# Monthly Expenditure Report



#### Reporting Month: March 2019

Budget Fiscal Year: 2018-2019

NC Name: Lake Balboa Neighborhood Council

Monthly Cash Reconciliation						
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available	
\$20490.93	\$3860.26	\$16630.67	\$4536.24	\$0.00	\$12094.43	

Monthly Cash Flow Analysis						
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available	
Office		\$1418.74		\$536.24		
Outreach	\$25000.00	\$1991.52	\$3944.27	\$2000.00	\$1408.03	
Elections		\$450.00		\$0.00		
Community Improvement Project	\$8500.00	\$0.00	\$4186.40	\$0.00	\$4186.40	
Neighborhood Purpose Grants	\$8500.00	\$0.00	\$8500.00	\$2000.00	\$6500.00	
Funding Requests Under Review: \$0.00		Encumbrar	nces: \$0.00	Previous Expend	itures: \$21509.07	

	Expenditures					
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	GOOGLE GSUITE_lakebal	03/02/2019	(Credit card transaction)	General Operations Expenditure	Office	\$90.00
2	PUBLIC STORAGE 26311	03/02/2019	(Credit card transaction)	General Operations Expenditure	Office	\$315.00
3	AMZNFreeTime	03/21/2019	(Credit card transaction)	General Operations Expenditure	Office	\$-2.99
4	SQ SQ DUCKYARD COFFE	03/01/2019	(Credit card transaction)	General Operations Expenditure	Outreach	\$17.78
5	MAMA S DONUTS	03/01/2019	(Credit card transaction)	General Operations Expenditure	Outreach	\$12.50
6	OFF-SITE SHREDDING SER	03/03/2019	(Credit card transaction)	General Operations Expenditure	Outreach	\$250.00
7	PIP PRINTING #756	03/06/2019	(Credit card transaction)	General Operations Expenditure	Outreach	\$169.33
8	4IMPRINT	03/13/2019	(Credit card transaction)	General Operations Expenditure	Outreach	\$734.61

9	PIP PRINTING #756	03/28/2019	(Credit card transaction)	General Operations Expenditure	Outreach	\$495.59
10	INT IN MARTIN OUTDOOR	03/22/2019	(Credit card transaction)	General Operations Expenditure	Elections	\$450.00
11	Linda Pruett	02/13/2019	Refreshments for a full board mtg	General Operations Expenditure	Outreach	\$61.71
12	JCS CATERING COMPANY	03/08/2019	VANC invoice	General Operations Expenditure	Outreach	\$250.00
13	BRIDGEGAP TEMPORARY STAFFING AND SERVICES AGENCY	03/20/2019	Minutes charges from August thru February. Six bil	General Operations Expenditure	Office	\$1016.73
	Subtotal:					\$3860.26

	Outstanding Expenditures					
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	AT&T Messaging	03/11/2019	Messaging Service	General Operations Expenditure	Office	\$81.80
2	Budget Advocates	03/18/2019	\$500 payment to support the Budget Advocates	General Operations Expenditure	Outreach	\$500.00
3	BRIDGEGAP TEMPORARY STAFFING AND SERVICES AGENCY	03/26/2019	Minute taking for February mtg	General Operations Expenditure	Office	\$154.44
4	AARON SHEPHERD DEVANDY	03/26/2019	Web services	General Operations Expenditure	Office	\$150.00
5	AARON SHEPHERD DEVANDY	03/26/2019	Web services	General Operations Expenditure	Office	\$150.00
6	Budget Advocates	03/26/2019	1k award of funds to support the budget advocates	General Operations Expenditure	Outreach	\$1000.00
7	Los Angeles LGBT Center	04/01/2019	Support for the Los Angeles LGBT Center event Mode	Neighborhood Purpose Grants		\$2000.00
8	ONEgeneration	04/05/2019	\$500 for outreach participation in the 2019 Senior	General Operations Expenditure	Outreach	\$500.00
	Subtotal: Outstanding	J	·			\$4536.24

# Google<sup>™</sup> Invoice

Invoice number: 3557559006

#### Bill to

Treasurer LBNC Lake Balboa Neighborhood Council PO Box 7720 Lake Balboa, CA 91409 United States

#### Details

Invoice number	.3557559006
Invoice date	. Feb 28, 2019
Billing ID	3957-9213-5547
Domain name	.lakebalboanc.org

Google LLC
1600 Amphitheatre Pkwy
Mountain View, CA 94043
United States
Federal Tax ID: 77-0493581

Google Cloud - GSuite	
Total in USD	\$90.00
Summary for Feb 1, 2019 - Feb 28, 2019	
Subtotal in USD	\$90.00
Tax (0%)	\$0.00
Total in USD	\$90.00

You will be automatically charged for any amount due.

# Google<sup>™</sup> Invoice

Subscription	Description	Interval	Quantity	Amount(\$)
G Suite Basic	Usage	Feb 1 - Feb 28	18	90.00
		Subtotal in USD		\$90.00
		Tax (0%)		\$0.00
		Total in USD		\$90.00

Public Storage



Hi LINDA,

Thanks for choosing Public Storage! As a friendly reminder, your storage invoice for rental period 04/01/2019 to 04/30/2019 is now available for payment. If your account is set up for AutoPay, your payment will be automatically processed.

