# **Monthly Expenditure Report**



Reporting Month: January 2018 Budget Fiscal Year: 2017-2018

NC Name: Lake Balboa Neighborhood Council

|                   |             | Monthly Cash Re      | conciliation |             |               |
|-------------------|-------------|----------------------|--------------|-------------|---------------|
| Beginning Balance | Total Spent | Remaining<br>Balance | Outstanding  | Commitments | Net Available |
| \$25102.80        | \$753.69    | \$24349.11           | \$135.76     | \$0.00      | \$24213.35    |

|                                  |                    | Monthly Cash Fl           | ow Analysis               |                  |                   |
|----------------------------------|--------------------|---------------------------|---------------------------|------------------|-------------------|
| Budget Category                  | Adopted Budget     | Total Spent this<br>Month | Unspent Budget<br>Balance | Outstanding      | Net Available     |
| Office                           |                    | \$564.00                  |                           | \$81.50          |                   |
| Outreach                         | \$24094.32         | \$189.69                  | \$12450.54                | \$54.26          | \$12314.78        |
| Elections                        |                    | \$0.00                    |                           | \$0.00           |                   |
| Community<br>Improvement Project | \$7925.00          | \$0.00                    | \$5541.17                 | \$0.00           | \$5541.17         |
| Neighborhood Purpose<br>Grants   | \$8549.00          | \$0.00                    | \$4857.40                 | \$0.00           | \$4857.40         |
| Funding Requests Und             | der Review: \$0.00 | Encumbrar                 | nces: \$0.00              | Previous Expendi | tures: \$16965.52 |

|   |  |            | Expenditures                                       |                                      |              |          |
|---|--|------------|--|--------------------------------------|--------------|----------|
| # | Vendor   | Date       | Description  | Budget Category                      | Sub-category | Total    |
| 1 | PUBLIC STORAGE<br>26311                          | 01/02/2018 | (Credit card transaction)                          | General<br>Operations<br>Expenditure | Office       | \$279.00 |
| 2 | GOOGLE<br>SVCSAPPS_lakeb                         | 01/01/2018 | (Credit card transaction)                          | General<br>Operations<br>Expenditure | Outreach     | \$90.00  |
| 3 | PIP PRINTING #756                                | 01/26/2018 | (Credit card transaction)                          | General<br>Operations<br>Expenditure | Outreach     | \$99.69  |
| 4 | AT&T Messaging                                   | 12/21/2017 | Board motion to approve ongoing yearly operational | General<br>Operations<br>Expenditure | Office       | \$16.30  |
| 5 | AT&T Messaging                                   | 01/21/2018 | Board motion to approve ongoing yearly operational | General<br>Operations<br>Expenditure | Office       | \$16.30  |
| 6 | United States<br>Postal Service -<br>Lake Balboa | 12/18/2017 | PO box yearly charge                               | General<br>Operations<br>Expenditure | Office       | \$160.00 |
| 7 | AppleOne<br>Employment<br>Services               | 01/09/2018 | Transcription services for main mtgs               | General<br>Operations<br>Expenditure | Office       | \$92.40  |
|   | Subtotal:  |            | •  |                                      |              | \$753.69 |

## Outstanding Expenditures

| # | Vendor                | Date       | Description  | <b>Budget Category</b>               | Sub-category | Total    |
|---|-----------------------|------------|--|--------------------------------------|--------------|----------|
| 1 | AT&T Messaging        | 02/21/2018 | Board motion to approve ongoing yearly operational | General<br>Operations<br>Expenditure | Office       | \$16.30  |
| 2 | AT&T Messaging        | 03/21/2018 | Board motion to approve ongoing yearly operational | General<br>Operations<br>Expenditure | Office       | \$16.30  |
| 3 | AT&T Messaging        | 04/21/2018 | Board motion to approve ongoing yearly operational | General<br>Operations<br>Expenditure | Office       | \$16.30  |
| 4 | AT&T Messaging        | 05/21/2018 | Board motion to approve ongoing yearly operational | General<br>Operations<br>Expenditure | Office       | \$16.30  |
| 5 | AT&T Messaging        | 06/21/2018 | Board motion to approve ongoing yearly operational | General<br>Operations<br>Expenditure | Office       | \$16.30  |
| 6 | James Brown           | 01/25/2018 | Refreshments for outreach mtgs                     | General<br>Operations<br>Expenditure | Outreach     | \$29.96  |
| 7 | James Brown           | 02/01/2018 | Refreshments for outreach meetings                 | General<br>Operations<br>Expenditure | Outreach     | \$24.30  |
|   | Subtotal: Outstanding | 9          |  |                                      |              | \$135.76 |



