Monthly Expenditure Report



Reporting Month: October 2018 Budget Fiscal Year: 2018-2019

NC Name: Lake Balboa Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance Total Spent Remaining Balance Outstanding Commitments Net Available					
\$36061.01	\$7969.51	\$28091.50	\$2525.37	\$0.00	\$25566.13

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office		\$2185.54		\$368.48	
Outreach	\$25000.00	\$1470.37	\$15405.10	\$156.89	\$14879.73
Elections		\$0.00		\$0.00	
Community Improvement Project	\$8500.00	\$4313.60	\$4186.40	\$0.00	\$4186.40
Neighborhood Purpose Grants	\$8500.00	\$0.00	\$8500.00	\$2000.00	\$6500.00
Funding Requests Und	der Review: \$0.00	Encumbrar	nces: \$0.00	Previous Expenditures: \$5938.99	

	Expenditures					
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	GOOGLE GSUITE_lakebal	10/01/2018	(Credit card transaction)	General Operations Expenditure	Office	\$90.00
2	PUBLIC STORAGE 26311	10/02/2018	(Credit card transaction)	General Operations Expenditure	Office	\$315.00
3	PIP PRINTING #756	10/03/2018	(Credit card transaction)	General Operations Expenditure	Office	\$23.96
4	PIP PRINTING #756	10/03/2018	(Credit card transaction)	General Operations Expenditure	Office	\$25.96
5	INTERNATIONAL E-Z UP,	10/05/2018	(Credit card transaction)	General Operations Expenditure	Office	\$1462.68
6	INTERNATIONAL E-Z UP,	10/22/2018	(Credit card transaction)	General Operations Expenditure	Office	\$112.47
7	CENTRAL VALLEY BUILDER	10/23/2018	(Credit card transaction)	General Operations Expenditure	Office	\$5.47
8	Valley Relic	10/12/2018	(Credit card transaction)	General Operations Expenditure	Outreach	\$500.00

9	MARCO PROMOTIONAL PROD	10/25/2018	(Credit card transaction)	General Operations Expenditure	Outreach	\$674.41
10	Allen	09/10/2018	Refreshments for Outreach	General Operations Expenditure	Outreach	\$45.96
11	A SmartSign Store	09/27/2018	Neighborhood Watch Signs for Installation along wi	Community Improvement Project		\$2386.40
12	JCS CATERING COMPANY	10/09/2018	Contribution toward the VANC election forum. Motio	General Operations Expenditure	Outreach	\$250.00
13	AARON SHEPHERD DEVANDY	10/09/2018	Web Hosting	General Operations Expenditure	Office	\$150.00
14	Outdoor Creations, INC	10/09/2018	Add another chess table to the park to continue th	Community Improvement Project		\$1927.20
	Subtotal:					\$7969.51

	Outstanding Expenditures					
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	Los Angeles LGBT Center	09/27/2018	Support for the Los Angeles LGBT Center event Mode	Neighborhood Purpose Grants		\$2000.00
2	James Brown	11/01/2018	Refreshments for mtgs - safety and public health.	General Operations Expenditure	Outreach	\$45.79
3	Mary Pennomon	11/01/2018	Refreshments for October mtg	General Operations Expenditure	Outreach	\$53.41
4	Linda Gravani	11/01/2018	Reimbursement for refreshment at Sept mtg	General Operations Expenditure	Outreach	\$57.69
5	LAUSD - Civic Center Permit Office	11/14/2018	Payment to use Gault school for mtgs	General Operations Expenditure	Office	\$368.48
	Subtotal: Outstanding	9				\$2525.37

Receipts:



Invoice Address

CVBS Reseda 7030 Canby Avenue Reseda, CA 91335

Quick Sale Order

Order No **Order Date** 394520

Customer

10/23/2018 CASHS

Contact Name

Contact Number

Job.

Your Ref

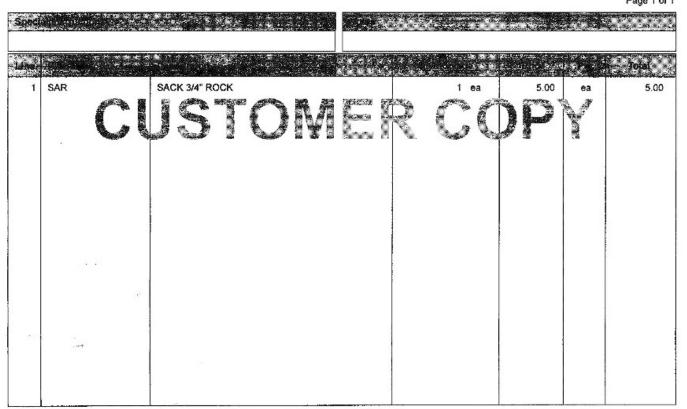
Delivery Taken By

On 10/23/2018 Ramon Castellon

Sales Rep

House





Goods received in good condition

Print name

Signature

Payment Method **Amount Received** Mastercard \$5.47 Merchant # 667741 Account # *********1518 034594 Authorization # **Amount Outstanding** \$0.00 \$5.00 \$0.47 \$5.47

Main Office: 7030 Canby Avenue

Reseda, California 91335 Phone (818) 343-4614

and a Ah

Van Nays: 5919 Sepulveda Boulevard

Van Nuys, California 91411 Phone (818) 781-1384

Orange: 2875 Orange Olive Road

Orange , California 92865 Phone (657) 236-4155

Design Center: 7030 Reseda Boulevard Reseda, California 91335

Phone (818) 343-3838

Lancaster: 2401 West Avenue I Lancaster, California 93536 Phone (661) 726-0023

Subject to our terms and conditions of sale. Further copies available on request.



