Department of Neighborhood Empowerment

Reporting Month:	JULY	MONTHLY EXPENDITURE REPORT
NC Name:	lake balboa	Submitted: 8/20/2016 13:31:20
Budget Fiscal Year:	2015-2016	

EMPOWER LA
Department of NEIGHBORHOOD EMPOWERMENT

FILL IN ALL THE UNSHADED (WHITE) FIELDS *(Must be submitted to the Department within 10 days of Board Approval along with documentation and hard copy)*

EXPENDITURES BY LINE ITEM (for more than 12 expenditures, you may continue entering on page 3 of this worksheet - see below)

A	Date / Item / Service Description	BUDGET CATEGORY	VENDOR	INVOICE NUMBER	OUT OF STATE VENDOR	1099 Reportable	TOTAL
1	7-1-16 / 2017-1 / domain registration WEB	OUTREACH	GoDaddy.com	994868323			$36.34
2	7-5-16 / 2017-2 / Storage Space monthly FAC	OPERATIONS	Public Storage	19335173			$252.00
3	7-5-16 / 2017-3 / Refreshments MTG	OUTREACH	Carol Newman	8042			$45.37
4	7-21-16 / 2017-4 / Mtg Space Charges 3 months FAC	OPERATIONS	LAUSD	permit - R8863			$434.48
5	7-21-16 / 2017-5 / Web Master WEB	OUTREACH	Aaron Devandre	LBNC58	☑	☑	$250.00
6	7-21-16 / 2017-6 / Phone Messaging MIS	OPERATIONS	At&t	3214430			$16.35
7	7-21-16 / 2017-7 / T-shirt charges	OUTREACH	Marco Promotions	494554	☑	☑	$14.95
8	7-26-16 / 2017-8 / Mtg Refreshments MTG	OUTREACH	James Brown	various			$34.66
9							
10							
11							
12							

	SUBTOTAL: Expenditures by Line Item (May include totals on page 3, if entered)	
B	CUMULATIVE EXPENDITURES FROM PRIOR MONTHS	$1,084.15
C	OUTSTANDING COMMITMENTS	$0.00
	C 1. Outstanding Checks (checks that have been issued, but have not yet cleared the account)	
	C 2. Rent/Lease	$633.96
	C 3. Contractual Services	$1,738.44
	C 4. Large Purchases	$0.00
	C 5. Neighborhood Purpose Grants (pending or in process)	$0.00
	C 6. Temporary Staffing Services	$0.00
	C 7. Storage	$0.00
	C 8. Other Outstanding Commitments ==> Description: Opperations = Voicemail	$2,772.00
	SUBTOTAL: Outstanding Commitments	$196.20
D	Total Expenditures & Commitments	$5,340.60
E	Total Adjustments by Department (such as use taxes assessed, credits from prior fiscal years, etc) (use '+' for credits, '-' for deductions)	$6,424.75
F	Approved Budget 2015-2016	$60.32
G	Balance of Budget	$37,000.00
		$30,635.57

Revision Date 1-26-15

Reporting Month:	JULY
NC Name:	lake balboa

MONTHLY CASH RECONCILIATION

Beginning Balance (A)	Funds Deposited (B)	Total Available (C) = (A+B)	Cash Spent this Month (D)	Remaining Balance (E) = C - D
$1,925.05	$7,613.29	$9,538.34	$1,084.15	$8,454.19

MONTHLY BUDGETARY ANALYSIS

Category Identifier	Budget Category	Adopted Budget (A)	Total Spent this Month (B)	FY 2014-15 Expenses Cleared in FY 2015-16 (C)	Total Spent in Prior Months (D)	Unspent Budget Balance (E) = A - B + C - D
100	Operations	$8,515.00	$702.83	$0.00	$0.00	$7,812.17
200	Outreach	$18,560.00	$381.32	$60.32	$0.00	$18,239.00
300	Community Improvement	$7,925.00	$0.00	$0.00	$0.00	$7,925.00
400	NPG	$2,000.00	$0.00	$0.00	$0.00	$2,000.00
500	Elections	$0.00	$0.00	$0.00	$0.00	$0.00
900	Unallocated	$0.00	$0.00	$0.00	$0.00	$0.00
	TOTAL	$37,000.00	$1,084.15	$60.32	$0.00	$35,976.17

NEIGHBORHOOD COUNCIL DECLARATION

We, the Treasurer and Signer of the above indicated Council, declare that the information presented on this form is accurate and complete, and will furnish additional documentation to the Department of Neighborhood Empowerment upon request.