#### **Make This Payment**

# Your Account Details Log In

#### LINDA GRAVANI

ACCOUNT NUMBER:	19335173
	10000170

**PHONE**: (818) 481-0714

EMAIL: treasurer@lakebalboanc.org

# **Balance Due Details**

PS

STORAGE LOCATION:	7660 Balboa I Van Nuys, CA Get Directions		
SPACE NUMBER:	A001		
SPACE SIZE:	5x18		
Monthly Charges		Current Balance	
Monthly Rate: Rent Discount:	\$300.00 \$0.00	Current Balance: (as of 03/11/2019)	\$0.00
Rent Tax: Insurance:	\$0.00 \$15.00	Charges for Rental Term: ( 04/01/2019 to 04/30/2019)	\$315.00

# TOTAL DUE: \$315.00

# Make This Payment

† PAST DUE/DUE NOW	<b>† DUE NEXT</b> 04/01/2019
\$0.00	\$300.00
\$0.00	\$15.00
\$0.00	\$315.00
	\$0.00

Glad to have you with us, Your Public Storage Team † If you have a past due balance, please contact your location manager, as your property is subject to a lien and enforcement may be imminent.



# We've made it easy to do everything you want online

#### **Payments Your Way**

Make a payment, view your transaction history, or sign up for AutoPay and never forget a payment.

#### **Reservations are a Breeze**

Get directions to the property, change your move-in date, or access helpful information before you move in.

#### **Your Storage Space**

Access your gate code, manage your insurance coverage, or schedule a move-out date.

#### **Manage Your Contact Info**

Update your contact information and your email notification preferences.

# Public Storage. CONNECT: f 🎔 🖸 😰 🛅 🖇 BLOG

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#### amazon-csc@amazon.com

10:58 AM (36 minutes ago)

to me Amazon Your Account Amazon.com Message From Customer Service Hello jim,

This is the supervisor who assisted you earlier. It was my pleasure to assist you.

I've requested a refund of \$2.99 to your credit card.

You'll see the refund on your credit card statement in the next 3-5 business days.

In response to your request, your MasterCard will no longer appear as a payment option on the order form. We're always happy to assist with such changes.

We are happy to be of assistance.

Thank you for making it Amazon!

We'd appreciate your feedback. Please use the buttons below to vote about your experience today.

Best regards, Kevaughn S. Amazon.com



- - -

Duckyard Coffee House

C

16935 Vanowen Street Suite F	Mar 1, 2019
LAKE BALBOA, CA 91406-	2:59 PM
5639	Giulianna
(818) 600-8604	
www.duckyardcoffee.com	

Authorization 060400	MasterCard 1518
Receipt P4KY	

#### MASTERCARD

AID A0 00 00 00 04 10 10

TO GO		
Fly Away Carrier	\$18.00	
BYOC Reusable cup	-\$0.90	
(5% off)		
Plaza Neighbors	\$0.86	
(5% off)		
Subtotal	\$16.24	
Ca Tax	\$1.54	
Total	\$17.78	
MasterCard 1518 (Chip)	\$17.78	

James Stein

MANA'S DONUTS 16844 SHERMAN WAY VAN NUYS. CA 91496 (818) 997-1654

Murchant ID: 0431 "erm #: 0021 Store W: 0001 Ref #: 0098

#### Sale

XXXXXXXXXXXXX1518 MASTERCARD Entry Method: Chip

Anount:	\$	12.50
11p:		
Total:	=======	

03/01/19 14:40:40 Inv #: 000098 Appr Code: 033428 Transaction ID: 0301MCPFP951A Apprvd: Online Batch#: 000408

MASTERCARD Alb: A0000000041010 "SI: 6000 "VR: 0000000000

Customer Copy THANK YOU

On&Off-Site	Stand Service
877-444-5529 Office	"Where We Shred Your Stress Away
818-365-8336 Fax	
12329 Gladstone Ave Sylmar, CA 91342	Bonded & Insured
www.offsiteshredding.info	*Safe Secure & Affordable
Mobile&Plant Services	
	T. U
"Witness On-Site Shredding"	Ongoing Service Availab
Avoid The Paper Cuts <u>Pic</u>	work Order No.02697
Company: Jim Stein	Got Shreddin
Address: 15756 Bassett Street Lake Balbo	a. CA 91406
Date: 3/2/19	
<b>Time:</b> 10-12pm	
Phone: 818-342-2262	
Contact: Jim	
Notes: Shred Day Event for Witness On \$250.00	Site Mobile Shredding Service. Call client 15 minutes prior to arrival. CO
Standards Letters Lega	lsXrays64g Bins Wige Baskets Pallets
X	Mult 3/2
Customer Signature Date	
<u>On&amp;Off-Site Shree</u>	dding Services Certificate of Destruction
	Jim Stein
been properly handled and destroyed b and been converted to a recyclable con	naterials received from the above named company or individual hav by a <b>Certified Shredding Process</b> . All materials have been shredde strollable residue.
(boxes or bins)	1/2/10 2/2/10
Date: 3/2/2019	Authorized Signature 1110 5(2)
All shredded paper material is	Bond # 15154136 and turned into everyday paper use products in conservation of our trees
Arrival Time: Departure Time:	We Recyc
Secu	re Document Destruction!



Invoice

No.

85840

Date 3/5/19

Customer P.O. No.

