Michael.Liu@lacity.org) 818-374-6837
    2. Community Resource Specialist – [Cynthia.Hernandez@lacity.org](mailto:Cynthia.Hernandez@lacity.org) 818-374-6839
  - LA City Planning Liaison [Ariel.Jones@lacity.org](mailto:Ariel.Jones@lacity.org) 213-820-4255
  - LAUSD **Scott Schmerelson's** office (District 3) 818-654-3785 Deputy Director of School and Community Engagement [Tammy.Ramirez@lausd.net](mailto:Tammy.Ramirez@lausd.net) 213-241-8333
  - LAUSD **Dr. Eric Maxey** Administrator, Community of Schools-Reseda [ejm9800@lausd.net](mailto:ejm9800@lausd.net) 818-668-1051
  - LAUSD Board President **Kelly Gonez** office (District 6) 818-212-6687 - Dir of Community Engagement & Advocacy [Michael.Menjivar@lausd.net](mailto:Michael.Menjivar@lausd.net)
  - LAUSD Northwest District Administrator Parent/Community Engagement-**Gonsalo Garay** - [ggg9445@lausd.net](mailto:ggg9445@lausd.net) 818-654-3600
  - LA County Supervisor **Sheila Kuehl's** office (District 3) 818-902-3831 District Director Jessica Orellana [jorellana@bos.lacounty.gov](mailto:jorellana@bos.lacounty.gov) and Brenda Yanez, Field Deputy [BYanez@bos.lacounty.gov](mailto:BYanez@bos.lacounty.gov)  
HELP for HOMELESS [www.la-hop.org](http://www.la-hop.org) REPORT download MYLA311 app to your phone
  - CA Assembly Member **Adrin Nazarian's** office (District 46) 818-376-4246 [Sophia.Soudani@asm.ca.gov](mailto:Sophia.Soudani@asm.ca.gov)
  - CA State Senator **Robert Hertzberg's** Office (District 18) - 818-901-5588 [Edwin.Amaya@sen.ca.gov](mailto:Edwin.Amaya@sen.ca.gov)
  - CA State Senator **Henry Stern's** Office (District 27) - 818-876-3352 –[Jeremy.Wolf@sen.ca.gov](mailto:Jeremy.Wolf@sen.ca.gov) and SFV representative [Denise.Kniter@sen.ca.gov](mailto:Denise.Kniter@sen.ca.gov)

- US Representative **Tony Cardenas** (District 29) 818-221-3718 [Oswaldo.Ramirez@mail.house.gov](mailto:Oswaldo.Ramirez@mail.house.gov)
- US Representative **Brad Sherman** – (District 30) - 818-501-9200 [Mary.Chakerian@mail.house.gov](mailto:Mary.Chakerian@mail.house.gov)
- Department of Neighborhood Empowerment (DONE) [Daniel.D.Johnson@lacity.org](mailto:Daniel.D.Johnson@lacity.org) 818-374-9889 [What is status of LAND USE Training? Have committee members been forwarded their login info?](#)

NOTE: Presiding Officer: Please prompt the public to either **dial \*9** if on the phone AND **\*6** to Unmute yourself or **“raise your hand”** if on the website to address the board on NON-agenda items

### AB 361 Updates -

Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council’s control, the meeting must be recessed or adjourned.

10) **PUBLIC COMMENTS: PLEASE ADVISE US IF YOU ARE A REGISTERED LOBBYIST.** Comments from the Public on Non-Agenda items, Issues, Announcements and Complaints within the jurisdiction of the Lake Balboa NC. The Brown Act, **prevents the board from commenting** on your comments. We are making note of them. 2 minutes per speaker. You can email comments to LBNC President: [lindag@lakebalboanc.org](mailto:lindag@lakebalboanc.org).

11) **BOARD COMMENTS:** 2 minutes per board member

12) **President’s update:**

L.A.City Charter Sec. 909. Annual City Budget Priorities.

