



Lake Balboa Neighborhood Council

P.O. Box 7720
 Lake Balboa, CA 91409-7720
 818-779-9026
 Website: www.lakebalboanc.org
 Email: info@lakebalboanc.org

**Board Meeting Minutes
 Wednesday, February 5, 2020
 Meet and Greet 6:30PM
 7:00PM – 9:06PM
 (Secretary DRAFT)**

Meeting Location:
[Gault Street Elementary School](#)
[17000 Gault Street](#)
[Lake Balboa CA 91406](#)
 (MAIL NOT ACCEPTED AT THIS ADDRESS)

Boardmember	Roll Call	Funding Vote Eligible*	Category
Carla Bautista 2 nd Vice President	Present (arrived at 7:09PM)	YES	Residential
James Brown 1 st Vice President	Present	YES	Residential
Ruth Doxsee	Present	YES	Residential
Kristen Fujitaki	Present	YES	Organization
Linda Gravani President	Absent**	YES	Business
James Hart Treasurer	Present (Resigned at 8:34PM)	YES	Residential
Sandra Joseph	Present	YES	Residential
Gary Kay	Present	YES	At-Large***
Danica Middleton Secretary	Present	YES	Residential
Allen Nelson	Present	YES	At-Large***
Carol Newman	Present	YES	Business
Mary Pennomon	Present	YES	Senior
Linda Pruet	Present	YES	Organization
Thomas Riley	Present	YES	Organization
Linda Schwering	Present	YES	At-Large
Emma Scott	Present (left at 8:20PM)	NO	Youth
James "Jim" Stein	Present	YES	Business
TOTAL: 17	PRESENT 15, Absent 2		

*Funding vote eligibility key: **A**=age less than 18 yrs.; **E**=Ethics training; **F**=Funding training; **N**=not taken; **X**=expired ** Advance notice given for absence ***At Large Appointed

1. **Call meeting to order:** Mr. Brown called the meeting to order at 7:00PM - Please Sign up on our mailing list. Speaker Cards are on the back table. Refreshments are in the back of the room.

L.A. City Charter Sec 900. Purpose of Neighborhood Councils

To promote more citizen participation in government and make government more responsive to local needs, a citywide system of Neighborhood Councils and a Department of Neighborhood Empowerment is created. Neighborhood councils shall include representatives of the many diverse interests in communities and shall

have an advisory role on issues of concern to the neighborhood. We are a department within the city of Los Angeles. We are required to follow city and state laws. The Brown Act does not allow us to discuss anything that is NOT on tonight's agenda. Time allocations are approximate and may be shortened or lengthened at the discretion of the President. Items are on time limits so that the meeting will end around 9:30PM, for the school staff. The time keeper tonight is Gary Kay. We do ask the board to use the microphones so stakeholders can hear our conversations.

2. **Pledge of Allegiance:** was led by James Brown

3. **Roll Call:** was called by Danica Middleton (Quorum is 9) 15 Board Members Present. Quorum was met.

LBNC ITEM 3 Roll Call		
Present – 15	Absent-01	Excused-01
Brown, Doxsee, Fujitaki, Hart, Joseph, Kay, Middleton, Nelson, Newman, Pennomon, Pruett, Riley, Schwering, Scott, Stein	Bautista	Gravani

4. **Board Members eligible to vote: Has Youth Rep completed Ethics Training?** There is no record of Ms. Scott having completed her training. Ms. Scott says she has completed the training.

Carla Bautista arrived at 7:09pm.

5. **Adoption of the Agenda for February 5, 2020 (update item # 26) add amount & Board Member's name-** There is an update to add the amount that was spent tonight for our refreshments, which was \$54.48. Carla Bautista made the purchase for tonight's refreshments. Add CF# 19-1279 to Item 13.