**Jim Stein** 

Lake Balboa Neighborhood Council PO Box 7720

- SOLD
  - Lake Balboa CA 91409-7688 James Brown
- J Phone: 818-779-9026

Amount:

Auth. Code:

Response: TRANS ID:

STAN:

Mode: AID:

OOFF

TSI: ARC:

QUANTITY	DESCRIPTION	AMOUN
40	Agenda Double Sided - B&W , 8.5 x 11 White 20# Bond 8.5 x 11, 3 sheets, copied on 2 sides	\$ 15.56
17	NPG 17 - B&W, 8.5 x 11 White 20# Bond 8.5 x 11, 6 sheets, copied on 1 side	\$ 6.61
17	Page from 2019 NC Election, 8.5 x 11 White 20# Bond 8.5 x 11, copied on 1 side	\$ 0.85
40	17-1421(Fact Sht & Rpt) - B&W, 8.5 x 11 White 20# Bond 8.5 x 11, 7 sheets, copied on 2 sides	\$ 31.56
55	MER Jan 2019, 8.5 x 11 White 20# Bond 8.5 x 11, 10 sheets, copied on 2 sides	\$ 59.89
	756	

PIP Printing 756			
PIP Printing 756 16525 Sherman Way Unit Van Nuys, CA 91406 818-986-9245	ार्च	SUB TOTAL	\$ 114.47
)3/06/2019 Merchant ID: Device ID: Terminal ID:	4:02:31 •••0596 0811 Lake Balboa Printing PPX1.	ТАХ	\$ 10.87
Grainal ID: Credit Sale:	, 1ER Jan	SHIPPING	\$ 0.00
Transaction #: Ma Card Type:	sterCard ****1518	TOTAL	\$ 125.34
Account .	CUTE	ROM THIS INVOICE. No	other invo

PLEASE PAY FROM THIS INVOICE. NO other invoice e also not responsible will be sent. Indicate on your check which invoice numbers you are paying. TERMS: Due and payable upon receipt.

> NOTE: There will be a service charge of 1-1/2% per month on all past due invoices.

Printed Name:

Received By: X \_\_\_\_\_ Date:\_\_\_\_\_

Cash

Amount:\_\_\_\_\_ Check #.....

Deposit:\_\_\_\_\_

Balance Due:\_\_\_\_\_

PIP Charge

Credit Card \_\_\_\_\_\_

See Reverse Side for Terms & Conditions

CUSTOMER COPY

Thank you!

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EHOO 00

032608

AUTH/TKT MCPNNKCDI0306

Issuer A0000000041010 0000088000

0%.

DISCOVER



Lake Balboa Neighborhood Council

- SOLD PO Box 7720
- Lake Balboa CA 91409-7688
- James Brown
- T O Phone: 818-779-9026

#### Invoice

No.

85868

Date

3/6/19

Customer P.O. No. Linda Gravani

QUANTITY		DESCRIPTION		AMOUNT
30 30		olor, 8.5 x 11 White 20# Bond 8.5 x 11, 2 DR, 8.5 x 11 White 20# Bond 8.5 x 11, P		\$ 32.67 \$ 7.50
Sales Rep: Taken by:	Mellissa Mellissa		SUB TOTAL	\$ 40.17
Account Typ		Fireworks	TAX	\$ 3.82
Fireworks			SHIPPING	\$ 0.00
Fireworks			TOTAL	\$ 43.99

PIP PRINTING is not responsible for typesetting errors that you fail to correct. We are also not responsible for loss of customer stock up to 10%.

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TERMS: Due and payable upon receipt.

NOTE: There will be a service charge of 1-1/2% per month on all past due invoices.

Printed Name: \_\_\_\_\_

Received By: X \_\_\_\_\_ Date: \_\_\_\_

Cash

Amount:\_\_\_\_\_ Check #\_\_\_\_\_

Deposit:\_\_\_\_\_

Balance Due:\_\_\_\_\_

PIP Charge

Credit Card \_\_\_\_\_\_

#### Invoice 7132679



101 Commerce St PO Box 320 Oshkosh, WI 54901

www.4imprint.com

Total Due

0.00

877-446-7746 800-355-5043

200 N SF SUITE 22	LBOA NC PRING STREET	Shipping Address Jim Stein Lake Balboa N.C. 17547 Gilmore St LOS ANGELES, CA 914065308 USA Tel: 8183422262
Invoice Number	7132679	Account No. 1816044
Invoice Date	March 13, 2019	Account Rep. Tiffany Hobbslee
Reference No		Our Order No. 17499444

ltem Bi	g Thunder Tote - 1	5" x 13"	Colours	(Tote,Trim): Roy	al Blue, Roya	al Blue	
Qty	Item #	Description			Unit \$	Price \$	Total \$
350	101326-1513	Big Thunder Tote - 15" x 13"		·	1.7700	619.50	619.50
1	Set-Up Charge	Set-Up Charge (1st Color)			0.0000	0.00	0.00
1	Coupon	Coupon Code			-61.9500	-61.95	-61.95
		Freight				124.09	124.09
						Тах	52.97
						-	734.61
						Total Net	681.64
						Total Tax	52.97
						Grand Total	734.61
				Payment via Ma	asterCard	Received	734.61

#### Thank You! We appreciate your business.

#### Any overruns you may have received are yours with our compliments.

- To insure proper credit to your account, please quote "7132679/1816044" on your check or remittance.
- If you are not satisfied with your order, please call 1-800-300-0764. All claims must be made within 5 days of receipt.
- Any questions regarding your invoice? Please call 1-800-982-8979. Our terms are Net 30.
- Please make checks payable to 4imprint, Inc.

