

Monthly Expenditure Report



Reporting Month: February 2020

Budget Fiscal Year: 2019-2020

**NC Name: Lake Balboa
Neighborhood Council**

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$28081.05	\$2023.11	\$26057.94	\$2836.37	\$4000.00	\$19221.57

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$26412.83	\$1399.61	\$9057.94	\$836.37	\$8221.57
Outreach		\$623.50		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$11500.00	\$0.00	\$11500.00	\$0.00	\$11500.00
Neighborhood Purpose Grants	\$5500.00	\$0.00	\$5500.00	\$2000.00	\$3500.00
Funding Requests Under Review: \$4000.00		Encumbrances: \$0.00		Previous Expenditures: \$15331.78	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	GOOGLE GSUITE LAKEBALB	02/02/2020	(Credit card transaction)	General Operations Expenditure	Office	\$114.00
2	PUBLIC STORAGE 26311	02/03/2020	(Credit card transaction)	General Operations Expenditure	Office	\$345.00
3	PIP PRINTING #756	02/05/2020	(Credit card transaction)	General Operations Expenditure	Office	\$95.02
4	PIP PRINTING #756	02/11/2020	(Credit card transaction)	General Operations Expenditure	Outreach	\$444.03
5	SMART AND FINAL 477	02/14/2020	(Credit card transaction)	General Operations Expenditure	Outreach	\$83.03
6	OFFICE DEPOT #3320	02/14/2020	(Credit card transaction)	General Operations Expenditure	Outreach	\$6.89
7	MCDONALD'S M2115 OF	02/19/2020	(Credit card transaction)	General Operations Expenditure	Office	\$18.47
8	MCDONALD'S M2115 OF	02/19/2020	(Credit card transaction)	General Operations Expenditure	Office	\$-18.47

9	SMART AND FINAL 477	02/20/2020	(Credit card transaction)	General Operations Expenditure	Outreach	\$29.55
10	MAMA'S DONUT	02/20/2020	(Credit card transaction)	General Operations Expenditure	Outreach	\$60.00
11	BRIDGEGAP TEMPORARY STAFFING AND SERVICES AGENCY	01/24/2020	Labor charges for taking minutes - September 2019	General Operations Expenditure	Office	\$190.19
12	BRIDGEGAP TEMPORARY STAFFING AND SERVICES AGENCY	01/24/2020	Labor charges for taking minutes - October 2019	General Operations Expenditure	Office	\$190.19
13	BRIDGEGAP TEMPORARY STAFFING AND SERVICES AGENCY	01/24/2020	Labor charges for taking minutes - November 2019	General Operations Expenditure	Office	\$190.19
14	BRIDGEGAP TEMPORARY STAFFING AND SERVICES AGENCY	01/24/2020	Labor charges for taking minutes - December 2019	General Operations Expenditure	Office	\$190.19
15	Linda Schwering	01/24/2020	Reimbursement for \$30.35 to be paid to Linda Schwering	General Operations Expenditure	Office	\$30.35
16	Carla Bautista	02/10/2020	Motion to Reimburse Board Member for purchase of refreshments at February 2020 NC meeting.	General Operations Expenditure	Office	\$54.48
Subtotal:						\$2023.11

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	BRIDGEGAP TEMPORARY STAFFING AND SERVICES AGENCY	09/05/2019	Bridgegap Minute taking invoice	General Operations Expenditure	Office	\$167.31
2	James Brown	10/17/2019	Reimburse James Brown for expenses	General Operations Expenditure	Office	\$144.10
3	Mary Pennomon	10/17/2019	Reimburse refreshments for October mtg	General Operations Expenditure	Office	\$86.29
4	AT&T Messaging	10/17/2019	AT&T messaging service - ongoing expenses	General Operations Expenditure	Office	\$48.90
5	AT&T Messaging	02/24/2020	February 2020 payment for AT&T Messaging Center	General Operations Expenditure	Office	\$16.30
6	AARON SHEPHERD DEVANDY	02/28/2020	Payment for Web Hosting, Maintenance and Content Creation February and March 2020.	General Operations Expenditure	Office	\$300.00

7	Northridge Hospital Foundation	03/02/2020	Motion to approve an NPG for \$2000 to Northridge Hospital Foundation (Center for Assault Treatment Services) (C.A.T.S.)	Neighborhood Purpose Grants		\$2000.00
8	Kristen Fujitaki	03/10/2020	Motion to Reimburse Board member Kristen Fujitaki for purchasing Refreshment for February NC meeting.	General Operations Expenditure	Office	\$18.99
9	Carol Newman	03/10/2020	Motion to Reimburse Board member Carol Newman for purchasing Refreshments for March NC meeting.	General Operations Expenditure	Office	\$54.48
	Subtotal: Outstanding					\$2836.37