Public Comment: no comment

Motion Passed

LBNC ITEM 5 Motion to adopt the Agenda for February 5, 2020 as amended and to add to Item 26, \$54.48 for Carla Batista. Moved: Newman Second: Doxsee			
Yes –14	No- 00	Ineligible-01	Absent-01
Brown, Doxsee, Fujitaki, Hart, Joseph, Kay, Middleton, Nelson, Newman, Pennomon, Pruett, Riley, Schwering, Stein	None	Scott	Bautista, Gravani

6. **Discussion and possible action for the Approval of Minutes for Dec 4, 2020 Corrections:** page #s, #22

Doxsee voted and absent

Public Comment: no comment

Motion Passed

LBNC ITEM 6 Motion to approve the December 4, 2019 minutes as corrected. Moved: Doxsee Second: Joseph			
Yes –15	No- 00	Ineligible-01	Absent-01
Bautista, Brown, Doxsee, Fujitaki, Hart, Joseph, Kay, Middleton, Nelson, Newman, Pennomon, Pruett, Riley, Schwering, Stein	None	Scott	Gravani

7. **Announcements and Reports** If present, PLEASE IDENTIFY YOURSELF Representatives of LAPD, Local, City, County, State 2-minute limit per speaker.

- a. West Valley Captain- Captain- Paul Espinosa- new Captain
- b. Senior Lead Officer (Para) Smith - 34488@lapd.online (1-800-ASK-LAPD) -absent
- c. Senior Lead Officer Fuentes - 40093@lapd.online (1-800-ASK-LAPD)- We ended the year with a 11.3 % decrease in part 1 crimes, 4th in the Department. We are on phase 4 of the Homeless Cleanup in the Sepulveda Basin. There was a homicide, an arrest was made. They are now streaming the CPAB Meetings. Q. What is being done to keep the homeless from going back in? A. We are trying to keep them out but we don't have enough officers. They must have 4 every time they go in.
- d. L.A. City Councilwoman's Martinez's office (CD 6) 818-778-4999 Field Deputy – Jonah.Glickman@lacity.org –Last meeting for Lauren Padick. The new Field Deputy is Jonah Glickman. Ms. Padick introduced Mr. Glickman. It is the last week of the Human Trafficking Toiletry Drive. 2020 Census fliers are on the table
- e. LA Mayor Garcetti, East Valley Caroline Menjivar Caroline.Menjivar@lacity.org 213-978-0662-absent
- f. Raffy Astvasadoorian has been promoted. LA City Attorney's Office – 213-978-8100 The LBNC has been assigned a new Neighborhood Prosecutor: Michael.Liu@lacity.org 818-374-6837-absent
- g. Community Resource Specialist – Cynthia.Hernandez@lacity.org 818-374-6839 -absent
- h. LAUSD Scott Schmerelson's office (District 3) 818-654-3785 Robert T.E. Jackson, Deputy Director for Community Engagement Robert.Jackson@lausd.net absent
- i. School Engagement and Data Specialist · Tara.vahdani@lausd.net 818-654-3785- absent
- j. LAUSD. Kelly Gonez office, (District 6) 818-212-6687 - Dir of Community Engagement & Advocacy Michael.Menjivar@lausd.net. There is a student art contest going on the deadline is next Friday. All of the entries will be hung at the Pacoima office. Saturday April 18, 2020 there will be a Picnic in the Park, there is a flier on the table. Ms. Gonez is working to secure additional money for students with disabilities.
- k. LAUSD Northwest District Administrator Parent/Community Engagement-Gonsalo Garay - ggg9445@lausd.net 818-654-3600-absent
- l. LA County Supervisor Sheila Kuehl's office (District 3) 213-974-3333 District Dir. Benita Trujillo btrujillo@bos.lacounty.gov absent
- m. CA Assembly Member Adrin Nazarian's office (District 46) 818-376-4246 Stephanie.Mkhlian@asm.ca.gov absent