**4imprint Federal ID #39-1837105, GSA Contract # GS-07F-9626S.** A Late Payment Charge based on maximum annual percentage allowed by your state law will be applied to this balance owed under this invoice when the invoice becomes past due. The purchaser agrees to pay all of the company's reasonable attorney's fees and any collection agency fees incurred in the collection of any amount owed hereunder and not paid when due. Purchaser agrees to pay any sales or use tax. No credit will be issued for returned merchandise without our consent. This invoice is a conditional acceptance by the seller of the buyer's offer to purchase seller's goods. It may contain terms which differ from or add to those contained in the buyer's purchase order, and to the extent that this is the case, the seller hereby expressly conditions its acceptance of the buyer's offer on the buyer's assent to the additional or different terms. The buyer's receipt and retention of the goods covered by this invoice constitutes acceptance of any such additional or different terms. The buyer and seller agree that any contract hereby entered into has been made and is to be construed according to our State Law.

# To Pay Your Invoice Online Please Visit: <u>www.4imprint.com/payinvoice</u>

To Remit By Check: 4imprint, Inc. 25303 Network Place Chicago, IL 60673-1253 Page 1



Invoice

No.

86199

Date 3/28/19

Customer P.O. No. Jim Stein

Lake Balboa CA 91409-7688 James Brown Phone: 818-779-9026 QUANTITY DESCRIPTION 500 Meet The Candidates, 8.5 x 11 white 20# Bond 11 x 17, F

Lake Balboa Neighborhood Council

PO Box 7720

SOLD

I O

QUANTITY	DES		AMOUNT
500	Meet The Candidates, 8.5 x 11 white 20# Bor	nd 11 x 17, Printed on 2 sides	\$ 133.50
Sales Rep:	PIP Printing 756 16525 Sherman Way Unit C-11 Van Nuys, CA 91406 818-986-9245	SUB TOTAL	\$ 133.50
Taken by: Account Typ	03/28/201914:09:01 The Car	didates TAX	\$ 12.68
	Merchant ID: ***************0596 THE Car Device ID: 0811 Terminal ID: PPX1.		\$ 0.00
Meet The C April 3, 2019	Credit Sale:	TOTAL	
	Transaction # 2 Card Type: MasterCard Account: **********1518		<u>\$ 146.18</u>
PIP PRINTING is that you fail to	Entry: <sup>2</sup> Chip errors	PLEASE PAY FROM THIS INVOICE. No will be sent. Indicate on your check	
for loss of custo	#mount: \$495.59	<u>numbers you are paying.</u>	
	Auth.Code: 040045 Response: AUTH/TKT	<b>TERMS:</b> Due and payable upon receipt. NOTE: There will be a service charge	of 1-1/2% per
		month on all past due invoices.	
	AID: A0000000041010 TVR: 0000088000	Printed Name:	
	1 <b>AD:</b> 01106070032200004F98000000000000 D0FF	Received By: X Mu h Ma	 . Date:
	TSI: E800 ARC: DO	Donositi	
	CUSTOMER COPY	Amount	
Ma			Je:
	Thank you!		
See Reverse Sid	e for Terms & Conditions	Credit Card	



SOLD

I O

Lake Balboa Neighborhood Council PO Box 7720

Lake Balboa CA 91409-7688

- James Brown Phone: 818-779-9026

#### Invoice

No.

85961

Date

3/12/19

Customer P.O. No. James Brown

QUANTITY		DESCRIPTION		AMOUNT
70	Active Shooter Prog	Active Shooter Program - COLOR, 8.5 x 11 White 20# Bond 8.5 x 11, Printed on 1 side		\$ 17.50
Sales Rep:	Mellissa		SUB TOTAL	\$ 17.50
Taken by: Account Typ	Mellissa e: Charge	Active Shooter Program	ТАХ	\$ 1.66
Active Shoot	er Program		SHIPPING	\$ 0.00
			TOTAL	\$ 19.16

PIP PRINTING is not responsible for typesetting errors that you fail to correct. We are also not responsible for loss of customer stock up to 10%.



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#### PLEASE PAY FROM THIS INVOICE. No other invoice will be sent. Indicate on your check which invoice numbers you are paying.

TERMS: Due and payable upon receipt.

NOTE: There will be a service charge of 1-1/2% per month on all past due invoices.

Pri	nted Name:	Bosin
Re		21 Date: 3/2
	Cash	Deposit:
	Check #	Amount:
	PIP Charge	Balance Due:
	Credit Card	



Invoice

No.

85937

Date 3/11/19

Customer P.O. No. James Brown

SOLD Lake Balboa Neighborhood Council PO Box 7720

Lake Balboa CA 91409-7688

- James Brown
- T O Phone: 818-779-9026

40	West Valley CPAB sheets, copied on 7	Meeting Minutes Feb. 13th- B&W, 8.5 x 11 White 20#   1 side	Bond 8.5 x 11, 3	\$ 9.5
Sales Rep:	Mellissa		SUB TOTAL	\$ 9.56
Sales Rep: Taken by: Account Typ	Mellissa	Lake Balboa Printing	SUB TOTAL TAX	\$ 9.56 \$ 0.91

that you fail to correct. We are also not responsible for loss of customer stock up to 10%.

