# **Monthly Expenditure Report**



Reporting Month: December 2017 Budget Fiscal Year: 2017-2018

NC Name: Lake Balboa Neighborhood Council

Monthly Cash Reconciliation						
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available	
\$29268.86	\$4166.06	\$25102.80	\$420.76	\$32.60	\$24649.44	

Monthly Cash Flow Analysis						
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available	
Office		\$553.44		\$366.50		
Outreach	\$24094.32	\$1612.62	\$13204.23	\$54.26	\$12783.47	
Elections		\$0.00		\$0.00		
Community Improvement Project	\$7925.00	\$0.00	\$5541.17	\$0.00	\$5541.17	
Neighborhood Purpose Grants	\$8549.00	\$2000.00	\$4857.40	\$0.00	\$4857.40	
Funding Requests Unde	er Review: \$32.60	Encumbrai	nces: \$0.00	Previous Expendi	tures: \$12799.46	

	Expenditures							
#	Vendor	Date	Description	Budget Category	Sub-category	Total		
1	GOOGLE SVCSAPPS_lakeb	12/02/2017	(Credit card transaction)	General Operations Expenditure	Office	\$90.00		
2	PUBLIC STORAGE 26311	12/02/2017	(Credit card transaction)	General Operations Expenditure	Office	\$279.00		
3	PIP PRINTING #756	12/12/2017	(Credit card transaction)	General Operations Expenditure	Office	\$26.06		
4	PIP PRINTING #756	12/06/2017	(Credit card transaction)	General Operations Expenditure	Outreach	\$15.73		
5	MARCO PROMOTIONAL PROD	12/12/2017	(Credit card transaction)	General Operations Expenditure	Outreach	\$499.58		
6	BUON GUSTO RISTORANTE	12/15/2017	(Credit card transaction)	General Operations Expenditure	Outreach	\$1000.00		
7	Los Angeles LGBT Center	11/13/2017	Support for a local LGBT community center group an	Neighborhood Purpose Grants		\$2000.00		
8	LAUSD - Civic Center Permit Office	11/14/2017	Rent for Gault elementary - board mtgs	General Operations Expenditure	Office	\$109.48		

9	Ruth Doxsee	11/20/2017	Refreshements for Monthly Mtg	General Operations Expenditure	Outreach	\$54.93
10	Sandra Joseph	12/07/2017	Refreshments for monthly mtg	General Operations Expenditure	Outreach	\$42.38
11	AT&T Messaging	12/20/2017	AT&T bill for messaging	General Operations Expenditure	Office	\$48.90
	Subtotal:					

	Outstanding Expenditures							
#	Vendor	Date	Description	Budget Category	Sub-category	Total		
1	AT&T Messaging	12/21/2017	Board motion to approve ongoing yearly operational	General Operations Expenditure	Office	\$16.30		
2	AT&T Messaging	01/21/2018	Board motion to approve ongoing yearly operational	General Operations Expenditure	Office	\$16.30		
3	AT&T Messaging	02/21/2018	Board motion to approve ongoing yearly operational	General Operations Expenditure	Office	\$16.30		
4	AT&T Messaging	03/21/2018	Board motion to approve ongoing yearly operational	General Operations Expenditure	Office	\$16.30		
5	AT&T Messaging	04/21/2018	Board motion to approve ongoing yearly operational	General Operations Expenditure	Office	\$16.30		
6	AT&T Messaging	05/21/2018	Board motion to approve ongoing yearly operational	General Operations Expenditure	Office	\$16.30		
7	AT&T Messaging	06/21/2018	Board motion to approve ongoing yearly operational	General Operations Expenditure	Office	\$16.30		
8	United States Postal Service - Lake Balboa	12/18/2017	PO box yearly charge	General Operations Expenditure	Office	\$160.00		
9	AppleOne Employment Services	01/09/2018	Transcription services for main mtgs	General Operations Expenditure	Office	\$92.40		
10	James Brown	01/25/2018	Refreshments for outreach mtgs	General Operations Expenditure	Outreach	\$29.96		
11	James Brown	02/01/2018	Refreshments for outreach meetings	General Operations Expenditure	Outreach	\$24.30		
	Subtotal: Outstanding	9				\$420.76		



Invoice

Treasurer LBNC

PO Box 7720

**United States** 

Bill to

Google Inc 1600 Amphitheatre Pkwy Mountain View, CA 94043 United States Federal Tax ID: 77-0493581

Details

Invoice number: 3396094826
Issue date: Nov 30, 2017
Payment terms: Due immediately
Billing ID: 3957-9213-5547

Billing Account Number: 2727-7040-3513-9222

**Google Cloud - GSuite** 

Lake Balboa, CA 91409

Account ID: lakebalboanc.org

Lake Balboa Neighborhood Council

Nov 1, 2017 - Nov 30, 2017

Description	Interval	Quantity	Amount (\$)
G Suite Basic: Usage	Nov 1 - Nov 30	18	90.00
	Subtotal in USD:		90.00
	State sales tax (0%):		0.00
	Amount due in USD:		90.00

Bill to: Lake Balboa Neighborhood Council

Billing ID: 3957-9213-5547 Invoice number: 3396094826

Amount due in USD: \$90.00



7660 Balboa Blvd Van Nuys, CA 91406-2297 (818) 994-6063 Date: July 5, 2017

Account Number: 19335173 Space Number: A001

Re: An issue with an automatic payment

Hi LINDA,

Our automated billing system was not able to process a payment on your behalf for charges due on your storage space.

Account Name:

JAMES STEIN

Card Type:

Master Card

Credit Card Number:

\*\*\*\*\*\*\*\*2058

We apologize for the inconvenience. Please make payment as soon as possible to avoid late fees. For your convenience, the quickest way to do this is stop by any Public Storage office and speak to the location manager. You can also go online right now to PublicStorage.com or pay by phone at 1-866-444-4747\*.

Glad to have you with us, Your Public Storage Team

The information contained in this message is confidential and intended only for the recipient to which it was given. © 2016 Public Storage. All rights reserved.

<sup>\*</sup> Charges may apply for phone assisted payments.

16525 Sherman Way • Suite C-11 • Van Nuys, CA 91406 Tel: (818) 986-9245 • Fax: (818) 995-7955 pipsfv.com • documentservices@pip.com Invoice

No.

78840

Date

12/11/17

Customer P.O. No.