- n. CA. State Senator Robert Hertzberg’s Office (District 18) - 818-901-5588 Hannah.Kelley@sen.ca.gov absent
- o. CA. State Senator Henry Stern’s Office (District 27) - 818-876-3352 –Jeremy.Wolf@sen.ca.gov and SFV rep Denise.Kniter@sen.ca.gov absent
- p. US Representative Tony Cardenas (District 29) 818-782-7407 Oswaldo.Ramirez@mail.house.gov. Mr. Ramirez spoke about tax season. We have staff that can provide low income tax help. The office can help with any issues with Federal agencies.
- q. US Representative Brad Sherman – (District 30) - 818-501-9200 Mary.Chakerian@mail.house.gov absent
- r. Department of Neighborhood Empowerment (DONE) 818-374-9898 Betty Wong Oyama NC Advocate betty.wong@lacity.org 818-374-9896. –Ms. Beltran apologizes for cancelling her appearance at tonight’s meeting. She has rescheduled for the March meeting. Bylaws need to be approved and submitted no later than April 15, 2020. There will be a Data 101 Workshop. All Boardmembers are invited. It will be held on February 24, 2020 at El Nido, 11243 Glenoaks Blvd. Pacoima. It will be from 6:00 PM to 9:00PM
Subscribe to agendas <https://@lacity.org>. Save the date- the Empower LA Awards will be held on June 30, 2020. It is the 20 year Anniversary of Neighborhood Councils.

L.A. City Charter Sec. 910. Monitoring of City Services.

Neighborhood councils shall monitor the delivery of city services in their respective areas and have periodic meetings with responsible officials of city departments, subject to their reasonable availability.

8. Guest Raquel Beltran General Manager, Department of Neighborhood Empowerment-Rescheduled

9. PUBLIC COMMENT: Comments from Public on Non-Agenda items, Issues, Announcements and Complaints within the jurisdiction of the Lake Balboa NC. Please fill out a speaker card, TIME PERMITTING 2 minute limit per speaker, you may be asked to select a spokesperson. The California State Law known as the Brown Act requires PUBLIC COMMENT to be a NON-DISCUSSION PERIOD, we are not ignoring you. We will take a quick break afterward so we can discuss an item with you to give you direction if needed.

- a. Lorna Paisley- 1. Wants to know if Public Comments are recorded in the minutes. 2. Why aren’t Public Comments first on the Agenda?

5 minute break start 7:30PM return from break at 7:40PM

James Brown recognized the work of Lauren Padick. Ms. Padick spoke about her history with the Councilwoman. She felt that she made an impact during her last five years. A farewell cake was served.

L.A. City Charter Sec. 909. Annual City Budget Priorities.

Each neighborhood council may present to the Mayor and Council an annual list of priorities for the City budget. The Mayor shall inform certified neighborhood councils of the deadline for submission so that the

input may be considered in a timely fashion. (See www.ncbala.com for 2015, 2016, 2017, 2018, 2019 White Paper recommendations)

10. Budget Advocate - Updates, (ncbala.com) - Newman 10 min (Budget Advocate Carol Newman and Co-Chair of Budget Advocates with Jack Humphreville, who writes articles for LACityWatch.com. Budget Rep Linda Gravani) The White Paper is completed. All Boardmembers will get an electronic copy and a printed copy will be given to each board. Ms. Newman explained how new Budget Advocates are selected. Budget Day will be on June 20, 2020. She also acknowledged fellow Budget Advocates Michael Menjivar and Gary Fordyce who were attending the meeting.

