



Lake Balboa Neighborhood Council

P.O. Box 7720
 Lake Balboa, CA 91409-7720
 818-779-9026

Website: www.lakebalboanc.org

Email: info@lakebalboanc.org

**Board Meeting Minutes
 September 4, 2024
 7:00PM-9:20PM
 (DRAFT)**

Regular Meeting Location:
[Gault Street Elementary School](#)
[17000 Gault Street](#)
[Lake Balboa CA 91406](#)
 (MAIL NOT ACCEPTED AT THIS ADDRESS)

Boardmember	Roll Call	Funding Vote Eligible*	Category
James Brown 1 st Vice President	Present	YES	Residential
Douglas Escobar	Present	YES	Business
Ronnie Frost Communications Officer	Present	YES	Business
Christopher Garcia	Present	NO	Youth
Alex Goode 2 nd Vice President	Present	YES	Residential
Linda Gravani President	Present	YES	Business
Surat Hazra	Present	YES	At Large
Darian Heredia	Present	YES	Residential
Lydia Jerosimich	Present	YES	Senior
Mihran Kalaydjian	Absent/Excused	YES	Organization
Jackie Knoll	Present	YES	Residential
Danica Middleton Secretary	Present	YES	Residential
Jared Negrón	Absent/Removed from the Board #7	YES	Residential
Mariam Preissel	Present	YES	Organization
Linda Schwering Treasurer	Present	YES	At-Large
Bill Swartz	Present	NO	At-Large
Kathleen Swartz	Present	YES	Residential
Total Board Members -17	Present 15 Absent 02 at Roll Call		

*Funding vote eligibility key: **A**=age less than 18 yrs.; **E**=Ethics training; **F**=Funding training; **N**=not taken; **X**=expired

** Advance notice given for absence ***At Large Appointed (VOTE KEY: Yes, No, Abstain, Ineligible, Recuse, Absent)

CONGRATULATIONS LBNC 20th YEAR ANNIVERSARY

Ms. Gravani introduced Sean and Steve Leffert as Founding Members of the Neighborhood Council

- 1. Call meeting to order WELCOME to our STAKEHOLDERS-** The meeting was called to order at 7:00 PM If you want to address the board on any item on the agenda tonight, please complete a speaker card located at the back of the auditorium and bring it to me. Likewise, if there is an item you want to bring to the board’s attention, please complete a speaker card for PUBLIC COMMENT.

L.A. City Charter Sec 900. Purpose (Of Neighborhood Councils)

To promote more citizen participation in government and make government more responsive to local needs, a citywide system of neighborhood councils, and a Department of Neighborhood Empowerment is created. Neighborhood councils shall include representatives of the many diverse interests in communities and shall have an advisory role on issues of concern to the neighborhood.

Our Mission is to bring forward our concerns to our elected officials

We are a department within the city of Los Angeles. We are required to follow city and state laws. The Brown Act does not allow us to discuss anything is NOT on tonight’s agenda. There is an item called PUBLIC COMMENT where you can address items NOT on the agenda. The President has suggested time limits for each item so that the meeting will end around 915p. Time allocations are approximate and may be shortened or lengthened at the discretion of the President.

The time keeper is: James Brown

2. **Pledge of Allegiance – The Pledge of Allegiance was led by Christopher Garcia.**
3. **Roll Call- Roll was called by Secretary Danica Middleton-15 Boardmembers were present, quorum of nine was reached. Boardmembers Christopher Garcia and Bill Swartz are ineligible to vote.**

LBNC ITEM 3. Roll Call		
Present –15	Absent-01	Excused-01
Brown, Frost, Garcia, Goode, Gravani, Escobar, Hazra, Heredia, Jerosimich, Knoll, Middleton, Preissel, Schwering, B. Swartz, K. Swartz	Negron	Kalaydjian

4. Discussion and possible action to adopt the **September 4, 2024** agenda

Public Comment: No comment

Motion: Passed (7:03PM)

LBNC ITEM 4. Motion to adopt the September 4, 2024 agenda. The agenda has a mistake in the numbering duplicate numbers, they will be a and b. Moved: Brown Seconded: Middleton				
Yes-13	No-00	Abstain-00	Ineligible-02	Absent-02
Brown, Frost, Goode, Gravani, Escobar, Hazra, Heredia, Jerosimich, Knoll, Middleton, Preissel, Schwering, K. Swartz	None	None	Garcia, B. Swartz	Kalaydjian, Negron