Date:-

**NUMBER OF CARTONS** 

Deposit:

Amount:

Balance Due:

Jim Stein

Lake Balboa Neighborhood Council James Brown

CUSTOMER COPY

Thank you!

SOLD

Ī			Jim Stein	
QUANTITY	DES	CRIPTION		AMOUNT
15	LBNC Rec and Parks Committee Meeting Oct, on 1 side		1, copied	\$ 0.30
15	Chess Table Prices, 8.5 x 11 White 20 # Bond	8.5 x 11, copied on 1 side		\$ 0.30
15	Doty & Sons Packet, 8.5 x 11 White 20 # Bond	8.5 x 11, 2 sheets, Printed on 2 s	ides	\$ 4.80
The state of the s	15 Stapling One			\$ 0.15
15	Wabash Valley Packet, 8.5 x 11 White 20 # Bor	nd 8.5 x 11, 4 sheets, Printed on 2	2 sides	\$ 9.60
	Stapling One			\$ 0.15
	s Packet, 8.5 x 11 White 20 # B	Sond 8.5 x 11, 2 sheets, Printed o	n 2 sides	\$ 4.80
	Stapling One			\$ 0.15
PIP Prin		Bond 8.5 x 11, Printed on 2 side	es	\$ 2.40
10020 Sherman	Way Unit C-11 out, 8.5 x 11 White 20 # Bond 8 CA 91406 36-9245	.5 x 11, Printed on 1 side		\$ 1.20
12/12/2017 Merchant ID: Device ID: Terminal ID:	16:02:09 ***********0596 0811 PPX1.	AND CONTROL OF CONTROL	SUB TOTAL	\$ 23.85
	ale:		TAX	\$ 2.21
Transaction #: Card Type: Account:	1 MasterCard ************************************	PAID	SHIPPING	\$ 0.00
Amount:	\$26.06		TOTAL	\$ 26.06
STAN: Auth. Code: Response: TRANS ID:  Mode: LD: VR: AD: 110607003220000BF SI:	001 067524 dUTH/TKT MCPT1FXN01212 Issuer 40000000041010 0000088000 64900000000000000	PLEASE PAY FROM THIS IN sent. Indicate on your care paying. TERMS: Due and payable NOTE: There will be a month on all past due in	heck which invoide be upon receipt. service charge	r invoice will be ce numbers you

Received By: X

Check #

PIP Charge

Credit Card

Cash

PIP Printing 756 16525 Sherman Way Unit C-11 Van Nuys, CA 91406 818-986-9245

12/06/2017

Merchant ID: Device ID:

Terminal ID:

MARKETING SIGNS PRINT

5 Sherman Way • Suite C-11 • Van Nuys, CA 91406 Tel: (818) 986-9245 • Fax: (818) 995-7955 pipsfv.com • documentservices@pip.com

Credit Sale: Council

\$15.73

12:20:44 \*\*\*\*0596 0811

Date 12/4/17

Invoice

78750

No.

Customer P.O. No. Jim/LBNC Agendas & Mi

Transaction Card Type: Account: Entry:	#:	MasterCard ******5387 Chip
-------------------------------------------------	----	----------------------------------

Amount: STAN: Auth. Code: Response: TRANS ID: MCPDLM26D1206

Mode: 40 ĎĬĨ06070032200000D7D0000000000000 OOFF TSI:

instructed.

	E80
CUSTOMER COPY	
Thank you!	

onse: S ID:	MCPDLM26D1206	DESCRIPTION	AMOUNT	
: 40	Issuer 40000000041010	7 & Board Minutes 11-1-17, 8.5 x 11 White 20 # Bond 8.5 x 11, 5 sheets, es	\$ 8.80	
6070032200	White Paper Recommendations, 8.5 x 11 White 20 # Bond 8.5 x 11, 2			
	E800 00	ents Comments, 8.5 x 11 White 20 # Bond 8.5 x 11, 4 sheets, copied on 1	\$ 3.20	
40 CUST	TOMER COPY	Use, 8.5 x 11 White 20 # Bond 8.5 x 11, copied on 1 side	\$ 0.80	
Th	ank you!			
			attached baseling	
			TOPO DISTORDA	
Sales Re	ep: Brian	SUB TOTAL	\$ 14.40	
Taken by	y: Mellissa			
Account	Type: COD	TAX	\$ 1.33	
40 sets of	of each in the order the	SHIPPING	\$ 0.00	
40 8618 (	of each in the order to	lat was		

PIP PRINTING is not responsible for typesetting errors that you fail to correct. We are also not responsible for loss of customer stock up to 10%.



PLEASE PAY FROM THIS INVOICE. No other invoice will be sent. Indicate on your check which invoice numbers you are paying.

TOTAL

\$ 15.73

TERMS: Due and payable upon receipt.

PIP Charge

NOTE: There will be a service charge of 1-1/2% per month on all past due invoices.

Received By: X	Date:
<ul><li>Cash</li></ul>	Deposit:
☐ Check #	Amount:
Carettenes Suite Seet Berleich in Line	Balance Due:

NUMBER OF CARTONS Credit Card



2640 Commerce Drive • Harrisburg, PA 17110 Ph. 1-800-232-1121 • Fax 1-866-545-5672 • MarcoPromos.com MARCO 2640 Commerce Drive Harrisburg, PA 17110 ph. 800-232-1121 fax 866-545-5672

# Receipt

Accounting@MarcoPromos.com

Account Number: 16149221 Invoice Number: 588294

Invoice Date: 12/29/2017

Terms: Credit Card

Bill To:

Jim Stein

Lake Balboa Neighborhood Council

17547 Gilmore St. Lake Balboa, CA 91406 Ship To:
Jim Stein

Lake Balboa Neighborhood Council

17547 Gilmore St., , Lake Balboa, CA 91406

**Purchase Order#** 

MARCO Order#

717251

**Sales Representative** 

Heidi L Haupt

Heidi.Haupt@MarcoPromos.com

Quantity SKU Product Description Price Subtotal

Services				
78	SERV	Silkscreening on Wearable Item (Whites)	\$0.00	\$0.00
		Services Total		\$0.00
Products/Charges				
78	WE-714W-WE	JERZEES® Heavyweight Short Sleeve T-Shirt - White - White	\$4.34	\$338.52
28	WE-2X	Additional cost for 2X size	\$0.00	\$0.00
78	AL081	Additional Location Imprint - Whites	\$1.00	\$78.00
78	AC094	Additional Color Imprint - Whites	\$0.50	\$39.00
1	Thanks17	\$25 Off Any Order of \$150+		(\$8.33)
1	Thanks17	\$25 Off Any Order of \$150+		(\$8.33)
1	Thanks17	\$25 Off Any Order of \$150+		(\$8.33)
1	Freight	Shipping and Handling	\$69.05	\$69.05
		Products/Charges Total		\$499.57
Payments/Credits				
1	MasterCard	Pay Ref xxxxxxxxxxxx5387, Paid on 12/12/2017		(\$499.58)
		Payments/Credits Total		(\$499.58)
		<b>Amount Due</b>		(\$0.01)

All claims must be made within 10 days after receipt of shipment. Returns will not be accepted without our permission. By accepting merchandise customer agrees to pay all collection costs including any attorney's fee if such are required.