11. Announcements and Report: Committee Chairs and Board Members - 22 min total (2 min. each)-

- a. President Update – Ms. Gravani will be attending as a panelist at Galentine’s Day as a panelist 2/10/2020 hosted by DONE to provide guidance for other NC leaders
- b. Treasurer – Jim Hart is resigning as Treasurer; this is his last meeting. There is \$26,000.00 left to spend. \$3,000.00 is encumbered.
- c. Emergency Preparedness - Linda Pruett RYLAN (Ready Your LA Neighborhood) Saturday at the Fly Away will be Erin Huey “Bugging Out” We will be addressing the Corona Virus.
- d. Health & Public Safety- James Brown – there was no January meeting. There will be CPR Trainings at LAPD Station in North Hills, Saturday February 15, 2020 at 10:00AM. There was an Active Shooter Training in January. It was live streamed with 1,600 views.
- e. Land Use - Tom Riley-7650 Balboa Blvd. (Mobile Home Park) near Saticoy upcoming project a 7 story apartment building with 150 units. It will change the character of Lake Balboa. We will hold a community meeting.
- f. Outreach - Kristen Fujitaki –Saturday, February 15, 2020 from 2:00PM to 4:00PM. LBNC is hosting an LAUSD Candidate Forum at Gault Elementary. All three candidates will be attending. Everyone is welcome. February 22, 2020 LBNC will be hosting a City Council District 6 Candidate Forum in partnership with some of other District 6 Neighborhood Councils. It will be from 10:00AM to 12PM
- g. Recreation & Park - Jim Stein – We are still working on getting a Community Center for Lake Balboa. Daryl Ford from Recreation and Parks is looking into the empty lot next to Millie’s. Jesse Owens Park may be getting a new playground.
- h. Sepulveda Basin Wildlife Areas Steering Committee (SBWASC) - Ruth Doxsee/Jim Stein – last meeting was on January 28, 2020 –Saturday, February 22, 2020 8:00AM-12:00PM, invasive plant removal. There is an optional bird-walk at 8:00AM followed by a plant removal at 9:00AM. Volunteers welcome. Saturday, April 4, 2020 at the Chatsworth Nature Preserve will be open 9:00AM to 2:00PM. This is on Valley Circle Blvd West of Plummer. This is the one day a year it is open to the public. Saturday, April

11, 2020 Haskell Creek Clean-Up in coordination with the friends of the LA River (FoLar), 9:00AM to 12:00PM. Volunteers are welcome. Tessa Charnofsky from County Supervisor Kuehl’s office said the herbicide glyphosate, aka Roundup is no longer used for weed prevention in LA County. Alternatives are still being investigated. Also, two times a year grants are awarded to non-profits, deadline for applications is April 1, 2020.

- i. Ad Hoc-Homeless - Mary Pennomon - www.lamayor.org/ABridgeHome www.eopath.org –no report
- j. Liaisons: Resilient Los Angeles - Linda Pruett www.lamayor.org/resilience

Alliances:

- a. West Valley Neighborhood Alliance on Homelessness-no report
- b. Volunteer Community Patrol - Mary Pennomon –Community Patrol is looking for volunteers to help stop speeding using the radar guns. The volunteers have made a big difference at West Valley.

Boardmembers:

Gary Kay – Update on issues at Balboa/Victory- The Pizza place has been closed for 2-3 weeks. There has been less of the unwanted activity. There seems to be less drug activity and the police report is encouraging.

12. **LAND USE: Update on LBNC Land Use Town Hall –Riley** There was a SB50 and AB268 Town Hall. We had a great turnout of Community Leaders and Neighborhood Council Boardmembers from around the valley. There were at least 53 people at the event. Lydia was one of the presenters. We had to replace both speakers because they were sick. Our 2 Senators voted no on the bill. Please make sure to thank them. We need to be prepared because they will be writing new bills to take its’ place. These bills would have a dramatic negative affect on the quality of life in Lake Balboa. AB268 passed it was a bill in regards to Granny Flats.

13. **Discussion and Possible action regarding CF 19-1274 Renaming the Sepulveda Basin Wildlife Area- and forwarding a Community Impact Statement (CIS) Doxsee** This location is not being chosen. **Item Tabled**

14. **FUNDING: Discussion and possible action regarding approval of November Monthly Expense Report (MER) Hart**

Public Comment: no comment

Motion Passed

LBNC ITEM 14 Motion to approve the November Monthly Expense Report (MER)Moved: Hart Second: Brown			
Yes –15	No- 00	Ineligible-01	Absent-01
Bautista, Brown, Doxsee, Fujitaki, Hart, Joseph, Kay, Middleton, Nelson, Newman, Pennomon, Pruett, Riley, Schwering, Stein	None	Scott	Gravani