Invoice

Invoice number: 3690542041

Google LLC

1600 Amphitheatre Pkwy

Mountain View, CA 94043

United States

Federal Tax ID: 77-0493581

Bill to

Treasurer LBNC

Lake Balboa Neighborhood Council

PO Box 7720

Lake Balboa, CA 91409

United States

Details

Invoice number 3690542041

Invoice date Jan 31, 2020

Billing ID 3957-9213-5547

Domain name lakebalboanc.org

Google Cloud - G Suite

Total in USD	\$114.00
--------------	-----------------

Summary for Jan 1, 2020 - Jan 31, 2020

Subtotal in USD	\$114.00
-----------------	----------

Tax (0%)	\$0.00
----------	--------

Total in USD	\$114.00
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You will be automatically charged for any amount due.

Subscription	Description	Interval	Quantity	Amount(\$)
G Suite Basic	Usage	Jan 1 - Jan 31	19	114.00
Subtotal in USD				\$114.00
Tax (0%)				\$0.00
Total in USD				\$114.00

From: Public Storage DoNotReply@publicstorage.com
Subject: Your AutoPay confirmation
Date: February 3, 2020 at 12:09 PM
To: treasurer@lakebalboanc.org

PS



Thanks for your AutoPay payment!

Hi LINDA,

We're confirming that a payment in the amount of \$345.00 was made on 02/02/2020 from your Master Card CreditCard account ending in 1518 and entry type is manual.

Your confirmation number for this transaction is 097460.

Your Account Details [Log In](#)

LINDA GRAVANI

ACCOUNT NUMBER: 19335173

PHONE: (818) 481-0714

EMAIL: treasurer@lakebalboanc.org

Payment Details

7600 Balboa Blvd

STORAGE LOCATION: 7000 BALBOA BLVD
Van Nuys, CA 91406
(818) 528-6371

SPACE NUMBER: A001

SPACE SIZE: 5x18

PAYMENT AMOUNT:
\$345.00

	PAST DUE/DUE NOW	DUE NEXT 03/01/2020
RENT	\$0.00	\$330.00
INSURANCE	\$0.00	\$15.00
TOTAL	\$0.00	\$345.00

Glad to have you with us,
Your Public Storage Team

Public Storage

CONNECT:       **BLOG**

Please do not reply to this email; it will not get through. If you'd like to reach us please contact your location manager or visit [PublicStorage.com](https://www.PublicStorage.com) . Thanks!

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16525 Sherman Way • Suite C-11 • Van Nuys, CA 91406
Tel: (818) 986-9245 • Fax: (818) 995-7955
pipsfv.com • dox@pipsfv.com

Invoice

No. **90445**

Date 2/3/20

Customer P.O. No. Jim Stein

SOLD TO

Lake Balboa Neighborhood Council
PO Box 7720
Lake Balboa CA 91409-7688
James Brown
Phone: 818-779-9026

*PRINTING FOR
LBNC MEETINGS
02/05/2020*

QUANTITY	DESCRIPTION	AMOUNT
50	BW -Agenda 2.5.20 + 12.4.19 Draft Minutes update + Dec Minutes, 8.5 x 11 White 20# Bond 8.5 x 11, 8 sheets, printed on 2 sides	\$ 44.95
50	BW -NOV MER 2019 , 8.5 x 11 White 20# Bond 8.5 x 11, printed on 2 sides	\$ 5.00
50	BW -DEC MER 2019 , 8.5 x 11 White 20# Bond 8.5 x 11, printed on 2 sides	\$ 5.00
	on for Appt , 8.5 x 11 White 20# Bond 8.5 x 11, printed on 2 sides	\$ 1.00
	laws P 5,6 current, 8.5 x 11 White 20# Bond 8.5 x 11, printed on 2 sides	\$ 1.60
	CIS Torres 19-1279 doc, 8.5 x 11 White 20# Bond 8.5 x 11, printed on 1 side	\$ 0.80
	Depulveda Basin Rename , 8.5 x 11 White 20# Bond 8.5 x 11, 5 sheets, ide	\$ 5.93
	5 Flyer, 8.5 x 11 White 20# Bond 8.5 x 11, Printed on 1 side	\$ 11.25
	BD# Candidate Forum Flyer, 8.5 x 11 White 20# Bond 8.5 x 11, Printed on 1	\$ 11.25

PIP Printing 756
16525 Sherman Way Unit C-11
Van Nuys, CA 91406
818-986-9245

02/05/2020 12:57:52
Merchant ID: *****0596
Device ID: 0801
Terminal ID: PP01.