5. Discussion and possible action regarding the approval of LBNC 5JUN2024 Meeting Minutes: **Previously Approved**

6. Discussion and possible action regarding the approval of LBNC 7AUG2024 Meeting Minutes-

Public Comment: No comment

Motion: Passed (7:07PM)

LBNC ITEM 6. Motion to approve the LBNC August 7, 2024 Meeting Minutes. Moved: Middleton Seconded: Jerosimich				
Yes-13	No-00	Abstain-00	Ineligible-02	Absent-02
Brown, Frost, Goode, Gravani, Escobar, Hazra, Heredia, Jerosimich, Knoll, Middleton, Preissel, Schwering, K. Swartz	None	None	Garcia, B. Swartz	Kalaydjian, Negron

7. Discussion and possible action regarding the **removal of LBNC board member** due to absences
Jared Negron was removed from the Board.

Public Comment: No comment

Motion: Passed (7:08PM)

LBNC ITEM 7. Motion to remove Jared Negron from the Board due to absences. Moved: Gravani Seconded: Brown				
Yes-12	No-00	Abstain-01	Ineligible-02	Absent-01
Brown, Frost, Goode, Gravani, Escobar, Hazra, Heredia, Jerosimich, Knoll, Middleton, Schwering, K. Swartz	None	Preissel	Garcia, B. Swartz	Kalaydjian

8. Discussion and possible action regarding the **appointment of a chair for VNY Airport Committee.**

Public Comment: No comment

Motion: Passed (7:10PM)

LBNC ITEM 8. Motion to approve Linda Gravani and Douglas Escobar as Chair and Co-Chair of the VNY Airport Committee Moved: Gravani Seconded: Heredia				
Yes-13	No-00	Abstain-00	Ineligible-02	Absent-01
Brown, Frost, Goode, Gravani, Escobar, Hazra, Heredia, Jerosimich, Knoll, Middleton, Preissel, Schwering, K. Swartz	None	None	Garcia, B. Swartz	Kalaydjian

9. Announcements and Reports:

- a. West Valley LAPD **Captain III Brian Wendling** 26929@lapd.online – 818-374-7640
 - i. Senior Lead Officer (SLO) - **Officer Mike Terrazas** 818-374-7631 34499@lapd.online
Officer Terrazas brought fliers for the Community Service Police Academy. Violent Crimes are down, but property crimes have spiked. The did homeless encampment clean ups on Haskell. The LAPD Officers may be deployed in October due to the Dodger Play-Offs. There are potential deployments due to the upcoming elections and possible protests. When you leave a phone message for the officers, please leave a phone number. James Brown thanked him for attending a Neighborhood Watch meeting.
 - ii. NON-Emergency [877-ASK- LAPD](tel:877-ASK-LAPD) [877-275-5273](tel:877-275-5273)
- b. LA Fire Dept Battalion 10 ‘A’ Platoon, Battalion Chief Robert J Barna robert.barna@lacity.org 818-756-8610