15. FUNDING: Discussion and possible action regarding approval of December Monthly Expense Report (MER) Hart

Public Comment: no comment

Motion Passed

LBNC ITEM 15 Motion to approve the December Monthly Expense Report (MER) Moved: Hart Second: Riley			
Yes –15	No- 00	Ineligible-01	Absent-01
Bautista, Brown, Doxsee, Fujitaki, Hart, Joseph, Kay, Middleton, Nelson, Newman, Pennomon, Pruett, Riley, Schwering, Stein	None	Scott	Gravani

16. Budget: Discussion and possible action regarding the redistribution of Budget Funds – Hart 5 min- There was \$42,000.00 in the Budget Allocation. \$1,412.83 was rolled over, from the previous year for a total of \$43,412.83.

Ms. Scott left the meeting at 8:20 PM

Public Comment: no comment

Motion Passed

LBNC ITEM 16 Motion to adjust the Budget to reflect a total \$43,412.83, \$3,000.00 is allocated to NPG’s, 14,000.00 is allocated to The Community Improvement Fund, and the balance to the General Operations Fund. Moved: Hart Second: Riley			
Yes –15	No- 00	Ineligible-00	Absent-02
Bautista, Brown, Doxsee, Fujitaki, Hart, Joseph, Kay, Middleton, Nelson, Newman, Pennomon, Pruett, Riley, Schwering, Stein	None	None	Gravani, Scott

17. Discussion and possible action regarding the expenditure of up to \$75 for Board Name Plates purchased from PIP for LBNC meetings. Stein 5 min-A specific design has not been chosen yet.

Public Comment: Stakeholder question- Will the nameplates be re-useable?

Motion Passed

LBNC ITEM 17 Motion to approve up to \$75 for Board Name Plates purchased from PIP for LBNC meetings. Motion: Stein Second: Hart			
Yes –15	No- 00	Ineligible-00	Absent-02
Bautista, Brown, Doxsee, Fujitaki, Hart, Joseph, Kay, Middleton, Nelson, Newman, Pennomon, Pruett, Riley, Schwering, Stein	None	None	Gravani, Scott

18. FUNDING: Discussion and possible action regarding the contribution of \$250 for Valley Alliance of Neighborhood Councils (VANC) March Mixer. Due to a possible date change the motion was amended.

Public Comment: no comment

Motion Passed

LBNC ITEM 18a Motion to approve \$250.00 for the Valley Alliance of Neighborhood Councils (VANC) Mixer. Moved: Brown Second: Doxsee			
Yes –15	No- 00	Ineligible-00	Absent-02
Bautista, Brown, Doxsee, Fujitaki, Hart, Joseph, Kay, Middleton,	None	None	Gravani, Scott

Nelson, Newman, Pennomon, Pruett, Riley, Schwering, Stein			
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LBNC ITEM 18b Motion to amend the motion by removing the date of the March Mixer. (VANC). Moved: Hart Second: Stein			
Yes –15	No- 00	Ineligible-00	Absent-02
Bautista, Brown, Doxsee, Fujitaki, Hart, Joseph, Kay, Middleton, Nelson, Newman, Pennomon, Pruett, Riley, Schwering, Stein	None	None	Gravani, Scott

19. **Discussion and possible action regarding the resignation of Board Member Jim Hart, Treasurer- Hart Mr.** Hart started his own business and has decided to leave due to the “spirited disagreements” with the City Clerk’s office. Jim Hart resigned from the board at 8:34PM

20. Discussion and possible action regarding filling the vacancy on LBNC Board. 5 min

The Available Vacant seats have been posted on the website. Mr. Brown invited anyone up to speak that might be interested.

Stacy Rotter-Mrs. Rotter is an Educational Therapist. She has lived in the area over 2 years. She has attended many community meetings. She loves that she was able to buy a house in Lake Balboa. Mrs. Rotter was asked a few questions by a few Boardmembers which she answered.