Treasurer Signature		Signer's Signature	
Print Name	James Hart	Print Name	Jim Stein
Date	8/20/16	Date	
NC Additional Comments			

Revision Date 1-26-15

Reporting Month:	JULY
NC Name:	lake balboa

ADDITIONAL EXPENDITURES BY LINE ITEM (Optional, do not print page 3 unless you use it)

A	Date / Item / Service Description	BUDGET CATEGORY	VENDOR	INVOICE NUMBER	OUT OF STATE VENDOR	1099 Reportable	TOTAL

13							
14							
15							
16							
17							
18							
19							
20							
21							
22							
23							
24							
25							
26							
27							
28							
29							
30							
31							
32							
33							
34							
35							
36							
	SUBTOTAL: Expenditures by Line Item						**$0.00**

Revision Date 1-26-15

Department of Neighborhood Empowerment
Funding Request Form

EMPOWER LA
Department of NEIGHBORHOOD EMPOWERMENT

NC NAME: Lake Balboa
Budget Fiscal Year: 2016-2017
Request Date: 7/1/16
Meeting Date: 6/1/16
Agenda Item: 22

Requestor: James Hart
Vendor: AT&T
Address:
City: **State:**
Zip Code: **Phone:**
Amount:$ Up to $300/year
# of payments ___

- [x] Operations
- [ ] Outreach
- [ ] NC Sponsored Event
- [ ] Neighborhood Puspose Grant
- [ ] Contract / Lease
- [ ] Board Member Reimbursement
- [ ] Community Improvement Project
- [ ] Out of State
- [ ] 1099 Expense
- [ ] One Time Expense
- [x] Monthly
- [ ] Multiple

If a bank card exemption of the daily $2,500 limit is required for this request, please provide the date(s) and amount needed for the daily limit to be lifted:

Public Benefit Description: Phone messaging service provided so that people have a general phone number to call when they need to communicate something to the council.

Vote Count (Continued on page 2 if more than 20 Board Members)

*Recused-Boardmember must leave the room prior to any discussion and may not return to the room until after the vote is completed.

Board Member Name	Board Position	Yes	No	Abstain	*Recused	Absent	Ineligible
James Brown	1st VP Residential, RSR	X					
Ruth Doxsee	Organizational, OSR	X					
Kristen Fujitaki	At-Large Appointed, ALASR	X					
Katie Griffith	Youth Stakeholder, YSR					X	
Linda Gravani	President, BSR	X					
Byron Gutierrez	At-Large Elected, ALECISR	X					
James Hart	Treasurer, RSR	X					
Sandy Joseph	2nd VP Residential, RSR					X	
Cindy Kurland	Residential, RSR	X					
Allen Nelson	Communications Ofcr, Organizational, (	X					
Carol Newman	Secretary Business, BSR	X					
Mary Pennomon	Senior, SSR	X					
Linda Pruett	Organizational, OSR	X					
Tom Riley	Residential, RSR	X					
Karen Schatz	Residential, RSR	X					
Jim Stein	Business, BSR	X					
Vacant	At-Large Appointed, ALASR	X					
NC Quorum: _	**Grand Total (including page 2):**	15				2	

We, the Treasurer and Signer of the above indicated Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with the Brown Act, where with a quorum of Board Members present, the Council approved the above action.

Once the Department approves a Funding Request submitted, the Department will transfer the requested amount into the Neighborhood Council's checking account automatically, i.e. no additional Cash Request Form is required.