- c. LA City Council District 6 (CD 6) **Imelda Padilla** 818-778-4999
 - i. Rosie.Avetisyan@lacity.org - Field Rep for Lake Balboa- **There will be a be a pet event in partnership with Jesse Gabriel's office at the Balboa Sports Complex on November 9, 2024. Fliers will be sent soon. In regards to the medians near the Sepulveda Basin, the motion has been drafted and they are waiting for the timeline from Public Works. She has not received the monthly schedule for the Sherman Way Tunnel cleanings. Trucks are lining up on Woodley taking up all three lanes Ms. Avetisyan is looking into it.**
 - ii. Rebecca.Gurrola@lacity.org – Homelessness Director
 - iii. Christopher.E.Hernandez@lacity.org - Homelessness Coordinator
 - iv. Lamont.Cobb@lacity.org – Land Use
 - v. Alexandra.Leard@lacity.org – VNY Airport – Deputy Chief of Staff
- d. LA Mayor Karen Bass' office–213-400-0916 Michelle.Vergara@lacity.org, Betsaira.Aguilera@lacity.org (Betsy) Community Engagement 213-257-0224- **Ms. Aguilera gave updates from the Mayor's Office. They are hosting a Small Business Summit at CSUN. There are fliers at the back of the room. North East Valley Health Care Corporation is holding a Resource Fair at Van Nuys City Hall. Fliers are in the back of the room. She presented a certificate from the Mayor for the Lake Balboa Neighborhood Councils 20th Anniversary.**
- e. LA City Attorney's Office – 213-978-8100 **Hydee Feldstein Soto**
- f. LA City Planning Liaison Ariel.Jones@lacity.org 213-820-4255
- g. LA Metro Ron Macias maciasr@metro.net
- h. LAUSD **Scott Schmerelson's** office (District 3) 818-654-3785 Deputy Director of School and Community Engagement Tammy.Ramirez@lausd.net 213-241-8333
- i. LA County Supervisor **Lindsey P. Horvath** office (District 3) 818-901-3831 District Director Mirna Ezquivel mezquivel@bos.lacounty.gov
 - i. **HELP for HOMELESS** www.la-hop.org
- j. CA Assemblymember **Jesse Gabriel** 46th Assembly district [818-346-4521](tel:818-346-4521) **Jack Trent-Dorfman** Field Rep
- k. CA State Senator **Caroline Menjivar, (District 20)** sd20.senate.ca.gov 916-651-4020 Andres.Garcia@sen.ca.gov 818-901-5588-**Mr. Garcia mentioned that their office can help with issue related to EDD, DMV, freeways and other state issues. The Governor has until September 30th to sign bills. Ms. Menjivar has several bills to be signed including one for greening school campuses and another for stopping the sale of leaded airplane fuel. Ms. Menjivar is on the status of women and girls. They are seeking members for their Youth Advisory Council. The minimum age is 14 years old. He has been meeting with community members in regards to the airport to learn more about the issues.**
- l. CA State Senator **Henry Stern's** Office (District 27) - 818-876-3352 Susie.Herrera@sen.ca.gov Field Rep
- m. US Representative **Tony Cardenas** (District 29) 818-221-3718 Gabriela.Agarie@mail.house.gov
- n. US Representative **Brad Sherman** – (District 30) - 818-501-9200 Mary.Chakerian@mail.house.gov
- o. Van Nuys Airport Citizen's Advisory Council (CAC) Alicia Avery and Doug Decker both residents of Lake Balboa VNYCAC@lawa.org. **Alicia Avery-There was a meeting last night. The meetings are held on the first Tuesday of every month. The meetings have moved from the Van Nuys Fly Away to the Van Nuys City Hall at 7:00PM. They appointed a new Van Nuys Airport Manager as of yesterday. He was preciously the Director of Sustainability and Compliance for Los Angeles World Airports. He has been involved in the CAC meetings and the community. They did have elections at last nights meeting. Jason Price was re-elected as Chair and Wayne Williams as Vice Chair. One of the big issues that is being discussed early turns. Prop and piston planes were not included There are discrepancies in the documents being given. They were also not given accurate**

information as to how many flight schools are at the airport. No aircraft are supposed to start their turns before the flood basin. She can track 55 in a day. They passed a Sherman Way tunnel motion for cleaning.

They need more community members to get involved.

- p. Department of Neighborhood Empowerment (DONE) Daniel.D.Johnson@lacity.org 818-374-9889
Mr. Johnson went over the training and who was ineligible. Congress of Neighborhoods will be on September 28, 2025. The Department Staff will be having a meeting with the City Attorney's to go over the Brown Act and Conflicts of Interest. Council File 24-0867 Neighborhood Councils Youth Seats and Term Limits. This is only for a report back.

10. **PUBLIC COMMENTS**-Comments from the Public on Non-Agenda items, Issues, Announcements and Complaints within the jurisdiction of the Lake Balboa NC. **You have up to 2 minutes per speaker.** The State of California's Brown Act **prevents the board from discussing** your comments, however we can ask clarifying questions. If there is a large group, you may be asked to select a spokesperson. You can also email your thoughts to LBNC President at: lindag@lakebalboanc.org.
- a. **Sandra-She has lived in the community for 30years. She is a street vendor and organizer at the Friday Farmer's Market. She heard there were complaints at the last meeting but she assured everyone that they are following all of the rules and they have permits.**
 - b. **Joanna Matamoros (Communities in Schools) Magnolia Science Academy has grades 6-12.This is a socioeconomic disadvantaged school. They are looking for community partnerships.**
J.matamoros@magnoliapublicschools.org.
 - c. **Sean was one of the founders of the Lake Balboa Neighborhood Council. He owns several shopping centers. He is helping to bring a new Guatemalan restaurant to Lake Balboa. on Saticoy and Balboa. He will take it to the Land Use Committee.**
11. Discussion and possible action regarding **Community Impact Statements** – Daniel D. Johnson, DONE **The CIS filers are voted on by the Board. He has the Community Impact Cheat Sheet for the Boardmembers. Anyone can submit a CIS to the Board. Each Board creates its own process You can refile a statement if a position has changed. You can write a letter to your Councilmember as a request for action. The Community Impacts Statements process was explained and discussed.**
12. Discussion and possible action regarding **THE BROWN ACT** – Daniel D. Johnson, DONE **This is a California State Law. Meetings need to be posted 72 hours in advance 24 hours for a special meeting. Mr. Johnson explained that DONE may not post it within that window. When you sent it to DONE is what they go by. Do not wait to send agendas in case there are mistakes.**
13. Discussion and possible action regarding **non-stakeholder members of LBNC Committees** – Daniel D. Johnson, **DONE Mr. Johnson went over the Bylaws in regards to committees.**

