



**Lake Balboa Neighborhood Council**

P.O. Box 7720  
 Lake Balboa, CA 91409-7720  
 818-779-9026  
 Website: [www.lakebalboanc.org](http://www.lakebalboanc.org)  
 Email: [info@lakebalboanc.org](mailto:info@lakebalboanc.org)

**Board Meeting Minutes  
 Wednesday, March 4, 2020  
 Meet and Greet 6:30PM  
 7:00PM – 9:30PM Meeting  
 (DRAFT)**

**Meeting Location:**  
[Gault Street Elementary School](#)  
[17000 Gault Street](#)  
[Lake Balboa CA 91406](#)  
 (MAIL NOT ACCEPTED AT THIS ADDRESS)

Boardmember	Roll Call	Funding Vote Eligible*	Category
Carla Bautista 2 <sup>nd</sup> Vice President	Present (Left at 8:45PM)	YES	Residential
James Brown 1 <sup>st</sup> Vice President	Present	YES	Residential
Ruth Doxsee	Present	YES	Residential
Kristen Fujitaki	Present	YES	Organization
Linda Gravani President	Present	YES	Business
Sandra Joseph	Present	YES	Residential
Gary Kay	Present	YES	At-Large***
Danica Middleton Secretary	Present (Arrived at 7:17PM)	YES	Residential
Allen Nelson	Present (Arrived at 7:05PM)	YES	At-Large***
Carol Newman	Present	YES	Business
Mary Pennomon	Absent	YES	Senior
Linda Pruett	Absent **	YES	Organization
Thomas Riley	Present	YES	Organization
Linda Schwering	Present	YES	At-Large
Emma Scott	Absent **	NO	Youth
James "Jim" Stein Treasurer	Present	YES	Business
<b>TOTAL: 17</b>	<b>PRESENT 11, Absent 5</b>		

\*Funding vote eligibility key: **A**=age less than 18 yrs.; **E**=Ethics training; **F**=Funding training; **N**=not taken; **X**=expired \*\* Advance notice given for absence \*\*\*At Large Appointed

- 1. Call meeting to order:** Ms. Gravani called the meeting to order at 7:00PM - Please Sign up on our mailing list. Speaker Cards are on the back table. Refreshments are in the back of the room.

**L.A. City Charter Sec 900. Purpose of Neighborhood Councils**

To promote more citizen participation in government and make government more responsive to local needs, a citywide system of Neighborhood Councils and a Department of Neighborhood Empowerment is created.

Neighborhood councils shall include representatives of the many diverse interests in communities and shall have an advisory role on issues of concern to the neighborhood.

We are a department within the city of Los Angeles. We are required to follow city and state laws. The Brown Act does not allow us to discuss anything that is NOT on tonight’s agenda. Time allocations are approximate and may be shortened or lengthened at the discretion of the President. Items are on time limits so that the meeting will end around 9:30PM, for the school staff. The time keeper tonight is James Brown. We do ask the board to use the microphones so stakeholders can hear our conversations.

2. **Pledge of Allegiance:** was led by James Brown

3. **Roll Call: was called by Gary Kay (Quorum is 9)** 11 Board Members Present. Quorum was met.

LBNC ITEM 3 Roll Call		
Present – 11	Absent-03	Excused-02
Bautista, Brown, Doxsee, Fujitaki, Gravani, Joseph, Kay, Newman, Riley, Schwering, Stein	Middleton, Nelson, Pennomon,	Pruett, Scott

**Mr. Nelson arrived at 7:05PM**

4. **Board Members eligible to vote: Has Youth Rep completed Ethics Training?** The Youth Rep was absent.

5. **Adoption of the Agenda for March 4, 2020 (update item # 29) add amount & Board Member’s name-**

There is an update to add the amount that was spent tonight for our refreshments, which was \$54.48  
Carol Newman made the purchase for tonight's refreshments.

Public Comment: No comment

**Motion Passed**

LBNC ITEM 5 Motion to adopt the Agenda for March 4, 2020 and to add Item 29, \$54.48 for Carol Newman to be reimbursed. Moved: Newman Second: Brown			
Yes –12	No- 00	Ineligible-00	Absent-04
Bautista, Brown, Doxsee, Fujitaki, Gravani, Joseph, Kay, Nelson, Newman, Riley, Schwering, Stein	None	None	Middleton, Pennomon, Pruet, Scott

**Ms. Middleton arrived 7:17PM**

6. **Discussion and possible action for the Approval of Minutes for February 5, 2020** (Gravani was absent, therefore ineligible) – **Item Postponed**

7. **Announcements and Reports** (12 minutes) If present, PLEASE IDENTIFY YOURSELF Representatives of LAPD, Local, City, County, State 2-minute limit per speaker.