Treasurer's Signature:		Signer's Signature:	
Print/Type name:	James Hart	Print/Type name:	Jim Stein
Date (mm/dd/yy):	08/19/16	Date (mm/dd/yy):	08/19/16

Department Use Only

- [ ] Contract
- [ ] CIP
- [ ] Advanced Payment
- [ ] >$2,500
- [ ] NPG
- [ ] Sponsored Event
- [ ] Approved
- [ ] Denied

Staff Initials | 1st Level | 2nd Level | Authorization Code

Revised 05/25/16

NC NAME: Lake Balboa

Department of Neighborhood Empowerment
Funding Request Form

EMPOWER LA
Department of NEIGHBORHOOD EMPOWERMENT

NC NAME: Lake Balboa
Budget Fiscal Year: 2016-2017
Request Date: 7/1/16
Meeting Date: 6/1/16
Agenda Item: 21

Requestor: James Hart
Vendor: LAUSD
Address: 17000 Gualt Street
City: Lake Balboa **State:** CA
Zip Code: 91406 **Phone:**
Amount:$ Up to $2,100/year
# of payments ___

- [x] Operations
- [ ] Outreach
- [ ] NC Sponsored Event
- [ ] Neighborhood Puspose Grant
- [ ] Contract / Lease
- [ ] Board Member Reimbursement
- [ ] Community Improvement Project
- [ ] Out of State
- [ ] 1099 Expense
- [ ] One Time Expense
- [x] Monthly
- [ ] Multiple

If a bank card exemption of the daily $2,500 limit is required for this request, please provide the date(s) and amount needed for the daily limit to be lifted:

Public Benefit Description

Rental of the school auditorium located at 17000 Gault St. This facility is supplied partially to meet with regulations governing meeting location but also to try and give a comfortable environment for large amounts of people to attend and speak their minds.

Vote Count (Continued on page 2 if more than 20 Board Members)

*Recused-Boardmember must leave the room prior to any discussion and may not return to the room until after the vote is completed.

Board Member Name	Board Position	Yes	No	Abstain	*Recused	Absent	Ineligible
James Brown	1st VP Residential, RSR	X					
Ruth Doxsee	Organizational, OSR	X					
Kristen Fujitaki	At-Large Appointed, ALASR	X					
Katie Griffith	Youth Stakeholder, YSR					X	
Linda Gravani	President, BSR	X					
Byron Gutierrez	At-Large Elected, ALECISR	X					
James Hart	Treasurer, RSR	X					
Sandy Joseph	2nd VP Residential, RSR					X	
Cindy Kurland	Residential, RSR	X					
Allen Nelson	Communications Ofcr, Organizational, (	X					
Carol Newman	Secretary Business, BSR	X					
Mary Pennomon	Senior, SSR	X					
Linda Pruett	Organizational, OSR	X					
Tom Riley	Residential, RSR	X					
Karen Schatz	Residential, RSR	X					
Jim Stein	Business, BSR	X					
Vacant	At-Large Appointed, ALASR	X					
NC Quorum: _	**Grand Total (including page 2):**	15				2	

We, the Treasurer and Signer of the above indicated Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with the Brown Act, where with a quorum of Board Members present, the Council approved the above action.

Once the Department approves a Funding Request submitted, the Department will transfer the requested amount into the Neighborhood Council's checking account automatically, i.e. no additional Cash Request Form is required.

Treasurer's Signature:		Signer's Signature:	
Print/Type name:	James Hart	Print/Type name:	Jim Stein
Date (mm/dd/yy):	08/19/16	Date (mm/dd/yy):	08/19/16

Department Use Only

- [ ] Contract
- [ ] CIP
- [ ] Advanced Payment
- [ ] >$2,500
- [ ] NPG
- [ ] Sponsored Event
- [ ] Approved
- [ ] Denied

Staff Initials | 1st Level | 2nd Level | Authorization Code

Revised 05/25/16

NC NAME: Lake Balboa

Department of Neighborhood Empowerment
Funding Request Form

EMPOWER LA
Department of NEIGHBORHOOD EMPOWERMENT

NC NAME: Lake Balboa
Budget Fiscal Year: 2016-2017
Request Date: 7/1/16
Meeting Date: 6/1/16
Agenda Item: 20

Requestor: James Hart
Vendor: Apple One
Address: P.O. Box 29048
City: Glendale **State:** CA
Zip Code: 91209-9048 **Phone:** 818-240-8688
Amount:$ Up to $2,100/year
# of payments ___

- [x] Operations
- [ ] Outreach
- [ ] NC Sponsored Event
- [ ] Neighborhood Puspose Grant
- [ ] Contract / Lease
- [ ] Board Member Reimbursement
- [ ] Community Improvement Project
- [ ] Out of State
- [ ] 1099 Expense
- [ ] One Time Expense
- [x] Monthly
- [ ] Multiple

If a bank card exemption of the daily $2,500 limit is required for this request, please provide the date(s) and amount needed for the daily limit to be lifted:

Public Benefit Description

These professionals have been approved to take down the transciption of our neighborhood council meetings in order to insure that the public gets an accurate recording of the goings on in any given meeting produced and at their disposal as quickly as possible.