Remit to Address:				
<b>Accounts Receivable</b>				
MARCO				
2640 Commerce Drive				
Harrisburg, PA 17110				

N/I	A D	CO	EIN#	20	201	QA12	

Credit Card Payment Fo	orm —
Card#	Exp Date:
Cardholder	Sec Code:
Address: For your convenience MARCO Accepts A Credit Card payments can be faxed to us a	merican Express, MasterCard, Visa and DiscoverCard. at 866-545-5672.

BUON GUSTO RISTORANTE 15535 DEVONSHIRE ST MISSION HILLS CA 91345 818-893-9985

Terminal ID: \*\*\*\*058 51 AM 12/15/17 2017 at 10:50 AM Order # 1007 MASTERCARD - INSERT er: Admi AID: A0000000041010 ACCT #: \*\*\*\*\*\*\*\*\*5387 CREDIT SALE 1,000.00 REF #: 3586 UID: 734920484759 1,000.00 BATCH #: 551 AUTH #: 035867 1,000.00 \$0.00 \$1000.00 AMOUNT ,000.00 TIP P TOTAL **APPROVED** 10% ARQC - 9BE11C9B5D971A9B

CUSTOMER COPY

# Neighborhood Council Funding Program APPLICATION for Neighborhood Purposes Grant (NPG)



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. The Neighborhood Council (NC), upon approval of the application, shall submit the approved application along with all required documentation to the Department of Neighborhood Empowerment.

	Name of NC from which you are seeking this grant	Lake Balboa		
	The state of the s	MICE AND ADDRESS OF THE PARTY O		· · · · · · · · · · · · · · · · · · ·
SEC	TION I- APPLICANT INFORMATION			
10\	Los Angeles LGBT Center	95-3567895	CA	
1a)	Organization Name	Federal I.D. # (EIN#)	State of Incorporation	Date of 501(c)(3) Status (if applicable
	1220 N Highland Avenue	Los Angeles	CA	90038
1b)	Organization Mailing Address	City	State	Zip Code
1c)	Business Address (If different)	City	State	Zip Code
1d)	PRIMARY CONTACT INFORMATION:			
	Daniel A Perez	1 (323) 993 - 7456	dperez@lalgbto	enter.org
	Name	Phone	Email	
2)	Type of Organization- Please select one:  Public School (not to include private schools)  Attach Grant Request on School Letterhea	or 501(c)(3) Nor ad Attach IRS D	n-Profit (other than religio Determination Letter	ous institutions)
3)	Name / Address of Affiliated Organization (If applicable)	City	State	Zip Code

## **SECTION II - PROJECT DESCRIPTION**

4) Please describe the purpose and intent of the grant.

The Models of Pride conference has always been a free event for LGBTQ youth and allies in the greater Los Angeles area. This year's event will include an Opening Session, over 100 workshops, lunch, resource fair, career fair, college fair, dinner, entertainment hour, and outdoor dance party (all free)! Attendance at Models of Pride has continued to grow year after year, and with the addition of the Parent & Professional Institute (last year hosting over 300 parents of LGBTQ youth and service providers such as teachers and social workers about best supporting LGBTQ youth), we are reaching out to the Neighborhood Councils to help support the conference as it continues to grow to accommodate over 2,000 attendees.

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)

Celebrating it's 25th anniversary, the Models of Pride conference coordinated by the Los Angeles LGBT Center has grown from a safe space gathering of high school students to a full day of community for youth 24 and younger, including elementary students, middle school students, high school students, and college students. The additional tracks for parents and professionals have made Models of Pride a one stop shop for LGBTQ youth, as well as allies, to learn, grow, network, and have fun with fellow supporters of the LGBTQ community. The NPGs from NCs will specifically be used to fund the lunch purchased for the attendees, as well as dinner for the youth attendees.

SECTION III - PROJE	CT BUDGE	T OUTLIN
	14 14 14 15 15 15	Service of the Service of the
C V D I D I I		

6a)	Personnel Related Expenses		Reques	ted of NC	Total Proje	cted Cost
	Salaries & Wages				)	\$37,09
	(see attached budget)					
b)	Non-Personnel Related Expenses		Reques	ted of NC	Total Proje	cted Cost
	Non-Personnel Related Expenses		•	\$2,000		\$115,55
	(see attached budget)					
)	Have you (applicant) applied to any other	ar Noimhhachaad Car			41.	
,	Have you (applicant) applied to any other  No Yes, please list names or			ng tunas to	r this project	17
	☐ No ☐ Yes, please list names or	I NCS. All Neighborhoo	d Councils			
)	Is the implementation of this specific pr	ogram or purpose de	scribed in bo	x 4 above co	ntingent on	any other
	factors or sources or funding? (Including				_	ease describ
	Source of Funding	•••	·			
	Corporate sponsorships		Amount		Total Proje	
	Corporate Sponsorships			\$100,000	,	\$152,64
				200		
)	What is the TOTAL amount of the grant	funding requested w	ith this applic	ation:		\$2,00
٠,	Start date: 10/29/2017 10b) Date	Frank Br. 15. 1	11/29/2017			
a)		Funds Required:	11/20/2017	<del>-</del>		
	Expected completion date: 11/29/20	(After completion	on of the proje	ect the anni	icant must s	uhmit a
C					ivanii niusi s	uviiil a
)c	, Expected completion date.	(Aitel Completi	rtment of Nei	ahborhood F	Empowerme	nt)
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<sup>\*</sup> If a current Board Member holds the position of Executive Director or Secretary, please contact the Department at (213) 978-1551 for instructions on completing this form