- a. West Valley LAPD Captain Paul Espinosa [30820@lalpd.online](mailto:30820@lalpd.online) (New Captain) Ms. Gravani-Tonight, we have the pleasure of welcoming our new captain, Captain Paul Espinoza. -I'm happy to be here as the brand new captain at West Valley. I've been here about two and a half months. He spoke about his

history and experience in the Valley. For those of you that don't know the area we cover at West Valley: Encino, Reseda, Tarzana, and part of Northridge. We basically cover south from Roscoe Boulevard, up to Mulholland Drive, from the 405, to Corbin. So that's roughly about 220,000 people that we service in three different council areas. West Valley overall is doing well. We have some challenges this year. One is car break-ins. Do not leave stuff in your car, secure it in the trunk. So that's our challenge this year we are 30 to 40 percent up in crimes when it comes to the car break-ins. Please let your friends and neighbors know we are always looking for volunteers at our station. We have a volunteer patrol unit, which Mr. Brown here is a part of. They are doing community patrolling in your areas. I encourage you to get a hold of me for quality of life issues, ongoing, maybe crime issues that aren't emergencies. My e-mail address is 30820@LAPD.online. SLO Smith talked about some of the events that'll be coming up.

- b. Senior Lead Officer (Para) Smith - [34488@lapd.online](mailto:34488@lapd.online) (1-800-ASK-LAPD) Thanks for having me back. Just want to remind everyone that we are having our annual carnival. Please come out support. It's April 10th, 11th and 12th. I hope to see you there.
- c. Senior Lead Officer Fuentes - 40093@lapd.online (1-800-ASK-LAPD) absent
- d. L.A. City Councilwoman's Martinez's office (CD 6) 818-778-4999 Field Deputy – [Jonah.Glickman@lacity.org](mailto:Jonah.Glickman@lacity.org) Hi, everybody. The council passed an interim ordinance to ban the construction of a for profit detention center over in Arleta in the San Fernando Valley. The councilwoman and the community are united in opposition to this. The Bureau of Street Services has repaved three hundred streets in Council District 6, since October. If your street hasn't been repaved in 5, 10, 20 years, contact me about the next round of re-pavement requests. In regards to Corona Virus outbreak today, the City of Los Angeles made a Declaration of Emergency. A good resource is to text code 2888777 (Notify LA system). If there is an emergency event, you will be contacted about it. The Council President sponsors a girl's camp with the L.A. Fire Department every year, and there are a few spots left. If you know of anyone, girls between the ages of 14 and 18 would be interested in participating. There are fliers in the back
- e. LA Mayor Garcetti, East Valley Rep- Caroline Menjivar [Caroline.Menjivar@lacity.org](mailto:Caroline.Menjivar@lacity.org) 213-978-0662- Ms. Menjivar spoke about the Census. Everyone needs to be counted. Come to our training. Then you go speak to 15 people about the census and we will send you a check of \$100.00, \$500.00, if you go on behalf of a nonprofit. Have those people fill out the form that we will give to you. There will be a nonprofit security grant writing workshop hosted by Councilman Bob Bloomfield's office. If you are working for a nonprofit that is susceptible to hate crimes, whether it be LGBTQ, a Jewish organization or Muslim. You can apply for a state grant of over two thousand dollars for security purposes. Due to the Corona Virus, The Mayor and The County of Los Angeles, declared a state of emergency. Governor Newsome has also. We want to tap into their resources, not because we have an outbreak of cases in L.A. County or in the City of Los Angeles because we want those resources and money available as we buy certain equipment, then we can be reimbursed for that. The Mayor has asked every department

to put together their contingency plan in case employees start calling in sick to ensure all essential services, will still be available to you.

- f. Raffy Astvasadoorian has been promoted. LA City Attorney's Office – 213-978-8100 There is a new Neighborhood Prosecutor: Michael.Liu@lacity.org 818-374-6837-absent
- g. Community Resource Specialist – Cynthia.Hernandez@lacity.org 818-374-6839 -absent
- h. LAUSD Scott Schmerelson's office (District 3) 818-654-3785 Robert T.E. Jackson, Deputy Director for Community Engagement [Robert.Jackson@lausd.net](mailto:Robert.Jackson@lausd.net) absent
- i. School Engagement and Data Specialist · Tara.vahdani@lausd.net 818-654-3785- We have several schools in Lake Balboa, but we also share this area with School Board Member Kelly Gonez. Michael Menjivar from her office attends these meetings. We are going to do our best to give you frequent updates about what's happening in the school district, because really these are our neighborhood public schools. We are currently recruiting a student board member at L.A. Unified. Each LAUSD Boardmember represents 65,000 students, so it's a big undertaking. Transportation will be provided for the student from their home to the Board Meetings, they will get excused absences for the meetings. If you know of any seniors that are interested in education policy please encourage them to apply. There are fliers on the back table. I have an update from Daniel Pearl High School. They're hosting their annual Pearl Jam on May 9, 2020. If the council wants to have an outreach table at the event, I will connect you to them.
- j. LAUSD. Kelly Gonez office (District 6) 818-212-6687 - Dir of Community Engagement & Advocacy [Michael.Menjivar@lausd.net](mailto:Michael.Menjivar@lausd.net) absent
- k. LAUSD Northwest District Administrator Parent/Community Engagement-Gonsalo Garay - [ggg9445@lausd.net](mailto:ggg9445@lausd.net) 818-654-3600 absent
- l. LA County Supervisor Sheila Kuehl's office (District 3) 213-974-3333 District Dir. Benita Trujillo [btrujillo@bos.lacounty.gov](mailto:btrujillo@bos.lacounty.gov) absent
- m. CA Assembly Member Adrin Nazarian's office (District 46) 818-376-4246 Stephanie.Mkhlian@asm.ca.gov-absent Assemblymember Nazarian has been re-elected. I have a lot of events coming up in partnership with some of our city and federal colleagues. On April 9, 2022 we have an Armenian Census event in partnership with Councilman Krekorian's office. April 13th is a partnership with L.A.P.D. There was a small business incident in October of last year. In order to address that, we want to build the ties. The community as well as the harmony community to connect with law enforcement. April 16, 2020, there will be a Job Fair in partnership with Valley College. If you are a potential employer or a potential job seeker, please reach out to me. Coronavirus I believe that was covered, but I will say something fun. Wash your hands. 30 seconds. If you don't know what 30