Credit Sale:

Transaction #: 2
Card Type: MasterCard
Account: *****1518
Entry: Chip

Amount: USD\$95.02

STAN: 002
Auth. Code: 098313
Batch Number: 6
Response: AUTH/TKT
TRANS ID: MCP1KYQJY0205
PROCESS AS: CREDIT

Mode: Issuer
AID: A0000000041010
TVR: 0000088000
IAD: 01106070032200009BD7000000000000
QOFF

TSI: E800
ARC: 00
AC: 6BED77FD735BB04C
ATC: 0054
APPLAB: MASTERCARD

PIN BYPASSED

CUSTOMER COPY

Thank you!

LBNC Meeting 2.5.20 - misc copies

PAID

ble for typesetting errors
are also not responsible
to 10%.

PLEASE PAY FROM THIS INVOICE. No other invoice will be sent. Indicate on your check which invoice numbers you are paying:

TERMS: Due and payable upon receipt.

NOTE: There will be a service charge of 1-1/2% per month on all past due invoices.

Printed Name: _____

Received By: X _____ Date: _____

☐ Cash Deposit: _____

☐ Check # _____ Amount: _____

☐ PIP Charge Balance Due: _____

☒ Credit Card *MC*



See Reverse Side for Terms & Conditions



16525 Sherman Way • Suite C-11 • Van Nuys, CA 91406
 Tel: (818) 986-9245 • Fax: (818) 995-7955
 pipsfv.com • dox@pipsfv.com

Invoice

No. **90448**

Date
2/4/20

Customer P.O. No.
Krsiten

S
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L
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T
O

Lake Balboa Neighborhood Council
 PO Box 7720
 Lake Balboa CA 91409-7688
 Kristen Fujikati
 E-Mail: kristen@lakebalboanc.org

QUANTITY	DESCRIPTION	AMOUNT
500	LAUSD BD3 Forum 4/4, 8.5 x 11 White Kelly Digital Gloss Text #100 (18 x 12 -S), Printed on 2 sides	\$ 154.00
500	CD6 Forum 4/0, 8.5 x 11 White Kelly Digital Gloss Text #100 - (11 x 17-L), Printed on 1 side	\$ 106.50
Sales Rep: Brian Taken by: admin Account Type: Charge LBNC Forums Flyers		SUB TOTAL \$ 260.50 TAX \$ 24.75 SHIPPING \$ 0.00 TOTAL \$ 285.25

PAID

PIP PRINTING is not responsible for typesetting errors that you fail to correct. We are also not responsible for loss of customer stock up to 10%.

PLEASE PAY FROM THIS INVOICE. No other invoice will be sent. Indicate on your check which invoice numbers you are paying.

TERMS: Due and payable upon receipt.

NOTE: There will be a service charge of 1-1/2% per month on all past due invoices.

Printed Name: _____

Received By: X  Date: _____

- ☐ Cash
☐ Check # _____
☐ PIP Charge
☐ Credit Card _____
- Deposit: _____
 Amount: _____
 Balance Due: _____



See Reverse Side for Terms & Conditions



16525 Sherman Way • Suite C-11 • Van Nuys, CA 91406
Tel: (818) 986-9245 • Fax: (818) 995-7955
pipsfv.com • dox@pipsfv.com

Invoice

No.
90162

Date
1/15/20

Customer P.O. No.
Kristen

S
O
L
D

T
O

Lake Balboa Neighborhood Council
PO Box 7720
Lake Balboa CA 91409-7688
Kristen Fujikati
E-Mail: kristen@lakebalboanc.org

QUANTITY	DESCRIPTION	AMOUNT
1,000	Land Use Town Hall 4/0, 8.5 x 11 White Kelly Digital Gloss Text #100 (18 x 12 -S), Printed on 1 side	\$ 145.00
PAID		
Sales Rep: Brian		SUB TOTAL \$ 145.00
Taken by: Brian		TAX \$ 13.78
Account Type: Charge Land Use Town Hall		SHIPPING \$ 0.00
		TOTAL \$ 158.78

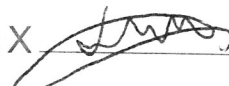
PIP PRINTING is not responsible for typesetting errors that you fail to correct. We are also not responsible for loss of customer stock up to 10%.

PLEASE PAY FROM THIS INVOICE. No other invoice will be sent. Indicate on your check which invoice numbers you are paying.