Each neighborhood council may present to the Mayor and Council an annual list of priorities for the City budget. The Mayor shall inform certified neighborhood councils of the deadline for submission so that the input may be considered in a timely fashion. (see [www.budgetadvocates.ORG](http://www.budgetadvocates.ORG) for 2015, 2016, 2017, 2018, 2019, 2020 White Paper recommendations)

13) **Budget Advocate – Region 3 - Updates**, ([budgetadvocates.org](http://budgetadvocates.org)) - Budget Advocate Carol Newman Budget Rep Linda Gravani Newman **BUDGET DAY 10a 18JUN2022 via zoom**

14) Discussion and possible action regarding **proposed council file by Budget Advocates** – Carol Newman

15) Discussion and possible action regarding **LBNC’s open board seats – Gravani**

LBNC currently has **1 organizational seat open and another organization seat effective 1 Jul** when Tom Riley moves outside LBNC boundaries,

**BYLAWS - Section 6: Vacancies** – Vacancies on the Board shall be filled using the following procedure:

A. Any “Stakeholder” interested in filling a vacancy on the Board shall submit a written application to the Board, providing that Community Stakeholder is qualified for that particular seat. The Board shall cause the matter to be placed on the agenda for the next regular meeting of the Board.

B. The Board shall vote on the application at the meeting. If multiple applications for one (1) seat have been submitted, the candidate with the most votes wins. In the event of a tie, a coin toss between the candidates with the most votes shall determine the seat appointment

**Organizational Stakeholder Representatives (OSR)** – Open to Stakeholders eighteen (18) years of age or older who participate in a community based organization, including but not limited to a religious institution, educational institution, non-profit organization, neighborhood association, school/parent group, faith based group, senior group, youth group, arts association, service organization, boys or girls club, cultural group, or environmental group within the NC boundaries

16) Discussion and possible action regarding **LBNC’s boundaries** – Steve Leffert, past LBNC President

17) Discussion and possible action regarding **METRO’s possible alternatives to BRT** (Bud Rapid Transit) – Michael Cortez