Invoice number: 3502770659

Google LLC 1600 Amphitheatre Pkwy Mountain View, CA 94043 **United States** Federal Tax ID: 77-0493581

Bill to

Treasurer LBNC Lake Balboa Neighborhood Council PO Box 7720 Lake Balboa, CA 91409 **United States**

Details

Invoice number	3502770659
Invoice date	Sep 30, 2018
Billing ID	3957-9213-5547
Domain name	lakebalboanc.org

Google Cloud - GSuite

Total in USD	\$90.00
Summary for Sep 1, 2018 - Sep 30, 2018	
Subtotal in USD	\$90.00
Tax (0%)	\$0.00
Total in USD	\$90.00





Subscription	Description	Interval	Quantity	Amount(\$)
G Suite Basic	Usage	Sep 1 - Sep 30	18	90.00
		Subtotal in USD		\$90.00
		Tax (0%)		\$0.00
		Total in USD		\$90.00



Treasurer LBNC <treasurer@lakebalboanc.org>

Your AutoPay confirmation

1 message

Public Storage <DoNotReply@publicstorage.com>
To: treasurer@lakebalboanc.org

Wed, Oct 3, 2018 at 8:31 AM





Thanks for your AutoPay payment!

Hi LINDA,

We're confirming that a payment in the amount of \$315.00 was made on 10/02/2018 from your CreditCard account ending in 1518.

Your confirmation number for this transaction is 093936.

Your Account Details Log In

LINDA GRAVANI

ACCOUNT NUMBER: 19335173

PHONE: (818) 481-0714

EMAIL: treasurer@lakebalboanc.org

Payment Details

STORAGE LOCATION: 7660 Balboa Blvd

Van Nuys, CA 91406

(818) 528-6371

SPACE NUMBER:

A001

SPACE SIZE:

5x18

PAYMENT AMOUNT: \$315.00

	PAST DUE/DUE NOW	DUE NEXT 11/01/2018
RENT	\$0.00	\$300.00
NSURANCE	\$0.00	\$15.00
OTAL	\$0.00	\$315.00

Glad to have you with us,

Your Public Storage Team















Please do not reply to this email; it will not get through. If you'd like to reach us please contact your location manager or visit PublicStorage.com. Thanks!

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16525 Sherman Way • Suite C-11 • Van Nuys, CA 91406 Tel: (818) 986-9245 • Fax: (818) 995-7955 pipsfv.com • documentservices@pip.com **Invoice**

No. 83589

Date 10/2/18

Customer P.O. No.
James Hart

§ Lake Balboa Neighborhood Council

PO Box 7720

Lake Balboa CA 91409-7688

James Brown

Phone: 818-779-9026

QUANTITY	DESCRIPTION		AMOUNT
25	AUGUST MER, 8.5 x 11 White 20# Bond 8.5 x 11, 12 sheets, copied on 2 side	s	\$ 21.88
Sales Rep: Taken by:	Brian Mellissa	SUBTOTAL	\$ 21.88
Account Type		TAX	\$ 2.08
August 2018		SHIPPING	\$ 0.00
		TOTAL	\$ 23.96

PIP PRINTING is not responsible for typesetting errors that you fail to correct. We are also not responsible for loss of customer stock up to 10%.



PLEASE PAY FROM THIS INVOICE. No other invoice will be sent. Indicate on your check which invoice numbers you are paying.

TERMS: Due and payable upon receipt.

NOTE: There will be a service charge of 1-1/2% per month on all past due invoices.

Re	eceived By: X	Date:
	Cash	Deposit:
	Check #	Amount:
	PIP Charge	Balance Due:
	Credit Card	NUMBER OF CARTONS



16525 Sherman Way • Suite C-11 • Van Nuys, CA 91406 Tel: (818) 986-9245 • Fax: (818) 995-7955 pipsfv.com • documentservices@pip.com **Invoice**

No. 83591

Date 10/3/18

Customer P.O. No.

Jim Stein

§ Lake Balboa Neighborhood Council

PO Box 7720

Lake Balboa CA 91409-7688

James Brown

Phone: 818-779-9026

QUANTITY		DESCRIPTION		AMOUNT
27	Agenda & Minutes,	Agenda & Minutes, 8.5 x 11 White 20# Bond 8.5 x 11, 7 sheets, copied on 2 sides		
17	Protect Urban Candon 2 sides	Protect Urban Canopy & Nature Walk, 8.5 x 11 White 20# Bond 8.5 x 11, 4 sheets, copied on 2 sides		\$ 5.36
17	Grcettis Financial F	follies, 8.5 x 11 White 20# Bond 8.5 x 11, 3 sheets, co	opied on 2 sides	\$ 4.17
Sales Rep:	Mellissa		SUBTOTAL	\$ 23.71
Taken by:	Mellissa			
Account Type	e: Charge	Agenda-Minutes/Urban Canopy Motion	TAX	\$ 2.25
Agenda-Minu	tes/Urban Canopy Mo	otion	SHIPPING	\$ 0.00
			TOTAL	\$ 25.96

PIP PRINTING is not responsible for typesetting errors that you fail to correct. We are also not responsible for loss of customer stock up to 10%.