# will be sent. Indicate on your check which invoice numbers you are paying.

TERMS: Due and payable upon receipt.

NOTE: There will be a service charge of 1-1/2% per month on all past due invoices.

Printed Name: AV/16	5 BSNN
	Date: 3/11/4
🗅 Cash	Deposit:
Check #	Amount:
PIP Charge	Balance Due:
Credit Card	





Lake Balboa Neighborhood Council

SOLD PO Box 7720

Lake Balboa CA 91409-7688

James Brown

I O Phone: 818-779-9026

#### Invoice

No.

85904

Date 3/7/19

Customer P.O. No. James Brown

QUANTITY	DESCRIPTION			AMOUNT
25	Fireworks Pole Sig	ns 18x24 4MM White Coroplast with Grommets pe	er sample 4/0	\$ 186.38
Sales Rep: Taken by:	Brian admin		SUB TOTAL	\$ 186.38
Account Type		Fireworks Pole Signs	ТАХ	\$ 17.71
			SHIPPING	\$ 0.00
			TOTAL	\$ 204.09

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TERMS: Due and payable upon receipt.

NOTE: There will be a service charge of 1-1/2% per month on all past due invoices.

Pri	nted Name)	Bibil
Re	ceived By: X 2 (14)	2 Date: 2/12
	Cash	Deposit:
۵	Check #	Amount:
	PIP Charge	Balance Due:
	Credit Card	



Lake Balboa Neighborhood Council

SOLD PO Box 7720

Lake Balboa CA 91409-7688

- James Brown
- Ī Phone: 818-779-9026

#### Invoice

No.

85899

Date 3/7/19

Customer P.O. No. James Brown

QUANTITY	DESC	RIPTION	AMOUNT
150	150 Run, Hide, Fight- Color, 8.5 x 11 white 70# Husky Offset 11 x 17, Printed on 2 sides		\$ 74.25
Sales Rep:	Mellissa	SUB TOTAL	\$ 74.25
Taken by:	Mellissa e: Charge Run, Hide, Fight	TAX	\$ 7.05
Account Typ	e: Charge Run, Hide, Fight		<b></b>
Run, Hide, F	$(ab)$ $(P, V_{a})$	SHIPPING	\$ 0.00
Kun, mue, r	ight Picked U	TOTAL	\$ 81.30
	not responsible for typesetting errors	PLEASE PAY FROM THIS INVOICE. No	other invoice
that you fail to	correct. We are also not responsible	will be sent. Indicate on your check	
for loss of custo	mer stock up to 10%.	numbers you are paying.	
	le a construction de la construc	<b>TERMS:</b> Due and payable upon receipt. NOTE: There will be a service charge	of 1-1/2% ner
		month on all past due invoices.	
		121120 BA	

		$\sim$
Pri	nted Name: 17 Me	3 Brown
Re		2001 Date 3/8/17
	Cash	Deposit:
	Check #	Amount:
	PIP Charge	Balance Due:
	Credit Card	





Lake Balboa Neighborhood Council

SOLD PO Box 7720

Lake Balboa CA 91409-7688

- James Brown
- J Phone: 818-779-9026

#### Invoice

No.

85878

Date 3/6/19

Customer P.O. No.

James Brown

QUANTITY	DESCRIPTION			AMOUNT	
50	Active Shooter Program - COLOR, 8.5 x 11 White 20# Bond 8.5 x 11, Printed on 1 side			side	\$ 12.50
		9			
					1
					-
Sales Rep:	Mellissa			SUB TOTAL	\$ 12.50
Taken by:	Mellissa	Ashing Charles December	-	ΤΑΧ	<b>•</b> • • • •
Account Type	. Charge	Active Shooter Program	2/1		\$ 1.19
Active Shoote	er Program	0.	41	SHIPPING	\$ 0.00
		1 ichop	3/6 B	TOTAL	\$ 13.69

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	BERN
	- /2 Date: 3/6/2
	Deposit:
Geck #	Amount:
PIP Charge	Balance Due:
D. Credit Card	





Lake Balboa Neighborhood Council

- SOLD PO Box 7720
- Lake Balboa CA 91409-7688
- James Brown
- J Phone: 818-779-9026

#### Invoice

No.

85807

Date 3/4/19

Customer P.O. No. James Brown

QUANTITY DESCRIPTION AMOUNT Anti-Fireworks- Single Sided - B&W , 8.5 x 11 White 20# Bond 8.5 x 11, 2 sheets, Printed \$ 18.90 100 on 1 side SUB TOTAL \$ 18.90 Sales Rep: Mellissa Mellissa Taken by: TAX \$ 1.80 Lake Balboa Printing Account Type: Charge Prekedy SHIPPING \$ 0.00 Anti-Fireworks TOTAL \$20.70

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#### PLEASE PAY FROM THIS INVOICE. No other invoice will be sent. Indicate on your check which invoice numbers you are paying.

TERMS: Due and payable upon receipt.

NOTE: There will be a service charge of 1-1/2% per month on all past due invoices.