TERMS: Due and payable upon receipt.

NOTE: There will be a service charge of 1-1/2% per month on all past due invoices.

Printed Name: _____

Received By: X  Date: _____

☐ Cash Deposit: _____

☐ Check # _____ Amount: _____

☐ PIP Charge Balance Due: _____

☐ Credit Card _____



See Reverse Side for Terms & Conditions

Office DEPOT OfficeMax

Tarzana - (818) 668-9067

02/14/2020 12:27 PM



V7VT3AAPA335RYR66

SALE	3320-1-1706-964563-20.1.3	
193539	CARD, INDEX, 5X8	6.29 SS
	Subtotal:	6.29
	Sales Tax:	0.60
	Total:	6.89
	MasterCard 1518:	6.89

AUTH CODE 003080

TDS Chip Read

AID A0000000041010 MASTERCARD

TVR 0000088000

CVS No Signature Required

JAMES STEIN 1611866953

Get 2% back in rewards on your
favorite supplies & more - including
furniture and technology. Plus,
next-day rewards on select offers,
rewards for recycling and more
Visit officedepot.com/rewards

Shop online at www.officedepot.com

WE WANT TO HEAR FROM YOU!

Visit survey.officedepot.com

and enter the survey code below:

15P9 YPEX VXTK

** Welcome To Our Encino Store **
Store #477

See Us On WEB www.smartandfinal.com

Cashier: Jennifer

DATE 02/14/20

TIME 13:09:54

CG Alpine Spring	9.49	F
Was \$10.99/ YOU SAVED ->	\$1.50	
+CRV	2.80	
CG Alpine Spring	9.49	F
Was \$10.99/ YOU SAVED ->	\$1.50	
+CRV	2.80	
Kilgs Nutri Vrt	12.49	F
Kilgs Nutri Vrt	12.49	F
Quaker Chewy	10.49	F
Kilgs Nutri Vrt	12.49	F
Quaker Chewy	10.49	F
SUBTOTAL	83.03	
Sales Tax	.00	

TOTAL	83.03
MasterCard	83.03
Cash	0.00
TENDER	
CHANGE	

TOTAL NUMBER OF ITEMS THIS VISIT--> 9

***** Electronic Payment Activity *****
02/14/2020 13:11:31
MASTERCARD Entry Method: Chip
CARD #: XXXXXXXXXXXX1518
PURCHASE - APPROVED
AUTH CODE: 047672

Mode: Issuer
AID: A0000000041010
TVR: 0400088000
IAD: 0110A000032200000000000000000000
000FF E800
TSI: 00
ARC: 7A2684BD59425DF1
TC: 001 SEQ: 025481
MID: 482016 TID:

Total: USD\$ 83.03

***** Electronic Payment Activity *****

13:11:36 OP# 40023497 02/14/20
Term:2 Trans # 209 Store # 477

THANK YOU FOR SHOPPING
YOUR SMART AND FINAL
STORE MANAGER: Martin Sanchez
1 (818) 789-0242

*

We want to know your thoughts!
Complete our survey and enter to win 1 of 5

**\$100 Smart & Final
Gift Cards**

Visit www.smartandfinal.com/survey
within 7 days of this shop!

Disponible en espanol

BUY ONE GET ONE FREE QUARTER POUNDER
W/CHEESE OR EGG MCMUFFIN
Go to www.mcdvoice.com within 7 days
and tell us about your visit.
Validation Code: _____
Expires 30 days after receipt date.
Valid at participating US McDonald's.
Survey Code:
01201-01610-21920-12564-00184-7

McDonald's Restaurant #1201
6830 BALBOA BLVD
VAN NUYS, CA 91406-4555
TEL# 818 782 1857

****** REFUND ******

KS# 1 02/19/2020 12:56 PM
Order 61

1 Qtr Cheese Meal	8.19
1 M Fanta Orange	
1 M Light Lemonade	1.00
1 Qtr Pounder Cheese	4.79
1 M Shamrock Shake	2.89

Subtotal	16.87
Tax	1.60
Total Refund	18.47

Change 0.00

MER# 471613
CARD ISSUER ACCOUNT#
Master REFUND *****1518
TRANSACTION AMOUNT 18.47
CHIP READ
AUTHORIZATION CODE - 005070
SEQ# 062695
AID: A0000000041010

Authorized
Signature: _____

Address

Phone #

Reason

McDonald's Restaurant

BUY ONE GET ONE FREE QUARTER POUNDER
W/CHEESE OR EGG MCMUFFIN
Go to www.mcdvoice.com within 7 days
and tell us about your visit.
Validation Code: _____
Expires 30 days after receipt date.
Valid at participating US McDonald's.
Survey Code:
01201-13030-21920-12496-00184-7

