



**Lake Balboa Neighborhood Council**

P.O. Box 7720  
 Lake Balboa, CA 91409-7720  
 818-779-9026

Website: [www.lakebalboanc.org](http://www.lakebalboanc.org)  
 Email: [info@lakebalboanc.org](mailto:info@lakebalboanc.org)

**Board Meeting Minutes**  
**May 3, 2023**  
**Zoom Meeting**  
**7:00PM-9:20PM**  
**(DRAFT)**

**Regular Meeting Location:**  
[Gault Street Elementary School](#)  
[17000 Gault Street](#)  
[Lake Balboa CA 91406](#)  
 (MAIL NOT ACCEPTED AT THIS ADDRESS)

Boardmember	Roll Call	Funding Vote Eligible*	Category
James Brown 1 <sup>st</sup> Vice President	Present	YES	Residential
Michael Cortez	Present	YES	Residential
Ruth Doxsee	Present	YES	Residential
Jasmine Garcia	Absent Joined at 7:03PM	NO	Youth
Linda Gravani President	Present	YES	Business
Lydia Jerosimich	Present	YES	Senior
Gary Kay	Excused	YES	At-Large***
Danica Middleton Secretary	Present	YES	Residential
Jared Negron	Present	YES	Stakeholder
Carol Newman	Excused	YES	Business
Jeremy Pisanic	Present	YES	Residential
Linda Schwering Treasurer	Present	YES	At-Large
Jim Stein	Present	YES	Business
Vacant			At-Large
Vacant			Organization
Vacant			Organization
Vacant			Organization
<b>TOTAL: 13 Boardmembers</b>	<b>PRESENT 10, ABSENT 03 at Roll Call</b>		

\*Funding vote eligibility key: **A**=age less than 18 yrs.; **E**=Ethics training; **F**=Funding training; **N**=not taken; **X**=expired  
 \*\* Advance notice given for absence \*\*\*At Large Appointed (VOTE KEY: Yes, No, Abstain, Ineligible, Recuse, Absent)

1. Call meeting to order **Welcome to our stakeholders-The meeting was called to order at 7:00PM by President Linda Gravani**

***L.A. City Charter Sec 900. Purpose (Of Neighborhood Councils)***

***To promote more citizen participation in government and make government more responsive to local needs, a citywide system of neighborhood councils, and a Department of Neighborhood Empowerment is created. Neighborhood councils shall include representatives of the many diverse interests in communities and shall have an advisory role on issues of concern to the neighborhood.***

**Our Mission is to bring forward our concerns to the elected officials,**

We are a department within the city of Los Angeles. We are required to follow city and state laws. The Brown Act does not allow us to discuss anything that is NOT on tonight’s agenda. There is an item called PUBLIC COMMENT where you can address items NOT on the agenda. The President will identify the suggested time limits for each item so that the meeting will end around 930p. Time allocations are

approximate and may be shortened or lengthened at the discretion of the President. **The time keeper is: James Brown**

2. Pledge of Allegiance –**The Pledge of Allegiance was led by James Brown.**
3. Roll Call- **Roll was called by Secretary Danica Middleton**

<b>LBNC ITEM 3. Roll Call</b>		
<b>Present –11</b>	<b>Absent-00</b>	<b>Excused-02</b>
<b>Brown, Cortez, Doxsee, Garcia, Gravani, Jerosimich, Middleton, Negron, Pisanic, Schwering, Stein</b>	<b>None</b>	<b>Kay, Newman</b>

**Jasmine Garcia joined the meeting at 7:03PM**

4. Discussion and possible action to adopt the **May 3, 2023 Agenda**

Public Comment: No comment

**Motion: Passed (7:04PMPM)**

<b>LBNC ITEM 4. Motion to adopt the May 3, 2023 agenda.</b>				
<b>Moved: Doxsee Second: Brown</b>				
<b>Yes-10</b>	<b>No-00</b>	<b>Abstain-01</b>	<b>Ineligible-00</b>	<b>Absent-02</b>
<b>Brown, Cortez, Doxsee, Gravani, Jerosimich, Middleton, Negron, Pisanic, Schwering, Stein</b>	<b>None</b>	<b>Garcia</b>	<b>None</b>	<b>Kay, Newman</b>