Pri	nted Name.	EXODA
Re		Date 3/4/
	Cash	Deposit:
	Check #	Amount:
	PIP Charge	Balance Due:
	Credit Card	



### Martin Outdoor Media, LLC

1990 Westwood Blvd., Suite 300 Los Angeles, CA 90025 310-559-1600

Ir	าง	ni	ce
	• •		

Date	Invoice #
3/22/2019	33755

Bill To Lake Balboa Neighborhood Council Attn: Jim Stein

		Start Date	End Date	Due Date	Rep	Account #
				3/22/2019		
Item	Quantity		Description		Rate	Amount
Sign Produ	6	Production Service: Elec	tion campaign ads.		75.00	450.00
Please include number with ye Thank you.				Invoic	e Total	\$450.00
*Payment is du		t of invoice. Please make of invoice. Flease make of the second s		Paymen	ts/Credits	\$0.00
mo. is applied due are subject			ounts 30 or more days past	Total Ac	ct Balance	\$450.00

Payment sent We sent a confirmation email.

Martin Outdoor Media, LLC

Invoice no.33755

Invoice total \$450.00

Amount paid \$450.00

Balance Due \$0.00

Date paidMarch 22, 2019

MasterCard ••••1518 Payment method

Transaction IDPK0211187542



Office of the City Clerk								
Administrative Services Division						1.		
Neighborhood Council (NC) Funding F	rogram					Start Start		
Board Action Certification (BAC) Form						a concert		
NC Name: Lake Balboa			Meeting Date:	0/6/0010				
Budget Fiscal Year: 2018-2019			Agenda item Mr					
Board Motion and/or Public Benefit Statement (CIP and NPG):	Reimburse Lind February board	la Pruit	t for the \$61	71 that we				
, <b>, , , , , , , , , , , , , , , , , , </b>	February board	mtg		r i undi wa	is spent o	n retreshm	ents for th	
Method of Deveryon (C. L					2			
Method of Payment: (Select One)	Check		Credit Card		Board	Member Reimb	Ursement	
Recused Board Mem	bers must leave the room prio	l to any die	Vote Count					
Board Member's First and Last Nam	e Board Position					he vote is comple	rte.	
Carla Bautista	At Large Appointed, ALASR	YesX	No	Abstain	Absent	Ineligible	Recused	
James Brown	1st VP Residential RSR	X						
Ruth Doxsee	Organizational, OSR	X					100.000 - 10.000 - 10.000	
Kristin Fujitaki	At Large Appointed, ALASR	<u> </u>						
Linda Gravani	President, BSR	<u> </u>						
Byron Guttierrez	At Large Elected, ALECISR		_					
James Hart		<u>X</u>						
Sandy Joseph	Treasurer, RSR	X						
Cindy Kurland	2nd VP Residential, RSR	X						
Maddie McKay	Residential, RSR	X						
Allen Nelson	Youth Representative	•				X		
	Communications Oficer, OSR	Х						
Carol Newman	Secretary Business, BSR	X						
Mary Pennomon	Senior, SSR	Х						
Linda Pruett	Organizational, OSR	Х						
Tom Riley	Residential, RSR	Х						
Karen Schatz	Residential, RSR	Х						
Jim Stein	Business, BSR	Х						
			+					
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			+					
			+					
			<u>├</u> ───					
			+					
		·						
•								
	<u> </u>							
d Quorum:								
the authorized signers of the above r ing was held in accordance with all I ing where a quorum of the Board was	armed Neighborhood Council, aws, policies, and procedures. present.	16 declare tha The above	t the information pre was approved by the	sented on this	form is accurate Council Board,	1 and complete, a at a Brown Act	ind that a public compliant public	
prized Signature			Australia /	1				
			Authorized Signature	nh	AU	~		
Type Name: JAMES HART				MSTEIN	1			
2/10/2019			Date: 2/10/201	9			······	

NCFP 101 BAC Rev020118

		_			
		In	voice#		
JCS Catering Co	ompany			1804B	
Carla's Cafe' at CBS Stud		D	ate:		
4024 Radford Ave		Da		1/22/19	
Studio City, CA 91	.604	Bi			name here
			ake Balboa	Neighbork	nood Council
		Ld	ake balboa	Ineighbon	
The Neighborhood Council Supp	ports:				AMOUNT
		Please che	ck BOX		
Valley Alliance of Neighborhood	d Councils (VANC)				
VANC Election Forum	October 11, 2018	Г			\$0
Valley Alliance of Neighborhood	d Councils (VANC)				
					4070
VANC Anniversary MIXEI If you opt to contribute to thi					\$250
your MER will snow this amo until the check is cut	ount as OUTSTANDING				
DESCRIPTION					
Food and beverages for Vall Neighborhood Councils (VA					
Neighborhood Councils (VA	ANC/ LVEII				
This amount is inclusive an	d includes hot and				
cold refreshments, silverwa	are, linens, coffee,				
tea and desserts, kitchen st	aff and use of the				
facility.					
		Т	OTAL DI	JE	\$250
	ICC Cotoring Company			IHANI	K YOU!
Please make check payable to:	JCS Catering Company				
		PI	ease be su	re to attac	h your Board's
					ation (BAC) for
City Clerk will DELIVER checks to:	JCS Catering Company				vote on both at
		th	ne same tir	ne.	
		If	your chec	k is <b>receive</b>	ed no later than
					vent, your NC
		w	ill be liste	d as a spon	sor on the program
Please send an email to vanc	fund@gmail.com to advis	e that your N	NC will be	contributi	ng-Thank You !