McDonald's Restaurant #1201
6830 BALBOA BLVD
VAN NUYS, CA 91406-4555
TEL# 818 782 1857

KS# 13 02/19/2020 12:49 PM
Side1 Order 03

1 Qtr Cheese Meal	8.19
1 M Fanta Orange	
1 M Light Lemonade	1.00
1 Qtr Pounder Cheese	4.79
1 M Shamrock Shake	2.89

Subtotal	16.87
Tax	1.60
Take-Out Total	18.47

Cashless	18.47
Change	0.00

MER# 471613
CARD ISSUER ACCOUNT#
Master SALE *****1518
TRANSACTION AMOUNT 18.47
CHIP READ
AUTHORIZATION CODE - 036284
SEQ# 076794
AID: A0000000041010

McDonald's Restaurant

BUY ONE GET ONE FREE QUARTER POUNDER
W/CHEESE OR EGG McMUFFIN
Go to www.mcdvoice.com within 7 days
and tell us about your visit.
Validation Code: _____
Expires 30 days after receipt date.
Valid at participating US McDonald's.
Survey Code:
01201-01610-21920-12564-00184-7

McDonald's Restaurant #1201
6830 BALBOA BLVD
VAN NUYS, CA 91406-4555
TEL# 818 782 1857

****** REFUND ******

KS# 1 02/19/2020 12:56 PM
Order 61

1 Qtr Cheese Meal	8.19
1 M Fanta Orange	
1 M Light Lemonade	1.00
1 Qtr Pounder Cheese	4.79
1 M Shamrock Shake	2.89

Subtotal	16.87
Tax	1.60
Total Refund	18.47

Change	0.00
--------	------

MER# 471613
CARD ISSUER ACCOUNT#
Master REFUND *****1518
TRANSACTION AMOUNT 18.47
CHIP READ
AUTHORIZATION CODE - 005070
SEQ# 062695
AID: A0000000041010

Authorized
Signature: _____

Address

Phone #

Reason

McDonald's Restaurant

Smart & Final. &
Warehouse & Market. Friend & Neighbor.

** Welcome To Our Encino Store **
Store #477

See Us On WEB www.smartandfinal.com

Cashier: Adrian M.

DATE 02/20/20

TIME 14:11:41

FS Npkn Dspnsr Kit	26.99	T
SUBTOTAL	26.99	
Sales Tax	2.56	

TOTAL	29.55	
MasterCard	TENDER	29.55
Cash	CHANGE	.00

TOTAL NUMBER OF ITEMS THIS VISIT--> 1

***** Electronic Payment Activity *****
02/20/2020 14:12:03
MASTERCARD Entry Method: Chip
CARD #: XXXXXXXXXXXX1518
PURCHASE - APPROVED
AUTH CODE:000027

Mode:	Issuer
AID:	A0000000041010
TVR:	0400088000
IAD:	0110A00003220000000000000000
000FF	
TSI:	E800
ARC:	00
TC:	963721DE89F52486
MID: 482016	TID: 001 SEQ: 027033

Total: USD\$ 29.55

***** Electronic Payment Activity *****

14:12:07 OP# 40018456 02/20/20
Term:2 Trans # 224 Store # 477

THANK YOU FOR SHOPPING
YOUR SMART AND FINAL
STORE MANAGER: Martin Sanchez
1 (818) 789-0242

We want to know your thoughts!
Complete our survey and enter to win 1 of 5

**\$100 Smart & Final
Gift Cards**

Visit www.smartandfinal.com/survey
within 7 days of this shop!

Disponibile en espanol

MAMA'S DONUT

16844 SHERMAN WAY

VAN NUYS, CA 91406

8189971654

Best in the Valley!!!

Transaction 000080

Total **\$60.00**

CREDIT CARD SALE **\$60.00**

MASTERCARD 1518

20-Feb-2020 1:29:09P

\$60.00 | Method: EMV

MASTERCARD

XXXXXXXXXXXX1518

JAMES STEIN

Ref #: 005100623581

Auth #: 073690

MID: ****3731

AID: A0000000041010

AthNtwkNm: MASTERCARD

SIGNATURE VERIFIED

Online: [https://clover.com/p/
BTBW95B65TW8G](https://clover.com/p/BTBW95B65TW8G)

Clover Privacy Policy
<https://clover.com/privacy>

Bridgegap*Making it better together!*

10008 National Blvd #319
Los Angeles, CA 90034-3809
Phone 213.797.0999

Invoice

DATE: SEPTEMBER 24, 2019

TO:

James Hart
LBNC Treasurer
P.O. Box 7720
Lake Balboa, CA 91353-0457
818-779-9026

COMMENTS OR SPECIAL INSTRUCTIONS: MINUTES

ASSIGNED SPECIALIST	NEIGHBORHOOD COUNCIL	ACCOUNT NUMBER	MEETING DATE	TIME	TERMS
Staff	LBNC	300	09/04/2019	0630	Due on receipt

TIME IN	DESCRIPTION	TIME OUT	TOTAL
	Minutes		3.5
	Editing		3

SUBTOTAL HOURS	6.5
RATE PER HOUR	29.26
TOTAL DUE	190.19

Invoice Number 100313

If you have any questions concerning this work order, contact Terrence Gomes, info@BTSASA.com

THANK YOU FOR YOUR BUSINESS!



NC Name: Lake Balboa

Meeting Date: 5/1/19

Budget Fiscal Year: 2018-2019

Agenda Item No: 24

Board Motion and/or Public Benefit Statement (CIP and NPG):

Approval of Budget packet for 2019-2020 fiscal year

Method of Payment: (Select One)

☐ Check☐ Credit Card☐ Board Member Reimbursement

Vote Count

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Please leave the room prior to any discussion and may not return to the room until after the vote is complete.							
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Carla Bautista	ALASR				X		
James Brown	1st VP, RSR	X					
Ruth Dorse	OSR	X					
Kristin Fujitaki	ALASR	X					
Linda Gravani	Pres, BSR	X					
Byron Gutierrez	ALECISR	X					
James Hart	Treasurer,RSR				X		
Sandy Joseph	2nd VP, RSR	X					
Cindy Kurland	RSR	X					
Maddie McKay	Youth Rep				X		
Allen Nelson	Comms,OSR	X					
Carol Newman	Secretary,BSP	X					
Mary Pennomon	SSR	X					
Linda Pruett	OSR	X					
Tom Riley	RSR	X					
Karen Schatz	RSR	X					
Jim Stein	2nd Signer,BSP	X					
Total:		14			3		

Board Quorum:

Total:

14

2

Total:	14			3	
--------	----	--	--	---	--

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Authorized Signature

Print/Type Name: James Hart

Date: 5/21/19

Authorized Signature

Print/Type Name: Jim Stein

Date: 5/21/19

Bridgegap*Making it better together!*

10008 National Blvd #319
Los Angeles, CA 90034-3809
Phone 213.797.0999

Invoice

DATE: OCTOBER 17, 2019

TO:

James Hart
LBNC Treasurer
P.O. Box 7720
Lake Balboa, CA 91353-0457
818-779-9026

COMMENTS OR SPECIAL INSTRUCTIONS: MINUTES

ASSIGNED SPECIALIST	NEIGHBORHOOD COUNCIL	ACCOUNT NUMBER	MEETING DATE	TIME	TERMS
Staff	LBNC	300	10/02/2019	0630	Due on receipt

TIME IN	DESCRIPTION	TIME OUT	TOTAL
	Minutes		3.5
	Editing		3

SUBTOTAL HOURS	6.5
RATE PER HOUR	29.26
TOTAL DUE	190.19

Invoice Number 100314

If you have any questions concerning this work order, contact Terrence Gomes, info@BTSASA.com

THANK YOU FOR YOUR BUSINESS!



NC Name: Lake Balboa

Meeting Date: 5/1/19

Budget Fiscal Year: 2018-2019

Agenda Item No: 24

Board Motion and/or Public Benefit Statement (CIP and NPG):

Approval of Budget packet for 2019-2020 fiscal year

Method of Payment: (Select One)

☐ Check☐ Credit Card☐ Board Member Reimbursement

Vote Count

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Please leave the room prior to any discussion and may not return to the room until after the vote is complete.							
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Carla Bautista	ALASR				X		
James Brown	1st VP, RSR	X					
Ruth Dorse	OSR	X					
Kristin Fujitaki	ALASR	X					
Linda Gravani	Pres, BSR	X					
Byron Gutierrez	ALECISR	X					
James Hart	Treasurer,RSR				X		
Sandy Joseph	2nd VP, RSR	X					
Cindy Kurland	RSR	X					
Maddie McKay	Youth Rep				X		
Allen Nelson	Comms,OSR	X					
Carol Newman	Secretary,BSR	X					
Mary Pennomon	SSR	X					
Linda Pruett	OSR	X					
Tom Riley	RSR	X					
Karen Schatz	RSR	X					
Jim Stein	2nd Signer,BSP	X					
Quorum:	Total:	14			3		
the authorized signers of the above consent document are as follows:							