5. Discussion and possible action regarding the approval for March 1, 2023 Meeting Minutes – Middleton

Public Comment: No comment

**Motion: Passed (7:05PM)**

<b>LBNC ITEM 5. Motion to adopt the March 1, 2023 Meeting Minutes.</b>				
<b>Moved: Middleton Second: Brown</b>				
<b>Yes-10</b>	<b>No-00</b>	<b>Abstain-01</b>	<b>Ineligible-00</b>	<b>Absent-02</b>
<b>Brown, Cortez, Doxsee, Gravani, Jerosimich, Middleton, Negron, Pisanic, Schwering, Stein</b>	<b>None</b>	<b>Garcia</b>	<b>None</b>	<b>Kay, Newman</b>

6. Announcements and Reports: Representatives of LAPD, Local, City, County, State
  - a. West Valley LAPD **Captain III Brian Wendling 26929@lapd.online – 818-374-7640**
  - b. Senior Lead Officer (SLO) - 1-877-ASK-LAPD

1. **Officer Mike Terrazas 818-374-7631 [34499@lapd.online](mailto:34499@lapd.online)**  
**SLO Terrazas covers Lake Balboa. He went over the crimes in the area. Crime Stats for April are available on the back table. There has been a string of ring doorbell thefts. One suspect was arrested twice. He now has 26 counts against him. Please file crime reports. Home burglaries-they are breaking sliding glass doors, lock your side gates and get a mounted safe for your valuables. PR Pizza Sign waver and siren. They are apologetic and will stop it (Balboa and Vanowen). Homeless cleanups are scheduled. Haskell between Victory and Sherman Way and several other locations. Park Rangers did clean out behind the baseball fields. Jonah Glickman organized and offered them resources. Fliers for the**

**Community Police Academy, and the West Valley Station Carnival between Wilbur and Vanalden are on the back table.**

2. Sgt Larry Martinez [31179@lapd.online](mailto:31179@lapd.online)
  - c. LA City Council District 6 (CD 6) 818-778-4999 Field Deputy – Jonah Glickman-
  - d. LA Mayor Karen Bass’ office–213-422-0815
  - e. LA City Attorney’s Office – 213-978-8100 Hydee Feldstein Soto
  - f. Neighborhood Prosecutor – [Michael.Liu@lacity.org](mailto:Michael.Liu@lacity.org) 818-374-6837 LA City Planning Liaison [Ariel.Jones@lacity.org](mailto:Ariel.Jones@lacity.org) 213-820-4255
  - g. LAUSD **Scott Schmerelson’s** office (District 3) 818-654-3785 Deputy Director of School and Community
    1. Engagement [Tammy.Ramirez@lausd.net](mailto:Tammy.Ramirez@lausd.net) 213-241-8333
  - h. LA County Supervisor **Lindsey P. Horvath** office (District 3) 818-902-3831 District Director \_\_\_\_\_ HELP for HOMELESS [www.la-hop.org](http://www.la-hop.org) REPORT download **MYLA311** app to your phone
  - i. [CA Assemblymember Jesse Gabriel 46<sup>th</sup> Assembly district 818-346-4521 Jack Trent-Dorfman Field Rep](#)
  - j. CA State Senator **Caroline Menjivar, (District 20)**-Office Kevin Taylor Field Rep - 818-901-5588
  - k. CA State Senator **Henry Stern’s** Office (District 27) - 818-876-3352 [Susie.Herrera@sen.ca.gov](mailto:Susie.Herrera@sen.ca.gov) Field Rep
  - l. US Representative **Tony Cardenas** (District 29) 818-221-3718 [Osvaldo.Ramirez@mail.house.gov](mailto:Osvaldo.Ramirez@mail.house.gov)
  - m. US Representative **Brad Sherman** – (District 30) - 818-501-9200 [Mary.Chakerian@mail.house.gov](mailto:Mary.Chakerian@mail.house.gov)
  - n. Department of Neighborhood Empowerment (DONE) [Daniel.D.Johnson@lacity.org](mailto:Daniel.D.Johnson@lacity.org) 818-374-9889  
**Possible Conflict of Interest? You must reach out to the City Attorney. The new CIS Portal will be up and running soon. You need to register for the Angelino Account with a new email. New Boardmembers will be affirmed next month. He will be working at City Hall four days a week.**
7. **Guest Speaker:** Shun Yu Zhang, Bureau of Engineering to brief us on **SEPULVEDA BASIN VISION PLAN**. The Sepulveda Basin encompasses 2,000 acres between Victory and Ventura and Balboa and Woodley. It was established in the late 1930’s. It has a very vast history. The Federal Government bought the land to make the LA River as part of the stormwater management system. In the 1970s clay was excavated to rebuild the Van Norman Dam. The pits filled with water which was used by the birds. The river is heavily channelized. They are looking to make it more naturalized. There is planning going on along the Los Angeles River. A feasibility Plan has been released looking at ways to naturalize it. 1,500.00 is leased by the City of Los Angeles. They are also looking at the big picture including :other parks and open spaces, the amount of housing around the parks, and the environmental burden. Infrastructure funding is available. They need to do water quality improvements. How do we recharge the Aquifer, handle the flood risk management, and fires today, and in the future? They need to protect the eco systems . Transportation, how will people get there? Habitat There will be a series of meetings. There is a meeting scheduled on June 20, 2023 at the Mid Valley YMCA 6-8PM. Take the survey online. At this time the Olympic Events will not be done at the Sepulveda Basin.
8. James Brown to discuss **WHY EVERY SCHOOL SHOULD HAVE AN AED (Automated External Defibrillator)** The CPAB May meeting has been cancelled. The June 14, 2023, CPAB meeting will feature a Candidate Forum for the Council District 6 (CD6) Candidates.  
James Brown did a presentation on CPR and the use the AED. He told stories of students who lost their lives on school campuses due to the failure to use CPR and AEDs.  
It was successfully lobbied at City Hall for all kids to be trained in CPR. That support helped to get AB1719 passed which makes it a requirement for all students in grades 9-12 to be CPR trained to be able to Graduate from High School. Only 2% of the population knows CPR. His committee has helped 2,500 people get CPR trained. Mr. Brown did a demonstration of how to use the AED.

