



## Final MINUTES

### LAKE BALBOA NEIGHBORHOOD COUNCIL



Neighborhood Council

## Emergency Preparedness Committee and Joint LBNC Board Meeting

Saturday, November 11, 2023  
9:00 AM

### Van Nuys Flyaway Bus Terminal

Community Meeting Room, 2<sup>nd</sup> Floor.

7610 Woodley Ave. (NE Corner of Saticoy and Woodley)

FREE PARKING – short term lot out front in the spaces closest to Woodley Ave.

Linda Schwering, Chair      Committee Members: Dave Brown, Surat Hazra, Lydia Jerosimich, Dan Tomlinson

- 1) **Welcome.** The meeting was called to order at 9:05 AM by Linda Schwering  
Roll call was taken by Lydia Jerosimich. All committee members were present. Quorum (3) was met.
- 2) **Introductions were not needed at the meeting.**
- 3) **Adoption of the November 11, 2023, agenda.** Motion by Schwering, Seconded by Dave Brown.

**Dave Brown – Yes, Surat Hazra – Yes, Lydia Jerosimich – Yes, Linda Schwering – Yes, Dan Tomlinson    Vote: Yes-5    No-0    Abstain-0    Absent-0    Motion Passes.**

- 4) **Review and approval of 03/12/22 EP Minutes** – Not available. No action taken.
- 5) **Discussion and possible action for October 14<sup>th</sup> Minutes.** Motion to accept the corrected minutes.  
by Schwering, seconded by Dan Tomlinson.

**Dave Brown – Yes, Surat Hazra – Yes, Lydia Jerosimich – Yes, Linda Schwering – Yes, Dan Tomlinson    Vote: Yes-5    No-0    Abstain-0    Absent-0    Motion Passes.**

- 6) **General Public Comment** - Comments from the public on non-agenda items within the Board's subject matter jurisdiction. Each speaker will be allowed 1 minute.

- Note, the Chair wants to make CERT training a priority.
- Dave Brown - *LAFD* training coordinator, Randy Oppenheimer would welcome an NC as a host.
- Dave Brown - The sun's corona had a mass ejection on 11/10/23. Increased peaks of magnetic particles were directed to earth. No adverse effects were felt.
- The recent Granada Hills Street Fair was successful with 16 EP exhibitors at the event.
- Steve Leffert – Attended an informative zoom orientation regarding CERT and EP preparations.
- Cracks and buckling of sidewalks on Nordhoff by Dave Brown. Maggie Elliot noted sinking/cracks on a concrete panel at home. Linda Schwering noted new plaster cracks on walls at her home.

**7) Reports:**

- a) LAPD, SLO, Officer Terrazas was not available.
- b) EP Communications – Dan Tomlinson
  - GMRS communications are becoming more widely used. Licenses have doubled since 2020.
  - Winlink application for emails is now a standard digital mode for federal and state. ICS forms can be stored and accessed.
  - Lake Balboa amateur radio net is on Sundays, 10 AM, Channel 20 or 16.
- c) California Shakeout Drill on 10/19/23: Dave, Surat, and Linda participated in the drill. Over 56 million participants globally.

**8) EP Bin Update: status – Discussion and possible action**

- a) Access to both bins was confirmed by visits by me and Steve Leffert. LBNC locks are intact.
- b) Determination of persons with lock access to be determined.
- c) Expiration dates of sensitive items are usually 5 years. Verification of specific items and longevity expected to be available at the December EP meeting.
- d) Any potential updated letters or agreements regarding bins/location are being researched and will be reported to the Committee.
- e) ICS (Incident Command System) structure use at Bins was confirmed by Linda Schwering
- f) Trash receptacles are verified.
- g) Current minimum requirements for checking out of cervical collars and backboards should be EMR Trained and above.
- h) Binders in the bins with standard opening procedures need to be verified.
- i) Open the bins – Dave suggests three (3) people at each bin.
- j) Replacing expendables – Dave suggested the possibility of approaching the Disaster Preparedness Foundation with an NPG. Perhaps the Foundation might assist with the replacement items costs.
- k) Verification needed – a list of items and replacement requirements are needed.
- l) Surat Hazra agreed to maintain reports that control and oversee the bins.

**9) Los Angeles Emergency Management Dept – Local Hazard Mitigation Plan**

- Dave Brown has done a survey. He will follow up and report back to the committee.

**10) Comments on NTP Program**

- a) Christy Adair, LAFD Cert, mentioned in October NTP (Neighborhood Team Program), a non-profit made up of CERT battalions' who might handle responsibility handling of NC's bins.  
Christy is away at CERT drills and may be able to elaborate more details regarding NTP at a future meeting.
- b) Sally suggested perhaps contacting Patrick-Botz Forbes regarding maintaining and handling of the bins in the future.

**ADJOURNMENT at 11:16 AM**