Public Comment: Stakeholder- What do the Bylaws say about the timeline for posting positions? Ms. Wong Oyama responded by reading the policy out of the Lake Balboa Neighborhood Council Bylaws.-No Vote was taken-Item Tabled

21. **Discussion and possible action to fill the Treasurer position.** Both Boardmembers, Jim Stein and Linda Schwering, accepted the nomination and have already taken the in person Funding Class. Mr. Stein was reminded to fill out the Treasurer forms.

Public Comment: no comment

Motion Passed

LBNC ITEM 21a Motion to approve Jim Stein as the LBNC Treasurer Moved: Fujitaki Second: Middleton			
Yes –11	No- 01	Abstain-02	Absent-02
Bautista, Brown, Doxsee, Fujitaki, Joseph, Kay, Middleton, Nelson, Newman, Pennomon, Pruett,	Riley	Schwering, Stein	Gravani, Scott

Public Comment: no comment

Motion Failed

LBNC ITEM 21b Motion to approve Linda Schwering as the LBNC Treasurer Moved: Doxsee Second: Pruett			
Yes –02	No- 11	Abstain-01	Absent-02
Riley, Schwering	Bautista, Brown, Doxsee, Fujitaki, , Joseph, Kay, Middleton, Nelson, Newman, Pennomon, Pruett,	Stein	Gravani, Scott

22. Discussion and possible action if 2nd signer position available, President Gravani requests that she be authorized so that she can also forward Board Action Certification (BAC). Ms. Wong Oyama stated that Ms. Gravani can't submit, only the Treasurer can submit BAC's.

Public Comment: no comment

Motion Passed

LBNC ITEM 22 Motion to approve Linda Schwering as the Second Signer Moved: Fujitaki Second: Middleton			
Yes –14	No- 00	Ineligible-00	Absent-2
Bautista, Brown, Doxsee, Fujitaki, Joseph, Kay, Middleton, Nelson, Newman, Pennomon, Pruet, Riley, Schwering, Stein	None	None	Gravani, Scott

23. Discussion and possible action to update Lake Balboa NC (LBNC) Bylaws, Article V, Section 1, Item G second paragraph which states “Each appointment shall be for twelve (12) months, and any one (1) person may only be appointed to a maximum of two (2) twelve (12) month terms” I move that LBNC bylaws Article V, Section 1, Item G be changed to A MAXIMUM OF FOUR (4) twelve (12) month terms.” –**Item Tabled**

24. Discussion and possible action regarding LAUSD Town Hall on Sat Feb 15, 2020, 2pm-4pm. Submit your questions to lindag@lakebalboanc.org. Help needed for meet/greet etc. - Ms. Fujitaki please forward any questions you would like asked to lindag@lakebalboanc.org. We also need volunteers to help.

25. Discussion and possible action regarding CD6 Candidate Town Hall Co-Sponsored with Arleta, Panorama City, Van Nuys. Submit your questions to lindag@lakebalboanc.org LBNC will be providing refreshments. At this time, it is unknown if Council President Martinez will be attending.- Ms. Fujitaki asked people to please forward any questions you would like asked to lindag@lakebalboanc.org. We do not know if Nury Martinez will be in attendance but she has been invited.

26. Reimbursement MOTION: I move LBNC approve the reimbursement of \$54.48 paid by Boardmember Carla Bautista for refreshments for tonight’s LBNC meeting

Public Comment: no comment

Motion Passed

LBNC ITEM 26: I move LBNC approve the reimbursement of \$54.48 paid by Boardmember Carla Bautista for refreshments for tonight’s LBNC meeting Moved: Middleton Second: Brown			
Yes –14	No- 00	Ineligible-00	Absent-02
Bautista, Brown, Doxsee, Fujitaki, Joseph, Kay, Middleton, Nelson, Newman, Pennomon, Pruet, Riley, Schwering, Stein	None	None	Gravani, Scott

27. Thank you LBNC Board Members for all you do for our community!

28. Adjourn- Meeting adjourned at 9:06PM

Next Regular Meeting of the Lake Balboa Neighborhood Council

Wednesday, March 4, 2020 at 7:00 PM