**Avoidable Death-1,000 people a day have a sudden cardiac arrest. Time is of the essence. Within 6 minutes without intervention, they die.**

**Automated External Defibrillator-70% of Cardiac Arrests happen at home. There is a Paramedic shortage nation-wide. The average response time is 8-12 minutes. With an AED your chance of recovery goes up to 80%. The Lake Balboa Neighborhood Council got an AED for Daniel Pearl Magnet High School.**

**It is critical that every school has an AED. Narcan should also be available on all school campuses in case of Fentanyl overdose.**

9. **PUBLIC COMMENTS:** You can also email your thoughts to LBNC President at: [lindag@lakebalboanc.org](mailto:lindag@lakebalboanc.org)  
**No Public Comments**

10. **Board Announcements**

- a. **Jeremy Pisanic- He is not seeking re-election**
- b. **Linda Gravani- Mayor Bass will be at the LANCC Meeting on May 6, 2023 at 10:00AM. You can join on zoom.**  
**There will be an upcoming Town Hall on the Home Depot, May 11, 2023 at 6:30 PM at Granada Hills High School.**  
**Plastic reduction program, please give your input at [www.lasan.org/ceqa](http://www.lasan.org/ceqa)**  
**May 13, 2023 TASK will be hosting a Color Our World 5K at 10:00AM at Hansen Dam**

11. Discussion and possible action regarding **LBNC June 18, 2023 Election – They will not be holding an election. There are four vacancies.**

L.A. City Charter Sec. 909. Annual City Budget Priorities.

Each neighborhood council may present to the Mayor and Council an annual list of priorities for the City budget. The Mayor shall inform certified neighborhood councils of the deadline for submission so that the input may be considered in a timely fashion. (see [www.budgetadvocates.ORG](http://www.budgetadvocates.ORG) for 2015, 2016, 2017, 2018, 2019, 2020 White Paper recommendations)

12. **Budget Advocate – Region 3 - Updates**, ([budgetadvocates.org](http://budgetadvocates.org)) –Bailey or Newman – Budget Day is June 17, 2023. Budget Representatives: Carol Newman & Linda Gravani. June 17 Budget Day Glenn Bailey-Region 3 Budget Advocate. The Co-chairs sent out an update. There will be a report soon. Watch for the written report. **Mayor Bass introduced her budget CF 23-0600. The Budget discussions are recorded. The City Council Committee members released 127 memos which the departments have to respond to. City Council Public Hearing on May 17, 2023. On May 18, The City Council does its deliberations. The Neighborhood Council Budgets will stay the same. Register for Budget Day on June 17, 2023.**

13. **FUNDING DEADLINES:** (next LBNC meeting June 7 2023-Reviewed)

- **May 20, 2023 –** Final date to request **EVENT** requests for approval using 2022-23 funds
- **June 1, 2023-** Final date to submit **check** payment
- **June 1, 2023-** Final date to request **NPG** funds
- **June 20, 2023 –** Final date to use **bank card**

14. **Budget:** Discussion and possible action regarding the March **2023 MER** (Monthly Expense Report) – Schwering  
**We have a net balance of 22,230.82**