Board Quorum:

Total:

14

2

Total:	14			3	
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We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Authorized Signature

Print/Type Name: James Hart

Date: 5/21/19

Authorized Signature

Print/Type Name: Jim Stein

Date: 5/21/19

Bridgegap*Making it better together!*

10008 National Blvd #319
Los Angeles, CA 90034-3809
Phone 213.797.0999

Invoice

DATE: NOVEMBER 15, 2019

TO:

James Hart
LBNC Treasurer
P.O. Box 7720
Lake Balboa, CA 91353-0457
818-779-9026

COMMENTS OR SPECIAL INSTRUCTIONS: MINUTES

ASSIGNED SPECIALIST	NEIGHBORHOOD COUNCIL	ACCOUNT NUMBER	MEETING DATE	TIME	TERMS
Staff	LBNC	300	10/02/2019	0630	Due on receipt

TIME IN	DESCRIPTION	TIME OUT	TOTAL
	Minutes		3.5
	Editing		3

SUBTOTAL HOURS	6.5
RATE PER HOUR	29.26
TOTAL DUE	190.19

Invoice Number 100315

If you have any questions concerning this work order, contact Terrence Gomes, info@BTSASA.com

THANK YOU FOR YOUR BUSINESS!



NC Name: Lake Balboa

Meeting Date: 5/1/19

Budget Fiscal Year: 2018-2019

Agenda Item No: 24

Board Motion and/or Public Benefit Statement (CIP and NPG):

Approval of Budget packet for 2019-2020 fiscal year

Method of Payment: (Select One)

☐ Check☐ Credit Card☐ Board Member Reimbursement

Vote Count

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

[illegible]

Board Quorum:

Total:

14

2

Total:	14			3	
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Authorized Signature

Print/Type Name: James Hart

Date: 5/21/19

Authorized Signature

Print/Type Name: Jim Stein

Date: 5/21/19

Bridgegap*Making it better together!*

10008 National Blvd #319
Los Angeles, CA 90034-3809
Phone 213.797.0999

Invoice

DATE: DECEMBER 20, 2019

TO:

James Hart
LBNC Treasurer
P.O. Box 7720
Lake Balboa, CA 91353-0457
818-779-9026

COMMENTS OR SPECIAL INSTRUCTIONS: MINUTES

ASSIGNED SPECIALIST	NEIGHBORHOOD COUNCIL	ACCOUNT NUMBER	MEETING DATE	TIME	TERMS
Staff	LBNC	300	12/04/2019	0630	Due on receipt

TIME IN	DESCRIPTION	TIME OUT	TOTAL
	Minutes		4
	Editing		3.5

SUBTOTAL HOURS	7.5
RATE PER HOUR	29.26
TOTAL DUE	219.45

Invoice Number 100316

If you have any questions concerning this work order, contact Terrence Gomes, info@BTSASA.com

THANK YOU FOR YOUR BUSINESS!



NC Name: Lake Balboa

Meeting Date: 5/1/19

Budget Fiscal Year: 2018-2019

Agenda Item No: 24

Board Motion and/or Public Benefit Statement (CIP and NPG):

Approval of Budget packet for 2019-2020 fiscal year

Method of Payment: (Select One)

☐ Check☐ Credit Card☐ Board Member Reimbursement

Vote Count

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[illegible]

Board Quorum:

Total:

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Total:	14			3	
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Authorized Signature

Print/Type Name: James Hart

Date: 5/21/19

Authorized Signature _____

Print/Type Name: Jim Stein

Date: 5/21/19

ORIGINAL RECEIPT

Lake Balboa Neighborhood Council

Date: 10/11/2019

Board Member Reimbursement:

Linda Schwering
\$30.35

Office DEPOT
OfficeMax

NORTHRIDGE - (818) 727-7090

10/11/2019 10:53 AM



22TTQY9P4M368C4FH

SALE 889-5-9679-881771-19.9.2
167060 BW SS Letter
198 @ 0.15 29.70
Bulk @0.14 -1.98
You Pay 27.72SS

