

Department of Neighborhood Empowerment

Monthly Expenditure Report for: APRIL

2014

NC Name: LAKE BALBOA

Budget Fiscal Year: 2014

(Must be submitted to the Department within 10 days of Board Approval)



							Total
A	EXPENDITURES BY LINE ITEM (Item/Service Des.)	BUDGET CATEGORY	VENDOR	OUT OF STATE VENDOR	INVOICE NUMBER	1099 Reportable	
	A. 1. Monthly Expenditures						
25-Mar	P2014-74 Postage - NC Report POS	OPERATIONS	USPS		Tran 323		\$5.75
3-Mar	P2014-75 Microphone Stands MIS	OPERATIONS	Sam Ash Music #39		0329439ROMF		\$110.95
3-Apr	P2014-76 Copies -NC Reports April NC Mtg MIS	OPERATIONS	Office Depot		Trans 2832		\$17.44
3-Apr	P2014-77 Printing NC Outreach Brochures EVE	OUTREACH	Office Depot		Trans 2833		\$26.16
15-Apr	P2014-78 VANC Mixer Event - Food EVE	OUTREACH	Carla's Café (JCS)		Ref 186142		\$150.01
18-Apr	P2014-79 Hand Fans for Outreach Events EVE	OUTREACH	4 Imprint		8947923		\$285.70
4-Apr	AD Utilities - Phone Message Service Mar2014 MIS	OPERATIONS	AT&T Messaging		6912327		\$16.30
25-Apr	AD Minutetaker - March 2014 TAC	OUTREACH	AppleOne		S2405869		\$138.60
2-Apr	AD Utilities - Phone Message Service Feb2014 MIS	OPERATIONS	AT&T Messaging		6902545		\$16.30
	SUBTOTAL: Expenditures by Line Item						\$767.21
B	CUMULATIVE EXPENDITURES FROM PRIOR MONTHS						\$10,437.17
C	OUTSTANDING COMMITMENTS						
	C. 1. Outstanding Checks: AT&T Jan+Apr \$32.60, DeVandry Feb+Mar \$289.00, LAUSD \$130.48, \$357.48, AppleOne Dec13 \$138.60						\$948.26
	C. 2. Outstanding Demand Warrants: Milligan-Spring Egg Hunt \$350.00						\$350.00
	C. 3. Rent/Lease: LAUSD \$524.00 Mar-Jun 2014						\$524.00
	C. 4. Contractual Services						
	C. 5. Large Purchases: CIP Tree Watering \$1,710, CIP Tree Watering \$4680, CIP Fwy Signs \$1,500, CIP Mural2 \$1500, Newsltr Feb/Mar \$1478						\$10,868.00
	C. 6. Neighborhood Purpose Grants in process LSS Food Pantry						\$500.00
	C. 7. Temporary Staffing Services: Apr-Jun2014 \$416.00						\$416.00
	C. 8. Storage						
	C. 9. Other: AT&T May-Jun \$32.60, PA System \$600, Website \$435, Newsletters \$2,955, Election\$1,978, WorldFest \$1,000, Symposium \$500						\$8,088.60
	NC Bench Ads \$400, Bus Cards \$100, Outreach pens \$288,						
	SUBTOTAL: Outstanding Commitments						\$21,694.86
D	Total Expenditures & Commitments						\$32,899.24
E	Total Adjustments by Department						
F	Approved Budget 2013-2014						\$37,000.00
G	Balance of Budget						\$4,100.76

Cash Status Analysis is intentionally left blank.

CASH Status Analysis: Checking account only

Category Identifier	Budget Category	Budget (A)	Cash Received For This Month (B)		Cash Spent for the Month (C)	Budget Balance Available (D)
100	Operations	\$4,200.00				
200	Outreach	\$19,000.00				
300	Community Improvement	\$9,100.00				
400	NPG	\$700.00				
500	Elections	\$4,000.00				
	TOTAL	\$37,000.00	\$0.00			

NEIGHBORHOOD COUNCIL CERTIFICATION

We, Linda Schwering (Treasurer Name) and Linda M. Pruett (Signer Name), declare that we are the Treasurer and Signer, respectively of the **Lake Balboa** Neighborhood Council (NC) and that on May 7, 2014 a Brown Act noticed public meeting was held by the Lake Balboa NC with a quorum of 15 (number) board members present and that by a vote of 13 (number) yes, 0 (number) no, and 2 (number) abstentions the Lake Balboa NC adopted the Monthly Expenditure Report for the month of ~~March~~ 2014.

JP APRIL

Treasurer Signature

Linda Schwering

Signer's Signatur

Linda M. Pruett

Print Name

Linda Schwering

Print Name

Linda M. Pruett

Date

5-7-2014

Date

5-9-14

NC Additional Comments

Monthly Expenditure Report Form change in April. The Cash Status Analysis is intentionally left blank. NC checking accounts are not in effect.