seconds looks like. Sing happy birthday to yourself. In a way to address fear, I'd like to also mention that none of the cases are community spread. Rather, it is from folks that we're near the already affected. One of my favorite Bills is the Insulin bill, which makes it illegal to have insulin cost more than \$50 for a 30 day period. This is a big win. I'm really excited for this for those that have family, friends, neighbors that have type 1 or type 2 Diabetes.

- n. CA. State Senator Robert Hertzberg's Office (District 18) - 818-901-5588 [Hannah.Kelley@sen.ca.gov](mailto:Hannah.Kelley@sen.ca.gov)  
absent
- o. CA. State Senator Henry Stern's Office (District 27) - 818-876-3352 –[Jeremy.Wolf@sen.ca.gov](mailto:Jeremy.Wolf@sen.ca.gov) and SFV rep [Denise.Kniter@sen.ca.gov](mailto:Denise.Kniter@sen.ca.gov) absent
- p. US Representative Tony Cardenas (District 29) 818-782-7407 [Osvaldo.Ramirez@mail.house.gov](mailto:Osvaldo.Ramirez@mail.house.gov)  
absent
- q. US Representative Brad Sherman – (District 30) - 818-501-9200 [Mary.Chakerian@mail.house.gov](mailto:Mary.Chakerian@mail.house.gov)  
absent
- r. Department of Neighborhood Empowerment (DONE) 818-374-9898 Betty Wong Oyama NC Advocate [betty.wong@lacity.org](mailto:betty.wong@lacity.org) 818-374-9896. Ms. Gravani. Ms. Wong- Oyama went home ill this afternoon. She wanted us to know that there is a live training on ethics, Monday, March 16, 2020 from 5:00PM to 5:30PM at the Braude Center. The trainings for our Boardmembers should be up to date, but I officially want to know that Ms. Wong Oyama has been with the Department of Neighborhood Empowerment since the creation of neighborhood Councils. She is the most knowledgeable and most helpful NEA we have ever had and has an adorable Granddaughter.

#### **L.A. City Charter Sec. 910. Monitoring of City Services.**

Neighborhood councils shall monitor the delivery of city services in their respective areas and have periodic meetings with responsible officials of city departments, subject to their reasonable availability.

#### **8. Guest Speaker Raquel Beltran General Manager of Department of Neighborhood Empowerment (DONE)**

Our guest speaker tonight is Raquel Beltran, General Manager of the Department of Neighborhood Empowerment. Ms. Gravani- Introduced Raquel Beltran, General Manager of the Department of Neighborhood Empowerment. Ms. Beltran is responsible for the overall management of the department, including the development of the budget, strategic planning personnel programs, services, and policies, along with the constituent and government relations. Ms. Beltran decided to go on a listening tour attending meetings for all 99 neighborhood councils to learn firsthand what is right and what needs fixing. She has a long history as a community leader and has worked for many organizations which help give her a varied background and experience in helping Neighborhood Councils. Please look at the Departments Web site on the home page and look at our proposed budget, the goals are listed for you there. 1. We want to