Vote Count (Continued on page 2 if more than 20 Board Members)

***Recused-Boardmember must leave the room prior to any discussion and may not return to the room until after the vote is completed.**

Board Member Name	Board Position	Yes	No	Abstain	*Recused	Absent	Ineligible
James Brown	1st VP Residential, RSR	X					
Ruth Doxsee	Organizational, OSR	X					
Kristen Fujitaki	At-Large Appointed, ALASR	X					
Katie Griffith	Youth Stakeholder, YSR					X	
Linda Gravani	President, BSR	X					
Byron Gutierrez	At-Large Elected, ALECISR	X					
James Hart	Treasurer, RSR	X					
Sandy Joseph	2nd VP Residential, RSR					X	
Cindy Kurland	Residential, RSR	X					
Allen Nelson	Communications Ofcr, Organizational, (	X					
Carol Newman	Secretary Business, BSR	X					
Mary Pennomon	Senior, SSR	X					
Linda Pruett	Organizational, OSR	X					
Tom Riley	Residential, RSR	X					
Karen Schatz	Residential, RSR	X					
Jim Stein	Business, BSR	X					
Vacant	At-Large Appointed, ALASR	X					
NC Quorum: _	**Grand Total (including page 2):**	15				2	

We, the Treasurer and Signer of the above indicated Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with the Brown Act, where with a quorum of Board Members present, the Council approved the above action.

Once the Department approves a Funding Request submitted, the Department will transfer the requested amount into the Neighborhood Council's checking account automatically, i.e. no additional Cash Request Form is required.

Treasurer's Signature:		Signer's Signature:	
Print/Type name:	James Hart	Print/Type name:	Jim Stein
Date (mm/dd/yy):	08/19/16	Date (mm/dd/yy):	08/19/16

Department Use Only

- [ ] Contract
- [ ] CIP
- [ ] Advanced Payment
- [ ] >$2,500
- [ ] NPG
- [ ] Sponsored Event
- [ ] Approved
- [ ] Denied

Staff Initials | 1st Level | 2nd Level | Authorization Code

Revised 05/25/16

NC NAME: Lake Balboa

Department of Neighborhood Empowerment
Funding Request Form

EMPOWER LA
Department of NEIGHBORHOOD EMPOWERMENT

NC NAME: Lake Balboa
Budget Fiscal Year: 2016-2017
Request Date: 7/1/16
Meeting Date: 6/1/16
Agenda Item: 18

Requestor: James Hart
Vendor: Post Office Box
Address: USPS
City: **State:**
Zip Code: **Phone:**
Amount:$ $100 / year
# of payments ___

- [x] Operations
- [ ] Outreach
- [ ] NC Sponsored Event
- [ ] Neighborhood Puspose Grant
- [ ] Contract / Lease
- [ ] Board Member Reimbursement
- [ ] Community Improvement Project
- [ ] Out of State
- [ ] 1099 Expense
- [ ] One Time Expense
- [x] Monthly
- [ ] Multiple

If a bank card exemption of the daily $2,500 limit is required for this request, please provide the date(s) and amount needed for the daily limit to be lifted:

Public Benefit Description: Payments to keep the NC's post office box for various mailings and bills.