# AUTHORIZATION FOR AUTOMATIC PAYMENT PROGRAM

| 7660 Balboa Blvd<br>Van Nuys CA 91406  |  |
|--|--|
| Van Nuvs CA 91406  | Space Number: A001   |
| College of Colored (# Color and anti-anti-anti-anti-anti-anti-anti-anti-   | Sparso Halliber  |
| Name of Tenant: Lake Balboa Neighborhood Council   | PS Account Number: 19335173  |
| Name of Card or Checking Account Holder: JA  | MES STEIN  |
| Account Number:  | Bank Routing Number:   |
| Credit Card Type: Master Card Credit Card  | Monthly Payment: \$264.00  |
| Agreement with PUBLIC STORAGE for the states, charges or increased rents that may occur month. I understand that I will remain responsible there be insufficient funds or credit available unavailable for payment.  I understand that it shall remain my obligation days in advance of my intent to terminate space(s) without advising PUBLIC STORAGE. | ge the above-referenced account automatically each monti-<br>ronic debit entry to my checking account and to apply said<br>harges set forth above as agreed upon in my Lease/Rental<br>torage space number(s) stated above and for any othe<br>cur. Such payment shall be on or about the first of ever-<br>nsible for monthly charges and additional late fees should<br>ble or if my credit card is canceled or otherwise made<br>on to notify PUBLIC STORAGE in writing or orally two (2)<br>my tenancy. I further understand that if I vacate my<br>my credit card will be charged for the final balance due on<br>the that I have vacated the storage space(s). |
| and date that robbite STORAGE becomes awar   | a mac i nave vacated the storage space(s).   |
|  | - storage space(s).  |
|  | ays following the notice of termination from either me or  Date: 07/05/2017  |
|  | ays following the notice of termination from either me or  Date: 07/05/2017  Name: Lake Balboa Neighborhood Council  |
|  | ays following the notice of termination from either me or  Date: 07/05/2017  |





# Your Payment Receipt

This confirms your payment of \$279.00 on 07/05/2017 by Master Card ending in 5387.

Your Account Details

LINDA J GRAVANI

**Account Number** 

Phone

Email

Address

19335173

(818) 481-0714

jimhart@lakebalboaanc.org

PO Box 7720

Van Nuys, CA 91409

Storage Payment Details

Space: A001

Address: 7660 Balboa Blvd, Van Nuys, CA 91406, (818) 994-6063

| 41.       | Payment Received | Past Due/Due Now | Due Next<br>08/01/2017 |  |
|-----------|------------------|------------------|------------------------|--|
| Rent      | \$264.00         | \$0.00           | \$264.00               |  |
| Insurance | \$15.00          | \$0.00           | \$15.00                |  |
| Total     | \$279.00         | \$0.00           | \$279.00               |  |

#### **Payment Details**

| Master Card | \$279.00 | ****5387 |
|-------------|----------|----------|
| Total       | \$279.00 |          |

Thanks for using Public Storage

Jam & ster

PLEASE SIGN HERE

07/05/2017

DATE

The information contained in this message is confidential and intended only for the recipient to which it was given. ©2017 Public Storage. All rights reserved.



Invoice

Treasurer LBNC

PO Box 7720

**United States** 

Bill to

Google Inc 1600 Amphitheatre Pkwy Mountain View, CA 94043 United States Federal Tax ID: 77-0493581

Details

Invoice number: 3408209428
Issue date: Dec 31, 2017
Payment terms: Due immediately
Billing ID: 3957-9213-5547

Billing Account Number: 2727-7040-3513-9222

**Google Cloud - GSuite** 

Lake Balboa, CA 91409

Account ID: lakebalboanc.org

Lake Balboa Neighborhood Council

Dec 1, 2017 - Dec 31, 2017

| Description          | Interval              | Quantity | Amount (\$) |
|----------------------|-----------------------|----------|-------------|
| G Suite Basic: Usage | Dec 1 - Dec 31        | 18       | 90.00       |
|                      | Subtotal in USD:      |          | 90.00       |
|                      | State sales tax (0%): |          | 0.00        |
|                      | Amount due in USD:    |          | 90.00       |

Bill to: Lake Balboa Neighborhood Council

Billing ID: 3957-9213-5547 Invoice number: 3408209428

Amount due in USD: \$90.00



16525 Sherman Way • Suite C-11 • Van Nuys, CA 91406 Tef: (818) 986-9245 • Fax: (818) 995-7955 pipsfv.com • documentservices@pip.com

Lake Balboa Neighborhood Council PO Box 7720 Lake Balboa CA 91409-7688 James Brown Phone: 818-779-9026

Invoice

No.

79511

Date 1/22/18

Customer P.O. No. James

| QUANTITY  |  | CRIPTION                                    | AMOUN               |
|---|--|---|---------------------|
| 75  | Neighborhood Watch Meeting Flyer, 8.5 x 11 v | /hite 20 # Bond 8.5 x 11, Printed on 1 side | \$ 14.25            |
|   |  |   |                     |
| Sales Rep:<br>Ta-en by:   | Brian<br>Karin                               | SUB TOTAL                                   | \$ 14.25            |
| COCCUPATION AND ADDRESS OF THE PARTY OF THE | Karin  | SUB TOTAL TAX                               | \$ 14.25<br>\$ 1.32 |
| Tallen by:  | Karin  |   |                     |

PIP PRINTING is not responsible for typesetting errors that you fail to correct. We are also not responsible for loss of customer stock up to 10%.