improve the way in which we provide direct Neighborhood Council support. We were going try to improve the relationship with the City Attorney's Office. We should make your job easier as it relates to navigating the bureaucracy. 2. Our goal is to improve our relationship with neighborhood councils. 3. Our goal is to be available to you in your advocacy and engagement decisions. Each NEA services about six to seven neighborhood councils or so on average. This is the 20 year anniversary of the passage of the Charter Amendment that enabled the formation and creation of the Neighborhood Council System. The Empower L.A. Awards will be on June 30, 2020. We hope you'll be able to join us. Ms. Joseph- spoke about the board and Linda Pruett and the hard work on Emergency Preparedness including the Emergency Preparedness Event in the Valley. Other issues were raised. There have been issues in the past with the emergency preparedness bins and the ability to replace expired supplies. This needs to be addressed. The last treasurer left due to continuous battles with the Funding Department. Jim Stein- Is the new treasurer. He mentioned the upcoming elections and the need for better marketing. Ms. Beltran mentioned the reform measures and other changes the department is working on. The General Services Department is in the process of creating a list of public facilities that might be available to neighborhood councils to host meetings. Ms. Gravani mentioned the need for more online information and training. There needs to be more online tools. Ms. Beltran responded the department is working on this. Another issue was raised in regards to reopening the ability to do public comment at Van Nuys City Hall. Ms. Gravani asked for Ms. Beltran's help to fix the problem. Ms. Gravani mentioned the issue with the department expecting Neighborhood Councils to arrange translation for their meetings. She feels it is the department's job. The Website also needs to be revamped and the department staff phone numbers need to be included. Filing Community Impact Statements was discussed. The Reseda Neighborhood Council President, Anna Measles- mentioned that Ms. Beltran has not been to their meeting yet. Mrs. Beltran will be there but was not sure when.

**9. Discussion and possible action regarding the appointment of a residential stakeholder to fill the vacancy on LBNC Board Three qualified stakeholders have indicated their desire to serve our community. If candidate appointed, oath of office shall be given, candidate will be seated with the board. Gravani**

Candidates in last name alphabetical order: Jeremy Pisanil, Stacy Rotter, Luis Tipalti. Tipalti withdrew.

Jeremy Pisanil moved here with his wife almost five years ago. He originally came here to take over a company. Mr. Pisanil is a locksmith. He and his wife are in the process of adopting a 4 year old girl. His passion is to attend to human trafficking and sex trafficking. There is a considerable amount of it here in the Valley. According to billboards and advertising, apparently, we're interested in strip clubs and marijuana. We need to promote family things. He responded to questions that were asked by the Board.

Stacey Rotter is a board certified educational therapist. She moved to the area about two and a half years ago and really loves the community. I love the fact that I can walk my dogs down the street. I mean, I was able to purchase a home here, this community is accessible. And I love that. I love the diversity in the community. I work in the field of education. I work with students who have learning challenges, so education is kind of central to my heart. I think there are other issues to address as a community. I am interested in getting involved and giving back. She responded to questions that were asked by the board.

<b>LBNC ITEM 09 Appointment of Jeremy Pisanil to residential seat</b>			
<b>Yes –06</b>	No- 00	<b>Abstain-01</b>	<b>Absent-03</b>
Bautista, Brown, Kay, Nelson, Riley, Stein	None	Middleton	Pennomon, Pruett, Scott
<b>LBNC ITEM 09 Appointment of Stacy Rotter to residential seat</b>			
<b>Yes –12</b>	No- 00	Abstain-01	<b>Absent-03</b>
Doxsee, Fujitaki, Gravani, Joseph, Newman, Schwering	None	Middleton	Pennomon, Pruett, Scott

**The vote was a tie.**

Candidate Ms. Rotter withdrew her request. Mr. Pisanil was sworn in by DONE General Manager Beltran.

**10. PUBLIC COMMENT:** a total of 10 MIN - Comments from Public on Non-Agenda items, Issues, Announcements and Complaints within the jurisdiction of the Lake Balboa NC. Please fill out a speaker card, TIME PERMITTING 2 minute limit per speaker, you may be asked to select a spokesperson. The California State Law known as the Brown Act requires PUBLIC COMMENT to be a NON-DISCUSSION PERIOD, we are not ignoring you. We will take a quick break afterward so we can discuss an item with you to give you direction if needed.

a. Stephanie Powell -. I am a retired Los Angeles Police, Vice Sergeant. I now run an organization for victims of human sex trafficking. It's been around for 40 years. Journey Out. We used to be called the Mary Magdalene Project and we used to have a home here in one family. As a matter of fact, I just wanted to announce that we are going to be having our annual Human Trafficking Awareness Walk. It's going to be at Woodley, Park April 4, 2020. The emcee is going to be NBC's Beverly White. Keynote speaker is going to Mike Feuer. We submitted a Neighborhood Purpose Grant last month. We will be submitting it again. All of the proceeds will go to the services we provide for our clients in this community. There is flyer on the back table.

b. David Garner- I was the Reseda Neighborhood Council Vice President for five years. We're going to be applying for Neighborhood Purposes Grants. One is for the PBIS Positive Behavioral Interventions and Support System. It's a program that we've been doing for two years, basically trying to just turnaround the school culture and really make a positive environment for our kids and our staff about academic excellence. It's about community service, volunteerism. We're actually applying to do a trip at the end of the school year to Universal Studios. So you notice that I gave an NPG application. We're not on the agenda for tonight, but we'll be coming back. Once we get on the next agenda,

c. Mr. Ali- Math Coordinator and Robotics Teacher He will be submitting an NPG application to help the students with the introduced and talked about their goals. They are doing robotics competitions.