Vote Count (Continued on page 2 if more than 20 Board Members)

***Recused-Boardmember must leave the room prior to any discussion and may not return to the room until after the vote is completed.**

Board Member Name	Board Position	Yes	No	Abstain	*Recused	Absent	Ineligible
James Brown	1st VP Residential, RSR	X					
Ruth Doxsee	Organizational, OSR	X					
Kristen Fujitaki	At-Large Appointed, ALASR	X					
Katie Griffith	Youth Stakeholder, YSR					X	
Linda Gravani	President, BSR	X					
Byron Gutierrez	At-Large Elected, ALECISR	X					
James Hart	Treasurer, RSR	X					
Sandy Joseph	2nd VP Residential, RSR					X	
Cindy Kurland	Residential, RSR	X					
Allen Nelson	Communications Ofcr, Organizational, (	X					
Carol Newman	Secretary Business, BSR	X					
Mary Pennomon	Senior, SSR	X					
Linda Pruett	Organizational, OSR	X					
Tom Riley	Residential, RSR	X					
Karen Schatz	Residential, RSR	X					
Jim Stein	Business, BSR	X					
Vacant	At-Large Appointed, ALASR	X					
NC Quorum: _	**Grand Total (including page 2):**	15				2	

We, the Treasurer and Signer of the above indicated Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with the Brown Act, where with a quorum of Board Members present, the Council approved the above action.

Once the Department approves a Funding Request submitted, the Department will transfer the requested amount into the Neighborhood Council's checking account automatically, i.e. no additional Cash Request Form is required.

Treasurer's Signature:		Signer's Signature:	
Print/Type name:	James Hart	Print/Type name:	Jim Stein
Date (mm/dd/yy):	08/19/16	Date (mm/dd/yy):	08/19/16

Department Use Only

- [ ] Contract
- [ ] CIP
- [ ] Advanced Payment
- [ ] >$2,500
- [ ] NPG
- [ ] Sponsored Event
- [ ] Approved
- [ ] Denied

Staff Initials | 1st Level | 2nd Level | Authorization Code

Revised 05/25/16

NC NAME: Lake Balboa

Department of Neighborhood Empowerment
Funding Request Form

EMPOWER LA
Department of NEIGHBORHOOD EMPOWERMENT

NC NAME: Lake Balboa
Budget Fiscal Year: 2016-2017
Request Date: 7/1/16
Meeting Date: 6/1/16
Agenda Item: 17

Requestor: James Hart
Vendor: Office Depot
Address: various
City: _____ **State:** _____
Zip Code: _____ **Phone:** _____
Amount:$ $60/year committee, $120/year board - copies
# of payments ___

- [x] Operations
- [ ] Outreach
- [ ] NC Sponsored Event
- [ ] Neighborhood Puspose Grant
- [ ] Contract / Lease
- [ ] Board Member Reimbursement
- [ ] Community Improvement Project
- [ ] Out of State
- [ ] 1099 Expense
- [ ] One Time Expense
- [x] Monthly
- [ ] Multiple

If a bank card exemption of the daily $2,500 limit is required for this request, please provide the date(s) and amount needed for the daily limit to be lifted:

Public Benefit Description: This recognizes the need to make copies for various flyers and informational handouts at our meetings, both to meet our requirements under the law but also just to have them available for those who would like to review them. This makes the necessary monies available for them.

Vote Count (Continued on page 2 if more than 20 Board Members)

***Recused-Boardmember must leave the room prior to any discussion and may not return to the room until after the vote is completed.**

Board Member Name	Board Position	Yes	No	Abstain	*Recused	Absent	Ineligible
James Brown	1st VP Residential, RSR	X					
Ruth Doxsee	Organizational, OSR	X					
Kristen Fujitaki	At-Large Appointed, ALASR	X					
Katie Griffith	Youth Stakeholder, YSR					X	
Linda Gravani	President, BSR	X					
Byron Gutierrez	At-Large Elected, ALECISR	X					
James Hart	Treasurer, RSR	X					
Sandy Joseph	2nd VP Residential, RSR					X	
Cindy Kurland	Residential, RSR	X					
Allen Nelson	Communications Ofcr, Organizational, (	X					
Carol Newman	Secretary Business, BSR	X					
Mary Pennomon	Senior, SSR	X					
Linda Pruett	Organizational, OSR	X					
Tom Riley	Residential, RSR	X					
Karen Schatz	Residential, RSR	X					
Jim Stein	Business, BSR	X					
Vacant	At-Large Appointed, ALASR	X					
NC Quorum: _	**Grand Total (including page 2):**	15				2	

We, the Treasurer and Signer of the above indicated Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with the Brown Act, where with a quorum of Board Members present, the Council approved the above action.

