



Lake Balboa Neighborhood Council

P.O. Box 7720
 Lake Balboa, CA 91409-7720
 818-779-9026

Website: www.lakebalboanc.org

Email: info@lakebalboanc.org

Board Meeting Minutes
February 1, 2023
Zoom Meeting
6:31PM-9:38PM
(DRAFT)

Regular Meeting Location:
[Gault Street Elementary School](#)
[17000 Gault Street](#)
[Lake Balboa CA 91406](#)
 (MAIL NOT ACCEPTED AT THIS ADDRESS)

Boardmember	Roll Call	Funding Vote Eligible*	Category
James Brown 1 st Vice President	Present	YES	Residential
Michael Cortez	Absent Excused	YES	Residential
Ruth Doxsee	Present	YES	Residential
Jasmine Garcia	Absent Excused	NO	Youth
Linda Gravani President	Present	YES	Business
Lydia Jerosimich	Present	YES	Senior
Gary Kay	Present	YES	At-Large***
Danica Middleton Secretary	Present	YES	Residential
Jared Negron	Present	YES	Stakeholder
Allen Nelson	Absent Excused	NO	At-Large***
Carol Newman 2 nd VP	Present	YES	Business
Jeremy Pisanic	Present	YES	Residential
Linda Schwering Treasurer	Present	YES	At-Large
Jim Stein	Present	YES	Business
Vacant			At-Large
Vacant			Organization
Vacant			Organization
Vacant			Organization
TOTAL: 14 Boardmembers	PRESENT 11, ABSENT 03 at Roll Call		

*Funding vote eligibility key: **A**=age less than 18 yrs.; **E**=Ethics training; **F**=Funding training; **N**=not taken; **X**=expired
 ** Advance notice given for absence ***At Large Appointed (VOTE KEY: Yes, No, Abstain, Ineligible, Recuse, Absent)

1. Call meeting to order WELCOME to our STAKEHOLDERS -**The Meeting was called to order by President Linda Gravani at 6:31PM.**

L.A. City Charter Sec 900. Purpose (Of Neighborhood Councils)

To promote more citizen participation in government and make government more responsive to local needs, a citywide system of neighborhood councils, and a Department of Neighborhood Empowerment is created. Neighborhood councils shall include representatives of the many diverse interests in communities and shall have an advisory role on issues of concern to the neighborhood.

Our Mission is to bring forward our concerns to the elected officials,

We are a department within the city of Los Angeles. We are required to follow city and state laws. The Brown Act does not allow us to discuss anything that is NOT on tonight's agenda. There is an item called PUBLIC COMMENT where you can address items NOT on the agenda. **The President will identify the suggested time**

limits for each item so that the meeting will end around 9:30PM. Time allocations are approximate and may be shortened or lengthened at the discretion of the President. The time keeper is James Brown.

2. Pledge of Allegiance-The Pledge of Allegiance was led by James Brown.
3. Roll Call- quorum was met.

LBNC ITEM 3. Roll Call		
Present –11	Absent-00	Excused-03
Brown, Doxsee, Gravani, Jerosimich, Kay, Middleton, Negron, Newman, Pisanic, Schwering, Stein	None	Cortez, Garcia, Nelson

4. Poll board members for completion of mandatory NC training: - **All training has been completed.**
5. **Discussion and possible to action to adopt the February 1, 2023 agenda**

Public Comment: No comment

Motion: Passed (6:43pm)

LBNC ITEM 5. Motion to adopt the February 1, 2023 agenda. Moved: Gravani Second: Doxsee				
Yes-11	No-00	Abstain-00	Ineligible-00	Absent-03
Brown, Doxsee, Gravani, Jerosimich, Kay, Middleton, Negron, Newman, Pisanic, Schwering, Stein	None	None	None	Cortez, Garcia, Nelson,

6. Discussion and possible action regarding the approval for Special Oct 22, 2022 Meeting Minutes **Item16h. should read that Linda Gravani be removed as President of the Lake Balboa Neighborhood Council**

Public Comment: No comment

Motion: Passed (6:52pm)

LBNC ITEM 6. Motion to adopt the Special Board Meeting January 20, 2023 Meeting Minutes Moved: Gravani Second: Pisanic				
Yes-09	No-00	Abstain-02	Ineligible-00	Absent-03
Gravani, Jerosimich, Kay, Middleton, Negron, Newman, , Schwering, Stein	None	Brown Doxsee	None	Cortez, Garcia, Nelson,