Los Angeles LGBT Center											
	Board Approved Budget Report										
946 CYF - Models of Pride											
	For the Twelve Months Ending June 30, 2018										
		FY 2018									
		Budget									
5000	Salaries & Wages	\$75,013.35									
6001	Employer FICA	5,738.78									
6003	Employer SUI	824.61									
6051	Workers Comp Insurance	6,188.66									
6052	Medical/Dental/Vision Insurance	13,706.00									
6053	Long-term Disability Insurance	442.53									
6055	6055 Life Insurance										
	Total Personnel Expense	102,035.49									
6303	Promotional & Outreach Expense	3,000.00									
6329	Client Services - Transportation	5,000.00									
6390	Event Expenses (Rentals, Food, USC)	80,000.00									
6448	Printing	7,000.00									
6520	Gifts	50.00									
6530	Volunteer & Staff Support	1,700.00									
6560	Outside Services - General	9,300.00									
6643	Supplies - General	5,000.00									
6700	Mileage	200.00									
6705	Parking	4,000.00									
6719	Travel - Transportation	300.00									
	Total Other Expense	115,550.00									

# LAKE BALBOA NEIGHBORHOOD COUNCIL



# Board Meeting Agenda October 4, 2017

6:30pm - meet and greet 7:00 pm - meeting starts





The public is requested to fill out a "Speaker Card" to address the Board on any item of the agenda prior to the Board taking action on an item. Agenda is posted for public review at Ralph's Market, 17250 Saticoy St. As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting (213) 978-1551 or toll-free at (866) LA HELPS, or email ncsupport@lacity.org

Welcome - Please Sign In - Speaker Cards - Refreshments are in the back of the room - We are a department within the city of Los Angeles, were are therefore required to follow city and state laws. The Brown Act does not allow us to discuss anything that is NOT on tonight's agenda. Items are on time limits so that the meeting will end around 930p for the school staff. Time allocations are approximate and may be shortened or lengthened at the discretion of the President. The time keeper is: \_\_\_\_\_\_\_.

## Please USE THE MICROPHONE for the convenience of our stakeholders.

"The challenge of leadership is to be strong, but not rude. Be kind, but not weak. Be bold, but not a bully. Be thoughtful, but not lazy. Be humble, but not timid. Be proud but not arrogant. Have humor, but without folly." Jim Rohn

- 1. Roll Call Quorum is 9
- 2. Adoption of the Agenda October 4, 2017
- 3. Approval of Minutes For September 6, 2017 Meeting
- 4. Announcements and Reports: <u>22 minutes</u> If present, PLEASE IDENTIFY YOURSELF Representatives of LAPD, Local, City, County, State and Federal Government <u>Two-minute</u> limit per speaker.
  - West Valley LAPD Captain Beverly Lewis Senior Lead Officers (SLOs) 1-877-ASK-LAPD
    - 1. Officer Smith 34488@lapd.online
    - 2. Officer Olivares 34728@lapd.online
  - LA Councilwoman's Martinez's office (Council District 6) 818-778-4999 Lauren Padick-Field Deputy
  - LA Mayor Garcetti's office —Brian.Gavidia@lacity.org cell 213-713-0960
  - LA City Attorney's Office 213-978-8100
    - Neighborhood Prosecutor Raffy Astvasadoorian raffy.a@lacity.org 818-374-6842
  - LAUSD Scott Schmerelson's office (District 3) 818-654-3776 Ankur.Patel@lausd.net
  - LAUSD Kelly Gonez-Fitzpatrick-office (District 6) 213-241-6388 Julio.Anleu@lausd.net
  - LAUSD Northwest District Administrator Parent/Community Engagement-Gonsalo Garay ggg9445@lausd.net 818-654-3600
  - LA County Supervisor Shiela Kuehl's office (District 3) 213-974-3333 Dist Dir. Benita Trujillo
  - CA Assembly Member Adrin Nazarian's office (District 46) 818-376-4246 Emma. Taylor@asm.ca.gov
  - CA State Senator Robert Hertzberg's Office (District 18) 818-901-5588 <u>Steve.Fukushima@sen.ca.gov</u>
  - CA State Senator Henry Stern's Office (District 27) 818-876-3352—Nancy, Farias@sen.ca.gov

- US Representative Tony Cardenas –(District 29) 818-782-7407 Field Rep Nigel Sanchez
- US Representative Brad Sherman (District 30) 818-502-9200 -
- Department of Neighborhood Empowerment 818-374-9898 Barry.Stone@lacity.org
- 5. Guest Speaker Jason Stinette George Chin LA DWP, Billing issues 30 -
- 6. PUBLIC COMMENT: a total of 10 MIN Comments from Public on Non-Agenda items, Issues, Announcements and Complaints within the jurisdiction of the Lake Balboa NC. Please fill out a speaker card, TIME PERMITTING 1 minute limit per speaker, you may be asked to select a spokesperson. The California State Law known as the Brown Act requires PUBLIC COMMENT to be a NON-DISCUSSION PERIOD.

# 2 minute break

7. ANNOUNCEMENTS and REPORTS: Committee Chairs and Board Members - 30 min TOTAL (2 min each)
President Update -

Education - Gutierrez - Dr. King Meeting
Emergency Preparedness - Pruett
Health & Public Safety- Brown
Land Use - Riley
Newsletter - Fujitaki
Outreach - Nelson
Recreation & Park - Stein
Sepulveda Basin Wildlife Areas Steering Committee (SBWASC) - Doxsee/Kurland
Youth Affairs - McKay
Liaisons
Animal Services - Jennifer Freel
Homeless - Kurland/Schatz
BOARDMEMBERS