Once the Department approves a Funding Request submitted, the Department will transfer the requested amount into the Neighborhood Council's checking account automatically, i.e. no additional Cash Request Form is required.

Treasurer's Signature:		Signer's Signature:	
Print/Type name:	James Hart	Print/Type name:	Jim Stein
Date (mm/dd/yy):	08/19/16	Date (mm/dd/yy):	08/19/16

Department Use Only

- [ ] Contract
- [ ] CIP
- [ ] Advanced Payment
- [ ] >$2,500
- [ ] NPG
- [ ] Sponsored Event
- [ ] Approved
- [ ] Denied

Staff Initials | 1st Level | 2nd Level | Authorization Code

Revised 05/25/16

NC NAME: Lake Balboa

Department of Neighborhood Empowerment
Funding Request Form

EMPOWER LA
Department of NEIGHBORHOOD EMPOWERMENT

NC NAME: Lake Balboa
Budget Fiscal Year: 2016-2017
Request Date: 7/1/16
Meeting Date: 6/1/16
Agenda Item: 15

Requestor: James Hart
Vendor: Various
Address:
City: **State:**
Zip Code: **Phone:**
Amount:$ $300/year per committee for refreshments
# of payments ___

☐ Operations ☑ Outreach ☐ NC Sponsored Event ☐ Neighborhood Puspose Grant
☐ Contract / Lease ☐ Board Member Reimbursement ☐ Community Improvement Project
☐ Out of State ☐ 1099 Expense ☐ One Time Expense ☑ Monthly ☐ Multiple

If a bank card exemption of the daily $2,500 limit is required for this request, please provide the date(s) and amount needed for the daily limit to be lifted:

Public Benefit Description: This allows committee chairs to spend up to $300 per year per committee in an effort to offer refreshments to our constituents that come to committee meetings and engage with their representatives.

Vote Count (Continued on page 2 if more than 20 Board Members)

***Recused-Boardmember must leave the room prior to any discussion and may not return to the room until after the vote is completed.**

Board Member Name	Board Position	Yes	No	Abstain	*Recused	Absent	Ineligible
James Brown	1st VP Residential, RSR	X					
Ruth Doxsee	Organizational, OSR	X					
Kristen Fujitaki	At-Large Appointed, ALASR	X					
Katie Griffith	Youth Stakeholder, YSR					X	
Linda Gravani	President, BSR	X					
Byron Gutierrez	At-Large Elected, ALECISR	X					
James Hart	Treasurer, RSR	X					
Sandy Joseph	2nd VP Residential, RSR					X	
Cindy Kurland	Residential, RSR	X					
Allen Nelson	Communications Ofcr, Organizational, (	X					
Carol Newman	Secretary Business, BSR	X					
Mary Pennomon	Senior, SSR	X					
Linda Pruett	Organizational, OSR	X					
Tom Riley	Residential, RSR	X					
Karen Schatz	Residential, RSR	X					
Jim Stein	Business, BSR	X					
Vacant	At-Large Appointed, ALASR	X					
NC Quorum: _	**Grand Total (including page 2):**	15				2	

We, the Treasurer and Signer of the above indicated Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with the Brown Act, where with a quorum of Board Members present, the Council approved the above action.

Once the Department approves a Funding Request submitted, the Department will transfer the requested amount into the Neighborhood Council's checking account automatically, i.e. no additional Cash Request Form is required.

Treasurer's Signature:		Signer's Signature:	
Print/Type name:	James Hart	Print/Type name:	Jim Stein
Date (mm/dd/yy):	08/19/16	Date (mm/dd/yy):	08/19/16

Department Use Only

☐ Contract ☐ CIP ☐ Advanced Payment ☐ Approved
☐ >$2,500 ☐ NPG ☐ Sponsored Event ☐ Denied

Staff Initials | 1st Level | 2nd Level | Authorization Code

Revised 05/25/16

NC NAME: Lake Balboa

Department of Neighborhood Empowerment
Funding Request Form

EMPOWER LA
Department of NEIGHBORHOOD EMPOWERMENT

NC NAME: Lake Balboa
Budget Fiscal Year: 2016-2017
Request Date: 7/1/16
Meeting Date: 6/1/16
Agenda Item: 13