Public Comment: No comment

**Motion Passed (8:18PM)**

<b>LBNC ITEM 14. Motion to approve the March 2023 (MER) Monthly Expenditure Report.</b>
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<b>Moved: Schwering Second: Doxsee</b>				
<b>Yes-10</b>	No-00	Abstain-00	<b>Ineligible-01</b>	<b>Absent-02</b>
<b>Brown, Cortez, Doxsee, Gravani, Jerosimich, , Middleton, Negrón, Pisanic, Schwering, Stein</b>	None	None	<b>Garcia</b>	<b>Kay, Newman</b>

15. **Budget:** Discussion and possible action regarding the **amendment of the 2022-2023 Budget** – Schwering **Unexpected expenses- add \$100 .00 for copy and printing, refreshment increase to \$125.00 (total) increase 19,140.002**

Public Comment: No comment

**Motion Passed (8:40PM)**

<b>LBNC ITEM 15.Motion to approve the amendment of the 2022-2023 Budget as reviewed.</b>				
<b>Moved: Schwering Second: Jerosimich</b>				
<b>Yes-10</b>	No-00	Abstain-00	<b>Ineligible-01</b>	<b>Absent-02</b>
<b>Brown, Cortez, Doxsee, Gravani, Jerosimich, , Middleton, Negrón, Pisanic, Schwering, Stein</b>	None	None	<b>Garcia</b>	<b>Kay. Newman</b>

16. **FUNDING:** Discussion and possible action regarding **LBNC’s storage unit** –Items are being stored at Public Storage. There is an option to move to another location for \$356.00 per month- **Item Tabled**

17. **FUNDING:** Discussion and possible action regarding a **“community utility fund” possibly with United Way LA** – Negrón MOTION: I move that the LBNC establish communication with the United Way of Greater Los Angeles with the intent of establishing a Lake Balboa Utility Fund in the form of a Neighborhood Purpose Grant with an amount to be determined at a later date.

**Ruth Doxsee left at 8:45PM**

Public Comment: No comment

**Motion Failed(8:50PM)**

<b>LBNC ITEM 17. Motion for the LBNC to establish communication with the United Way of Greater Los Angeles with the intent of establishing a Lake Balboa Utility Fund in the form of a Neighborhood Purpose Grant with an amount to be determined at a later date.</b>				
<b>Moved: Negrón Second: Pisanic</b>				
<b>Yes-04</b>	<b>No-05</b>	<b>Abstain-01</b>	Ineligible-00	<b>Absent-03</b>
<b>Cortez, Garcia, Jerosimich, Negrón</b>	<b>Brown, Gravani, Middleton, Schwering, Stein</b>	<b>Pisanic,</b>	None	<b>Doxsee, Kay Newman</b>

18. **FUNDING:** Discussion and possible action regarding an NPG in the amount of \$1,800 to **Friends of the Los Angeles River** – Gravani **Item Tabled**

19. **FUNDING:** Discussion and possible action regarding an NPG in the amount of **\$1,000 to ONEgeneration** in support for the 14<sup>th</sup> outdoor **Senior Symposium** on Saturday, May20, 2023- Schwering

Public Comment: **Niambi Cooper gave a brief presentation on the even. They will have health screenings this year.**

**Motion Passed (8:58PM)**

**LBNC ITEM 19. Motion to approve an NPG in the amount of \$1,000 to ONEgeneration in support for the 14<sup>th</sup> outdoor Senior Symposium on Saturday, May 20, 2023.**

**Moved: Schwering Second: Brown**

<b>Yes-09</b>	<b>No-00</b>	<b>Abstain-00</b>	<b>Ineligible-01</b>	<b>Absent-03</b>
<b>Brown, Cortez, Gravani, Jerosimich, Middleton, Negrón, Pisanic, Schwering, Stein</b>	None	None	<b>Garcia</b>	<b>Doxsee, Kay, Newman</b>

**20. FUNDING:** Discussion and possible action regarding the **Valley Relics Museum Neighborhood Purposes Grant** in the amount of \$1,792.91 for chairs and dolly – Stein

Public Comment: No comment

**Motion Passed (9:02PM)**

**LBNC ITEM 20. Motion to approve regarding the Valley Relics Museum Neighborhood Purposes Grant in the amount of \$1,792.91 for chairs and dolly.**

**Moved: Stein Second: Brown**

<b>Yes-09</b>	<b>No-00</b>	<b>Abstain-00</b>	<b>Ineligible-01</b>	<b>Absent-03</b>
<b>Brown, Cortez, Gravani, Jerosimich, Middleton, Negrón, Pisanic, Schwering, Stein</b>	None	None	<b>Garcia</b>	<b>Doxsee, Kay, Newman</b>