7. Announcements and Reports: Representatives of LAPD, Local, City, County, State
 - a. West Valley LAPD **Captain III Brian Wendling 26929@lapd.online** – 818-374-7640
 - i. Senior Lead Officer (SLO) - 1-877-ASK-LAPD
 - ii. **Officer Mike Terrazas 818-374-7631 34499@lapd.online**- There are clean ups scheduled for next week on Vanowen. Crime is still down. Home burglaries are slightly up. Sliding glass doors are being broken. Lock side gates and lock up tools. Please put ladders away as they can break in through the second story. Keep property lit and use motion lights. Cameras help them identify criminals. A car jacking victim was shot and killed at the Northridge Shell station. He may have been targeted. It is still under investigation
 - iii. Sgt Larry Martinez 31179@lapd.online
 - b. Council District 6 (CD 6) 818-778-4999 Field Deputy ~~Viana Parra~~
 - c. LA Fire Battalion Chief **Tim Lambert- phone 818-756-8610 email: timothy.lambert@lacity.org**

- d. Christy Adair Cert Coordinator lafdcertvalley@gmail.com for hosting a class: www.cert-la.com
 - e. LA Mayor Bass's office—[mailto: Michelle.Vergara@lacity.org](mailto:Michelle.Vergara@lacity.org) 213-400-9816 Mayor Bass declared a **Homeless State of Emergency for the** and has signed two Executive Directives, Inside safe is starting to take homeless off of the streets with wrap around services and is moving into West LA next. Chief Moore has been re-appointed. The CD6 Special Election will be on April 4, 2023. Steve Leffert asked about the Home Depot property.
 - f. LA City Attorney's Office – 213-978-8100
 - i. Neighborhood Prosecutor – Michael.Liu@lacity.org 818-374-6837- **The rat house- No update. There is an empty lot on Haskell has attracted RV's. They are working on fixing the problem.**
 - ii. Community Resource Specialist – Cynthia.Hernandez@lacity.org 818-374-6839
 - g. LA City Planning Liaison Ariel.Jones@lacity.org 213-820-4255
 - h. LAUSD Scott Schmerelson's office (District 3) 818-654-3785 Deputy Director of School and Community
 - i. Engagement Tammy.Ramirez@lausd.net 213-241-8333
 - i. LAUSD Board President Kelly Gonez office (District 6) 818-212-6687 - Dir of Community Engagement & Advocacy Michael.Menjivar@lausd.net
 - j. LA County Supervisor Lindsey Horvath's office (District 3) 818-902-3831 District Director
 - k. HELP for HOMELESS www.la-hop.org REPORT download **MYLA311** app to your phone
 - l. CA Assembly Member Jesse Gabriel's office (District 46) 818-346-4521 Jack Trent Dorfman Field Rep
 - m. State Senator Caroline Menjivar's Office (District 20) - 818-901-5588 Kevin Taylor Field Rep
 - n. CA State Senator Henry Stern's Office (District 27) - 818-876-3352 –Susie.Herrera@sen.ca.gov Field Rep
 - o. US Representative Tony Cardenas Osvaldo Ramirez (District 29) 818-221-3718
Osvaldo.Ramirez@mail.house.gov
 - p. US Representative Brad Sherman – (District 30) - 818-501-9200 Mary.Chakerian@mail.house.gov
 - q. Department of Neighborhood Empowerment (DONE) Daniel.D.Johnson@lacity.org 818-374-9889 **Your trainings are caught up. On Feb 23, 2023 6:00PM to 7:30 and Feb 25, 2023 1:00PM to 2:30PM The Department will hold a return to in person meetings-CF22-1070 That is to allow NC's to meet on zoom. There are some Hybrid Meeting options.#1. Meet in person with satellite speaker phone. #2. The entire body will meet in person to broadcast the meeting. #3. Some Board members can meet in person and some remotely. There are many rules (Ab2449). March 1st everyone will return to in person. Vaccinations will be required for Boardmembers. The LBNC Election is scheduled for Sunday, June 18, 2022. The City Clerks Election Representative for Lake Balboa Neighborhood Council, will be Lannee Balsuto- April 2023 Special Elections for Council District 6. NC 101 sessions elections or outreach committee for election outreach.**
 - i. Public comment:
 - 1. Cindy Cleghorn asked about the mandated vaccines.
 - 2. Glenn Bailey spoke about the Portantino Bill. The DONE Calendar does not have the meetings listed.
 - 3. Stacey Rotter wants to know how to get the information that is being shared.
8. Discussion and possible action regarding LBNC's open board seats – Gravani LBNC currently has **3 organizational seats open. And one appointed At Large Seat** The application can be found on LBNC's website www.LakeBalboaNC.org under **ABOUT "Board Member Application"** Please forward completed application to lindag@lakebalboanc.org