Requestor: James Hart
Vendor: Aaron Devandre
Address: 3912 Riviera Grv, Apt 102
City: Colorado Springs **State:** CO
Zip Code: 80922 **Phone:** 818-613-8261
Amount:$ $250 per month
# of payments ___

☐ Operations ☑ Outreach ☐ NC Sponsored Event ☐ Neighborhood Puspose Grant
☐ Contract / Lease ☐ Board Member Reimbursement ☐ Community Improvement Project
☐ Out of State ☐ 1099 Expense ☐ One Time Expense ☑ Monthly ☐ Multiple

If a bank card exemption of the daily $2,500 limit is required for this request, please provide the date(s) and amount needed for the daily limit to be lifted:

Public Benefit Description: Monthly website maintenance and updates to inform the community about opportunities for them to get involved and meet our obligations to report and be transparent to the community.

Vote Count (Continued on page 2 if more than 20 Board Members)

*Recused-Boardmember must leave the room prior to any discussion and may not return to the room until after the vote is completed.

Board Member Name	Board Position	Yes	No	Abstain	*Recused	Absent	Ineligible
James Brown	1st VP Residential, RSR	X					
Ruth Doxsee	Organizational, OSR	X					
Kristen Fujitaki	At-Large Appointed, ALASR	X					
Katie Griffith	Youth Stakeholder, YSR					X	
Linda Gravani	President, BSR	X					
Byron Gutierrez	At-Large Elected, ALECISR	X					
James Hart	Treasurer, RSR	X					
Sandy Joseph	2nd VP Residential, RSR					X	
Cindy Kurland	Residential, RSR	X					
Allen Nelson	Communications Ofcr, Organizational, (	X					
Carol Newman	Secretary Business, BSR	X					
Mary Pennomon	Senior, SSR	X					
Linda Pruett	Organizational, OSR	X					
Tom Riley	Residential, RSR	X					
Karen Schatz	Residential, RSR	X					
Jim Stein	Business, BSR	X					
Vacant	At-Large Appointed, ALASR	X					
NC Quorum: _	**Grand Total (including page 2):**	15				2	

We, the Treasurer and Signer of the above indicated Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with the Brown Act, where with a quorum of Board Members present, the Council approved the above action.

Once the Department approves a Funding Request submitted, the Department will transfer the requested amount into the Neighborhood Council's checking account automatically, i.e. no additional Cash Request Form is required.

Treasurer's Signature:		Signer's Signature:	
Print/Type name:	James Hart	Print/Type name:	Jim Stein
Date (mm/dd/yy):	08/19/16	Date (mm/dd/yy):	08/19/16
Department Use Only	☐ Contract ☐ CIP ☐ Advanced Payment ☐ Approved ☐ >$2,500 ☐ NPG ☐ Sponsored Event ☐ Denied	Staff Initials	1st Level / 2nd Level / Authorization Code

Revised 05/25/16

NC NAME: Lake Balboa

Department of Neighborhood Empowerment
Funding Request Form

EMPOWER LA
Department of NEIGHBORHOOD EMPOWERMENT

NC NAME: Lake Balboa
Budget Fiscal Year: 2016-2017
Request Date: 7/1/16
Meeting Date: 6/1/16
Agenda Item: 19

Requestor: James Hart
Vendor: Public Storage
Address: 7660 Balboa Blvd
City: Van Nuys **State:** CA
Zip Code: 91406 **Phone:** 818-994-6063
Amount:$ up to $280 per month
# of payments ___

[X] Operations [ ] Outreach [ ] NC Sponsored Event [ ] Neighborhood Puspose Grant
[ ] Contract / Lease [ ] Board Member Reimbursement [ ] Community Improvement Project
[ ] Out of State [ ] 1099 Expense [ ] One Time Expense [✓] Monthly [ ] Multiple

If a bank card exemption of the daily $2,500 limit is required for this request, please provide the date(s) and amount needed for the daily limit to be lifted:

Public Benefit Description Storage for Equipment and supplies that the neighborhood council purchases to better aid and serve the community.