L.A. City Charter Sec. 907 Early Warning System *“establish procedures for receiving input from neighborhood councils prior to decision by the City Council, City Council Committees and boards and commissions.”*

REMINDER: Stakeholders (and board members) can voice their own personal opinions on Council Files by forwarding **PUBLIC COMMENTS**. See the last two pages of this agenda for instructions.

14. Discussion and possible action regarding **Van Nuys Airport, Citizens Advisory Council, the VNY Vision Plan** and lack of public responses to our stakeholders repeated concerns. – **Ms. Gravani will be taking action.**

L.A. City Charter Sec. 909. Annual City Budget Priorities.

Each neighborhood council may present to the Mayor and Council an annual list of priorities for the City budget. The Mayor shall inform certified neighborhood councils of the deadline for submission so that the input may be considered in a timely fashion. (see www.budgetadvocates.org for White Paper recommendations – read the summary and then go to the department(s) in which you are most interested)

15. **Budget Advocate – Region 3 - Updates**, (budgetadvocates.org) –Budget Representatives: Linda Gravani and Mihran Kalaydjian who is also **Budget Advocate Brian Allen- Budget Advocates are back on track and are setting up committees to meet with the departments. They will have a workshop at the Congress. Everyone is welcome to participate.**

LBNC BYLAWS: Article V Governing Board Section 6: Vacancies

Any “Stakeholder” interested in filling a vacancy on the Board shall submit a written application to the Board, providing that Community Stakeholder is qualified for that particular seat. The Board shall cause the matter to be placed on the agenda for the next regular meeting of the Board.

14b. Discussion and possible action regarding the one open seat on the board **HELP WANTED!**

- a. **Residential Stakeholder Representative (RSR)** An RSR shall be any person whose primary residence or living space is located within the Council’s boundaries whether in a home, apartment, condominium or other accommodation. **-No Action Taken**

15b. Discussion and possible action regarding a religious holiday falling on 2OCT2024 which is LBNC’s regular meeting night. **Absences will not count against you if you miss the meeting due to religious observation.**

Public Comment: No comment

Motion: Passed (8:40 PM)

LBNC ITEM 15b. Motion to reschedule the October 2, 2024 meeting due to a Religious Holiday.				
Moved: Escobar Seconded: Middleton				
Yes-09	No-02	Abstain-02	Ineligible-02	Absent-01
Brown, Goode, Gravani, Escobar, Heredia, Jerosimich, Knoll, Middleton, Schwering	Frost, K. Swartz	Hazra, Preissel	Garcia, B. Swartz	Kalaydjian

16. President’s UPDATE

- a. **LA County Grand Jury** www.grandjury.co.la.ca.us or www.lacourt.org/forms/jury

17. Committee UPDATES: Approximately 2 minutes for each report, unless otherwise noted

- a. **Education No Report**
- b. **Emergency Preparedness- The next meeting will be on September 14, 2024 at 9:00AM , second floor meeting room at the Van Nuys Fly Away. The emergency bins and who should have access will be on the agenda.**
- c. **Health & Public Safety – Neighborhood Watch James Brown-There have been a rash of break ins. Mayor Bass has stated that she will not be able to meet her goal on hiring officers There are Currently 6,732 officers for 8 Million people. It is very important to form Neighborhood Watch**

Groups. We can't allow people to become complacent. Contact him if you need help to get one started.