PLEASE PAY FROM THIS INVOICE. No other invoice will be sent. Indicate on your check which invoice numbers you are paying.

TERMS: Due and payable upon receipt.

NOTE: There will be a service charge of 1-1/2% per month on all past due invoices.

| Received By: X | Date:             |
|----------------|-------------------|
| □ Cash         | Deposit:          |
| ☐ Check#       | Amount;           |
| ☐ PIP Charge   | Balance Due:      |
| Credit Card    | NUMBER OF CARTONS |
|                |                   |



16525 Sherman Way • Suite C-11 • Van Nuys, CA 91406 Tel: (818) 986-9245 • Fox: (818) 995-7955 pipsfv.com • documentservices@pip.com

Invoice

No.

79557

Date 1/24/18

Customer P.O. No. James Brown

| S | Lake Balboa Neighborhood Counci<br>PO Box 7720 |
|---|--|
| Ď | Lake Balboa CA 91409-7688                      |
| Ĭ | James Brown<br>Phone: 818-779-9026             |

| 0.000                                  | DESCRIPTION   | AMOUN                          |
|--|---|--------------------------------|
| 250<br>200<br>100                      | iWatch Brochure trifold, 8.5 x 14 white 20 # Bond 8.5 x 14, Printed on 2 sides Heart-Attack Symptoms in Women, 8.5 x 11 White 20 # Bond 8.5 x 11, copied on 2 sides Teaching Kids 9-1-1, 8.5 x 11 White 20 # Bond 8.5 x 11, copied on 2 sides | \$ 65.00<br>\$ 6.00<br>\$ 4.00 |
|  |   |                                |
| Taken by:                              | Brian Brian Ceca 1/24/18 SUB TOTAL  | \$ 77.00                       |
| Taken by:                              | Brian COCO 1/24/20 SUB TOTAL  | \$ 77.00<br>\$ 7.12            |
| Sales Rep:<br>Taken by:<br>Acc unt Typ | Brian ERED (24/18 SUB TOTAL   |                                |

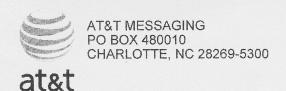
PIP PRINTING is not responsible for typesetting errors that you fall to correct. We are also not responsible for loss of customer stock up to 10%.

PLEASE PAY FROM THIS INVOICE. No other invoice will be sent. Indicate on your check which invoice numbers you are paying

TERMS: Due and payable upon receipt.

NOTE: There will be a service charge of 1-1/2% per month on all past due invoices.

| Received By: | Date:             |
|--------------|-------------------|
| ☐ Cash       | Deposit:          |
| □ Check#     | Amount:           |
| ☐ PIP Charge | Balance Due:      |
| Credit Card  | NUMBER OF CARTONS |



**CUSTOMER NUMBER** 

3214430

INVOICE DATE

07/01/2017

Page 1 of 1

ill-To Customer:

LAKE BALBOA NEIGHBORHOOD C C/O DEPT OF NGHBRHD EMPWRM PO BOX 7720 VAN NUYS, CA 91409-7720

476 T3 P1

| Sustomer Number | Billing Period           | Date Due   | Previous Balance | Payments | Credits | Current Charges | TOTAL DUE |
|-----------------|--------------------------|------------|------------------|----------|---------|-----------------|-----------|
| 3214430         | 07/01/2017<br>07/31/2017 | 07/30/2017 | \$16.30          | \$0.00   | \$.00   | \$16.30         | \$32.60   |

Payments - Thank You

City Utility Users Tax

Description of Current Charges & Credits Unified Messaging Lite DID

July service 8187799026

Unit Price Qty \$14.95 1

Ext. Price \$14.95

\$1.35

**CUSTOMER NUMBER** 3214430 **INVOICE NUMBER** 7291533 DUE DATE **AMOUNT PAID** 07/30/2017

Please detach & enclose with payment

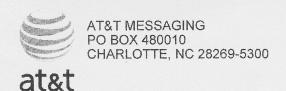


REMIT TO:

AT&T MESSAGING PO BOX 840486 DALLAS, TX 75284-0486

LAKE BALBOA NEIGHBORHOOD C C/O DEPT OF NGHBRHD EMPWRM PO BOX 7720 VAN NUYS, CA 91409-7720

| Office of the City Clerk   | <u> </u>   | · · · · · · · · · · · · · · · · · · · |  | · · · · · · · · · · · · · · · · · · ·  | <del></del>                                       |   |  |  |
|--|--|---------------------------------------|--|--|---|---|--|--|
| Administrative Services Division   |  |                                       |  |  |   |   | ا م <sup>م</sup> سو  |  |
| Neighborhood Council (NC) Fundi  | ng Program   |                                       |  |  |   |   | 5  |  |
| Board Action Certification Form  |  |                                       |  |  |   |   | YOUTH  |  |
| NC Name: Lake Balboa NC  |  | Meeting Date                          | 6/19/17  |  | <u> </u>  |   |  |  |
| Budget Fiscal Year: 2017-2018  | Agenda Item  | Na:5                                  |  |  |   |   |  |  |
| Board Motion and/or Public<br>Benefit Statement (CIP and NPG):   | Linda Gravani move<br>ongoing expenditure<br>are the ongoing and | is listed of                          | n the acenda. :                                  | seconded by a                          | Carol Nawmi                                       | an / Thoma  | vnándituro   |  |
| Recured Boardmembar  | s must leave the room prio                                       | rto any disc                          | ote Count<br>ussion and may n                    | ot return to the                       | roon until after                                  | the vote is com                                   | olete.   |  |
| Board Member Name  | Board Position   | Yes                                   | No.  | Abstain                                | Absent  | Ineligible  | Recuser  |  |
| Linda Gravani  | President, BSR   | Х                                     |  | - CASCANII                             | Museni  | usessime  | Kecnzec  |  |
| James Brown  | 1st VP, RSR  | ×                                     |  |  |   | 1   | -  |  |
| James Hart   | Treasurer, RSR   | <u> </u>                              | <del>-  </del>                                   | <u> </u>                               | <u>[·</u>   | <del>                                      </del> |  |  |
| Carol Newman   | Secretary, BSR   | X                                     | -  | - <del> </del>                         |   | <u></u>   | 1  |  |
| Allen Nelson   | Continuitations Officer, OSR                                     | X                                     | <del></del>                                      |  |   | <u> </u>  | ļ <u>.                                    </u>   |  |
| Mary Pennomen  |  |                                       | <del>-  </del>                                   | <u> </u>                               |   |   | <u> </u>   |  |
| Carla Batista  | Senior, SSR  | Х                                     | <u></u>  |  | ·   |   |  |  |
|  | At Large Appointed, ALASR  | ·                                     |  |  | X   |   |  |  |
| Kristin Fujitaki   | Al Litrge Appointed, ALASR                                       | <u>X</u>                              |  |  |   |   |  |  |
| Cindy Kurland  | Residential, RSR   |                                       |  |  | Х   |   |  |  |
| Maddie McKay   | Youth Representative   |                                       |  |  |   | X   |  |  |
| Jim Steln  | Business, BSR, 2nd Signer  | X                                     |  |  |   |   | -  |  |
| Byron Guitierez  | ALE  |                                       |  |  | X   |   |  |  |
| Ruth Doxee   | OSR  |                                       |  |  | ×   |   |  |  |
| Sandra Joseph  | RSR  | X                                     |  | <del> </del> -                         | <del>- '                                   </del> |   |  |  |
| Linda Pruitt   | OSR  | х                                     |  |  | <del></del>                                       | ·   | <del> </del>   |  |
| Karen Schatz   | RSR  | ×                                     |  |  |   |   |  |  |
| Tom Riley  | RSR  | X                                     |  |  | <u>-</u>  |   |  |  |
|  |  |                                       | <u> </u>   |  |   |   | <del>-;-</del>   |  |
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| tals   | <del></del>  | 12                                    | <del>  </del>                                    |  | 4   | <del></del>                                       | <del></del>  |  |
| e, the Treasurer and the Second Sig<br>mplete, and that a public meeting a<br>ard, at a Brown Art compliant publ | was neio in accordance with                                      | boomioddai:                           | licius por necesia                               | hat the informati<br>ures. The above v |   | n this form is acc<br>the Neighborho              | urate and<br>lod Council   |  |
| easurer's Signature  |  |                                       | ]  | //-                                    |   | THE   | - Commence of the control of the con |  |
| nt/Type Name: Tomy   | Herr   |                                       | Second Signer's S                                | 71                                     | 2011/   | win_  |  |  |
| 10-110   |  |                                       | Print/Type Name                                  | y James                                | Stein   |   | <u> </u>   |  |
| te: 7/10/17  | · · · · · · · · · · · · · · · · · · ·                            | <u></u>                               | Date: 7/20/2017                                  |  |   |   |  |  |



**CUSTOMER NUMBER** 

3214430

INVOICE DATE

07/01/2017

Page 1 of 1

ill-To Customer:

LAKE BALBOA NEIGHBORHOOD C C/O DEPT OF NGHBRHD EMPWRM PO BOX 7720 VAN NUYS, CA 91409-7720

476 T3 P1

| Sustomer Number | Billing Period           | Date Due   | Previous Balance | Payments | Credits | Current Charges | TOTAL DUE |
|-----------------|--------------------------|------------|------------------|----------|---------|-----------------|-----------|
| 3214430         | 07/01/2017<br>07/31/2017 | 07/30/2017 | \$16.30          | \$0.00   | \$.00   | \$16.30         | \$32.60   |