PLEASE PAY FROM THIS INVOICE. No other invoice will be sent. Indicate on your check which invoice numbers you are paying.

TERMS: Due and payable upon receipt.

NOTE: There will be a service charge of 1-1/2% per month on all past due invoices.

Received By: X	Date:			
Cash	Deposit:			
□ Check #	Amount:			
■ PIP Charge	Balance Due:			
☐ Credit Card	NUMBER OF CARTONS			



International E-Z UP, Inc.

1900 Second Street Norco, CA 92860 Tel: 800-45-SHADE (800-457-4233) Fax: 800-810-8775 QUOTE

AAAQ306972

Date 08/10/18

Sold To: Lake Balboa Neighborhood Council

Jim Stein

P.O. Box 7720

Lake Balboa, CA 91406

US

Phone: (818) 342-2262

Fax:

Ship To: Lake Balboa Neighborhood Council

Jim Stein

17547 GILMORE ST

LAKE BALBOA, CA 91406-5308

US

Phone: (818) 342-2262

Fax:

In Hand Date	Acct #	Terms	Rep	P.O. Number	Ship Via
			azettel		FedEx Ground

Qty	Manufacturer SKU	Description		Unit Price	Ext. Price
1		10x10 Edipse - 4 Peaks 4 Valances		\$1,699.00	\$1,699.00
	EC3FAL10GY	Eclipse, Aluminum Frame, 10'(3m), Gray			
		Aluminum Frame			
	ECT1010FBD	Eclipse, Top, 10'x10'(3mx3m), Full Bleed Digital			
		Royal Blue			
1	WB3SGBK4	Weight Bags, Steel Grey w/Black Accents, Qty of 4		\$49.00	\$49.00
		25LB - sold as 4 packs only			
		Running SubTotal			\$1,748.00
		25.0% Discount			-\$437.00
					\$1,311.00
			Sa	les Tax	\$124.55
			S	hipping	\$27.14
				Total	\$1,462.69

Quote is valid for 30 days from issue

Due to recent changes in tax laws, your order may be subject to local sales or use tax. International E-Z UP, Inc. is obligated to collect sales tax if a valid Exemption or Resale Certificate is not provided. Information regarding the tax jurisdictions being collected can be found at www.ezup.com/support/tax-information. If you have any questions, please contact our accounting department at (800) 457-4233.

07/26/18 09:12:15 Page 1

1 of 2

Please contact me if I can be of further assistance.

Angelique Zettel

Sales Representative
1900 Second Street
Norco CA 92860
951-779-2392
angeliquezettel@ezup.com

07/26/18 09:12:15 Page 2

CARGINAL SHE

International E-Z UP, Inc.

1900 Second Street Norco, CA 92860 Phone: (800) 45-SHADE Fax: (951) 279-0888

Order ORD0324795

Division 40

 Date
 10/22/2018

 Order Date
 10/22/2018

 Requested Ship Date
 10/22/2018

 Customer In Hand Date
 10/24/2018

Sold To: Ship To:

Lake Balboa Neighborhood Council Jim Stein P.O. Box 7720 Lake Balboa, CA 91406 USA Lake Balboa Neighborhood Council Jim Stein 17547 GILMORE ST LAKE BALBOA, CA 91406-5308

PO Number	Customer No	SalesPerson	9	Shipping M	ethod	Shippin	g Terms	Pa	ayment Terms
	0102367	Angelique Zettel	F02- FI	EDEX GROU	ND	FOB Nor	co	PREP	AID
	Description\Customer Requested Ship								

Item Number	Description\Customer Requested Ship Date	Unit	Ordered	Invoice	B/O	Unit Price	Ext Price
D3RB10GY	Deluxe Roller Bag, 10'(3m), Gray w/Black Accents 10/22/2018	Each	1			126.00	126.00
FREIGHT	Freight 10/22/2018	Each	1		1	8.99	8.99

Remit To: 1900 Second Street, Norco, CA 92860		
	Subtotal	134.99
	Freight	0.00
	Total Sales Tax:	8.98
Language Anna All Doordoor will be able to add to a little data on the control of the data of 72 hours and as the	Discount:	31.50
Important note: All Product will be shipped to the address listed above unless notified at least 72 hours prior to the requested ship date. We will not be responsible for incremental shipping costs, rerouting fees or charges associated	Order Total	112.47
with customer's failure to provide accurate shipping information at least 72 hours prior to the "Requested Ship Date"	Less Deposits	0.00
listed above.	Invoice Balance	112.47



Invoice

Date	Invoice #			
10/8/2018	25			

Bill To	Ship To
Lake Balboa Neighborhood Council PO BOX 7720 Lake Balboa, CA 91409	

