

DRAFT

**Lake Balboa Neighborhood Council Board Meeting Minutes  
Wednesday, August 3, 2016 6:30 pm  
Gault Elementary School - Auditorium  
17000 Gault St., Lake Balboa, California 91406**

**Meeting called to order by Linda Gravani, President, at 7:03pm.**

**1. Roll Call, board members satisfied quorum of 9. There were 24 stakeholders in attendance.**

Cindy Kurland	Residential Stakeholder Representative (RSR)	P
James C. Brown	RSR; 1st Vice President	P
Sandy Joseph	RSR, 2nd <sup>t</sup> Vice President, Co-Chair EP	P
Linda Pruett	Organizational Stakeholder Representative (OSR); Emergency Preparedness Co-Chair	P
Tom Riley	RSR; Land use Chair	P
Linda Gravani	Business Stakeholder Representative (BSR); President	P
Carol Newman	BSR; Secretary	P
Jim Stein	BSR; 2 <sup>nd</sup> signer	P
Ruth Doxsee	OSR	P
Allen Nelson	OSR	P
James Hart	RSR; Treasurer	P
Mary L Pennomon	Senior Stakeholder Representative	P
Katie Griffith	Youth Stakeholder Representative	E
Byron Gutierrez	At-Large Elected CISR	P
Kristin Fujitaki	At-Large Appointed SR	P
Karen Schatz	RSR	P
Vacant	At-Large Appointed SR	

**2. ADOPTION of the Agenda.** Ruth Doxsee suggested that Item #20 be moved earlier in the meeting to after #6. As so adjusted, the **Agenda** was adopted: *James Brown brought a motion to adopt the adjusted Agenda for August 3, 2016, seconded by Mary Pennomon*

**15 AYES:** Kurland, Brown, Joseph, Pruett, Riley, Gravani, Newman, Stein, Doxsee, Nelson, Hart, Pennomon, Gutierrez, Fujitaki, Schatz

**VOTE: (15-0-0) MOTION PASSES**

**3. APPROVED Minutes of the June 1, 2016 meeting:** Ruth Doxsee *brought a motion to approve the June 1, 2016 Meeting Minutes, seconded by Sandy Joseph*

**15 AYES:** Kurland, Brown, Joseph, Pruett, Riley, Gravani, Newman, Stein, Doxsee, Nelson, Hart, Pennomon, Gutierrez, Fujitaki, Schatz

**VOTE: (15-0-0) MOTION PASSES**

**4. RECEIVED Announcements and Reports by LAPD, Local, City, State and Federal Representatives**

**A. Lauren Padick – Field Deputy – Councilwoman Martinez’s Office (District #6) 818-778-4999**  
Van Nuys Movie Night is Friday, August 5, 2016 near the corner of Victory and Van Nuys.

**B. Brian Gavidia, Area Representative for LA Mayor Garcetti’s Office, 818-778-4990**

(1) The Welcome Home Project to engage Angelenos on homelessness needs baskets assembled by stakeholders for families, which can be dropped off at Van Nuys City Hall or participating Fire Stations. The Mayor has allocated \$138 million toward homelessness. We need to make sure it’s known what resources are available. Host a gathering on September 17, 2016 for presenting the baskets to the homeless. (2) Clean Streets Initiative training is starting. Neighborhood Councils need to attend. Councilwoman Nury Martinez along with Sanitation will host training Thursday, August 25, 2016 at 6:00pm at Branford Recreation Center, Arleta.

**C. Lynda Levitan, Councilwoman Martinez’s Office** – CSUN has a grant and there will be a discussion tomorrow night and Saturday morning about energy and water efficiency. This will take place tomorrow night at Van Nuys City Hall at 6 pm and Saturday morning at 10 am at Branford Park.

**D. Ankur Patel for LAUSD Scott Schmerelson’s Office**

Education Round Tables will take place September 30th, December 2, March 31, and June 30<sup>th</sup> at the Field Office. We have been trying to connect with nonprofits to pick up food so that it isn’t thrown out. We want to pair up with the NCs.

**E. Rosalba Gonzales – Senator Fran Pavley’s Office**

An update was given on Bills that have been submitted, including SB 32 for lower greenhouse gas emissions and making sure there is stability for cap and trade. Senator Pavley is termed out so the office is up for election this year.