Payments - Thank You

City Utility Users Tax

Description of Current Charges & Credits Unified Messaging Lite DID

July service 8187799026

Unit Price Qty \$14.95 1

Ext. Price \$14.95

\$1.35

**CUSTOMER NUMBER** 3214430 **INVOICE NUMBER** 7291533 DUE DATE **AMOUNT PAID** 07/30/2017

Please detach & enclose with payment



REMIT TO:

AT&T MESSAGING PO BOX 840486 DALLAS, TX 75284-0486

LAKE BALBOA NEIGHBORHOOD C C/O DEPT OF NGHBRHD EMPWRM PO BOX 7720 VAN NUYS, CA 91409-7720

| Office of the City Clerk   | <u> </u>   | · · · · · · · · · · · · · · · · · · · |  | · · · · · · · · · · · · · · · · · · ·  | <del></del>                                       |   |  |  |
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| Administrative Services Division   |  |                                       |  |  |   |   | ا م <sup>م</sup> سو  |  |
| Neighborhood Council (NC) Fundi  | ng Program   |                                       |  |  |   |   | 5  |  |
| Board Action Certification Form  |  |                                       |  |  |   |   | YOUTH  |  |
| NC Name: Lake Balboa NC  |  | Meeting Date                          | 6/19/17  |  | <u> </u>  |   |  |  |
| Budget Fiscal Year: 2017-2018  | Agenda Item  | Na:5                                  |  |  |   |   |  |  |
| Board Motion and/or Public<br>Benefit Statement (CIP and NPG):   | Linda Gravani move<br>ongoing expenditure<br>are the ongoing and | is listed of                          | n the acenda. :                                  | seconded by a                          | Carol Nawmi                                       | an / Thoma  | vnándituro   |  |
| Recured Boardmembar  | s must leave the room prio                                       | rto any disc                          | ote Count<br>ussion and may n                    | ot return to the                       | roon until after                                  | the vote is com                                   | olete.   |  |
| Board Member Name  | Board Position   | Yes                                   | No.  | Abstain                                | Absent  | Ineligible  | Recuser  |  |
| Linda Gravani  | President, BSR   | Х                                     |  | - CASCASII                             | Museni  | usessime  | Kecnzec  |  |
| James Brown  | 1st VP, RSR  | ×                                     |  |  |   | 1   | -  |  |
| James Hart   | Treasurer, RSR   | <u> </u>                              | <del>-  </del>                                   | <u> </u>                               | <u>[·</u>   | <del>                                      </del> |  |  |
| Carol Newman   | Secretary, BSR   | X                                     | -  | - <del> </del>                         |   | <u></u>   | 1  |  |
| Allen Nelson   | Continuitations Officer, OSR                                     | X                                     | <del></del>                                      |  |   | <u> </u>  | ļ <u>.                                    </u>   |  |
| Mary Pennomen  |  |                                       | <del>-  </del>                                   | <u> </u>                               |   |   | <u> </u>   |  |
| Carla Batista  | Senior, SSR  | Х                                     | <u></u>  |  | ·   |   |  |  |
|  | At Large Appointed, ALASR  | ·                                     |  |  | X   |   |  |  |
| Kristin Fujitaki   | Al Litrge Appointed, ALASR                                       | <u>X</u>                              |  |  |   |   |  |  |
| Cindy Kurland  | Residential, RSR   |                                       |  |  | Х   |   |  |  |
| Maddie McKay   | Youth Representative   |                                       |  |  |   | X   |  |  |
| Jim Steln  | Business, BSR, 2nd Signer  | X                                     |  |  |   |   | -  |  |
| Byron Guitierez  | ALE  |                                       |  |  | X   |   |  |  |
| Ruth Doxee   | OSR  |                                       |  |  | ×   |   |  |  |
| Sandra Joseph  | RSR  | X                                     |  | <del> </del> -                         | <del>- '                                   </del> |   |  |  |
| Linda Pruitt   | OSR  | х                                     |  |  | <del></del>                                       | ·   | <del> </del>   |  |
| Karen Schatz   | RSR  | ×                                     |  |  |   |   |  |  |
| Tom Riley  | RSR  | X                                     |  |  | <u>-</u>  |   |  |  |
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| tals   | <del></del>  | 12                                    | <del>  </del>                                    |  | 4   | <del></del>                                       | <del></del>  |  |
| e, the Treasurer and the Second Sig<br>mplete, and that a public meeting a<br>ard, at a Brown Art compliant publ | was neio in accordance with                                      | boomioddai:                           | licius por necesia                               | hat the informati<br>ures. The above v |   | n this form is acc<br>the Neighborho              | urate and<br>lod Council   |  |
| easurer's Signature  |  |                                       | ]  | //-                                    |   | THE   | - Commence of the control of the con |  |
| nt/Type Name: Tomy   | Herr   |                                       | Second Signer's S                                | 71                                     | 2011/   | win_  |  |  |
| 10-110   |  |                                       | Print/Type Name                                  | y James                                | Stein   |   | <u> </u>   |  |
| te: 7/10/17  | · · · · · · · · · · · · · · · · · · ·                            | <u></u>                               | Date: 7/20/2017                                  |  |   |   |  |  |