- 8. Budget Advocate Update, discussion and possible action: Newman 5 min (Budget Reps Newman/Schatz)
- 9. BUDGET Discussion and possible action to update 2017/18 LBNC Budget Hart 3 Min
- 10. **Treasurer's Report** review & request adoption of the Monthly Expenditure Report (MER) for September 2017 Hart 3 min
- 11. FUNDING: Discussion and possible action re: 501c3 NPG request for \$2000 to supply WVLAPD with needed computer to enhance & improve community service reporting at West Valley Community Police Station Brown 5 min
- 12. FUNDING: **Discussion and possible action re: NPG request for \$2000 for Los Angeles LGBT Center's Model** of Pride conference for LGBTQ youth and allies Nelson/Hart 5 min
- 13. FUNDING: Discussion and possible action to approve \$100 to purchase plastic storage boxes/containers Stein 2 min
- 14. FUNDING: Discussion and possible action to approve \$1200 to purchase of Outreach Promo items Mop Topper Stylus Pens (250), notebooks (100) and Glow in the Dark Wristbands (250) Gutierrez/Pennomon 3 min
- 15. FUNDING Discussion and possible action regarding difficulties with the City Clerk's Funding Dept-Stein/Hart/Brown 15 min
- 16. FUNDING Discussion and possible action to approve \$100 for food for Cohassett Elementary area cleanup – Nelson 3 min
- 17. Street Cleaning Discussion and possible action regarding the disparity of street sweeping in and between the communities-Nelson 15 Min
- 18. LAND USE: **Update on "RESEDA**-WEST VAN NUYS COMMUNITY PLAN Ad Hoc committee Riley 5 min
- 19. LAND USE: Update on Community Response from 9/26 meeting regarding proposed apartment construction at 16026-34 Sherman Way 5 min

- 20. Discussion and possible Action regarding 2018 SELECTION vs ELECTION Stip Sheet required by DONE-Brown 15 min
- 21. Update: use of Mailchimp for sending unlimited e-blasts Gravani 2 min
- 22. Update: G-Suite and official board email addresses-Hart 5 MIN
- 23. Adjournment

# **Next Regular Meeting of the**

# Lake Balboa Neighborhood Council Wednesday November 1, 2017 at 7:00 PM

For your convenience, the Bylaws are available on our website www.lakebalboanc.org

"In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, may be viewed at our website by clicking on the following link:

www.lakebalboanc.org, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact <a href="mailto:carol@lakebalboanc.org">carol@lakebalboanc.org</a> our current secretary.

P.O. Box 7720, Lake Balboa, CA 91409 -- Voicemail (818) 779-9026

Visit our website: www.LakeBalboaNC.org

ALL MEETINGS ARE OPEN TO THE PUBLIC

PLEASE HELP US KEEP LAKE BALBOA A

SAFE, FUN, GROWING COMMUNITY

## Lake Balboa Neighborhood Council Members are ELECTED UNPAID VOLUNTEERS

Trying to keep our community the best it can be.





# **Lake Balboa Neighborhood Council – COMMITTEES**

<u>Emergency Preparedness</u> – 2<sup>nd</sup> Saturday of the Month 9am – \*Flyaway Bus Terminal 2<sup>nd</sup> floor meeting room –Chair <u>Lindap@lakebalboanc.org</u> Vice-Chair <u>Sandy@lakebalboanc.org</u>

<u>Amateur Radio Check-in</u> – Every Sunday 9am – Simplex 145.570 If busy, go down by 10's to 145.530 – NO FURTHER – Dan Tomlinson KI6YOW@gmail.com

<u>Land Use</u> – 3<sup>rd</sup> Monday of the Month 7pm– \*Flyaway Bus Terminal 2<sup>nd</sup> Floor meeting room Chair <u>- Thomas@lakebalboanc.org</u>

<u>Health & Public Safety --</u> 3<sup>rd</sup> Saturday, 10am - \*Flyaway Bus Terminal 2<sup>nd</sup> floor meeting room - Chair -<u>jamesb@lakebalboanc.org</u>

**EDUCATION -** TO BE ANNOUNCED chair Byron@lakebalboanc.org

<u>Outreach</u> - 4<sup>th</sup> Tuesday of the Month 7pm- \*Flyaway Bus Terminal 2<sup>nd</sup> Floor meeting room Chair <u>allen@lakebalboanc.org</u> Vice-Chair clark@lakebalboanc.org

<u>Rec and Park -</u> 2<sup>nd</sup> Tuesday of EVEN numbered months 7pm Balboa Sports Complex 17015 Burbank Blvd, Encino (Feb, Apr, Jun, Aug, Oct, Dec) Chair <u>jimstein@lakebalboanc.org</u>

<u>Community Police Advisory Board</u> – CPAB – 630pm – 2nd Wednesday of month at West Valley Police Department – 19020 Vanowen St, Reseda CA 91335

Van Nuys Airport - Citizens Advisory Commission - CAC - 7pm 1st Tuesday of month at \*Flyaway

\*The Flyaway Bus Terminal – Community Meeting Room, Second Floor

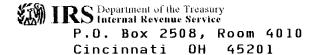
GO INSIDE – take elevator at north end of the building to 2nd floor – turn right to the end of the hall
7610 Woodley Avenue (NE Corner of Saticoy and Woodley) Van Nuys, CA 91406 PARK FREE out
front in the spaces closest to Woodley Avenue

# Lake Balboa Neighborhood Council Board Meeting

Date: Oct 3 2017 Completed by:

		TOTAL	Jim Stein	Karen Schatz	Tom Riley	Linda Pruett	Mary Pennomon	Carol Newman	Allen Nelson	Maddie McKay	Cindy Kurland	Sandra Joseph	Jim Hart	Byron Gutierrez	Linda Gravani	Kristen Fujitaki	Ruth Doxsee	James Brown	Carla Bautista	For Board Members Indicate late arrivals Indicate early departures
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		TOTAL	Jim Stein	Karen Schatz	Tom Riley	Linda Pruett	Mary Pennomon	Carol Newman	Allen Nelson	Maddie McKay	Cindy Kurland	Sandra Joseph	Jim Hart	Byron Gutierrez	Linda Gravani	Kristen Fujitaki	Ruth Doxsee	James Brown	Carla Bautista	For Board Members Indicate late arrivals Indicate early departures Quorum 9
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Seconded by: JIM HART	MOTION made by: JIM STEIN	16		\ 	(		<	_	<		<	<	\ 		<	< 	<	<	\ -	Aye NAY ABSTAIN INELIGIBLE RECUSE
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SANDY	LINDAG.	54	<	S				<	/		<	< '	\ 	-	<	<			<u> </u>	AYE Agenda Item Ineligible Recuse



In reply refer to: 4077556534 July 17, 2014 LTR 4168C 0 95-3567895 000000 00

00031183

BODC: TE

LOS ANGELES LGBT CENTER % MIGUEL MEDEL CONTROLLER 1625 SCHRADER BLVD LOS ANGELES CA 90028-6213



003384

Employer Identification Number: 95-3567895
Person to Contact: S LENARD
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your June 02, 2014, request for information regarding your tax-exempt status.