Neighborhood (	iervices Division Jouncil (NC) Fundin rtification (BAC) Fo	g Program								
NC Name: La	e Balboa						10/5 5000			
Budget Fiscal Ye	2018-201						12/5/2018	<u> </u>		
Board Motion at	d/or Public Benefit	t Authoriz	\$25	) in fund	Agenda	item N	0:18			_
Statement (CIP a	nd NPG):		5 420		ing to be	ə issl	led for VA	NC Marci	n Mixer	
Method of Paym		Check			Cred	_		C) Boar	d Member Reim	urseme
	Recused Board Me	mbers must leave th	t 100m o	iot to say du	Vote Count					
Board Membe	's First and Last No	une Board Por	ition	in the any us		nay not	return to the m	nom until after	the vote is comp	lete.
Caria	Bautista	ALASH		145	N	2	Abstain	Absent	Incligible	Rec
Jame	s Brown	1st VP, R	58-	X						
Ruth	Doxsee	OSF		<u> </u>		1			t	┝
	Fujitaki								h	
Linda	Gravani	ALASR		X	+	-+		<u> </u>		
Rillon	uavani	Pres, B	SR		+					
Byion (	auttierrez	ALECIS		<u> </u>						
Jame	s Hart	Treasurer,		X		T				
Sandy	Joseph	204 121-	non	X		-+-				
Cindy	Kurland	2nd VP, H	SR	X	1	-+-				
Maddie	McKay	RSR		X	+					_
Allen M	leleon	Youth Re	p+	~	t	+				
Carol N		Comms,O	SR					X		
Man	winan	Secretary, B	SP-	X		T		+-		
Mary Per	nomon	SSR				+				
Linda F	ruett			X		+		X		
Tom R	lley	OSR		X		+				
Karen S	chatz	ASR	-	$\frac{2}{x}$		+				_
Jim St		RSR		$\hat{\mathbf{x}}$		-				
		2nd Signer, B	SF			L				
			-+	X						
			+							
			$T^{-}$							-
			+							
			+							
			┼──		-T					
			<u> </u>							
rum:										
		Total								
is held in accordan	the above named	Neighborhood Coun	cil, dort-							
iere a quorum of th	e Board was press	Total: Neighborhood Coun policies, and procedur nt.	es. The a	e chat the ini	ormation pre	sented	on this form in			
ignature		1		ore thes app	woved by the	Neight	orhood Counci	Board, at a p-	mplete, and that	t a publi
		Total: Neighborhood Coun policies, and procedur nt.					1		own Act complia	nt publi
ames	lart		$ \rightarrow $	Authoriz	ed Signation	m	to At	Ta		
019				Print/Typ	Warte: Jin					
					3/2019	Ste	in			_
				1ºore or	TD040					

Making it better together!

10008 National Blvd #319 Los Angeles, CA 90034-3809 Phone 213.797.0999

TO:

James Hart LBNC Treasurer P.O. Box 7720 Lake Balboa, CA 91353-0457 818-779-9026

#### COMMENTS OR SPECIAL INSTRUCTIONS: MINUTES

# Invoice

DATE: OCTOBER 18, 2018

TOTAL DUE

167.31

ASSIGNED SPECIALIST	NEIGHBORHOOD COUNCIL	ACCOUNT NUMBER	MEETING DATE	TIME	TERMS	
L. Grant	LBNC	Pending	10/03/2018	0630	Due on receipt	

TOTAL	TIME OUT	DESCRIPTION	TIME IN
3.5		Minutes	
3		Editing	
6.5	BTOTAL HOURS	SU	
25.74	ATE PER HOUR	R	
	-		

#### Invoice Number 100303

If you have any questions concerning this work order, contact Terrence Gomes, info@BTSASA.com

Making it better together!

10008 National Blvd #319 Los Angeles, CA 90034-3809 Phone 213.797.0999

TO:

James Hart LBNC Treasurer P.O. Box 7720 Lake Balboa, CA 91353-0457 818-779-9026

#### COMMENTS OR SPECIAL INSTRUCTIONS: MINUTES

# Invoice

DATE: DECEMBER 30, 2018

TOTAL DUE

154.44

ASSIGNED SPECIALIST	NEIGHBORHOOD COUNCIL	ACCOUNT NUMBER	MEETING DATE	TIME	TERMS	
L. Grant	LBNC	Pending	12/05//2018	0630	Due on receipt	

TIME IN	DESCRIPTION	TIME OUT	TOTAL
	Minutes		3
	Editing		3
	SU	BTOTAL HOURS	6
	R	ATE PER HOUR	25.74
		-	

#### **Invoice Number 100305**

If you have any questions concerning this work order, contact Terrence Gomes, info@BTSASA.com

Making it better together!

10008 National Blvd #319 Los Angeles, CA 90034-3809 Phone 213.797.0999

TO:

James Hart LBNC Treasurer P.O. Box 7720 Lake Balboa, CA 91353-0457 818-779-9026

#### COMMENTS OR SPECIAL INSTRUCTIONS: MINUTES

# Invoice

DATE: NOVEMBER 30, 2018

TOTAL DUE

167.31

ASSIGNED SPECIALIST	NEIGHBORHOOD COUNCIL	ACCOUNT NUMBER	MEETING DATE	TIME	TERMS	
L. Grant	LBNC	Pending	11/012018	0630	Due on receipt	

TIME IN	DESCRIPTION	TIME OUT	TOTAL
	Minutes		3.5
	Editing		3
		SUBTOTAL HOURS	6.5
		RATE PER HOUR	25.74
		-	

#### Invoice Number 100304

If you have any questions concerning this work order, contact Terrence Gomes, info@BTSASA.com

Making it better together!