**5. Guest Speaker Jason Stinnett of LA DWP**

Guest Speaker cancelled in advance, so this matter was off calendar.

**6. Guest Speaker David Mack, Executive Director, Artist Magnet, 661-802-1546**

They are creating an immersive theatre festival in the San Fernando Valley on Saturday, October 29, 2016 from 11:00am to 4:00pm in partnership with L.A. Tourism Convention Bureau and Metro. This will take place on the Orange Line from Woodley Park through the Eclectic Company Theatre on Laurel Canyon.

**20. ANNOUNCEMENTS and REPORTS: Committee Chairs and Board Members**

**A. Linda Pruettt – Emergency Preparedness Committee** – A correction on the Agenda. This month’s EP meeting is August 13, 2016 and will meet at Stagg Street Elementary School Emergency Preparedness bin at 7:00 am. Supplies will be replaced. The Disaster Preparedness Fair is Saturday, October 1, 2016.

**B. Karen Schatz – Economic Revitalization & Development (ERaD)**

Movie Madness was a great success. The next meeting is the third Wednesday of August at the Fly Away at 6:30pm.

**C. Allen Nelson – Outreach Committee** – Received a Certificate of Recognition dated October 28, 2014 from the office of Assemblyman Adrin Nazarian.

**D. James Brown - Health & Safety Committee**

The committee met on July 16, 2016. 23 people attending were certified in CPR. The next meeting will be August 20, 2016 at the Flyaway at 10:00am and will have a special guest from the Mayor's office.

**E. Tom Riley – Land Use Committee** – Applications will be addressed at the August meeting. In October we will meet with Budweiser and find out how they will save millions of gallons of water.

F. **Byron Gutierrez – Education Committee** – An update was given on programs being taught in school including equipment, internet, technology, science fair. We are looking to see how our committee can help schools. We have reached out to Bassett and Cohasset to ask how we can help. Cohasset is rolling out a media program which teaches kids how to safely leverage the internet. There is a lot of opportunity.

G. **Jim Stein – Recreation and Parks Committee** – The next meeting is Tuesday, August 9, 2016 at 7pm at Balboa Sports Complex. We are trying to get recycled water extended by purple pipe to the Dog Park. We were told it would be done in 2017-18. Now we're told it will be done through groundwater replenishment, not pipe. We have prepared a letter to send out.

H. **Ruth Doxsee** stated she attended the One Water L.A. stakeholder meeting and On Site Water Treatment meeting regarding recycling water. (1) Budweiser is planning on building its own treatment plant. This sounds good, but it will take 50 years for the recycled water that they plan to replenish the groundwater with to get to where we can use it, as opposed to 2-3 years where the Department of Sanitation will inject its recycled water. So ultimately it would be better if Budweiser did not built its plant; it is doing so for a "green" reputation. (2) We can get recycled water on Tuesdays, 8:00 -11:00 am at the Zoo Parking Lot. Most have a closed container. (3) There will also be a Neighborhood Watch meeting on Wednesday, August 31, 2016 at 7:00pm at Stagg St. School. Linda Pruetz is going to be the guest speaker on Emergency Preparedness.

- 7. Announcement and possible action: Lake Balboa Neighborhood Council has 1 appointment available for board seats. (At-Large Appointed Stakeholder Representatives)  
Received 2 applications – Jason Hector, Lake Balboa Neighborhood Council Property Owner, & Gregory Roger Meyers, LBNC Resident**

Jason Hector introduced himself and he stated why he would like to join the Lake Balboa Neighborhood Council. He is a property owner in Lake Balboa and works with Senator Pavley's office. He lives in Porter Ranch and is active with their Neighborhood Council. He is an advocate for clean air and clean water.

Gregory Roger Meyers was not present.

Item #7 will be put on the agenda again next month.

**8. PUBLIC COMMENT**

- A. Susan Perkins and Sandy Logan from National Council on Alcoholism and Drug Dependency.**

They will be holding their first conference on March 29 and 30, 2017 at Birmingham High School. They are looking for support from the NC and community for that event. It's a reenactment to be held in the schools of a car accident specifically for students regarding underage drinking, drunk driving, texting and driving. This will be the first time they have had an event in the Valley.

