



## LAKE BALBOA NEIGHBORHOOD COUNCIL

### Agenda

### Special Joint Meeting of LBNC Board & Ad-hoc BUDGET Committee

November 29, 2022

7:00 PM- meeting starts

**ZOOM MEETING ONLINE**



Neighborhood Council

<https://us02web.zoom.us/j/81788747344>

or by telephone

**Dial 1-669-444-9171** To join the meeting

Alternate numbers: US: +1 669 900 6833 or +1 253 205 0468 or +1 253 215 8782 or +1 346 248 7799 or +1 719 359 4580 or +1 360 209 5623 or +1 386 347 5053 or +1 507 473 4847 or +1 564 217 2000 or +1 646 931 3860 or +1 689 278 1000 or +1 929 205 6099 or +1 301 715 8592 or +1 305 224 1968 or +1 309 205 3325 or +1 312 626 6799 or 833 548 0276 (Toll Free) or 833 548 0282 (Toll Free) or 877 853 5257 (Toll Free) or 888 475 4499 (Toll Free)

Then enter this webinar ID: 81788747344#

### **THIS MEETING WILL BE RECORDED**

IN CONFORMITY WITH THE SEPTEMBER 16, 2021 ENACTMENT OF CALIFORNIA **ASSEMBLY BILL 361** AND DUE TO CONCERNS OVER COVID-19, THE LAKE BALBOA NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED ENTIRELY WITH A CALL-IN OPTION OR INTERNET BASED SERVICE OPTION.

#### **PUBLIC INPUT:**

**On phone:** Every person wishing to address the Board must dial \*9, when prompted by the presiding officer, to address the Board on any agenda item BEFORE the Board takes action on the item. \*6 to Unmute yourself.

**On webinar:** Every person wishing to address the Board must "raise their hand" when prompted by the presiding officer, to address the Board on any agenda item BEFORE the Board takes action on the item. The CHAT function has been disconnected, please raise your hand. Everyone is muted until recognized.

LBNC will be capturing your email to add to our database for LBNC updates only. If you do NOT want to be in the database, please notify me at [lindas@lakebalboanc.org](mailto:lindas@lakebalboanc.org)

Comments from the public on other matters NOT appearing on the agenda that are within the Board's jurisdiction will be heard during the Public Comment period. LBNC will be capturing your email to add to our database for LBNC updates only. If you do NOT want to be in the database, please notify me at [lindag@lakebalboanc.org](mailto:lindag@lakebalboanc.org)

Agenda is posted for public review at Ralph's Market, 17250 Satcoy St. As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting **(213) 978-1551** or email [ncsupport@lacity.org](mailto:ncsupport@lacity.org)

**Notice to Paid Representatives:** If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org).

**Voting Committee Members:** Linda Schwering, Chair, James Brown, Michael Cortez, Linda Gravani, Danica Middleton, Carol Newman

**CHAT is disconnected, only raised hands will be recognized so that all comments can be included.**

NOTE: Presiding Officer: Please prompt the public to either **dial \*9** if on the phone AND **\*6** to Unmute yourself or **"raise your hand"** if on the website to address the board on NON-agenda items

**AB 361 Updates -**

Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned.

- 1) Call meeting to order, introductions and **WELCOME**
- 2) Discussion and possible action to adopt the November 29, 2022 agenda.
- 3) Discussion and possible action regarding FY2021-2022 financial analysis and rollover of funds to FY2022-2023.
- 4) Discussion and possible action regarding redistribution of FY2022-2023 funds.
- 5) Discussion and possible action regarding recommendations for a revised LBNC budget.
- 6) **PUBLIC COMMENTS: PLEASE ADVISE THE COMMITTEE IF YOU ARE A REGISTERED LOBBYIST.**  
Comments from the Public on Non-Agenda items, Issues, Announcements and Complaints within the jurisdiction of the Lake Balboa NC. The State of California's Brown Act **prevents the board from discussing** your comments. You can also email your thoughts to the committee chair at: [lindas@lakebalboanc.org](mailto:lindas@lakebalboanc.org). You have 2 minutes per speaker
- 7) Thanks for all you do for our community.
- 8) Adjournment

## **Next Scheduled Meeting of the LBNC Ad-hoc Budget Committee is to be Announced**

For your convenience, the Bylaws are available on our website [www.lakebalboanc.org](http://www.lakebalboanc.org) in compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, may be viewed at our website by clicking on the following link: [www.lakebalboanc.org](http://www.lakebalboanc.org), or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact [danica@lakebalboanc.org](mailto:danica@lakebalboanc.org) our current secretary

**P.O. Box 7720, Lake Balboa, CA 91409 -- Voicemail (818) 779-9026  
Visit our website: [www.LakeBalboaNC.org](http://www.LakeBalboaNC.org)**

<p style="text-align: center;"><b>LAKE BALBOA</b> <b>Neighborhood Council</b>  <b>Annual Budget for Fiscal Year: 2022-2023</b></p>	
<b>Annual Budget Funds</b>	<b>\$ 32,000.00</b>
<b>Rollover Funds*</b>	
<b>Total Annual Budget Funds</b>	<b>\$ 32,000.00</b>

Office/Operational Expenditures Category	
AT&T Messaging	\$ 250.00
Meeting Facility Fees (The ParkVNY/Gault Elementary School-LAUDS)	\$ 600.00
Office Equipment and Supplies	\$ 250.00
P.O. Box Rent	\$ 260.00
Minute-Taker for Meetings (Bridgegap)	\$ 2,200.00
Website Hosting and Maintenance	\$ 1,800.00
Virtual Zoom Meetings	\$ 900.00
Printing and Photocopying for Meetings	\$ 100.00
Google G Suite	\$ 1,500.00
Refreshments/Snacks for Meetings	\$ 330.00
Postage and Mailing	\$ 100.00
Public Storage	\$ 5,025.00
Social Media Software (Later.com)	\$ 185.00
<b>Total Office/Operational Expenditures</b>	<b>\$ 13,500.00</b>

\*The Funding Program will notify each NC of their Fiscal Year closing balance including available rollover funds and/or applicable adjustment, if any, approximately August 1st or next business day. Depending on when an NC submits its Admin Packet/annual budget, the NC may need to revise and resubmit its annual budget to account for any rollover and/or adjustments.

Outreach Expenditures Category	
All Outreach	\$ 10,000.00
Total Outreach Expenditures	\$ 10,000.00

Election Expenditures Category	
All Election Related Expenses	\$ 5,500.00
Total Election Expenditures	\$ 5,500.00

Neighborhood Purposes Grants (NPG) Expenditures Category	
	\$ 3,000.00
Total NPG Expenditures	<b>\$ 3,000.00</b>

Community Improvement Projects (CIP) Expenditures Category	
	\$ 0.00
Total CIP Expenditures	<b>\$ 0.00</b>

TOTAL ANNUAL BUDGET ALLOCATIONS	
Office/Operational Expenditures	\$ 13,500.00
Outreach Expenditures	\$ 10,000.00
Election Expenditures	\$ 5,500.00
General and Operational Expenditures	<b>\$ 29,000.00</b>
Neighborhood Purposes Grants (NPG) Expenditures	<b>\$ 3,000.00</b>
Community Improvement Projects (CIP) Expenditures	<b>\$ 0.00</b>
<b>TOTAL EXPENDITURES FOR THE FISCAL YEAR</b>	<b>\$ 32,000.00</b>