

Department of Neighborhood Empowerment

Monthly Expenditure Report for:

NC Name:

LAKE BALBOA

Sep-13

Budget Fiscal Year: 2014

(Must be submitted to the Department within 10 days of Board Approval)



							Total
A	EXPENDITURES BY LINE ITEM (Item/Service Des.)	BUDGET CATEGORY	VENDOR	OUT OF STATE VENDOR	INVOICE NUMBER	1099 Reportable	
	A. 1. Monthly Expenditures						
30-Aug	P 2014-11 Utilities - Phone Messaging-Aug MIS	OPERATIONS	AT&T Pacbell		6842037		\$18.25
5-Sep	P 2014-12 Refreshments - NC Aug Meeting MEE	OUTREACH	Ralph's Grocery		Ref 023907		\$35.08
6-Sep	P 2014-13 NC Meeting Room Rental FAC	OPERATIONS	Van Nuys Golf Course		Trans 2347		\$100.00
6-Sep	P 2014-14 Copies - Agenda/Minutes/Docs-NC Mtg MIS	OPERATIONS	Office Depot		Trans 5472		\$8.77
11-Sep	P 2014-15 Postage - NC Documents POS	OPERATIONS	U.S.P.S.		Trans 38		\$5.60
16-Sep	P 2014-16 Refreshments - EP Sept Meeting MEE	OUTREACH	Whole Foods Market		#0218		\$7.00
16-Sep	P 2014-17 Refreshments - EP Sept Meeting MEE	OUTREACH	Ralph's Grocery		Ref 065832		\$15.96
16-Sep	P 2014-18 Copies - Agenda/Minutes EP Meeting MIS	OPERATIONS	Office Depot		Trans 6657		\$4.36
	SUBTOTAL: Expenditures by Line Item						\$195.02
B	CUMULATIVE EXPENDITURES FROM PRIOR MONTHS						\$3,247.01
C	OUTSTANDING COMMITMENTS						
	C. 1. Outstanding Checks AD Utilities AT&T September 2013				OPR		\$16.30
	C. 2. Outstanding Demand Warrants Aaron DeVandry, Invoice LBNC31				OUT		\$434.85
	C. 3. Rent/Lease				OPR		\$900.00
	C. 4. Contractual Services						
	C. 5. Large Purchases						
	C. 6. Neighborhood Purpose Grants in process						
	C. 7. Temporary Staffing Services						
	C. 8. Storage						
	C. 9. Other AT&T \$166.20, Disaster Fair \$500.00, School Outreach Banners \$200.00, PA System \$600.00						\$1,466.20
	SUBTOTAL: Outstanding Commitments						\$2,817.35
D	Total Expenditures & Commitments						\$6,259.38
E	Total Adjustments by Department						
F	Approved Budget 2013-2014						\$37,000.00
G	Balance of Budget						\$30,740.62

CASH Status Analysis						
Category Identifier	Budget Category	Budget (A)	Cash Deposited to Date	Uncommitt ed Balance	Spent to date (D)	Cash In-Bank Remaining
100	Operations	\$4,200.00		\$2,765.64	\$1,434.36	
200	Outreach	\$19,000.00		\$14,174.98	\$4,825.02	
300	Community Improvement	\$9,100.00		\$9,100.00	\$0.00	
400	NPG	\$700.00		\$700.00	\$0.00	
500	Elections	\$4,000.00		\$4,000.00	\$0.00	
	TOTAL	\$37,000.00	\$0.00	\$30,740.62	\$6,259.38	

NEIGHBORHOOD COUNCIL CERTIFICATION	
<p>We, Linda Schwering (Treasurer Name) and Stevce Leffert (Signer Name), declare that we are the Treasurer and Signer, respectively of the LAKE BALBOA Neighborhood Council (NC) and that on October 2, 2013 (date adopted), a Brown Act noticed public meeting was held by the Lake Balboa NC with a quorum of _____ (number) board members present and that by a vote of _____ (number) yes, _____ (number) no, and _____ (number) abstentions the _____ NC adopted the Monthly Expenditure Report for the month of September , 2013 (year).</p>	
Treasurer Signature	Signer's Signat
Print Name Linda Schwering	Print Name Steve Leffert
Date	Date
NC Additional Comments	