



LAKE BALBOA NEIGHBORHOOD COUNCIL
APPROVED MINUTES
Special Joint Meeting of LBNC Board
& Ad-hoc Budget Committee
February 25, 2023



Zoom Meeting online – No person meetings currently

IN CONFORMITY WITH THE SEPTEMBER 16, 2021 ENACTMENT OF CALIFORNIA ASSEMBLY BILL 361 AND DUE TO CONCERNS OVER COVID-19, THE LAKE BALBOA NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED ENTIRELY WITH A CALL-IN OPTION OR INTERNET BASED SERVICE OPTION.

PUBLIC INPUT:

On phone: Every person wishing to address the Board must dial *9, when prompted by the presiding officer, to address the Board on any agenda item BEFORE the Board takes action on the item. Press *6 to Unmute yourself.

On webinar: Every person wishing to address the Board must “raise their hand” when prompted by the presiding officer, to address the Board on any agenda item BEFORE the Board takes action on the item. The CHAT function has been disconnected, please raise your hand. Everyone is muted at the webinar until recognized.

LBNC will be capturing your email to add to our database for LBNC updates only. If you do NOT want to be in the database, please notify me at lindas@lakebalboanc.org

Comments from the public on other matters NOT appearing on the agenda that are within the Board’s jurisdiction will be heard during the Public Comment period. LBNC will be capturing your email to add to our database for LBNC updates only. If you do NOT want to be in the database, please notify me at lindas@lakebalboanc.org

Agenda is posted for public review at Ralph’s Market, 17250 Saticoy St. As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting (213) 978-1551 or email ncsupport@lacity.org

- 1) Call meeting to order at 10:00AM.
- 2) Roll Call – Voting Committee Members: [P] James Brown [A] Michael Cortez
Linda Gravani [P] Danica Middleton [A] Carol Newman [P] Linda Schwering=4
Quorum met.

CHAT is disconnected, only raised hands will be recognized so that all comments can be included during the meeting.

We are a department within the city of Los Angeles. We are required to follow city and state laws. The Brown Act does not allow us to discuss anything that is NOT on tonight’s agenda. There is an item called PUBLIC COMMENT where you can address items NOT on the agenda. The Chair will identify the suggested time limits for each item so that the meeting will end around 8:00p. Time allocations are approximate and may be shortened or lengthened at the discretion of the Chair.

- 3) Discussion and action to adopt the February 25, 2023, agenda. Unanimously Approved.
- 4) Discussion and action to approve the minutes of November 29, 2022. Not available.
- 5) Announcements
 - * Schwering advised LBNC cost of election at Gault Elementary will be \$655.44.
 - * Valley Relics Museum may be available for in-person meetings.
 - * Brown reports the S.F.V Preparedness event has been postponed until 3/25/23 at Pierce College.

AB 361 Updates -

Public comment cannot be required to be submitted in advance of the meeting; only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comments or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned.

6) PUBLIC COMMENT – None.

(Middleton arrived at 10:30 AM)

- 7) Review detailed Expenses and Committed Funds Sheet, updated as of 2/15/23. Screen shared. It was recommended that Committed Funds in Office/Operational, and Outreach be reduce to account for committed funds that will not be utilized during the current fiscal year.
- 8) Discussion regarding potential additional expenses through June 2023.
 - *Middleton suggest a Movies in the Park Event estimating the cost of \$2,000.00
 - *Jim Stein, Election Committee Chair, suggests adding an additional shredding event, and direct stakeholder election mailing be added to the Election portion of the budget.
 - *Consider a sound system and storage containers.
- 9) Discussion and possible action regarding recommendations for an amended LBNC FY2022-2023 budget. The committee reviewed estimated potential \$15,900.00 Office/Operational costs, \$8,600.00 as reduced Outreach expenses, \$12,500.00 Election Expenditures, \$5,000.00 NPGs, and \$0.00 CIP category totaling \$42,000.00. The recommendations were also screen shared.
Motion: Brown/Schwering to approve a FY 2022-2023 proposed budget amendment to the Board: 5 Yes, 0 No, 0 Abstain, 1 Absent. Motion passes.
- 10) Discussion and possible action to prepare a draft forecast FY2023-2024 LBNC budget. Anticipating a return to in-person meetings, the draft budget was also screen shared: Office/Operational \$16,610.00, Outreach \$10,390.00, Elections \$0.00, and NPGs \$5,000.00 totaling \$32,000.00. No information was available regarding a fiscal rollover of funds. Motion: Schwering/Newman to approve FY 2023-2024 proposed budget recommendation: 5 Yes, 0 No, 0 Abstain, 1 absent. Motion passes.
- 11) Adjournment of meeting at 11:21 AM.

THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate based on disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting (213) 978-1551 or email ncsupport@lacity.org

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all the board in advance of a meeting may be viewed at our website: www.LakeBalboaNC.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Committee Chair, at www.LakeBalboaNC.org or email LindaS@lakebalboanc.org.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – The public is requested to fill out a "Speaker Card" to address the Board on any agenda item before the Board takes action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Committee.

PUBLIC POSTING OF AGENDAS – LBNC agendas will be posted for public review as follows:

- Ralph's Market, 17250 Saticoy Street, Lake Balboa
- www.LakeBalboaNC.org
- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <https://www.lacity.org/subscriptions>

Next Scheduled Meeting of the LBNC Ad-hoc Budget Committee is TBD

For your convenience, the Bylaws are available on our website www.lakebalboanc.org in compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, may be viewed at our website by clicking on the following link: www.lakebalboanc.org, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact danica@lakebalboanc.org our current secretary

. P.O. Box 7720, Lake Balboa, CA 91409 -- Voicemail (818) 779-9026
Visit our website: www.LakeBalboaNC.org.