Our records indicate that you were recognized as exempt under section 501(c)(03) of the Internal Revenue Code in a determination letter issued in July 1984.

Our records also indicate that you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section(s) 509(a)(1) and 170(b)(1)(A)(vi).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Please refer to our website www.irs.gov/eo for information regarding filing requirements. Specifically, section 6033(j) of the Code provides that failure to file an annual information return for three consecutive years results in revocation of tax-exempt status as of the filing due date of the third return for organizations required to file. We will publish a list of organizations whose tax-exempt status was revoked under section 6033(j) of the Code on our website beginning in early 2011.

4077556534 July 17, 2014 LTR 4168C 0 95-3567895 000000 00 00031184

LOS ANGELES LGBT CENTER % MIGUEL MEDEL CONTROLLER 1625 SCHRADER BLVD LOS ANGELES CA 90028-6213

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely yours,

Tamera Ripperda

Director, Exempt Organizations

# EARCH C

## **Arctic Hotspot**

2509 E 4th Street Los Angeles, CA 90033 Tax ID 20-1767078

Phone # (323) 264-7912 www.arctichotspot.com

Date	Invoice #
10/29/2017	20171029001

Bill To		Delivery Address
LA LGBT Center Kevin McCloskey		TBD
	J	

P.O. Number Terms

0	Itam Calla	Description	Duine Fresh	A
Quantity	Item Code	Description	Price Each	Amount
1,700	Contracted	LALGBT Center, Price per Person: Boxed Lunches with Whole Sandwich or Wrap with Side of Pasta or Chips & Fresh Baked Cookie	8.50	14,450.00T
1,000	Contracted	LALBGT Center, Price per Person, Dinner: Chicken Pasta with Cream of Ancho Sauce, Green Salad, Agua Fresca & Dessert	9.65	0.00 9,650.00T
1	Contracted	Included in Price, no additional cost: Vegetarian & Vegan Entrees (pending confirmed RSVP count)	0.00	0.00
1	Contracted	Tableware, Flat Charge, Includes Plates, Cups, Utensils & Napkins	500.00	500.00
3	Server	Includes Set-up, Service and Tear-down (3 hours) Sales Tax	65.00 9.00%	195.00 2,169.00

Terms: Net 15. All delinquent accounts are subject to a daily finance charge of 0.06% of Original Balance plus a late fee of \$25.00. Returned Checks subject to a \$35 Processing Fee plus additional Late Charges if applicable. Prices subject to CA Sales Tax & Subject to Change without notice.

Payments/Credits \$0.00

**Total** \$26,964.00

dministrative Services Division							No. 1 3
leighborhood Council (NC) Fundi	ng Program						-CAGO
oard Action Certification Form IC Name: Lake Balboa			T	10///17			Till
udget Fiscal Year: 2017-2018			Meeting Date Agenda Item I			***************************************	
oard Motion and/or Public	NDO 6 LODTO	0 .		******************************			
enefit Statement (CIP and NPG):	educating, and sur Los Angeles.	from LGBTQ Center (501c3) requesting support for their yearly eventing, and supporting LGBTQ persons and youth in Lake Balboa and ngeles.					
Recused Boardmember	rs must leave the room prior		ote Count ussion and may n	not return to the r	oon until after	the vote is comp	lete.
Board Member Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Carla Bautista	At Large Appointed, ALASR	X					
James Brown	1st VP Residential RSR	X					
Ruth Doxsee	Organizational, OSR	X					
Kristin Fujitaki	At Large Appointed, ALASR				X		***************************************
Linda Gravani	President, BSR	X			N 444		
Byron Guttierrez	At Large Elected, ALECISR	X			W 1111		
James Hart	Treasurer, RSR	X					
Sandy Joseph	2nd VP Residential, RSR	X					
Cindy Kurland	Residential, RSR	X					
Maddie McKay	Youth Representative					X	***************************************
Allen Nelson	Communications Ofcr, OSR	X				^	
Carol Newman	Secretary Business, BSR	X					
Mary Pennomon	Senior, SSR	X					
Linda Pruett	Organizational, OSR	X					
Tom Riley	Residential, RSR	X			THE RESERVE THE RE		
Karen Schatz	Residential, RSR	X					
Jim Stein	Business, BSR	X					***************************************
	Ducinicos, Bort						
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		Nov. 700					
otals		15	0	0	1	1	0
e, the Treasurer and the Second	Signer of the above named N					on this form is an	

Treasurer's Signature

Print/Type Name: JAMES HART

Date: Second Signer's Signature

Print/Type Name: JM STEIN

Date: 11/11/17

Date: 11/11/17

## INVOICE

### LOS ANGELES UNIFIED SCHOOL DISTRICT

CIVIC CENTER PERMIT OFFICE 333 S. BEAUDRY AVE. SUITE B2-216 LOS ANGELES, CA 90017

Charge to:

CAROL L. NEWMAN 15910 LYLE WAY LAKE BALBOA, CA 91406

Date: 13 NOV 2017

Permit No. S4298

LAKE BALBOA NEIGHBORHOOD COUNCIL

 DESCRIPTION OF CHARGE	AMOUNT
 USE OF THE AUDITORIUM AT Gault St El FOR COMMUNITY COUNCIL MEETINGS ON WEDNESDAYS. TIME: 5:30PM TO 10:00PM NOV. 01, 2017 DEC. 06, 2017 FEB. 07, 2018	\$108.00
City Excise Tax	\$1.48
PERMIT SUBJECT TO CANCELLATION IF FULL PAYMENT NOT RECEIVED SEVEN DAYS IN ADVANCE OF USE.  PLEASE MAKE CASHIER'S CHECK OR MONEY ORDER PAYABLE TO:  LOS ANGELES UNIFIED SCHOOL DISTRICT  Mail to: LORI SMITH	
BALANCE DUE	\$109.48