**21. FUNDING:** Discussion and possible action regarding contributing funds between \$500-\$1,000 for **Budget Advocates- Budget Day June 17, 2023 – Gravani**

Public Comment: **Glenn Bailey spoke about the way the account is being handled.**

**Motion Passed (9:04PM)**

**LBNC ITEM 21. Motion for Lake Balboa Neighborhood Council to contribute \$500 to the Budget Advocates.**

**Moved: Gravani Second: Pisanic**

<b>Yes-07</b>	<b>No-00</b>	<b>Abstain-02</b>	<b>Ineligible-01</b>	<b>Absent-03</b>
<b>Brown, Gravani, Jerosimich, Middleton, Negrón, Pisanic, Stein</b>	None	<b>Cortez, Schwering</b>	<b>Garcia</b>	<b>Doxsee, Kay, Newman</b>

**22. FUNDING:** Discussion and possible action regarding contributing funds between \$1,000-\$3,000 for **Congress of Neighborhoods** to be held on **Saturday, September 23, 2023.** -Gravani

Public Comment: No comment

**Motion Passed (9:09PM)**

**LBNC ITEM 22. Motion for the Lake Balboa Neighborhood Council to contribute \$1,000.**

**Moved: Gravani Second: Brown**

<b>Yes-09</b>	<b>No-00</b>	<b>Abstain-00</b>	<b>Ineligible-01</b>	<b>Absent-03</b>
<b>Brown, Cortez, Gravani, Jerosimich, Middleton, Negrón, Pisanic, Schwering, Stein</b>	None	None	<b>Garcia</b>	<b>Doxsee, Kay, Newman</b>

**Consent Calendar:** The following items 23-27 can be approved in one on action, unless a board member needs further clarification:

23. **FUNDING:** Discussion and possible action regarding funding up to \$950 to purchase a **Mobile sound system**– Stein
24. **FUNDING:** Discussion and possible action regarding the expenditure of up to \$2,000 for the purchase of a **laptop and software for the LBNC Treasurer** -Schwering
25. **FUNDING:** Discussion and possible action regarding the expenditure of up to **\$700 for Board Retreat**- Gravani
26. **FUNDING:** Discussion and possible action regarding the expenditure of up to **\$3,000 to purchase I heart Lake Balboa T shirts** for outreach events – Gravani
27. **FUNDING:** Discussion and possible action regarding the increase of Google Workspace (previously Google Suite) from \$6.00 per user to \$7.20 per user, per month. Currently we pay 20x\$6 =\$120, increased to 20x\$7.20 = \$144. I move that LBNC approve **up to \$150/month** for Google Workspace.

Public Comment: No comment

**Motion Passed (9:14PM)**

<b>LBNC ITEM 23. Motion to approve the Consent Calendar Items 23, 25, 26, and-27.</b>				
<b>Moved: Gravani Second: Negrón</b>				
<b>Yes-09</b>	No-00	Abstain-00	<b>Ineligible-01</b>	<b>Absent-03</b>
<b>Brown, Cortez, Gravani, Jerosimich, Middleton, Negrón, Pisanic, Schwering, Stein</b>	None	None	<b>Garcia</b>	<b>Doxsee, Kay, Newman</b>

Public Comment: No comment

**Motion Passed (9:15PM)**

<b>LBNC ITEM 24. Motion to approve Item 24.</b>				
<b>Moved: Gravani Second: Jerosimich</b>				
<b>Yes-09</b>	No-00	Abstain-00	<b>Ineligible-01</b>	<b>Absent-03</b>
<b>Brown, Cortez, Gravani, Jerosimich, Middleton, Negrón, Pisanic, Schwering, Stein</b>	None	None	<b>Garcia</b>	<b>Doxsee, Kay, Newman</b>

28. **UPDATE:** LBNC meetings have been approved for the following locations:- **Reviewed**

- a) Gault St School
- b) Valley Relics Museum
- c) Park VNY
- d) Van Nuys Flyaway
- e) Lemay St Elementary School

29. **THANK YOU** LBNC Board Members AND Neighborhood Watch Block Captains for all YOU do behind the scenes for our community

30. **Adjournment** The meeting was adjourned at 9:20PM

**Next Regular Meeting IN PERSON of the  
Lake Balboa Neighborhood Council**

**Wednesday 7pm June 7, 2023 at Gault St School Auditorium**