#### Treasurer LBNC <treasurer@lakebalboanc.org>

### FW: USPS - Your PO Box is Due

1 message

Lake Balboa Neighborhood Council <a href="mailto:lakebalboanc@um.att.com">lakebalboanc@um.att.com</a>

Sun, Dec 17, 2017 at 3:13 AM

Reply-To: Lake Balboa Neighborhood Council <a href="mailto:lakebalboanc@um.att.com">lakebalboanc@um.att.com</a>
To: treasurer@lakebalboanc.org
Co: allen@lakebalboanc.org

------ Original Message -----From: donotreply@usps.com
Sent: Sat Dec 16, 2017 8:51PM
To: lakebalboanc@um.att.com

Cc:

Subject: USPS - Your PO Box is Due



### Hello LINDA PRUETT,

This is just a friendly reminder that your renewal fee for the PO Box listed below is coming due in 15 days.

Payment amount: \$160.00
Payment due date: 12/31/2017
PO Box number: 7720

Post Office location: 15701 SHERMAN WAY

VAN NUYS, CA 91406-9998

You have several convenient payment options. Choose the one that works best for you:

- Renew PO Box: Go to usps.com/poboxes and click Renew, which will take you to the Manage Your Account page. Then, click Renew PO Box to make a one-time payment. Your credit card will be stored for future automatic renewals.
- Pay at a self-service kiosk (SSK): You can find an SSK by visiting PO Locator and selecting "Self-Service Kiosks" from the drop down menu.
- Pay by mail: Send a check or money order payable to "U.S. Postal Service" to the Postmaster where your PO Box is located. (Include your PO Box number on the face of the check.)
- Pay in person: Pay at the Post Office where your PO Box is located, using cash, check, credit card, or debit card.

Take the stress out of remembering to make your next payment by signing up for our Automatic Renewal payment program. It's free, it's fast, and it's easy! Sign in at <a href="https://www.usps.com/poboxes">usps.com/poboxes</a> and go to the Manage Your Account page. Then, click on Setup Auto Renewal under Next Payment Due. Be sure to review the Terms and Conditions governing automatic payments when you select this option.

Thank you for choosing the United States Postal Service<sup>®</sup>. We appreciate your business.

#### Please do not respond to this system-generated email.

If you need assistance with PO Boxes Online, please visit usps.com/help or send an email to the Customer Care Center at uspstechnicalsupport@mailps.custhelp.com.

Download USPS Mobile®





USPS.com | Privacy Policy | Customer Service | FAC



This is an automated email please do not reply to this message. This message is for the designated recipient only and may contain privileged, proprietary, or otherwise private information. If you have received it in error, please delete. Any other use of the email by you is prohibited.

| Office of the City Clerk   | <u> </u>   | · · · · · · · · · · · · · · · · · · · |  | · · · · · · · · · · · · · · · · · · ·  | <del></del>                                       |   |  |  |
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| Administrative Services Division   |  |                                       |  |  |   |   | ا م <sup>م</sup> سو  |  |
| Neighborhood Council (NC) Fundi  | ng Program   |                                       |  |  |   |   | 5  |  |
| Board Action Certification Form  |  |                                       |  |  |   |   | YOUTH  |  |
| NC Name: Lake Balboa NC  |  | Meeting Date                          | 6/19/17  |  | <u> </u>  |   |  |  |
| Budget Fiscal Year: 2017-2018  | Agenda Item  | Na:5                                  |  |  |   |   |  |  |
| Board Motion and/or Public<br>Benefit Statement (CIP and NPG):   | Linda Gravani move<br>ongoing expenditure<br>are the ongoing and | is listed of                          | n the acenda. :                                  | seconded by a                          | Carol Nawmi                                       | an / Thoma  | vnándituro   |  |
| Recured Boardmembar  | s must leave the room prio                                       | rto any disc                          | ote Count<br>ussion and may n                    | ot return to the                       | roon until after                                  | the vote is com                                   | olete.   |  |
| Board Member Name  | Board Position   | Yes                                   | No.  | Abstain                                | Absent  | Ineligible  | Recuser  |  |
| Linda Gravani  | President, BSR   | Х                                     |  | - CASCASII                             | Museni  | usessime  | Kecnzec  |  |
| James Brown  | 1st VP, RSR  | ×                                     |  |  |   | 1   | -  |  |
| James Hart   | Treasurer, RSR   | <u> </u>                              | <del>-  </del>                                   | <u> </u>                               | <u>[·</u>   | <del>                                      </del> |  |  |
| Carol Newman   | Secretary, BSR   | X                                     | -  | - <del> </del>                         |   | <u></u>   | 1  |  |
| Allen Nelson   | Continuitations Officer, OSR                                     | X                                     | <del></del>                                      |  |   | <u> </u>  | ļ <u>.                                    </u>   |  |
| Mary Pennomen  |  |                                       | <del>-  </del>                                   | <u> </u>                               |   |   | <u> </u>   |  |
| Carla Batista  | Senior, SSR  | Х                                     | <u></u>  |  | ·   |   |  |  |
|  | At Large Appointed, ALASR  | ·                                     |  |  | X   |   |  |  |
| Kristin Fujitaki   | Al Litrge Appointed, ALASR                                       | <u>X</u>                              |  |  |   |   |  |  |
| Cindy Kurland  | Residential, RSR   |                                       |  |  | Х   |   |  |  |
| Maddie McKay   | Youth Representative   |                                       |  |  |   | X   |  |  |
| Jim Steln  | Business, BSR, 2nd Signer  | X                                     |  |  |   |   | -  |  |
| Byron Guitierez  | ALE  |                                       |  |  | X   |   |  |  |
| Ruth Doxee   | OSR  |                                       |  |  | ×   |   |  |  |
| Sandra Joseph  | RSR  | X                                     |  | <del> </del> -                         | <del>- '                                   </del> |   |  |  |
| Linda Pruitt   | OSR  | х                                     |  |  | <del></del>                                       | ·   | <del> </del>   |  |
| Karen Schatz   | RSR  | ×                                     |  |  |   |   |  |  |
| Tom Riley  | RSR  | X                                     |  |  | <u>-</u> -  |   |  |  |
|  |  |                                       | <u> </u>   |  |   |   | <del>-;-</del>   |  |
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| tals   | <del></del>  | 12                                    | <del>  </del>                                    |  | 4   | <del></del>                                       | <del></del>  |  |
| e, the Treasurer and the Second Sig<br>mplete, and that a public meeting a<br>ard, at a Brown Art compliant publ | was neio in accordance with                                      | boomioddai:                           | licius por necesia                               | hat the informati<br>ures. The above v |   | n this form is acc<br>the Neighborho              | urate and<br>lod Council   |  |
| easurer's Signature  |  |                                       | ]  | //-                                    |   | THE   | - Commence of the control of the con |  |
| nt/Type Name: Tomy   | Herr   |                                       | Second Signer's S                                | 71                                     | 2011/   | win_  |  |  |
| 10-110   |  |                                       | Print/Type Name                                  | y James                                | Stein   |   | <u> </u>   |  |
| te: 7/10/17  | · · · · · · · · · · · · · · · · · · ·                            | <u></u>                               | Date: 7/20/2017                                  |  |   |   |  |  |



P.O. Box 29048

Tel: 818-240-8688

TIN: 95-2580864

Glendale CA 91209-9048

**AppleOne Employment Services** 

Email: specialbillingvms@ain1.com

**City of Los Angeles** 

Attn: Accounts Payable

200 N. Spring Street Room 2005

LOS ANGELES, CA 90012

LAKE BALBOA NC

<u>Invoice</u>

**Customer No:** 

00950101 0086

Site No: Period Ending:

12/09/2017

Invoice Date:

Invoice No:

12/20/2017

Amount Due:

\$6954757 \$92.40

Payment Term:

NET 40 DAYS

| Name                      | Weekend    | Inv Date   | Ref Inv No | Reg Hr | Reg Rate | OT Hr | OT Rate | DT Hr | DT Rate | Misc Hr | MIsc Rate | ACA Hr | ACA Rate | Тах    | Amount  | State | Office |
|---------------------------|------------|------------|------------|--------|----------|-------|---------|-------|---------|---------|-----------|--------|----------|--------|---------|-------|--------|
| SHUMAKER, MARGARET        | 12/09/2017 | 12/20/2017 | 01-4717446 | 4.00   | \$23.10  | 0.00  | \$0.00  | 0.00  | \$0.00  | 0.00    | \$0.00    | 0.00   | \$0.00   | \$0.00 | \$92.40 | CA    | 1002   |
| Sub Total For:            |            |            |            | 4.00   |          | 0.00  |         | 0.00  |         | 0.00    |           | 0.00   |          | \$0.00 | \$92.4  | 0     |        |
| Grand Total Invoice Amoun | nt         |            |            | 4.00   |          | 0.00  |         | 0.00  |         | 0.00    |           | 0.00   |          | \$0.00 | \$92    | .40   |        |

Please remit payment to: AppleOne Employment Services

P.O. Box 29048

Glendale, CA 91209-9048

You can now pay electronically through



Visit www.ApplePay.com or Call (866)898-7152 for details

Date: 1/3/2018 9:54 Page 1 of 2

Invoice 01-4717446 Line 1 Shumaker, Margaret XA26542117

Web TimeCard Imaged on 12/19/2017

Client Name: City of Los Angeles D.O.N.E.LAKE BALBOA NC (009501010086)

Employee Name: Shumaker, Margaret

Serial Number: XA26542117 Week Ending: 12/9/2017

0UT Lunch Total Reg 0ver Double Date ΙN Day 7:00 PM 12/6/2017 11:00 PM 0:00 4:00 4:00 0:00 0:00 Wed

SubTotals 04:00 04:00 00:00 00:00

Submitted By: Margaret Shumaker|522337 on 12/15/2017 Preapproved By: <not available> on <not available> Approved By: Carol Newman|169760 on 12/15/2017

Processed By: ajmartinez on 12/18/2017

Date: 1/3/2018 9:54 Page 2 of 2

| Office of the City Clerk   | <u> </u>   | · · · · · · · · · · · · · · · · · · · |  | · · · · · · · · · · · · · · · · · · ·  | <del></del>                                       |   |  |  |
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| Administrative Services Division   |  |                                       |  |  |   |   | ا م <sup>م</sup> سو  |  |
| Neighborhood Council (NC) Fundi  | ng Program   |                                       |  |  |   |   | 5  |  |
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| NC Name: Lake Balboa NC  |  | Meeting Date                          | 6/19/17  |  | <u> </u>  |   |  |  |
| Budget Fiscal Year: 2017-2018  | Agenda Item  | Na:5                                  |  |  |   |   |  |  |
| Board Motion and/or Public<br>Benefit Statement (CIP and NPG):   | Linda Gravani move<br>ongoing expenditure<br>are the ongoing and | is listed of                          | n the acenda. :                                  | seconded by a                          | Carol Nawmi                                       | an / Thoma  | vnándituro   |  |
| Recured Boardmembar  | s must leave the room prio                                       | rto any disc                          | ote Count<br>ussion and may n                    | ot return to the                       | roon until after                                  | the vote is com                                   | olete.   |  |
| Board Member Name  | Board Position   | Yes                                   | No.  | Abstain                                | Absent  | Ineligible  | Recuser  |  |
| Linda Gravani  | President, BSR   | Х                                     |  | - CASCANII                             | Museni  | usessime  | Kecnzec  |  |
| James Brown  | 1st VP, RSR  | ×                                     |  |  |   | 1   | -  |  |
| James Hart   | Treasurer, RSR   | <u> </u>                              | <del>-  </del>                                   | <u> </u>                               | <u>[·</u>   | <del>                                      </del> |  |  |
| Carol Newman   | Secretary, BSR   | X                                     | -  | - <del> </del>                         |   | <u></u>   | 1  |  |
| Allen Nelson   | Continuitations Officer, OSR                                     | X                                     | <del></del>                                      |  |   | <u> </u>  | ļ <u>.                                    </u>   |  |
| Mary Pennomen  |  |                                       | <del>-  </del>                                   | <u> </u>                               |   |   | <u> </u>   |  |
| Carla Batista  | Senior, SSR  | Х                                     | <u></u>  |  | ·   |   |  |  |
|  | At Large Appointed, ALASR  | ·                                     |  |  | X   |   |  |  |
| Kristin Fujitaki   | Al Litrge Appointed, ALASR                                       | <u>X</u>                              |  |  |   |   |  |  |
| Cindy Kurland  | Residential, RSR   |                                       |  |  | Х   |   |  |  |
| Maddie McKay   | Youth Representative   |                                       |  |  |   | X   |  |  |
| Jim Steln  | Business, BSR, 2nd Signer  | X                                     |  |  |   |   | -  |  |
| Byron Guitierez  | ALE  |                                       |  |  | X   |   |  |  |
| Ruth Doxee   | OSR  |                                       |  |  | ×   |   |  |  |
| Sandra Joseph  | RSR  | X                                     |  | <del> </del> -                         | <del>- '                                   </del> |   |  |  |
| Linda Pruitt   | OSR  | х                                     |  |  | <del></del>                                       | ·   | <del> </del>   |  |
| Karen Schatz   | RSR  | ×                                     |  |  |   |   |  |  |
| Tom Riley  | RSR  | X                                     |  |  | <u>-</u>  |   |  |  |
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| e, the Treasurer and the Second Sig<br>mplete, and that a public meeting a<br>ard, at a Brown Art compliant publ | was neio in accordance with                                      | boomioddai:                           | licius por necesia                               | hat the informati<br>ures. The above v |   | n this form is acc                                | urate and<br>rod Council   |  |
| easurer's Signature  |  |                                       | ]  | //-                                    |   | THE   | - Commence of the control of the con |  |
| nt/Type Name: Tomy   | Herr   |                                       | Second Signer's S                                | 71                                     | 2011/   | win_  |  |  |
| 19-110   |  |                                       | Print/Type Name                                  | y James                                | Stein   |   | <u> </u>   |  |
| te: 7/10/17  | · · · · · · · · · · · · · · · · · · ·                            | <u></u>                               | Date: 7/20/2017                                  |  |   |   |  |  |