**2 minute break start 8:42PM return from break at 8:45PM**

**Ms. Bautista left at 8:45PM**

**L.A. City Charter Sec. 909. Annual City Budget Priorities.**

Each Neighborhood Council may present to the Mayor and Council an annual list of priorities for the City budget. The Mayor shall inform certified neighborhood councils of the deadline for submission so that the input may be considered in a timely fashion. (See www.ncbala.com for 2015, 2016, 2017, 2018, 2019 White Paper recommendations)

11. Budget Advocate - Updates, (ncbala.com) - Newman (Budget Advocate Carol Newman and Co-Chair of Budget Advocates with Jack Humphreville, who writes articles for LACityWatch.com. Budget Rep Linda Gravani) Discussion and possible action regarding Budget Advocates 2020 White Paper – We're 36 people elected from all 99 Neighborhood Councils to basically reduce the city budget and comment on the provisions of city services and what services the stakeholders are not getting that they should be getting basically as we take the same views and present to the city departments and to city officials. We have two meetings a year with the Mayor. Our second meeting is coming up this week. The White paper is a book that we put together every year. We are the only arm of the neighborhood council system that actually publishes a book every year. Ms. Newman presented the official 2020 White Paper to Lake Balboa Neighboring Council. Everyone will receive an electronic version of the white paper. Ms. Newman invited everyone to Budget Day an annual event now at City Hall. It's going to be June 20, 2020. We have a lot of people who are lined up to speak. You get a free breakfast and you get to listen to very knowledgeable speakers about the city. The event is free

Public Comment: no comment

**Motion Passed**

**LBNC ITEM 11 I move that LBNC support the Budget Advocate’s 2020 WHITE PAPER Moved: Newman  
Second: Brown**

<b>Yes –12</b>	<b>No- 00</b>	<b>Ineligible-00</b>	<b>Absent-04</b>
Brown, Doxsee, Fujitaki, Gravani, Joseph, Kay, Middleton, Nelson, Newman, Riley, Schwering, Stein	None	None	Bautista, Pennomon, Pruet, Scott

**12. Announcements and Report: Committee Chairs and Board Members - Item Postponed**

- a. President Update - WVLAPD trying to get a DEDICATED car for the basin.
- b. Treasurer – Jim Stein
- c. Emergency Preparedness - Linda Pruet RYLAN (Ready Your LA Neighborhood)
- d. Health & Public Safety- James Brown
- e. Land Use - Tom Riley
- f. Outreach - Kristen Fujitaki
- g. Recreation & Park - Jim Stein -
- h. Sepulveda Basin Wildlife Areas Steering Committee (SBWASC) - Ruth Doxsee/Jim Stein



i. Ad Hoc-Homeless - Mary Pennomon - [www.lamayor.org/ABridgeHome](http://www.lamayor.org/ABridgeHome) www.eopath.org

j. Liaisons: Resilient Los Angeles - Linda Pruett [www.lamayor.org/resilience](http://www.lamayor.org/resilience)

**Alliances:**

a. West Valley Neighborhood Alliance on Homelessness

b. Volunteer Community Patrol - Mary Pennomon

**Boardmembers:**

Gary Kay – Update on issues at Balboa/Victory

13. **UPDATE: LBNC Land Use Town Hall –Riley 5 min Item discussed last month**

**Meeting Moved to Item 23**

23. **FUNDING: Discussion and possible action to approve funding up to \$400 to support the SPRING EGG HUNT at Balboa Sports Complex on April 11, 2020 - Nelson**

**Public Comment:** Balboa Sports Complex Director Kathy- This spring event at the Balboa Sports Center has been sponsored by the Neighborhood Council for many years and we really, truly appreciate your support. I brought some pictures tonight to show how large this event is. Usually we attract easily 400 people and we give away about 500 goodie bags to children. We give out 20 gift basket prizes for the golden egg. We have a magician. And it truly is a community event. We also bring together some of the volunteer groups from the high schools.

**Motion Passed**

<b>LBNC ITEM 23 I move that LBNC approve up to \$400 to be spent on the magician entertainment at the SPRING EGG HUNT at the Balboa Sports Complex on April 11, 2020. Moved: Nelson Second: Doxsee</b>			
<b>Yes –11</b>	<b>No- 01</b>	Ineligible-00	<b>Absent-04</b>
Bautista, Doxsee, Fujitaki, Gravani, Joseph, Kay, Middleton, Nelson, Newman, Riley, Schwering, Stein	Brown	None	Pennomon, Pruett, Scott

**Meeting returned to Item 14**

14. **UPDATE: LAUSD Board District 3 Town Hall for Candidates – Fujitaki** Thank you so much to everybody for coming out and for supporting the event. We had over 50 in attendance and we had all three of the candidates. We had a whole bunch of Boardmembers that were there as well and helped out. I'm looking forward to a similar event in the future.

15. **UPDATE: LBNC Candidate Town Hall for CD6, joint effort with Arleta NC, Panorama City NC & Van Nuys NC – Gravani** The Candidate Forum for CD6 went very well. It was a joint effort with other Neighborhood Councils. It was quite well attended. Nury Martinez had a funeral she had to go to so she could only stay for a short while. She didn't do her presentation. There were a lot of questions

that were answered by the two candidates that were in attendance. It was fun to work with other neighborhood councils.

- 16. **UPDATE: Health & Public Safety – Brown** There will be a Valley Preparedness Fair April 18, 2020. CPAB Meetings are the second Wednesday of the month at West Valley, L.A.P.D. One of the things that we do is for those of you who've been there before is that we share opinions, and have opportunities to have the speakers talk about subjects that are the concerns of people. We have had a great success so far this year. We livestream these meetings on Facebook live. We did the active shooter training that got over 20, 300 hits from individuals.
  
- 17. **Discussion and possible action: How does LBNC determine projects for Town Hall Meeting discussion and possible action.** Riley What we're trying to accomplish is the Neighborhood Council LUC applications, are submitted for many projects, from year to year some small, some large the Land Use Committee decides which ones they can handle. We had large 6 story apartment building across from the high school. We now have a new one that is coming here. It's a seven story apartment building. We've got a 7 story 150 unit building with 150 parking spaces. We don't want to do it. These were affordable 150 units. Each family might have 3 cars (150 spaces for 300 cars) with only 3 guest parking spaces. I think that Danica is having a meeting at her house on March 15th at 1:00 p.m. with some leadership in the community across the street from where she lives which is right next to the storage facility. The long range plan is that we're going to contact everybody in the neighborhood all of 3,100 of them to discuss the project and get a better understanding. We are renting Stagg Street Elementary Auditorium on April 28, 2020 to invite the community. The date may change. We will invite the developer to discuss this thing in depth. Then we will ask the community for their opinion.
  
- 18. **FUNDING: Discussion and possible action regarding approval of January Monthly Expense Report (MER)**  
**Stein** Everybody has a copy of the MER. This year there was \$42,000 thousand dollars and \$1,412. 83 cents. unfortunately, the .83 was not reflected until I took over. Last month the board voted to make a few changes in the allocations. That's reflected on this also.

Public Comment: no comment

**Motion Passed**

<b>LBNC ITEM 18 Motion to approve the January Monthly Expense Report (MER) Moved: Stein Second: Doxsee</b>			
<b>Yes –12</b>	<b>No- 00</b>	<b>Ineligible-00</b>	<b>Absent-04</b>
Brown, Doxsee, Fujitaki, Gravani, Joseph, Kay, Middleton, Nelson, Newman, Riley, Schwering, Stein	None	None	Bautista, Pennomon, Pruett, Scott

- 19. **FUNDING: Discussion and possible action regarding approval of February Monthly Expense Report –** The February MERS were not generated –**Item Postponed**
  
- 20. **Budget: Discussion and possible action regarding the redistribution of Budget Funds and/or identify new projects for reaching out to the community.** LBNC’s budget has over \$15,000 to be spent by June – **Possible FUNDING item(s) Stein/Fujitaki Discussion of possible action regarding the redistribution of budget funds and or identifying new projects for reaching out to the community.** I'll let you know how

**many of our council's budget hits over 15000 to be spent by June. Possible funding item.** It shows that our expenditures agreed with the bottom line. Take the bold letters types. It says where we spent our money and what we have lost and so forth based upon what we have discussed spending. Ms. Fujitaki – spoke about an outreach plan. It was discussed at the Outreach Meeting. She talked to the school. I've been in contact with them. They discussed revamping their library and getting more books. I had this idea I want to start this year, maybe with Gault Elementary being the prototype. We would give a \$1,000.00 Neighborhood Purpose Grant to buy new books for the library. We also give each kid a T-shirt that would say something about I love reading, along with the neighborhood council logo. We can discuss the slogan. All of the kids would get a T-shirt that would encourage them to read, along with a bookmark that would have the neighborhood council information on it, and a letter that would go home to all of the families telling them that we've given this grant and that we're encouraging their kids to read and that we don't have a library currently. Then if they would like to support our efforts in bringing the Community Center into Lake Balboa, please fill out this survey or something like that online. It would be all there and click on a link or send a letter to show their support for that. It would give us outreach to the community and then also potentially using some of the funding that we had for the letters that we had approved previously going on like \$4000.00 to the community to let them know about that. I'll bring forward an NPG next time. Ideas for the grant itself. Ms. Fujitaki will look into t-shirt pricing.

Public Comment: no comment

**Motion Passed**

<b>LBNC ITEM 20 Motion to move \$2,500.00 from CIP to NPG Moved: Stein Second: Fujitaki</b>			
<b>Yes –12</b>	No- 00	Ineligible-00	<b>Absent-04</b>
Brown, Doxsee, Fujitaki, Gravani, Joseph, Kay, Middleton, Nelson, Newman, Riley, Schwering, Stein	None	None	Bautista, Pennomon, Pruet, Scott

**21. FUNDING: Discussion and possible action to re-identify that board members can spend up to \$100 for LBNC meeting refreshments. It is also recommended if possible that CC holders be advised to pay bill before meeting. City Clerk needs an updated Board Action Certification (BAC) Gravani** It is also recommended to possible that credit card holders be advised to pay the bill before the meeting. City Clerk needs an updated Board Action Count. This is the reason why Jim Hart is no longer on the board. There was a miscommunication between the City Clerk. We did not have an updated BAC for this fiscal year. The city will no longer pay for anything from Kroger and Ralph's. They will not accept the city's card. The idea of the \$100.00 was that we should be going to local restaurants so that we could identify businesses within the community. So, we could go to a sandwich shop or something. The idea was to have somebody deliver food so that we could recognize that business as one from Lake Balboa.

Public Comment: no comment

**Motion Passed**

<b>LBNC ITEM 21 I move that LBNC allocates up to \$100 for the monthly LBNC Board meeting refreshments Moved: Gravani Second: Doxsee</b>			
<b>Yes –12</b>	No- 00	Ineligible-00	<b>Absent-04</b>
Brown, Doxsee, Fujitaki, Gravani, Joseph, Kay,	None	None	Bautista, Pennomon,

Middleton, Nelson, Newman, Riley, Schwering, Stein			Pruett, Scott
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**22. FUNDING: Discussion and possible action regarding approval of a Neighborhood Purposes Grant (NPG) in the amount of \$500 for ONEgeneration’s 12th Annual Senior Symposium on May 16, 2020 Schwering**

We were told that if we did it as an NPG, we could do it for five hundred. If we did it the other way, we had to do it for \$750.00 We decided that we're doing \$500. 00. We are going to be an NPG. Let's do this and we'll see how it goes. I think for something like this, they need to make sure we're absolutely clear on what we're doing here. One generation has provided us with both an invoice So with regard to the senior symposium, this year will be the 12th annual event, Saturday, May the 16th. It'll be at one generation. They are asking Neighborhood Councils to support this event and they're going to extend the support to Food Services. This event will have probably a hundred vendors. It will provide senior citizens with workshops, breakout groups, and guest speakers. There will be entertainment. It does include a continental breakfast and lunch to all those that register at no charge. They're going to be doing free health screenings, blood pressure, hearing, vision, balance, mobility, cholesterol for carotid artery and stroke. They'll be doing free testing for glucose, oral cancer, look at health and virtual dementia experience. This includes the booth. The canopy, the table, chairs for the neighborhood council to outreach and all that appears on their Web site and any flyers that they provide to the public for the neighborhood council to outreach.

**Public Comment:** Sharon- wants it as a funding request not an NPG.

**Motion Passed**

<b>LBNC ITEM 22 Motion to approve a Neighborhood Purposes Grant (NPG) in the amount of \$500 to support ONEgeneration’s 12th Annual Senior Symposium on May 16, 2020 Moved: Schwering Second: Brown</b>			
<b>Yes –12</b>	No- 00	Ineligible-00	<b>Absent-04</b>
Bautista, Brown, Doxsee, Fujitaki, Gravani, Joseph, Kay, Middleton, Nelson, Newman, Riley, Schwering, Stein	None	None	Pennomon, Pruet, Scott

**24. FUNDING: Discussion and possible action to approve funding up to an additional \$75 for the purchase of bandanas for Outreach. Previous motion at 12/04/19 item #23 was up to \$500 – Kristen** the problem is that the minimum we have to order is two hundred and fifty, and that costs more than five hundred dollars. So, we need to ask for an increase in the amount. So, there was much discussion at the outreach meeting in regards to which logo that we're going to use for it. We will vote for the board to decide. I want to show you right now all three logos and we will all vote on which logo you would like to see on the bandanas. Ms. Fujitaki showed the different options available. Ms. Fujitaki explained the need to do outreach for the Neighborhood Councils. Everything that we use, every item, every giveaway, should definitely be branded to the neighborhood council, something identifiable.

**Public Comment:** no comment

**Motion Passed**

<b>LBNC ITEM 24 I move that LBNC approve up to an additional \$75 for the purchase of bandanas for Outreach. Moved: Fujitaki Second: Doxsee</b>			
<b>Yes –12</b>	No- 00	Ineligible-00	<b>Absent-04</b>

Brown, Doxsee, Fujitaki, Gravani, Joseph, Kay, Middleton, Nelson, Newman, Riley, Schwering, Stein	None	None	Bautista, Pennomon, Pruet, Scott
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25. **Discussion and Possible action to approve design to be used on the bandanas for Outreach. Choices are: LB logo; Lake Balboa Lake logo or I heart Lake Balboa – Kristen**

**Public Comment: Steve-The lake logo was designed by a student and was used in the past**

<b>LBNC ITEM 25 Lake Logo</b>			
<b>Yes –03</b>	<b>No- 09</b>	Ineligible-00	<b>Absent-04</b>
Doxsee, Schwering, Stein	Brown, Fujitaki, Gravani, Joseph, Kay, Middleton, Nelson, Newman, Riley,	None	Bautista, Pennomon, Pruet, Scott
<b>LBNC ITEM 25 LBNC Logo</b>			
<b>Yes –00</b>	<b>No- 12</b>	Ineligible-00	<b>Absent-04</b>
	Brown, Doxsee, Fujitaki, Gravani, Joseph, Kay, Middleton, Nelson, Newman, Riley, Schwering, Stein	None	Bautista, Pennomon, Pruet, Scott
<b>LBNC ITEM 25 I Heart Logo</b>			
<b>Yes –09</b>	<b>No- 03</b>	Ineligible-00	<b>Absent-04</b>
Brown, Fujitaki, Gravani, Joseph, Kay, Middleton, Nelson, Newman, Riley,	Doxsee, Schwering, Stein	None	Bautista, Pennomon, Pruet, Scott

26. **FUNDING: Discussion and possible action regarding the approval of a Neighborhood Purposes Grant (NPG) to the Southern California Preparedness Foundation in the amount of \$1500 for the Valley Disaster Fair held on or about Saturday, October 10, 2020 Joseph**

Public Comment: no comment

**Motion Passed**

<b>LBNC ITEM 26 I move to allocate a Neighborhood Purposes Grant to Southern California Preparedness Foundation for \$1500 in support of the 13th Annual Valley Disaster Preparedness Fair to be held on or about Saturday, October 10, 2020 Moved: Joseph Second: Gravani</b>			
<b>Yes –12</b>	<b>No- 00</b>	Ineligible-00	<b>Absent-04</b>
Brown, Doxsee, Fujitaki, Gravani, Joseph, Kay, Middleton, Nelson, Newman, Riley, Schwering, Stein	None	None	Bautista, Pennomon, Pruet, Scott

27. **FUNDING: Discussion and possible action regarding the approval of up to \$250 for LBNC Board Member Business cards. This would cover new board members and anyone needing additional cards- Gravani**

Public Comment: no comment

**Motion Passed**

<b>LBNC ITEM 27 I move that LBNC spend up to \$250 for LBNC Board Member Business Cards Moved: Gravani Second: Joseph</b>
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<b>Yes –12</b>	No- 00	Ineligible-00	<b>Absent-04</b>
Brown, Doxsee, Fujitaki, Gravani, Joseph, Kay, Middleton, Nelson, Newman, Riley, Schwering, Stein	None	None	Bautista, Pennomon, Pruet, Scott

**28. FUNDING: Discussion and possible action to provide refreshments for the ELEMENTARY SCHOOL CHESS TOURNAMENT to be held in conjunction with Assemblymember Nazarian’s High School Tournament. (4/25 or 4/26) Previous years LBNC authorized up to \$300 for this event. Fujitaki** It started off being just for high school students. The Lake Balboa Neighborhood Council tried to expand it in the community. We asked them to include elementary school students. We donated chess sets to three schools. They participated the last two years. They're bringing the chess tournament back again this year. The elementary school students are invited to attend as well.

Public Comment: no comment

**Motion Passed**

<b>LBNC ITEM 28 I move that LBNC spend up to \$300 for refreshments the Elementary School Chess Tournament currently scheduled for Sat 4/25 or Sun 4/26/2020. Moved: Fujitaki Second: Gravani</b>			
<b>Yes –12</b>	No- 00	Ineligible-00	<b>Absent-04</b>
Brown, Doxsee, Fujitaki, Gravani, Joseph, Kay, Middleton Nelson, Newman, Riley, Schwering, Stein	None	None	Bautista, Pennomon, Pruet, Scott

**29. Reimbursement MOTION: I move LBNC approve the reimbursement of \$54.48 paid by board member Carol Newman for refreshments for tonight’s LBNC meeting**

Public Comment: no comment

**Motion Passed**

<b>LBNC ITEM 29 I move LBNC approve the reimbursement of \$ 54.48 paid by board member Carol Newman for refreshments for tonight’s LBNC meeting Moved: Gravani Second: Joseph</b>			
<b>Yes –12</b>	No- 00	Ineligible-00	<b>Absent-04</b>
Brown, Doxsee, Fujitaki, Gravani, Joseph, Kay, Middleton, Nelson, Newman, Riley, Schwering, Stein	None	None	Bautista, Pennomon, Pruet, Scott

**30. Reimbursement MOTION: I move LBNC approve the reimbursement of \$18.99 paid by board member Fujitaki for cake/ refreshments for the February 5, 2020 LBNC meeting.**

Public Comment: no comment

**Motion Passed**

<b>LBNC ITEM 30 I move LBNC approve the reimbursement of \$18.99 paid by board member Fujitaki for cake/ refreshments for the February 5, 2020 LBNC meeting. Moved: Gravani Second: Schwering</b>			
<b>Yes –12</b>	No- 00	Ineligible-00	<b>Absent-04</b>
Brown, Doxsee, Fujitaki, Gravani, Joseph, Kay, Middleton, Nelson, Newman, Riley, Schwering, Stein	None	None	Bautista, Pennomon, Pruet, Scott

31. Thank you LBNC Board Members for all you do for our community!

32. Adjourn- Meeting was adjourned at 9:30PM

Next Regular Meeting of the Lake Balboa Neighborhood Council Wednesday, April 1, 2020 at 7:00PM