Office of the City Clerk	<u> </u>	· · · · · · · · · · · · · · · · · · ·		· · · · · · · · · · · · · · · · · · ·	<del></del>		
Administrative Services Division							ا م <sup>م</sup> سو
Neighborhood Council (NC) Fundi	ng Program						\$
Board Action Certification Form							YOUTH
NC Name: Lake Balboa NC			Meeting Date	6/19/17		<u> </u>	
Budget Fiscal Year: 2017-2018			Agenda Item	Na:5			
Board Motion and/or Public Benefit Statement (CIP and NPG):	Linda Gravani move ongoing expenditure are the ongoing and	is listed of	n the acenda. :	seconded by a	Carol Nawmi	an / Thoma	vnándituro
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Board Member Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recuser
Linda Gravani	President, BSR	Х		- CASCASII	Museni	usessime	Kecnzec
James Brown	1st VP, RSR	×				1	-
James Hart	Treasurer, RSR	<u> </u>	<del>-  </del>	<u> </u>	<u>[·</u>	<del>                                      </del>	
Carol Newman	Secretary, BSR	X	-	- <del> </del>		<u></u>	1
Allen Nelson	Continuitations Officer, OSR	X	<del></del>			<u> </u>	ļ <u>.                                    </u>
Mary Pennomen			<del>-  </del>	<u> </u>			<u> </u>
Carla Batista	Senior, SSR	Х	<u></u>		·		
	At Large Appointed, ALASR	·			X		
Kristin Fujitaki	Al Litrge Appointed, ALASR	<u>X</u>					
Cindy Kurland	Residential, RSR				Х		
Maddie McKay	Youth Representative					X	
Jim Steln	Business, BSR, 2nd Signer	X					-
Byron Guitierez	ALE				X		
Ruth Doxee	OSR				×		
Sandra Joseph	RSR	X		<del> </del> -	<del>- '                                   </del>		
Linda Pruitt	OSR	х			<del></del>	·	<del> </del>
Karen Schatz	RSR	×					
Tom Riley	RSR	X			<u>-</u> -		
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easurer's Signature			]	//-		THE	- Commence of the control of the con
nt/Type Name: Tomy	Herr		Second Signer's S	71		win_	
19-110			Print/Type Name	y James	Stein		<u> </u>
te: 7/10/17	· · · · · · · · · · · · · · · · · · ·	<u></u>	Date: 7/	20/2017			

# LBNC Ruth Doysee



Northridge #437 8810 Tampa Ave Northridge, CA 91324 (818) 775-1860

H6 Member 822625790001 E 1011666 ARWHEAD40*** E 6900000000 CA REDEMP VA E 1011666 ARWHEAD40*** E 6900000000 CA REDEMP VA E 11952 CHIKNROLLER E 83337 RED SEEDLESS E 639347 FAMOUS AMOS E 720650 MINI CUKES E 571548 SUNCHIPS SUBTOTAL TAX **** TOTAL	4.99 2.00 4.99 2.00 9.99 7.49 6.49 4.99 11.99 54.93 0.00
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CHIP Read XXXXXXXXXXXX9894 AID: A0000000042203 VERIFIED BY PIN APP#: 939681 Seq# 12569

Resp: APPROVED EFT/Debit Tran ID#: 730300012569....

Merchant ID: 990437

APPROVED - Purchase

AMOUNT: \$54.93

10/30/2017 15:00 437 12 148 108

54.93 EFT/Debit 0.00 CHANGE

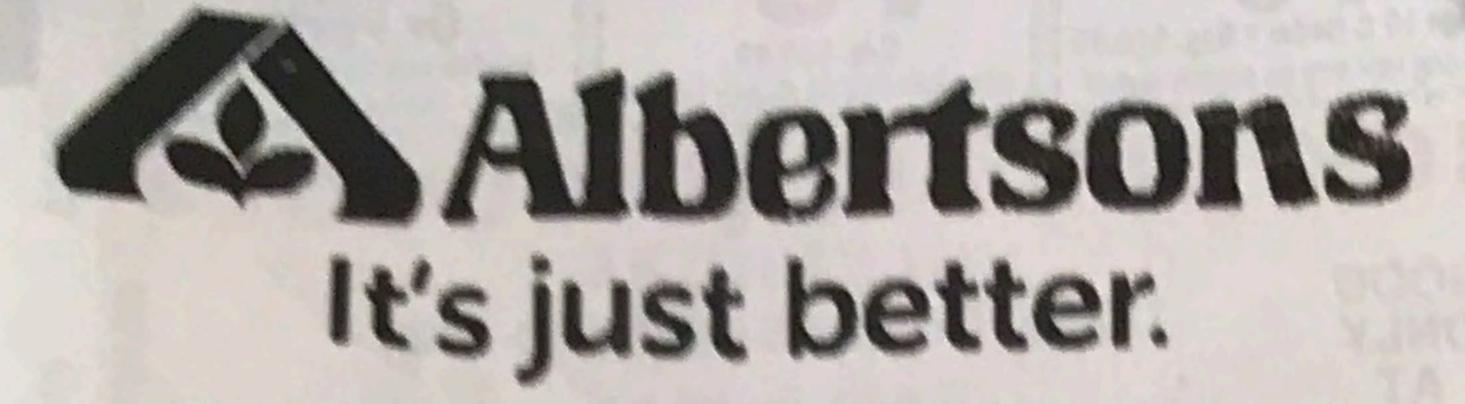
TOTAL NUMBER OF ITEMS SOLD = 7 1075072011 15:00 437 12 148 108

OP#: 108 Name: Melsie

Thank You!

Please Come Again Whse:437 Trm:12 Trn:148 OP:108

Office of the City Clerk	<u> </u>	· · · · · · · · · · · · · · · · · · ·		· · · · · · · · · · · · · · · · · · ·	<del></del>		
Administrative Services Division							ا م <sup>م</sup> سو
Neighborhood Council (NC) Fundi	ng Program						5
Board Action Certification Form							YOUTH
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James Brown	1st VP, RSR	×				1	-
James Hart	Treasurer, RSR	<u> </u>	<del>-  </del>	<u> </u>	<u>[·</u>	<del>                                      </del>	
Carol Newman	Secretary, BSR	X	-	- <del> </del>		<u></u>	1
Allen Nelson	Continuitations Officer, OSR	X	<del></del>			<u> </u>	ļ <u>.                                    </u>
Mary Pennomen			<del>-  </del>	<u> </u>			<u> </u>
Carla Batista	Senior, SSR	Х	<u></u>		·		
	At Large Appointed, ALASR	·			X		
Kristin Fujitaki	Al Litrge Appointed, ALASR	<u>X</u>					
Cindy Kurland	Residential, RSR				Х		
Maddie McKay	Youth Representative					X	
Jim Steln	Business, BSR, 2nd Signer	X					-
Byron Guitierez	ALE				X		
Ruth Doxee	OSR				×		
Sandra Joseph	RSR	X		<del> </del> -	<del>- '                                   </del>		
Linda Pruitt	OSR	х			<del></del>	·	<del> </del>
Karen Schatz	RSR	×					
Tom Riley	RSR	X			<u>-</u>		
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easurer's Signature			]	//-		THE	- Commence of the control of the con
nt/Type Name: Tomy	Herr		Second Signer's S	71		win_	
19-110			Print/Type Name	y James	Stein		<u> </u>
te: 7/10/17	· · · · · · · · · · · · · · · · · · ·	<u></u>	Date: 7/	20/2017			



STORE MGR JENNIFER BROWN (626)963-5358
THANK YOU FOR SHOPPING WITH US!