P.(O. Number		Terms	Terms Ship		F.O.B.
				10/9/2018		
Quantity	Item Code		Description		Price Each	Amount
	Service	Servi (IBN			500.00	500.00

			Total	\$500.00
Phone #	Fax#	E-mail	Payments/Credits	\$0.00
818-678-4934		tommy@valleyrelicsmuseum.org	Balance Due	\$500.00

MARCO 2640 Commerce Drive Harrisburg, PA 17110

Invoice

Account Number	COPY		Invoice Date	Invoice #		
16149221	COLL		11/6/2018	650134		
Bill To		Ship To				
Lake Balboa Neighborhood Council Jim Stein 17547 Gilmore St. Lake Balboa, CA 91406			Lake Balboa Neighborhood Council Jim Stein 17547 Gilmore St. Lake Balboa, CA 91406			
Sales Order #	Purchase Order #	Sales R	epresentative	Terms		
800642	(None)	Heio	di L Haupt	Credit Card		
Project		Title				
		APPROVAL ATTACHED WI-16011 Exact Repeat. OD-1104				

Products Shipped

Shipment #	Date	Ship Via	Weight	Tracking #		
870902	10/31/2018	UPS Ground	0			
SKU		Product	Quantity	Price	Tax	Total
OD-1104-BE	LED Torch/Key Light	- Blue	150	2.38	No	\$357.00

Shipment #	Date	Ship Via	Weight		Trackii	ng #
871864	10/29/2018	UPS Ground	0			
SKU		Product		Price	Tax	Total
WI-16011-24HR-RD	Bic® Emblem Stylus Pen - 24-Hour Production - Red		300	0.99	No	\$297.00

Charges

Charge	Quantity	Amount	Tax	Total
FREE Setup Charge	1	0.00	No	\$0.00
Setup Charge	1	40.00	No	\$40.00
Discount Screen/Set Up/Plate	1	-40.00	No	(\$40.00)

Promotions

Code	Promotion	Quantity	Amount	Total
FS250	Free Ground Shipping on Select Products! order \$250 - product cost only) br>Within the Contiguous US. only. with order \$250 - product cost only) only.<	1	-25.41	(\$25.41)

Invoice

#650134 (Continued)

Prepayments Applied

ID	Date	Method	Reference Number	Authorization	Amount	Applied to Invoice
520103	10/25/2018	MasterCard	xxxxxxxxxxxx1518	089420	674.41	\$674.41
				Total Amount Applied to	this Invoice:	\$674.41

Since careful inspection at the factory often results in some imprinted pieces being discarded, it is understood that an underrun or overrun to be billed pro-rata is acceptable by the customer. Please understand that all printed products are customized based on your specifications and once manufactured are not subject to cancellation or reduction.

All claims must be made within 10 days after receipt of shipment. Returns will not be accepted without our permission. By accepting merchandise customer agrees to pay all collection costs including any attorney's fee if such are required.

Any inquiries regarding this invoice please email us at Accounting@MarcoPromos.com.

For product information visit our website at www.MarcoPromos.com.

Credit Card Payments can be faxed to 866-545-5672.

MARCO EIN #: 20-2018013.

Account #: 16149221 Invoice #:	650134 Products Shipped Subtotal:	654
Remit to:	Shipping & Handling:	45.82
MARCO	Tax:	0
Attn: Accounts Receivable Dept	Total for Products Shipped:	\$674.41
2640 Commerce Drive Harrisburg, PA 17110	Charges Subtotal:	0
USA	Tax:	\$0.00
	Total for Charges:	\$0.00
	Promotions Subtotal:	-25.41
	Tax:	0
	Total for Promotions:	(\$25.41)
	Invoice Subtotal:	\$674.41
	Less Total Prepaid:	674.41
	Amount Due:	\$0.00



Van Nuys #48 6100 Sepulveda Blvd Van Nuys, CA 9141 (818) 989-5132

29 Member 304014342001

E 1214025 RK CHOC LVRS

E 1214025 RK CHOC LVRS E 1185317 RICE KRISPIE

E 910362 FRITOLAY 540

SUBTOTAL

TAX **** TOTAL 10.99

10.99

10.99

45.96

0.00

457.96

XXXXXXXXXXXXXXX327

CHIP Read

AID: A0000000042203 VERIFIED BY PIN

Seq# 9123 APP#: 242806 EFT/Debit Resp: APPROVED Tran ID#: 821500009123....

Merchant ID: 990048

APPROVED - Purchase

AMOUNT: \$45.96

08/03/2018 16:17 48 9 284 8

EFT/Debit

45.96

CHANGE

TOTAL NUMBER OF ITEMS SOLD = 4 0:370872010: 16:17 48 9 284 8

OP#: 8 Name: Feru T.

Thank You!