10008 National Blvd #319 Los Angeles, CA 90034-3809 Phone 213.797.0999

TO:

James Hart LBNC Treasurer P.O. Box 7720 Lake Balboa, CA 91353-0457 818-779-9026

#### COMMENTS OR SPECIAL INSTRUCTIONS: MINUTES

# Invoice

DATE: SEPTEMBER 25, 2018

TOTAL DUE

180.18

ASSIGNED SPECIALIST	NEIGHBORHOOD COUNCIL	ACCOUNT NUMBER	MEETING DATE	TIME	TERMS	
L. Grant	LBNC	Pending	09/05/2018	0630	Due on receipt	

TOTAL	TIME OUT	DESCRIPTION	TIME IN
4		Minutes	
3		Editing	
7	STOTAL HOURS	SUE	
25.74	ATE PER HOUR	R	
	_		

#### Invoice Number 100302

If you have any questions concerning this work order, contact Terrence Gomes, info@BTSASA.com

Making it better together!

10008 National Blvd #319 Los Angeles, CA 90034-3809 Phone 213.797.0999

TO:

James Hart LBNC Treasurer P.O. Box 7720 Lake Balboa, CA 91353-0457 818-779-9026

#### COMMENTS OR SPECIAL INSTRUCTIONS: MINUTES

# Invoice

DATE: AUGUST 30, 2018

TOTAL DUE

180.18

ASSIGNED SPECIALIST	NEIGHBORHOOD COUNCIL	ACCOUNT NUMBER	MEETING DATE	TIME	TERMS
L. Grant	LBNC	Pending	08/01/2018	0630	Due on receipt

TIME IN	DESCRIPTION	TIME OUT	TOTAL
	Minutes		4
	Editing		3
SUBTOTAL HOURS			7
RATE PER HOUR		25.74	
		-	

#### Invoice Number 100301

If you have any questions concerning this work order, contact Terrence Gomes, info@BTSASA.com

Making it better together!

10008 National Blvd #319 Los Angeles, CA 90034-3809 Phone 213.797.0999

TO:

James Hart LBNC Treasurer P.O. Box 7720 Lake Balboa, CA 91353-0457 818-779-9026

#### COMMENTS OR SPECIAL INSTRUCTIONS: MINUTES

# Invoice

DATE: FEBRUARY 28, 2019

TOTAL DUE

167.31

ASSIGNED SPECIALIST	NEIGHBORHOOD COUNCIL	ACCOUNT NUMBER	MEETING DATE	TIME	TERMS	
L. Grant	LBNC	Pending	02/06/2019	0630	Due on receipt	

TOTAL	TIME OUT	DESCRIPTION	TIME IN
3.5		Minutes	
3		Editing	
6.5	SUBTOTAL HOURS		
25.74	RATE PER HOUR		

#### Invoice Number 100306

If you have any questions concerning this work order, contact Terrence Gomes, info@BTSASA.com

ministrative Services Division						100	
ighborhood Council (NC) Funding	g Program						They Gal
ard Action Certification Form		_		6/6/18	-		
C Name: Lake Balboa			Meeting Date: Agenda Item N	20			
dget Fiscal Year: 2018-2019 ard Motion and/or Public	Ongoing expense a	approva	Agenda Item N	019 tiscal v	ear		
ard Motion and/or Public nefit Statement (CIP and NPG):	Ongoing expense of			o to noour y			
Recused Boardmembers	must leave the room prior t		ote Count ussion and may no	ot return to the r	oon until after	the vote is compl	ete.
Board Member Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Carla Bautista	At Large Appointed, ALASR	Х					
James Brown	1st VP Residential RSR	Х					
Ruth Doxsee	Organizational, OSR	Х	n and a los				
Kristin Fujitaki	At Large Appointed, ALASR		X				
Linda Gravani	President, BSR	Х					
Byron Guttierrez	At Large Elected, ALECISR		X				
James Hart	Treasurer, RSR	Х					
Sandy Joseph	2nd VP Residential, RSR	Х					
Cindy Kurland	Residential, RSR	Х			1		
Maddie McKay	Youth Representative					X	
Allen Nelson	Communications Ofcr, OSR	Х					
Carol Newman	Secretary Business, BSR	Х					
Mary Pennomon	Senior, SSR	Х					
Linda Pruett	Organizational, OSR	Х					
Tom Riley	Residential, RSR					X	
Karen Schatz	Residential, RSR	Х					
Jim Stein	Business, BSR	Х					
			_				
otals		13	2			2	
Ve, the Treasurer and the Second omplete, and that a public meetir oard, at a Brown Act compliant p	ng was held in accordance wit	th all laws,	policies, and proc	edures. The abov	nation presented ve was approved	d on this form is a I by the Neighbor	ccurate and hood Council
	1			1	mach	1A-	/
Treasurer's Signature			Second Signer's Signature				
Print/Type Name: James Hart 7/29/18			Print/Type Na		29/18		