Vote Count (Continued on page 2 if more than 20 Board Members)

***Recused-Boardmember must leave the room prior to any discussion and may not return to the room until after the vote is completed.**

Board Member Name	Board Position	Yes	No	Abstain	*Recused	Absent	Ineligible
James Brown	1st VP Residential, RSR	X					
Ruth Doxsee	Organizational, OSR	X					
Kristen Fujitaki	At-Large Appointed, ALASR	X					
Katie Griffith	Youth Stakeholder, YSR					X	
Linda Gravani	President, BSR	X					
Byron Gutierrez	At-Large Elected, ALECISR	X					
James Hart	Treasurer, RSR	X					
Sandy Joseph	2nd VP Residential, RSR					X	
Cindy Kurland	Residential, RSR	X					
Allen Nelson	Communications Ofcr, Organizational, (	X					
Carol Newman	Secretary Business, BSR	X					
Mary Pennomon	Senior, SSR	X					
Linda Pruett	Organizational, OSR	X					
Tom Riley	Residential, RSR	X					
Karen Schatz	Residential, RSR	X					
Jim Stein	Business, BSR	X					
Vacant	At-Large Appointed, ALASR	X					
NC Quorum: _	**Grand Total (including page 2):**	15				2	

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Treasurer's Signature:		Signer's Signature:	
Print/Type name:	James Hart	Print/Type name:	Jim Stein
Date (mm/dd/yy):	08/19/16	Date (mm/dd/yy):	08/19/16

Department Use Only
[ ] Contract [ ] CIP [ ] Advanced Payment [ ] Approved
[ ] >$2,500 [ ] NPG [ ] Sponsored Event [ ] Denied
Staff Initials | 1st Level | 2nd Level | Authorization Code

Revised 05/25/16

NC NAME: Lake Balboa

Department of Neighborhood Empowerment
Funding Request Form

EMPOWER LA
Department of NEIGHBORHOOD EMPOWERMENT

NC NAME: Lake Balboa
Budget Fiscal Year: 2016-2017
Request Date: 7/1/16
Meeting Date: 6/1/16
Agenda Item: 14

Requestor: James Hart
Vendor: GoDaddy
Address: 17000 Gault St.
City: Lake Balboa **State:** CA
Zip Code: 91406 **Phone:** -
Amount:$ Up To $125 / year
# of payments ___

☐ Operations ☒ Outreach ☐ NC Sponsored Event ☐ Neighborhood Puspose Grant
☐ Contract / Lease ☐ Board Member Reimbursement ☐ Community Improvement Project
☐ Out of State ☐ 1099 Expense ☑ One Time Expense ☐ Monthly ☐ Multiple

If a bank card exemption of the daily $2,500 limit is required for this request, please provide the date(s) and amount needed for the daily limit to be lifted:

Public Benefit Description: Hosting of the website and ownership of the domain name is critical to meet the demands of engaging our public's consituants and the demands placed upon our organization by the Brown Act

Vote Count (Continued on page 2 if more than 20 Board Members)

*Recused-Boardmember must leave the room prior to any discussion and may not return to the room until after the vote is completed.

Board Member Name	Board Position	Yes	No	Abstain	*Recused	Absent	Ineligible
James Brown	1st VP Residential, RSR	X					
Ruth Doxsee	Organizational, OSR	X					
Kristen Fujitaki	At-Large Appointed, ALASR	X					
Katie Griffith	Youth Stakeholder, YSR					X	
Linda Gravani	President, BSR	X					
Byron Gutierrez	At-Large Elected, ALECISR	X					
James Hart	Treasurer, RSR	X					
Sandy Joseph	2nd VP Residential, RSR					X	
Cindy Kurland	Residential, RSR	X					
Allen Nelson	Communications Ofcr, Organizational, (	X					
Carol Newman	Secretary Business, BSR	X					
Mary Pennomon	Senior, SSR	X					
Linda Pruett	Organizational, OSR	X					
Tom Riley	Residential, RSR	X					
Karen Schatz	Residential, RSR	X					
Jim Stein	Business, BSR	X					
Vacant	At-Large Appointed, ALASR	X					
NC Quorum: _	**Grand Total (including page 2):**	15				2	

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Department Use Only
☐ Contract ☐ CIP ☐ Advanced Payment ☐ Approved
☐ >$2,500 ☐ NPG ☐ Sponsored Event ☐ Denied
Staff Initials: 1st Level: 2nd Level: Authorization Code:

Revised 05/25/16

NC NAME: Lake Balboa