- 18) Discussion and possible action regarding **Jesse Owens Park and possible expenditures for Mural(s) table engraving and movie**– Jim Stein
- 19) **UPDATE: SBWASC** (Sepulveda basin Wildlife Area Steering Committee) – Ruth Doxsee
- 20) **UPDATE:** Regarding **Lake Balboa signage** – Jim Stein
- 21) **UPDATE:** Regarding **Movie in the Park (The Big Red Dog)** – Danica Middleton
- 22) **UPDATE:** Regarding **Public Safety Issues** – James Brown
- 23) **BUDGET:** Discussion and possible action regarding **the April 2022 Monthly Expense Report (MER)** Schwering
- 24) **BUDGET:** Discussion and possible action regarding **final budget amendment to reallocate funds through the end of this fiscal year.** Schwering
- 25) **FUNDING DEADLINES:**
  - 1) ~~May 20~~ FINAL date to request **event approval**
  - 2) June 1 - FINAL date to submit **check payment (\$2999 without prior approval)**
  - 3) June 20 - FINAL date for **bank card transactions (monthly limit \$5,000)**
- 26) **FUNDING:** Discussion and possible action regarding the purchase of **outdated Emergency Preparedness items.**  
Sandy Joseph
- 27) **BUDGET:** Discussion and possible action regarding **LBNC Budget for Fiscal Year 2022-2023** - Schwering
- 28) **BUDGET:** Discussion and possible action regarding **Administrative Packet for Fiscal Year 2022-2023** - Schwering
- 29) Discussion and possible action regarding the **selection of board member for President of LBNC** Board effective 1 July 2022 – Currently held by Linda Gravani
- 30) Discussion and possible action regarding the **selection of board member for 1st Vice President of LBNC** effective 1 July 2022 – Currently held by James Brown
- 31) Discussion and possible action regarding the **selection of board member for 2nd Vice President of LBNC** effective 1 July 2022 – Currently held by Sandy Joseph
- 32) Discussion and possible action regarding the **selection of board member for Secretary of LBNC** effective 1 July 2022 – Currently held by Danica Middleton
- 33) Discussion and possible action regarding the **selection of board member for Treasurer of LBNC** effective 1 July 2022 – Currently held by Linda Schwering
- 34) Discussion and possible action regarding the **selection of board member for 1st Bank Card holder of LBNC** effective 1 July 2022 – Currently held by Linda Schwering
- 35) Discussion and possible action regarding the **selection of board member for 2nd Bank Card holder of LBNC** effective 1 July 2022 – Currently held by Ruth Doxsee
- 36) Discussion and possible action regarding the **selection of board member for Alternate Signer of LBNC for BAC** effective 1 July 2022 – Currently held by Ruth Doxsee
- 37) Discussion and possible action regarding the **selection of board member for Communications Officer of LBNC** effective 1 July 2022 or before – Currently vacant
- 38) Discussion and possible action regarding **the selection of board members (up to 5) who are authorized to forward LBNC Official Community Impact Statements (CIS)** effective 1 July 2022 – Currently held by
  - 1) James Brown
  - 2) Linda Gravani
  - 3) Sandy Joseph
  - 4) Carol Newman
  - 5) Vacant
- 39) Discussion and possible action regarding the **selection of board member to represent LBNC at Sepulveda Basin Wildlife Areas Steering Committee (SBWASC) and 1 alternate** effective 1 July 2022 -Currently held by Ruth Doxsee (& previously Jim Stein)
- 40) Discussion and possible action regarding the **selection of two board members to represent LBNC as Budget Representatives** – Currently held by Carol Newman & Linda Gravani
- 41) Discussion and possible action regarding the appointment of **Committee chair for Land Use Committee**, effective immediately
- 42) Discussion and possible action regarding the appointment of **Committee chair for Emergency Preparedness** effective immediately – currently held by Sandy Joseph
- 43) Discussion and possible action regarding the appointment of **Committee chair for Rec and Park** effective immediately – currently held by Jim Stein

- 44) Discussion and possible action regarding the appointment of **Committee chair for Health and Public Safety** effective immediately – Currently held by James Brown
- 45) Discussion and possible action regarding the appointment of **Committee chair for Ad Hoc Neighborhood Watch** effective immediately – Currently held by Linda Gravani
- 46) Discussion and possible action regarding the appointment of **Committee chair for the Ad Hoc Budget Committee** – currently held by Linda Schwering
- 47) Discussion and possible action regarding the appointment of **Committee chair for Outreach** effective immediately -
- 48) Discussion and possible action regarding the appointment of **Committee chair for Ad Hoc Election Committee** effective immediately. **Election to be held in June 2023**
- 49) Discussion and possible action **regarding candidates for 2023 LBNC Board**

50) **NO July Meeting**

51) **Next meeting August 3, 2022**

52) **THANK YOU** LBNC Board Members AND Neighborhood Watch Block Captains for all **YOU** do behind the scenes for our community –

53) **Adjournment**

**Next Regular Meeting of the  
Lake Balboa Neighborhood Council  
Wednesday August 3, 2022 at 6:30 PM unless in person**

For your convenience, the Bylaws are available on our website [www.lakebalboanc.org](http://www.lakebalboanc.org) in compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, may be viewed at our website by clicking on the following link: [www.lakebalboanc.org](http://www.lakebalboanc.org), or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact [danica@lakebalboanc.org](mailto:danica@lakebalboanc.org) our current secretary

.P.O. Box 7720, Lake Balboa, CA 91409 -- Voicemail (818) 779-9026

**Visit our website: [www.LakeBalboaNC.org](http://www.LakeBalboaNC.org)**

Complete the survey [www.LakeBalboaNC.org/survey](http://www.LakeBalboaNC.org/survey)

**ALL MEETINGS ARE OPEN TO THE PUBLIC**

See next page for Committee meeting schedules and ZOOM access



Lake Balboa Neighborhood Council Members are  
ELECTED UNPAID VOLUNTEERS  
Working to keep our community the best it can be.