- B. Glenn Bailey –**

(1) Sepulveda Basin Wildlife Area Steering Committee meeting is the end of September.

They welcome Ruth Doxsee, and we can designate an alternate to be available for the meetings.

(2) Neighborhood Council Sustainability Alliance is seeking all neighborhood councils to join the Sustainability Alliance. This would have to be agendized.

(3) Congress of Neighborhoods is September 24, 2016 at City Hall. Registration starts on August 15, 2016. There will be 40 different workshops.

- C. Robert Cable –** He stated this is his first meeting, he has lived here 7-8 years, and he commented on the problem of garbage on the Orange Line Bike Path.

- 9. Discussion and possible action – Master Plan 2016/17 – Coordinated efforts between all Lake Balboa Neighborhood Council committees – Target school and immediate surrounding stakeholders.**

The master plan was discussed by Linda Gravani including school, health and safety, Map your Neighborhoods, Rec & Parks and completion of projects. We should get the community involved around schools. At each elementary school we are trying to find out the needs for that specific school and to reach out to stakeholders to get them involved. We have a vested interest in our schools. This would give us a plan we can work with and will identify future NC members. Also, each committee should select City Council committees to watch so that we know what's coming down the pike. We need to be ahead of the game.

**10. Appointment of Ad Hoc Newsletter Committee**

Kristen Fujitaki and Cindy Kurland were appointed to the Ad Hoc Newsletter Committee by President Linda Gravani. The newsletter will be published every month. Possible new options for printing newsletters are being addressed.

**11. Appointment of Ad Hoc Database Committee**

Kristen Fujitaki and Byron Gutierrez were appointed to the Ad Hoc Database Committee by President Linda Gravani. Previously we had about 800 names. Nation Builder gave us 3,000 with e-mail addresses but there are about 20,000 with no e-mail addresses. We are looking at ways to try to reach stakeholders without the e-mail addresses.

**12. Discussion and possible action: 6701 Louise Ave APCSV2016-0556 Property subdivide into 8 SFD lots and zone change from RA-1 to R1-1**

*Tom Riley brought a motion to approve the eight homes if the ingress and egress is on Louise only, seconded by James Brown*

**12 AYES:** Kurland, Brown, Joseph, Pruett, Riley, Gravani, Newman, Doxsee, Nelson, Pennomon, Gutierrez, Stein

**3 ABSTENTIONS:** Schatz, Fujitaki, Hart

**VOTE: (12-0-3) MOTION PASSES**

**13. Discussion and possible action: 16451 Vanowen St. – ZA-2016-1941-CUB Beer and wine only license and food service**

*Tom Riley brought a motion to approve the application for beer and wine only license and food service, seconded by Linda Pruett*

The motion was supported by testimony from Gavin McKiernan from CFA on behalf of the applicant Jesus Morales, and by Jesus Morales, Tom Rosenthal, and Lourds Cuyun.

**15 AYES:** Kurland, Brown, Joseph, Pruett, Riley, Gravani, Newman, Stein, Doxsee, Nelson, Hart, Pennomon, Gutierrez, Fujitaki, Schatz

**VOTE: (15-0-0) MOTION PASSES**

**14. Discussion and possible action: 7850-54 Haskell Ave ZA-2016-799-ZV Variance to erect 100 ft high double sided illuminated pylon sign**

*Tom Riley brought a motion that this project not be approved, seconded by Karen Schatz*

**15 AYES:** Kurland, Brown, Joseph, Pruett, Riley, Gravani, Newman, Stein, Doxsee, Nelson, Hart, Pennomon, Gutierrez, Fujitaki, Schatz

**VOTE: (15-0-0) MOTION PASSES TO OPPOSE**

**15. Discussion and possible action: 7414 N. Forbes Ave & 7056 DeCelis Place – City Reference #2016-00-1501 – Place a 60 ft Antenna Pole for Omni Directional antenna**

No action was taken, as this item was for information only.

**16. Discussion and possible action: Budget for Fiscal Year 2016/17**

*Jim Hart brought a motion to adopt the Budget for Fiscal Year 2016/27 with revisions, seconded by James Brown*

**15 AYES:** Kurland, Brown, Joseph, Pruet, Riley, Gravani, Newman, Stein, Doxsee, Nelson, Hart, Pennomon, Gutierrez, Fujitaki, Schatz

**VOTE: (15-0-0) MOTION PASSES**

**17. Budget Advocate update: Newman**

Carol Newman stated she is the new Budget Advocate for Lake Balboa and gave an update on the Budget meeting she attended.