Please Come Again

Whse:48 Trm:9 Trn:284 OP 8

fice of the City Clerk						3		
Iministrative Services Division	a Drogram					-	To a list	
eighborhood Council (NC) Fundin pard Action Certification Form	g Program						Chi	
Name: Lake Balboa	Meeting Date:	6/6/18						
2019.2019			Accorded to some N	< 1				
pard Motion and/or Public enefit Statement (CIP and NPG):	Authorization to rei	uthorization to reimburse members of the council for ongoing outreach arefreshement expenses						
	s must leave the room prior t	V o any disc	ote Count ussion and may n	ot return to the r	oon until after	the vote is compl	ete.	
	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused	
Board Member Name Carla Bautista	At Large Appointed, ALASR	X						
	1st VP Residential RSR	X						
James Brown	FOR CO-COMMENSAGE SHOW COMMENSAGE IN	X						
Ruth Doxsee	Organizational, OSR		+		X			
Kristin Fujitaki	At Large Appointed, ALASR	X						
Linda Gravani	President, BSR				X		7	
Byron Guttierrez	At Large Elected, ALECISR	X				-		
James Hart	Treasurer, RSR	X						
Sandy Joseph	2nd VP Residential, RSR	X						
Cindy Kurland	Residential, RSR	^				X		
Maddie McKay	Youth Representative				-	-		
Allen Nelson	Communications Ofcr, OSR	Х				-	-	
Carol Newman	Secretary Business, BSR	X				-		
Mary Pennomon	Senior, SSR	X					-	
Linda Pruett	Organizational, OSR	X						
Tom Riley	Residential, RSR					X		
Karen Schatz	Residential, RSR	X						
Jim Stein	Business, BSR	X						
Jiii Otoiii								
	,							
	-							
	-							
					-			
		13			2	2	+	
Totals				100			accurate and	
Totals We, the Treasurer and the Secon complete, and that a public mee Board, at a Brown Act complian	sting was held in accordance w	vitn all law	s, policies, and pro	Wennies, me and	wation present ove was approve	ed by the Neighbo	orhood Counc	
				er's Signature	mo	150		
Treasurer's Signature	s Hart		Print/Type	//	im Stein			
Print/Type Name: Jame: 7/29/13			200000000000000000000000000000000000000		/29/18			

dministrative Services Division						3		
eighborhood Council (NC) Fundin	g Program						9 h 7 list	
oard Action Certification Form				6/6/18			13	
C Name: Lake Balboa			Meeting Date:	20				
udget Fiscal Year: 2018-2019 oard Motion and/or Public Ongoing expense approval f			Agenda Item N	010 fiscal v	ear			
enefit Statement (CIP and NPG):	Origonia expense a		ote Count	.o 10 1100a. y		10 2 10 = N		
Recused Boardmembers	s must leave the room prior to			ot return to the r	oon until after t	he vote is compl	ete.	
Board Member Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused	
Carla Bautista	At Large Appointed, ALASR	X						
James Brown	1st VP Residential RSR	X						
Ruth Doxsee	Organizational, OSR	Х						
Kristin Fujitaki	At Large Appointed, ALASR		X					
Linda Gravani	President, BSR	X						
Byron Guttierrez	At Large Elected, ALECISR		X					
James Hart	Treasurer, RSR	X						
Sandy Joseph	2nd VP Residential, RSR	Х						
Cindy Kurland	Residential, RSR	X						
Maddie McKay	Youth Representative					X		
Allen Nelson	Communications Ofcr, OSR	Х						
Carol Newman	Secretary Business, BSR	Х						
Mary Pennomon	Senior, SSR	Х						
Linda Pruett	Organizational, OSR	X						
Tom Riley	Residential, RSR					X		
Karen Schatz	Residential, RSR	X						
Jim Stein	Business, BSR	Х						
Jilli Stelli	Business, Borr							
2000		13	2		-	2	_	
Totals We, the Treasurer and the Second complete, and that a public meeting and that a public meeting and the compliant process and the compliant process.	ng was held in accordance wit	eighborh h all laws	ood Council, declar policies, and proc	edures. The abov	lation presented e was approved	on this form is a	L ccurate and hood Counci	
board, at a brown net compliant public meeting mile and garden			Second Signer's Signature WW h A					

Date:

7/29/18

Date:

7/29/18



A SmartSign Store 300 Cadman Plaza West, Suite 1303 Brooklyn, NY 11201 Billing: (718) 797-1900 v117

Billing: (718) 797-1900 x117 Sales: (800) 952-1457 **INVOICE**

Order Date	Order #
9/12/2018	MPS-377492

Bill To	Ship To
Lake Balboa Neighborhood Council	James Brown
LAKE BALBOA NC	LAKE BALBOA NC
PO BOX 7720	7020 ANDASOL AVE
VAN NUYS , CA 91409 7720	VAN NUYS, CA 91406 3538
United States	United States

Terms: **Due on Receipt** PO Number: **PENDING**

			_	_
	Item Description	Unit Price	Qty.	Amount
1.	Plastic Signs	\$11.4500 /Sign	80 Signs	\$916.00
	Size: 12" x 18" • Part#: k-3408-p2 -pe-12x18-c	Pkg: 1 Sign		
	Adders:			
	+Sign Set-Up Charge	\$0.0000 /Order	1	\$0.00
2.	Stainless Steel Sign Hose Clamp	\$19.9500 /Clamp	80 Clamp Kits	\$1,596.00
	Size: • Part#: K-Hose-Clamp	Kit		
		Pkg: 2 Clamps/Clamp		
		Kit		
	Thanks for purchasing from MyParkingSign .com			

The amount shown on this invoice are in **US Dollars**.