Lake Balboa Neighborhood Council – COMMITTEES  
**ALL meetings will be via zoom.us until further notice**

**Budget Committee** – Ad hoc TBA Chair [lindas@lakebalboanc.org](mailto:lindas@lakebalboanc.org) **Committee:** Executive Officers

**BUDGET Advocates** – [carol@lakebalboanc.org](mailto:carol@lakebalboanc.org) – budgetadvocates.org - Monitors LA City Budget and Budget & Finance committee

**Emergency Preparedness** – meeting 2<sup>nd</sup> Saturday of the Month Quarterly meetings-MAR-JUN-SEP-DEC 9am—**Chair- [Sandy@lakebalboanc.org](mailto:Sandy@lakebalboanc.org)** zoom.us/j/95756838389\_ **Committee:** to be advised - monitors Dept Emergency Mgmt, Fire Dept, Fire Commission, Public Safety

**Lake Balboa Amateur Radio Check-in** – Every Sunday 9am – Simplex 145.570 For information on Ham/FRS/GMRS/WALKIE-TALKIE Radios and classes contact Dan Tomlinson (NR6V) at 818-776-0474 or [DTomlinson@socal.rr.com](mailto:DTomlinson@socal.rr.com) & **FRSGMRS/Walkie-Talkie Check-in** - Every Sunday 10am channel 5 -easy way to communicate after a disaster

**Land Use** – 3<sup>rd</sup> Monday of the Month 7pm—Chair - [Thomas@lakebalboanc.org](mailto:Thomas@lakebalboanc.org) zoom.us/j/94248689917\_ **Committee:** Gwenn Flynn, Danica Middleton, Miguel A. Miguel, Allen Nelson, Mary Pennomon, Karen Schatz, Jim Stein **Monitors Planning & Land Use Management**

**Health & Public Safety** – 3<sup>rd</sup> Wednesday 700pm at - Chair – [jamesb@lakebalboanc.org](mailto:jamesb@lakebalboanc.org) zoom.us/j/95724109127 **Committee:** Danica Middleton, Jeremy Pisanic **Monitors Health, Education, Neighborhoods, Parks, Arts, River and Public Safety**

**Neighborhood Watch** – Ad hoc TBA Chair [lindag@lakebalboanc.org](mailto:lindag@lakebalboanc.org), zoom.us TBA, Committee: Gary Kay, Danica Middleton **monitors NW@lakebalboanc.org**

**Outreach** – Quarterly meetings at Sep/Dec/Mar 15/Jun-3<sup>rd</sup> Tuesday of the Month 700pm- **Temporary Chair TBD pending communications officer selection [lindag@lakebalboanc.org](mailto:lindag@lakebalboanc.org)** Zoom.us/j/99770922444 **Committee:** Danica Middleton, Allen Nelson, Jim Stein, Linda Schwering **monitors info@lakebalboanc.org**

**Rec and Park** - Ad hoc TBA - chair [katie@lakebalboanc.org](mailto:katie@lakebalboanc.org) zoom.us/j/97316428716 **Committee:** Nate Baguio, Tom Riley, Linda Schwering **Monitors Health, Education, Neighborhoods, Parks, Arts, River**

**Sepulveda Basin Wildlife Areas Steering Committee** - Ruth Doxsee - Meets 4<sup>th</sup> Tuesday of odd numbered months at Balboa Sports Complex 630pm zoom.us/j/98376926906

**Community Police Advisory Board - CPAB** - 630pm - 2<sup>nd</sup> Wednesday of month at West Valley Police Department - 19020 Vanowen St, Reseda CA 91335

**Van Nuys Airport - Citizens Advisory Commission - CAC** - 7pm 1<sup>st</sup> Tuesday of month

**LBNC meeting location to be advised, pending ADA/DONE approvals**