SANDY JOS ER SHOPPING WITH US!

SANDY JOS ER HISAMINS

LBNLE Dec. Refrishments

# GROC NONEDIBLE

HEFTY FORM PLATE		1.69	T
Meaniar brice	3.99	5370	713
Sale Savings	2.30-		TO THE OWN
SIG FORKS HEAVY Regular Price		1.49	T
Sale Savings	1.99		
SIG HOME EVERDAY	0.00	1.49	T
Resular Price	1.99		
Sale Savines	0.50-		

# GEN MERCHANDISE

3 QTY REUSABLE W 0.30

# BAKED GOODS

BUTTER COOKIES 3.99 S COOKIES VRTY 36 CT 6.00 S

# PRODUCE

FRUIT SALAD BOWL PREMIUM VEGETABLE	12.99	-
TAV	0 44	

\*\*\*\* BALANCE 42.38
Cash 60.00

CHANGE 17.62
TOTAL NUMBER OF ITEMS SOLD = 10
12/06/17 06:38 601 6 28 5402

HOW WAS YOUR SHOPPING EXPERIENCE?
PLEASE SHARE YOUR THOUGHTS ONLINE:
WWW.ALBERTSONSSURVEY.COM
ENTER TO WIN A \$100 GIFT CARD

YOUR CASHIER TODAY WAS Michele

YOUR SAVINGS

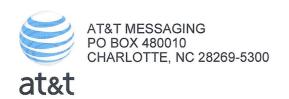
Sale Savings

Total Savings Value

3.30

77

Office of the City Clerk	<u> </u>	· · · · · · · · · · · · · · · · · · ·		· · · · · · · · · · · · · · · · · · ·	<del></del>		
Administrative Services Division							ا م <sup>م</sup> سو
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James Hart	Treasurer, RSR	<u> </u>	<del>-  </del>	<u> </u>	<u>[·</u>	<del>                                      </del>	
Carol Newman	Secretary, BSR	X	-	- <del> </del>		<u></u>	1
Allen Nelson	Continuitations Officer, OSR	X	<del></del>			<u> </u>	ļ <u>.                                    </u>
Mary Pennomen			<del>-  </del>	<u> </u>			<u> </u>
Carla Batista	Senior, SSR	Х	<u></u>		·		
	At Large Appointed, ALASR	·			X		
Kristin Fujitaki	Al Litrge Appointed, ALASR	<u>X</u>					
Cindy Kurland	Residential, RSR				Х		
Maddie McKay	Youth Representative					X	
Jim Steln	Business, BSR, 2nd Signer	X					-
Byron Guitierez	ALE				X		
Ruth Doxee	OSR				×		
Sandra Joseph	RSR	X		<del> </del> -	<del>- '                                   </del>		
Linda Pruitt	OSR	х			<del></del>	·	<del> </del>
Karen Schatz	RSR	×					
Tom Riley	RSR	X			<u>-</u>		
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e, the Treasurer and the Second Sig mplete, and that a public meeting a ard, at a Brown Art compliant publ	was neio in accordance with	boomioddai:	licius por necesia	hat the informati ures. The above v		n this form is acc	urate and rod Council
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nt/Type Name: Tomy	Herr		Second Signer's S	71		win_	
19-110			Print/Type Name	y James	Stein		<u> </u>
te: 7/10/17	· · · · · · · · · · · · · · · · · · ·	<u></u>	Date: 7/	20/2017			



**CUSTOMER NUMBER** 

3214430 INVOICE DATE

12/01/2017

Page 1 of 1

## **Bill-To Customer:**

LAKE BALBOA NEIGHBORHOOD C C/O DEPT OF NGHBRHD EMPWRM PO BOX 7720 VAN NUYS, CA 91409-7720

467 T3 P1

ուվՈրդիկիութիկութիկիին հինիակիրութին այլիակին հինի

Customer Number	Billing Period	Date Due	Previous Balance	Payments	Credits	Current Charges	TOTAL DUE
3214430	12/01/2017 12/31/2017	12/30/2017	\$48.90	\$16.30	\$.00	\$16.30	\$48.90

Payments - Thank You

11/29/2017

\$16.30

Description of Current Charges & Credits

Qty December service

Unit Price

Ext. Price

8187799026

City Utility Users Tax

Unified Messaging Lite DID

\$14.95 1

\$14.95

\$1.35

CUSTOMER	CUSTOMER NUMBER					
3214430						
INVOICE I	NUMBER					
7332	456					
DUE DATE	AMOUNT PAID					
12/30/2017						

Please detach & enclose with payment



**REMIT TO:** 

AT&T MESSAGING PO BOX 840486 DALLAS, TX 75284-0486

LAKE BALBOA NEIGHBORHOOD C C/O DEPT OF NGHBRHD EMPWRM PO BOX 7720 VAN NUYS, CA 91409-7720

01001 321443000000000004890

Office of the City Clerk	<u> </u>	· · · · · · · · · · · · · · · · · · ·		· · · · · · · · · · · · · · · · · · ·	<del></del>		
Administrative Services Division							ا م <sup>م</sup> سو
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Carol Newman	Secretary, BSR	X	-	- <del> </del>		<u></u>	1
Allen Nelson	Continuitations Officer, OSR	X	<del></del>			<u> </u>	ļ <u>.                                    </u>
Mary Pennomen			<del>-  </del>	<u> </u>			<u> </u>
Carla Batista	Senior, SSR	Х	<u></u>		·		
	At Large Appointed, ALASR	·			X		
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19-110			Print/Type Name	y James	Stein		<u> </u>
te: 7/10/17	· · · · · · · · · · · · · · · · · · ·	<u></u>	Date: 7/	20/2017			