**Glenn Bailey** –Regional Budget Day is in January. We should attend the Valley Alliance of Neighborhood Councils next Thursday.

**18. Discussion and possible action: Newsletter, new format, frequency, delivery options**

**Kristen Fujitaki** – A mock-up of the newsletter has been done and distributed. It will be 2 pages double-sided. Submissions (articles, photos, etc.) will be requested by the 15<sup>th</sup> of each month for the following month. There was a meeting regarding the newsletter format, cost, distribution, whether it would be electronic, etc. Delivery options are being discussed. Walking Man did printing and distribution for 15,000 newsletters but distribution was sloppy. James Brown obtained a quote for printing from PIP, a local business, which was less expensive.

**19. Discussion and possible action: Database – email addresses**

We are seeking to get e-mail addresses for our stakeholders. This will take a lot of hours and work. It was discussed whether we could do mass texting. Next Door was also mentioned.

**21. CF14-1057 - Discussion and possible action – CF 14-1057: 2 alternative draft ordinances amending Section 85.02 of the Los Angeles Municipal Code to prohibit vehicle lodging on city streets.**

*Linda Gravani brought a motion to approve Council File CF 14-1057 and forward a CIS, seconded by Sandy Joseph. James Hart requested that his comments be added to the CIS.*

**15 AYES:** Kurland, Brown, Joseph, Pruet, Riley, Gravani, Newman, Stein, Doxsee, Nelson, Hart, Pennomon, Gutierrez, Fujitaki, Schatz

**VOTE: (15-0-0) MOTION PASSES**

**22. FUNDING: Health & Safety Committee requests \$2,500 for 50 Aluminum Neighborhood Watch Signs with brackets/strapping's and 1500 Neighborhood Watch window signs**

*James Brown brought a motion to allocate up to \$2,500 for aluminum Neighborhood Watch Signs with brackets/strappings and 1500 Neighborhood Watch window signs, seconded by Karen Schatz*

**14 AYES:** Kurland, Brown, Joseph, Pruet, Riley, Gravani, Newman, Stein, Doxsee, Nelson, Pennomon, Gutierrez, Fujitaki, Schatz

**1 ABSTENTION:** Hart

**VOTE: (14-0-1) MOTION PASSES**

**23. FUNDING: Health & Safety Committee requests \$50 x 12 = \$600 for Safety meeting refreshments and \$35 x 12 = \$420 for Health meeting refreshments**

Item #23 was tabled.

**24. FUNDING: Request up to \$500 for Plastic Bins for t-shirt storage**

*Jim Stein brought a motion to approve up to \$150 to purchase plastic bins for t-shirt storage, seconded by Sandy Joseph*

**15 AYES:** Kurland, Brown, Joseph, Pruett, Riley, Gravani, Newman, Stein, Doxsee, Nelson, Hart, Pennomon, Gutierrez, Fujitaki, Schatz

**VOTE: (15-0-0) MOTION PASSES**

**25. Treasurer's Report: Review and request for adoption of the monthly Expenditure Report (MER) for June 2016**

*James Hart brought a motion to approve the June Expenditure Report (MER), seconded by Jim Stein*

**15 AYES:** Kurland, Brown, Joseph, Pruett, Riley, Gravani, Newman, Stein, Doxsee, Nelson, Hart, Pennomon, Gutierrez, Fujitaki, Schatz

**VOTE: (15-0-0) MOTION PASSES**

**26. Treasurer's Report: Review and request for adoption of the monthly Expenditure Report (MER) for July 2016**

*James Hart brought a motion to approve the July Expenditure Report (MER), seconded by Karen Schatz*

**15 AYES:** Kurland, Brown, Joseph, Pruett, Riley, Gravani, Newman, Stein, Doxsee, Nelson, Hart, Pennomon, Gutierrez, Fujitaki, Schatz

**VOTE: (15-0-0) MOTION PASSES**

21. **Adjournment** - Meeting was adjourned at 9:45 pm.