Product Subtotal: \$2,512.00

Rebate: \$125.60

Shipping Charges: Free

Please make checks payable to **SmartSign** Mail your checks to:

Order Total (in US Dollars):

\$2,386.40

SmartSign

Accounts Department

300 Cadman Plaza West, Suite 1303, Brooklyn, NY 11201

SmartSign is not required to, and does not, collect California sales or use tax. California law requires purchasers to review untaxed purchases and, if any tax is owed, file a California use tax return and pay any tax due.

NC Name: Lake Balboa	110		Meeting Dat	e: 9/5/18					
Budget Fiscal Year: 2018-20 Board Motion and/or Public			Agenda Item No: 20 eghborhood Watch Signs in the Lake Balboa communi						
Benefit Statement (CIP and NP	Approve \$2,500	for Nie	eghborhood W	atch Sign	s in the Lake	Balboa co	nmun		
Recused Boardmemi	pers must leave the room per	1	Vote Count						
Board Member Name	pers must leave the room pri	to any o		not return to th	ne roon until after	the vote is comp	lete.		
Carla Bautista	At Large Appointed, ALASR	Yes	No	Abstain	Absent	Ineligible	Recu		
James Brown	1st VP Residential RSR	Х		-	X				
Ruth Doxsee	Organizational, OSR				X				
Kristin Fujitaki	At Large Appointed, ALASA	X			^				
Linda Gravani	President, BSR		X	-					
Byron Guttierrez	At Large Elected, ALECISR	X		-					
James Hart	Treasurer, RSR	Х							
Sandy Joseph	2nd VP Residential, RSR	Х							
Cindy Kurland	Residential, RSR	X		-		le y			
Maddie McKay	Youth Representative				X				
Allen Nelson	Communications Ofcr, OSR		X		^				
Carol Newman	Secretary Business, BSR		X						
Mary Pennomon	Senior, SSR	X							
Linda Pruett	Organizational, OSR	X							
Tom Riley	Residential, RSR	X							
Karen Schatz	Residential, RSR				X				
Jim Stein	Business, BSR	X		<u> </u>	^				
	3,0011								
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the Treasurer and the Second Si plete, and that a public meeting d, at a Brown Act compliant pub	gner of the above named Ne was held in accordance with lic meeting where a quorum	ighborhoo	d Council, declare th	220	4 tion presented on t was approved by the	his form is accur-	0 ate and Council		
urer's Signature			The production				AND THE PARTY OF T		
6	Hart		Second Signer's Si			-M			
Type Name: James F 9/9/18	iait		Print/Type Name:	to the contract	Stein				
0,0,10			Date:	9/9/1	8				

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Invoice # **JCS Catering Company** 1804A Carla's Cafe' at CBS Studio Center Date: 4024 Radford Avenue 8/19/2018 Studio City, CA 91604 Bill to: Add your NC name here Lake Balboa NC The Neighborhood Council Supports: AMOUNT Please check BOX Valley Alliance of Neighborhood Councils (VANC) VANC Election Forum October 11, 2018 X \$250 Valley Alliance of Neighborhood Councils (VANC) VANC Anniversary MIXER March 14, 2019 \$ If you opt to contribute to this event NOW, your MER will show this amount as OUTSTANDING until the check is cut DESCRIPTION Food and beverages for Valley Alliance of Neighborhood Councils (VANC) Event This amount is inclusive and includes hot and cold refreshments, silverware, linens, coffee, tea and desserts, kitchen staff and use of the facility.

TOTAL DUE \$250 THANK YOU

Please make check payable to: JCS Catering Company

Mail to:

Vic Viereck 12702 Tiara Street

Valley Village, CA 91607

James ilm Prepared by:

Print Name

Signature:

Please be sure to attach your Board's Board Action Certification (BAC) for each event, even if you vote on both at the same time.

If your check is received no later than one week before the event, your NC will be listed as a sponsor on the program

Please send an email to vanc@empowerla.org to advise that your NC will be contributing-Thank You!

Office of the City Clerk								
Administrative Services Division	92					~()		
Neighborhood Council (NC) Funding Pro Board Action Certification (BAC) Form	ogram					\bigcup_{i}		
NC Name: Lake Balboa				A	-	330	- Aller	
Budget Fiscal Year: 2018-2019				August 19, 201	8			
Board Motion and/or Public Benefit Statement (CIP and NPG):	Motion that LBN election forum of Gravani Second		Agenda Item No: 8 Aftribute \$250 from the Outreach budget for the VANC ober 11, 2018 and the March 2019 VANC Mixer. Moved					
Method of Payment: (Select One)	☐ Check	A	☐ Credit Card		[] Boar	d Member Reimb		
Decreased the seal and an		-1	Vote Count	- 15 E				
Board Member's First and Last Name	ers must leave the room prior		cussion and may no	t return to the ro	om until after t	he vote is compl	ete.	
Carla Bautista	At Large Appointed ALASIR	Yes	No	Abstain	Absent	Ineligible	Recused	
James Brown	Control of the Contro	X						
Ruth Doxsee	1st VP Res. ASR	Х						
Kristin Fujitaki	Organizational OSR	44			X			
Linda Gravani	At Large Appointed ALASR	X	1					
	President BSR	X					=	
Byron Guttierrez	At Large Elected ALECISR				Х	IPP Models		
James Hart Sandy Joseph	Treasurer, RSR				X	F 7111-03-71-0-1		
	2nd VP Residential, RSR	Х						
Cindy Kurland	Residential RSR	X						
Maddie McKay	Youth Representative					X		
Allen Nelson	Communication Officer OSR	X						
Carol Newman	Secretary Business BSR	X						
Mary Pennomon	Senior, SSR	X						
Linda Pruitt	Organizational, OSR	X						
Tom Riley	Residential, RSR	X						
Karen Schatz	Residential, RSR				X			
Jim Stein	Business, BSR				Х			
				5				
		_						
				-	-			
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						-		
ard Quorum:	Total:	11	0	0	5	1		
, the authorized signers of the above n eting was held in accordance with all la eting where a quorum of the Board was	armed Neighborhood Council, nws. policies, and procedures, present.	declare th The abov	at the information p t was approved by				and that a public compliant public	
horized Signature			Authorized Signate	far.	1 /	1	=	
nt/Type Name: James Hart			State (Jim Stein	17/1	1	_	
e 10/1/19			Date:	Jan Stein				