224744 RECYCLING PROG

3 @ 0.01 0.03

You Pay 0.00SS

728172 INK, T126, 3PK, C 60.49 SS

Subtotal: 88.21

Sales Tax: 8.38

Order Management Invoice # 3892572490016

Approval Code: 571926

114318 JDA GMILL ORDE 0.33 E

Total: 96.92

Rewards Cert 1544: 12.42

MasterCard 2330: 84.50

AUTH CODE 46466C

TDS Chip Read

AID A0000000041010 MasterCard

TVR 0000008000

CVS No Signature Required

\$27.72
tax 2.63
LBNC = \$30.35

See: Agenda 11/06/2019 Meeting, Item #23

Printing LBNC outreach brochures

LINDA SCHWERING 1269906184

Agenda Item No: 23

Reimburse Linda Schwering \$30.35 for printing expenses

Board Member Reimbursement

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

2

Date: 11 / 18 / 19



NC Name: Lake Balboa

Meeting Date: 5/1/19

Budget Fiscal Year: 2018-2019

Agenda Item No: 24

Board Motion and/or Public Benefit Statement (CIP and NPG):

Approval of Budget packet for 2019-2020 fiscal year

Method of Payment: (Select One)

☐ Check☐ Credit Card☐ Board Member Reimbursement

Vote Count

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Please leave the room prior to any discussion and may not return to the room until after the vote is complete.							
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Carla Bautista	ALASR				X		
James Brown	1st VP, RSR	X					
Ruth Dorse	OSR	X					
Kristin Fujitaki	ALASR	X					
Linda Gravani	Pres, BSR	X					
Byron Gutierrez	ALECISR	X					
James Hart	Treasurer, RSR				X		
Sandy Joseph	2nd VP, RSR	X					
Cindy Kurland	RSR	X					
Maddie McKay	Youth Rep				X		
Allen Nelson	Comms, OSR	X					
Carol Newman	Secretary, BSR	X					
Mary Pennomon	SSR	X					
Linda Pruett	OSR	X					
Tom Riley	RSR	X					
Karen Schatz	RSR	X					
Jim Stein	2nd Signer, BSF	X					
Board Quorum:	Total:	14			3		

Board Quorum:

Total:

14

2

Total:	14			3	
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Authorized Signature

Print/Type Name: James Hart

Date: 5/21/19

Authorized Signature

Print/Type Name: Jim Stein

Date: 5/21/19

COSTCO WHOLESALE

Van Nuys #48
6100 Sepulveda Blvd
Van Nuys, CA 91411

5 @ 9.95
138167 WHOLE PEP 49.75 A
SUBTOTAL 49.75
TAX 4.73
*** TOTAL

XXXXXXXXXXXX5850 CHIP Read
AID: A0000000980840 VERIFIED BY PIN
Seq# 503702 App#: 530198
EFT/Debit Resp: APPROVED
Tran ID#: 003600503702....
Merchant ID: 990048

APPROVED - Purchase
AMOUNT: \$54.48
02/05/2020 18:35 48 503 291 81

EFT/Debit 54.48
CHANGE 0.00

A 9.5% Tax 4.73
TOTAL TAX 4.73
TOTAL NUMBER OF ITEMS SOLD = 5
02/05/2020 18:35 48 503 291 81

Concession 503-291

OP#: 81 Name: Fredy C (FCT)
Thank You
Please Come Again



COSTCO WHOLESALE

Van Nuys #48
6100 Sepulveda Blvd
Van Nuys, CA 91411

5 @ 9.95

138167 WHOLE PEP

49.75 A

SUBTOTAL

49.75

TAX

4.73

*** TOTAL



XXXXXXXXXXXX5850

CHIP Read

AID: A0000000980840 VERIFIED BY PIN

Seq# 503702

App#: 530198

EFT/Debit Resp: APPROVED

Tran ID#: 003600503702....

Merchant ID: 990048

APPROVED - Purchase

AMOUNT: \$54.48

02/05/2020 18:35 48 503 291 81

EFT/Debit

54.48

CHANGE

0.00

A 9.5% Tax

4.73

TOTAL TAX

4.73

TOTAL NUMBER OF ITEMS SOLD =

5

02/05/2020 18:35 48 503 291 81

Concession 503-291

OP#: 81 Name: Fredy C (FCT)

Thank You!

Please Come Again



NC Name: Lake Balboa

Meeting Date: 5/1/19

Budget Fiscal Year: 2018-2019

Agenda Item No: 24

Board Motion and/or Public Benefit Statement (CIP and NPG):

Approval of Budget packet for 2019-2020 fiscal year

Method of Payment: (Select One)

☐ Check☐ Credit Card☐ Board Member Reimbursement

Vote Count

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[illegible]

Board Quorum:

Total:

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Total:	14			3	
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Authorized Signature

Print/Type Name: James Hart

Date: 5/21/19

Authorized Signature

Print/Type Name: Jim Stein

Date: 5/21/19