BYLAWS - Section 6: Vacancies – Vacancies on the Board shall be filled using the following procedure:

- A. Any "Stakeholder" interested in filling a vacancy on the Board shall submit a written application to the Board, providing that Community Stakeholder is qualified for that particular seat. The Board shall cause the matter to be placed on the agenda for the next regular meeting of the Board.
- B. The Board shall vote on the application at the meeting. If multiple applications for one (1) seat have been submitted, the candidate with the most votes win. In the event of a tie, a coin toss between the candidates with the most votes shall determine the seat appointment

Organizational Stakeholder Representatives (OSR) – Open to Stakeholders eighteen (18) years of age or older who participate in a community-based organization, including but not limited to a religious institution, educational institution, non-profit organization, neighborhood association, school/parent group, faith-based group, senior group, youth group, arts association, service organization, boys or girls club, cultural group, or environmental group within the NC boundaries

Residential Stakeholder Representatives (RSR) – An RSR shall be any person whose primary residence or living space is located within the Council's boundaries whether in a home, apartment, condominium or other accommodation.

Senior Stakeholder Representative (SSR) – An SSR shall be any person that meets the criteria for a RSR, BSR, or OSR AND is older than 55 years of age at the time of election. -**Reviewed**

- 9. Discussion and possible action regarding LBNC June 18, 2023 Election – **Ms. Gravani reviewed the dates. Ms. Schwering- they promoted the election information at the park opening and will be looking for other events. Cortez, Garcia, Schwering are the Ad Hoc Committee Members for elections. Would like to add Stein. She will hold a meeting on January 9, 2023. There will be an outreach table at the Candidate Forum. Daniel wants to be added to the agenda. Mr. Stein spoke about the event at the Valley Relics Museum**
 - a. 18FEB2023 Candidate filing BEGINS
 - b. 04APR2023 Candidate filing ENDS
 - c. 11APR2023 Submission of Candidate challenges ENDS
 - d. 19APR2023 Certified List of Candidates RELEASED
 - e. 19APR2023 Vote-by-mail application BEGINS
 - f. 21APR2023 Candidate Photo/statement DEADLINE- **Reviewed**

AB 361 Updates

Public comment cannot be required to be submitted in advance of the meeting; only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned.

- 10. Public Comments
 - a. **Dave Brown-Saturday February 25, 2023 at Pierce College there will be an Emergency Preparedness Fair 9:00 AM to 2:00PM.**
 - b. **Imelda Padilla- Candidate for Council District 6. She was on Sun Valley Neighborhood Council.**
 - c. **Glenn Bailey-All Boardmembers received a letter in regards to an MOU with the DWP. Please approve the MOU. It is the only MOU the Neighborhood Councils have.**

- 11. Board Announcements
 - a. **Linda Gravani -The April 5th Meeting needs to be rescheduled due to Passover. The NC credit cards are being replaced. If the LBNC meetings start on March 1, 2023 in person ,the meeting will start at 7:00PM.**

- b. **James Brown-The LAFD is still doing the Emergency Preparedness Training at The West Valley LAPD Station. The Class is in week 4. Lights out? Report it to 311 or the Bureau of Street Lighting.**
- c. **Ruth Doxsee -Highlights of 01.24.2023 SBWASC (Sepulveda Basin Wildlife Areas Steering Committee) 1) 2022 Weeding Report: Volunteers have put in 3,264 hours, an increase of 516 hours over 2021 and collected 1,582 bags of weeds, an increase of 224 bags over 2021. Go out to see the wildflowers! 2) Army Corps of Engineers(USACE) will be performing their annual clean out of the Sepulveda Dam intake channel in February 3) USACE update of the Sepulveda Basin Master Plan is on hold. They are waiting for the Vision Plan from City of LA to be finalized.4) Rec & Parks update: water line to bathrooms were damaged by homeless folks tampering with main supply line and valve close to the Orange Line on Victory. Plumbers are currently working at Archery facility bathrooms and will work their way to Wildlife Area ones. New fencing has been installed between wildlife area and lawn next to amphitheater. Cars and trucks parking on the lawn is still a big problem. Viewing Area 3 has partially sunk into the lake and engineering within the department has to handle repair. 5) There is a City Council file proposing to name the Coast Live Oak as the official city tree.6) Nury Martinez continues to call the shots in the Basin, as her Vision Plan was not nullified by City Council.**
- d. **Jim Stein- There will be a Rec and Parks Committee Meeting on Tuesday, February 7, 2023 at 7:00PM. The Forgotten History of Lake Balboa presentation will be from 7:00 to 8:30 PM on February 21, 2023 at the Valley Relics Museum Hangers C3 and C4.**

L.A. City Charter Sec. 909. Annual City Budget Priorities.

Each neighborhood council may present to the Mayor and Council an annual list of priorities for the city budget. The mayor shall inform certified neighborhood councils of the deadline for submission so that the input may be considered in a timely fashion. (See www.budgetadvocates.ORG for 2015, 2016, 2017, 2018, 2019, 2020 White Paper recommendations)

- 12. **Budget Advocate – Region 3 - Updates, (budgetadvocates.org) – Budget Representatives: Carol Newman & Linda Gravani. Glenn Bailey -There was a report sent to the Board. There will be a Town Hall on the Department of Neighborhood Empowerment Budget. It will be held on Saturday, February 11, 2023 at 12:30PM. Registration is at Budget Advocates.org. Budget Day will be held on Saturday, June 17, 2023. CF #22-0600-S99- update on the city's budget. Budget Advocate Cindy Cleghorn was also in attendance.**
- 13. **Update: Neighborhood Watch Gary Kay-Block Captain Recruitment Program 2,164 people may have been reached if everything was handed out. No meetings have taken place and no rosters have been submitted. Only \$200.00 of the \$2,000.00 has been spent. He is stepping down from the Neighborhood Watch Work Group.**
- 14. **Update: CD6 Candidate Forum (clerk.lacity.org/elections) There are 7 qualified candidates. There are a few write in candidates. Dakota Smith from the LA Times will be the moderator. -February 18, 2023 at 10:00AM.**
- 15. **Update: CF-23-2000 New LA City Committees. The new committee appointments have been given. You need to request that agendas be sent because several committee names have changed.**
- 16. **Update AT&T messaging -Ms. Gravani explained how to get the phone messages. Michael Cortez will be responsible as the person in charge of communications.**
- 17. **Discussion and possible action regarding the establishment of a Lake Balboa Community Utility Fund for eligible households to apply for utility relief Negron -A 501c3 would have to administer it. It would affect rollover funds. It may have to be done with an NPG. There is a Level Pay Plan. This could be a gift of public funds.**

18. Budget: Discussion and possible action regarding the January 2023 MER (Monthly Expense Report) – **Item Postponed**

19. BUDGET: Discussion and possible action regarding the financial status of committed funds vs spent. **The documentation was shown on the screen and presented by Linda. She will have a Budget Meeting in February- No action was taken**

20. FUNDING: Discussion and possible action regarding the Valley Relics Museum Neighborhood Purposes Grant \$4,860.24(120 chairs and the dollies to hold them) Gravani / Stein for discussion **Item Postponed**

a. Public Comment

- i. **Stacey Rotter appreciates the discussion**
- ii. **Dave Brown his NC did a similar deal**

21. FUNDING: Discussion and possible action regarding funding up to \$900 to purchase a Mobile sound system–**Vote was taken to postpone item- Item Postponed**

Public Comment: **Dave Brown gave a report on equipment**
Motion Passed (9:20pm)

LBNC ITEM 21 Motion to Table Item 21 Moved: Stein Second: Brown				
Yes-07	No-03	Abstain-01	Ineligible-00	Absent-03
Brown, Jerosimich, Kay, Negron, Newman, Pisanic, Stein	Doxsee, Gravani, Middleton,	Schwering	None	Cortez, Garcia, Nelson

22. FUNDING: Discussion and possible action regarding approval of up to \$1,000 for two or more paper shredding events for election outreach-Stein

Public Comment:

- a. **Stacy- Can it be at the election event?**
- b. **Steve Leffert- You can add more for a second event at the next meeting**

Motion Passed (9:30pm)

LBNC ITEM 22 Motion to approve up to \$1,000 for two or more paper shredding events for election outreach. Moved: Stein Second: Gravani				
Yes-11	No-00	Abstain-00	Ineligible-00	Absent-03
Brown, Doxsee, Gravani, Jerosimich, Kay, Middleton, Negron, Newman, Pisanic, Schwering, Stein	None	None	None	Cortez, Garcia, Nelson

23. LBNC March meeting may be in person without Zoom.

24. THANK YOU LBNC Board Members AND Neighborhood Watch Block Captains for all YOU do behind the scenes for our community –

25. Adjournment The meeting was adjourned at 9:38PM

Next Regular Meeting of the Lake Balboa Neighborhood Council
Wednesday, March 1, 2023 at 6:30 PM unless in person / to be determined