Aaron DeVandry - Concept To Web 818-613-8261 5005 Stone Fence Dr Colorado Springs, Colorado 80922 United States

Billed To

James Hart Lake Balboa Neighborhood Council 15701 Sherman Way Van Nuys, California 91409 United States Date of Issue 09/26/2018

Due Date 10/26/2018 Invoice Number LBNC72

Amount Due (USD) **\$150.00**

Description	Rate	Qty	Line Total
Web Hosting, Maintenance, & Content Creation September 2018	\$150.00	1	\$150.00
	Subto	ıtal	150.00
	Т	ax	0.00
	То	tal	150.00
	Amount Pa	aid	0.00
	Amount Due (US	SD)	\$150.00

Notes

Thank you, Lake Balboa NC!

-Aaron

Office of the City Clerk Administrative Services Division								
Neighborhood Council (NC) Funding Pro	50a					-1	/4E/20	
Board Action Certification (BAC) Form	gram					1		
NC Name: Lake Balboa			1			YX 4.8	T AB	
Budget Fiscal Year: 2018-2019	Meeting Date: 10/3/18							
Statement (CIP and NPG): Pay webmaster Aaron Degeneral approval.			Agenda Item No: 19 Devandry \$150 per month. Clarification from the					
Method of Payment: (Select One)	E Check		D Credit Card		(f) non-			
Springer Country and		V	ote Count	☐ Board Member Reimbursement				
Board Member's First and Last Name	ers must leave the room prio	r to any disc	ussion and may not	return to the ro	om until after t	he vote is comple	rte.	
Carla Bautista	Board Position ALASR	Yes	No	Abstain	Absent	Ineligible	Recused	
James Brown	1st VP, RSR	X	1					
Ruth Doxsee	OSR	×	-					
Kristin Fujitaki	ALASR	X						
Linda Gravani	Pres, BSR	- X						
Byron Guttierrez	ALECISR							
James Hart	Treasurer, RSR	X			Х			
Sandy Joseph	2nd VP, RSR	- <u>x</u> -						
Cindy Kurland	RSR	x _						
Maddie McKay	Youth Rep	^						
Allen Nelson	Comms,OSR	X				X		
Carol Newman	Secretary, BSR	X						
Mary Pennomon	SSR							
Linda Pruett	OSR	X						
Tom Riley	RSR	X						
Karen Schatz	RSR	X						
		X						
OIIII OIOIII	2nd Signer,BSF	X						
					1			
					-			
ard Quorum:	Total:	15						
the authorized signers of the above na eting was held in accordance with all la- eting where a quorum of the Board was p	med Neighborhood Council, ws, policies, and procedures present.	declare that The above	the information pr was approved by th	esented on this ne Neighborhood	form is accurat d Council Board	e and complete, , at a Brown Act	and that a public compliant public	
horized Signature		9	Authorized Signatur	-/-	6	11		
t/Type Name: James Hart	Print/Type Name: Sign Stein							
e: 10/7/18			Date: 10/7/18					

Iministrative Services Division						1		
eighborhood Council (NC) Fundin	g Program						9 h 4 list	
oard Action Certification Form				6/6/18			1.0	
C Name: Lake Balboa			Meeting Date:	20				
udget Fiscal Year: 2018-2019 oard Motion and/or Public	Ongoing expense a	nnrov	Agenda Item N	010 tiscal v	ear			
enefit Statement (CIP and NPG):	Origonia expense a		ote Count	.010 1100a. y		W 2 W = W		
Recused Boardmember	s must leave the room prior to			ot return to the r	oon until after t	he vote is compl	ete.	
Board Member Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused	
Carla Bautista	At Large Appointed, ALASR	X						
James Brown	1st VP Residential RSR	X						
Ruth Doxsee	Organizational, OSR	X						
Kristin Fujitaki	At Large Appointed, ALASR		X					
Linda Gravani	President, BSR	X						
Byron Guttierrez	At Large Elected, ALECISR		X					
James Hart	Treasurer, RSR	Х						
Sandy Joseph	2nd VP Residential, RSR	Х						
Cindy Kurland	Residential, RSR	X						
Maddie McKay	Youth Representative					X		
Allen Nelson	Communications Ofcr, OSR	Х						
Carol Newman	Secretary Business, BSR	X						
Mary Pennomon	Senior, SSR	X						
Linda Pruett	Organizational, OSR	X						
Tom Riley	Residential, RSR					X		
Karen Schatz	Residential, RSR	X						
Jim Stein	Business, BSR	Х						
Jim Stein	Business, Bon							
		40				2		
Fotals We, the Treasurer and the Second complete, and that a public meeti Board, at a Brown Act compliant p	ng was held in accordance wit	h all laws,	policies, and proc	edures. The abov	nation presented be was approved	on this form is a	ccurate and hood Council	
				Second Signer's Signature WWA A				
Treasurer's Signature	second signe		n Stein	//-				