- d. **Land Use Meetings-The Land Use meetings will be every other month, alternating with the Airport Committee**
- e. **Outreach-All of the announcements are in the newsletter and follow them on Social Media.**
- f. **Rec and Park- They had their first meeting. They talked about writing a CIS. Animal Services has agreed to participate at the holiday event put on by the friends' group.**
- g. **VNY Airport Will alternate meetings with the Land Use Committee.**
- h. **Sepulveda Basin Wildlife Areas Steering Committee-The Army Corp is very influential in the Basin. They will be working on replanting the burnt areas.**
- i. **Homeless Liaison- No Report**

18. **BUDGET:** Discussion and possible action regarding the **July 2024 MER** (Monthly Expense Report) Schwering

Public Comment: No comment

Motion: Passed (8:53PM)

LBNC ITEM 18. Motion to adopt the July 2024 Monthly Expenditure Report (MER)				
Moved: Schwering Seconded: Goode				
Yes-13	No-00	Abstain-00	Ineligible-02	Absent-01
Brown, Frost, Goode, Gravani, Escobar, Hazra, Heredia, Jerosimich, Knoll, Middleton, Preissel, Schwering, K. Swartz	None	None	Garcia, B. Swartz	Kalaydjian

19. **BUDGET:** Discussion and possible action regarding the **2024-2025 Budget** and carryover funds from fiscal year 2023-2024 Schwering- **No Action Taken**

Consent Calendar The following items 20-25 can be approved in one on action, unless further clarification requested:

- 20. **FUNDING:** Discussion and possible action regarding the expenditure of **\$150 for Concept to Web services** provided in JUN2024, the previous fiscal year. Schwering
- 21. **FUNDING:** Discussion and possible action regarding the expenditure of **\$99.00 for Survey Monkey** for service provided in JUN2024, the previous fiscal year. Schwering
- 22. **FUNDING:** Discussion and possible action regarding the expenditure of **up to \$200 for LBNC business cards for board members** – Gravani
- 23. **FUNDING:** Discussion and possible action to approve the **expenditure of up to \$300 for LBNC board member polo shirts**
- 24. **FUNDING:** Discussion and possible action to approve the **expenditure of up to \$650 for LBNC Retreat.**
- 25. **FUNDING:** Discussion and possible action regarding the **expenditure of up to \$500 for LBNC Outreach refreshments at the 23DEC2024 Holiday Parade** – Frost

Public Comment: No comment

Motion: Passed (9:01PM)

LBNC ITEMS 20- 25. Motion to approve the Consent Calendar Items 20-25				
Moved: Gravani Seconded: Frost				
Yes-13	No-00	Abstain-00	Ineligible-02	Absent-01
Brown, Frost, Goode, Gravani, Escobar, Hazra, Heredia, Jerosimich, Knoll, Middleton, Preissel, Schwering, K. Swartz	None	None	Garcia, B. Swartz	Kalaydjian

Item 26 was pulled from the Consent Calendar

26. FUNDING: Discussion and possible action regarding the **expenditure of up to \$800 annually for ad spending and all social media platforms and fees –The itemized costs were reviewed.**

Public Comment: No comment

Motion: Passed (9:09PM)

LBNC ITEM 26. Motion amended to approve the expenditure up to \$800.00 annually for ad spending and all social media platforms and fees as presented in the cost breakdown				
Moved: Frost Seconded: Brown				
Yes-13	No-00	Abstain-00	Ineligible-02	Absent-01
Brown, Frost, Goode, Gravani, Escobar, Hazra, Heredia, Jerosimich, Knoll, Middleton, Preissel, Schwering, K. Swartz	None	None	Garcia, B. Swartz	Kalaydjian

27. FUNDING: Discussion and possible action regarding the **expenditure of \$5,000 for a Neighborhood Purposes Grant for the Friends of the LA River (Folar) – No Action Taken**

28. Discussion and possible action regarding a new Lake Balboa NC Logo – No Action Taken

29. FUNDING: Discussion and possible action regarding **the expenditure of up to \$850 for Graphic Designer Angie Cibis to design a new LBNC logo – No Action Taken**

30. Discussion and possible action to approve SB411 which would allow LBNC to conduct virtual, hybrid teleconference meetings with the public. No Action Taken

31. FUNDING: Discussion and possible action regarding the **expenditure of up to \$1100 for teleconference equipment – No Action Taken**

32. THANK YOU LBNC Board Members & Neighborhood Watch Block Captains for all YOU do behind the scenes for our community.

33. Adjourn Meeting The meeting was adjourned at 9:20PM.

**Next Regular Meeting IN PERSON of the
Lake Balboa Neighborhood Council
Wednesday Oct 2, 2024 possible change due to religious holiday
at Gault St School Auditoriumz**