Date:

7/29/18

Date:

7/29/18

Invoice

Number

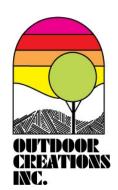
6861

Date 9/19/2018

OUTDOOR CREATIONS, INC.

2270 BARNEY ROAD ANDERSON, CA 96007 P-530-365-6106 F-530-365-5129

EMAIL-ODC@OUTDOORCREATIONS.COM WWW.OUTDOORCREATIONS.COM



BILL TO:

Jim Stein

Lake Balboa Neighborhood Council

P.O. Box 7720

Lake Balboa, CA, 91409

SHIP TO:

Therman 818-756-8185 City of Los Angeles Yard 6335 Woodley Avenue Van Nuys, CA

PO NUMBER	TERMS	TERRITORY #	SALES PERSON	SHIP VIA	FOB
Signed Quote	NET 30	5	Tim Hudson	TBD	Anderson, CA

Item#	Description	Quantity	Price Ea.	Amount
1085-CGB	43" Square Concrete Picnic Table (4) Seate, Smooth Finish, Acrylic Sealer-Davis Sequoia Sand (TAN)	1	\$1,510.00	\$1,510.00
N/A	Shipping (Must Be Taxed, Company Owned Truck)	1	\$250.00	\$250.00

Amount Paid \$0.00 Discount \$0.00

Amount Due \$1,927.20 Shipping Cost/Freight \$0.00

Sub Total

Sales Tax 9.50% on \$1,760.00

GSA # GS03F067BA SIN 192 37B GSA # GS03F066BA SIN 192 37I CMAS # 4-14-78-0001B BBQ'S

4-14-78-0001C TABLES/BENCHES

TAX REGISTRATION # 68-0083220

Total \$1,927.20

\$1,760.00

\$167.20

FINANCE CHARGES ARE CHARGED AT 1.5% PER MONTH (18%) APR FOR ALL PAST DUE INVOICES.

0 - 30 days	31 - 60 days	61 - 90 days	> 90 days	Total
\$1,927.20	\$0.00	\$0.00	\$0.00	\$1,927.20

Remit Payment to: 2270 Barney Street, Anderson, CA 96007 * (530) 365-6106 FAX (530) 365-5129 www.outdoorcreations.com * Email: odc@outdoorcreations.com

Office of the City Clerk							-(1	
dministrative Services Division						19		
leighborhood Council (NC) Fund	ing Program					N	1	
oard Action Certification Form				0/6/10			Ch	
IC Name: Lake Balboa udget Fiscal Year: 2018-201		Meeting Date:	237 10					
oard Motion and/or Public	000 for	Agenda Item N	v improvem	ent project	- addition o	of one		
enefit Statement (CIP and NPG)	more chess table	to the L	ouise park.	, improvem	on project	addition	or one	
Recused Boardmembe	rs must leave the room prior		ote Count ussion and may n	ot return to the r	oon until after	the vote is compl	ete.	
Board Member Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused	
Carla Bautista	At Large Appointed, ALASR	2000			X			
James Brown	1st VP Residential RSR	X						
Ruth Doxsee	Organizational, OSR				X			
Kristin Fujitaki	At Large Appointed, ALASR	X						
Linda Gravani	President, BSR	X						
Byron Guttierrez	At Large Elected, ALECISR	X						
James Hart	Treasurer, RSR	Χ						
Sandy Joseph	2nd VP Residential, RSR	Х						
Cindy Kurland	Residential, RSR		X					
Maddie McKay	Youth Representative				X			
Allen Nelson	Communications Ofcr, OSR	X						
Carol Newman	Secretary Business, BSR	Х					A SUPE	
Mary Pennomon	Senior, SSR	X						
Linda Pruett	Organizational, OSR	Х						
Tom Riley	Residential, RSR	X						
Karen Schatz	Residential, RSR				X			
Jim Stein	Business, BSR	X						
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e, the Treasurer and the Second mplete, and that a public meetin ard, at a Brown Act compliant pu	ig was held in accordance with	all laws, p	olicies, and proced	tnat the informat dures. The above	on presented o was approved b	on this form is acc y the Neighborho	curate and ood Council	
easurer's Signature	fr-		Second Signer's	Signature D	BAND L	Stein		
int/Type Name: James Hart			Print/Type Name: Jim Stein					

Date:

9/9/18

9/9/18

Date: