Monthly Expenditure Report



Reporting Month: March 2022 Budget Fiscal Year: 2021-2022

NC Name: Lake Balboa Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$32033.21	\$1340.80	\$30692.41	\$1031.25	\$1500.00	\$28161.16

Monthly Cash Flow Analysis						
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available	
Office		\$916.87		\$31.25		
Outreach	\$31500.00	\$423.93	\$22192.41	\$0.00	\$22161.16	
Elections		\$0.00		\$0.00		
Community Improvement Project	\$2000.00	\$0.00	\$2000.00	\$0.00	\$2000.00	
Neighborhood Purpose Grants	\$8500.00	\$0.00	\$5500.00	\$1000.00	\$4500.00	
Funding Requests Under	r Review: \$1500.00	Encumbrar	nces: \$0.00	Previous Expend	tures: \$10966.79	

	Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total	
1	GOOGLE GSUITE_lakebal	03/02/2022	Google G suite	General Operations Expenditure	Office	\$114.00	
2	PUBLIC STORAGE 26311	03/03/2022	Public Storage March 2022	General Operations Expenditure	Office	\$417.00	
3	LATER.COM	03/04/2022	Later software for March 2022	General Operations Expenditure	Office	\$15.00	
4	AARON DEVANDRY - CON	03/04/2022	Website service and maintenance	General Operations Expenditure	Office	\$150.00	
5	FOREIGN TRANSACTION FEE	03/07/2022	\$0.14 foreign transaction fee for Later software (March 2022)	General Operations Expenditure	Office	\$0.14	
6	PIP PRINTING	03/22/2022	Neighborhood Watch Outreach Project - Printing of questionnaires and letters (BAC uploaded now as requested)	General Operations Expenditure	Outreach	\$266.91	
7	OFFICE DEPOT #889	03/24/2022	NW (Neighborhood Watch) Outreach Project Materials	General Operations Expenditure	Outreach	\$157.02	
8	ZOOM.US 888-799-9666	03/29/2022	Zoom communications for April 2022	General Operations Expenditure	Office	\$43.60	

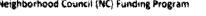
9	SQ BRIDGEGAP	03/29/2022	Minutetaker 03/02/2022 Meeting	General Operations Expenditure	Office	\$160.83
10	AT&T	03/16/2022	AT&T Messaging for March 2022	General Operations Expenditure	Office	\$16.30
	Subtotal:					

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	AT&T Messaging	08/27/2021	AT&T Messaging Service August 2021	General Operations Expenditure	Office	\$16.30
2	AT&T Messaging	02/24/2022	Ongoing operational expenditures FY 2021-2022	General Operations Expenditure	Office	\$14.95
3	ONEgeneration	03/25/2022	NPG in the amount of \$1000 in support of the 13th Annual Senior Symposium, an open air outdoor health and wellness fair event for older adults on May 14, 2022 at the ONEgeneration Adult D	Neighborhood Purpose Grants		\$1000.00
	Subtotal: Outstanding	g	•			\$1031.25

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Administrative Services Division

Naishharhaad Council (NC) Funding Program





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LAKE BALBOA NEIGHBORHOOD C P 0 BOX 7720 C/O DEPT OF NGHBRHD EMPWRM P 0 BOX 7720 VAN NUYS CA 91409

Portal 3/5/22

Page Account Number Billing Date Ouestions? 1 of 2 831-001-1560 905 Mar 1, 2022

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Invoice 0860 AT&T Tax ID 13-4

0860497603 13-4924710

Invoice

A-Glanco

DIII-At-A-Giance	
Previous Bill	96.45
Payment - Thank You!	65.20CR
Adjustments	.00
Past Due - Please Pay Immediately	31.25
Current Charges	16.30
Total Amount Due	\$47.55
Current Charges Due in Full by	Mar 31, 2022

Billing Summary

Questions?

Call:

1 877 677-3770

www.businessdirect.att.com

AT&T Business Services

Group #000001 8187799026

Sub-Account #831-001-1560 906

16.30

Total Group #000001

16.30

Total Current Charges

16.30

Current Charges

Group #000001 8187799026

Sub-Account #831-001-1560 906
Charges for 8187799026
Customer Location:
200 N SPRING STREET
LOS ANGELES, CA 90012
Unified Messaging
Recurring Charges:
Mar 1, 2022 thru Mar 31, 2022
1. UM Lite DID - USTLX
Qty: 1.00 Months at 14.95
Total Unified Messaging

14.95

14.95

Group #000001 B187799026 - Continued

 Taxes

 Local:
 1.35

 2. CA/UTILITY USERS TAX
 1.35

 Total Taxes
 1.35

 Total 8187799026
 16.30

 Total Sub-Account #831-001-1560 906
 16.30

 Total Group #000001
 16.30

Total Current Charges

MIA40

16.30

News You Can Use

News You Can Use

ACCOUNT STATUS STILL GETTING PAPER?

Sign-up for paperless billing by emailing us at GoPaperless@att.com with the subject line "TREES" and include your account number(s).

Where allowed by law, AT&T may implement late payment interest of no more than 18% annually. Rates will vary based on state regulations. Interest will be calculated based upon daily balances and will be applicable for each day that a delinquent balance is outstanding. This charge will apply to all balances that are delinquent through such time that payment in full is received at AT&T. The late payment interest will be billed on a monthly basis. Accounts billed outside the US will not be charged LPI.

Where allowed by law, AT&T may implement a \$25 service fee for restoration of service where delinquency has caused an interruption. This fee will be applicable to each account that is being restored and will be included on your monthly billing statement.

REGULATORY NEWS FEE DESCRIPTIONS

The Administrative Expense Fee recovers a portion of AT&T's internal costs associated with the Federal Communications Commission's Universal Service Fund and related programs. The Federal Regulatory Fee recovers amounts paid to the federal government for regulatory costs and telecommunications services for the hearing impaired, and costs associated with local number portability administration. These fees are not taxes or charges that the government requires AT&T to collect from its customers.

Attention California Customers:

The following charges are "Government Fees and Taxes": Federal Excise Tax; CHCF-A, CHCF-B, Univ Lifeline Tele Serv Sur, Com Dev Fnd/Deaf & Disabled, California Teleconnect Fund, State 9-1-1 Surcharge, Utility User's Tax, and Local 911 Charge.

- Easy-to-read bill: For additional information on the new format, go to att.com/newbill.
- **New billing account number:** Located on the top right corner (Section 6 of the new bill example found on the above website)
- New payment remittance address: See below

After you receive your new bill, please send monthly payments to:

AT&T PO Box 5019 Carol Stream, IL 60197-5019

 $\sqrt{}$ Please let your Accounts Payable department know about the new account number(s) and payment remittance address.

Questions? Give us a call at 877-677-3770.

Thanks for choosing us,

AT&T

Return bottom portion with your check in the enclosed envelope

DUE BY: Mar 31, 2022

\$47.55

P 0 B0X 7720

P O BOX 7720

VAN NUYS CA 91409

LAKE BALBOA NEIGHBORHOOO C

C/O DEPT OF NGHBRHD EMPWRM



Billing Date Mar 1, 2022

Set up electronic payments:

www.att.com/attsmartpayments

Account Number 831-001-1560 905

Please include your account number on your check

Make checks payable to:

PO BOX 5019

CAROL STREAM IL 60197-5019

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8310011560905086049760302820000000475500000016307



Invoice number: 4081129585

Google LLC 1600 Amphitheatre Pkwy Mountain View, CA 94043 **United States** Federal Tax ID: 77-0493581

Bill to

Treasurer LBNC Lake Balboa Neighborhood Council PO Box 7720 Lake Balboa, CA 91409 **United States**

Details

Invoice number	4081129585
Invoice date	Feb 28, 2022
Billing ID	3957-9213-5547
Domain name	lakehalhoanc ord

Google Workspace

\$114.00 Total in USD

Summary for Feb 1, 2022 - Feb 28, 2022

Subtotal in USD	\$114.00
Tax (0%)	\$0.00
Total in USD	\$114.00

You will be automatically charged for any amount due.





Subscription	Description	Interval	Quantity	Amount(\$)
G Suite Basic	Usage	Feb 1 - Feb 28	19	114.00
		Subtotal in USD		\$114.00
		Tax (0%)		\$0.00
		Total in USD		\$114.00

Need help understanding the charges on your invoice? Click here for detailed explanations

https://support.google.com/a?p=gsuite-bills-and-charges



Linda Schwering < lindas@lakebalboanc.org>

Your AutoPay confirmation

2 messages

Public Storage <DoNotReply@publicstorage.com>
To: treasurer@lakebalboanc.org

Thu, Mar 3, 2022 at 8:54 AM

Have questions? Ask our virtual assistant







Thanks for your AutoPay payment!

Hi LINDA,

We're confirming that a payment in the amount of \$417.00 was made on 03/02/2022 from your Master Card CreditCard account ending in 2628 and entry type is manual.

Your confirmation number for this transaction is 001701.

Your Account Details Log in

LINDA GRAVANI

ACCOUNT

NUMBER:

19335173

PHONE:

(818) 481-0714

EMAIL:

treasurer@lakebalboanc.org

Receipt



Invoice number AD8B271A-0019 Receipt number 2023-3501

Date paid March 4, 2022 Payment method (

- 2628

Later

Canada +1 844 455 2837 hello@later.com

Bill to

treasurer@lakebalboanc.org

\$15.00 paid on March 4, 2022

Description	Qty	Unit price	Amount	
Later SaaS Platform Mar 4 – Apr 4, 2022	1	\$15.00	\$15.00	
	Subtotal		\$15.00	
	Total		\$15.00	
	Amount paid		\$15.00	

Receipt



Invoice number AD8B271A-0019

Receipt number 2023-3501

Date paid

March 4, 2022

Payment method

- 2628

Later

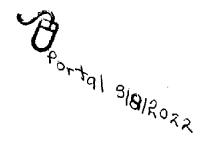
Canada

+1 844 455 2837

hello@later.com

Bill to

treasurer@lakebalboanc.org



\$15.00 paid on March 4, 2022

Description	Qty	Unit price	Amount
Later SaaS Platform Mar 4 – Apr 4, 2022	1	\$15.00	\$15.00
	Subtotal		\$15.00
	Total		\$15.00
	Amount paid		\$15.00

Foreign Transaction Fee \$0.14



Aaron DeVandry - Concept To Web 818-613-8261 5005 Stone Fence Dr Colorado Springs, Colorado 80922 United States

Billed To

Lake Balboa Neighborhood Council 15701 Sherman Way P.O. Box 7720 Van Nuys, California 91409 United States Date of Issue 02/28/2022

Due Date 03/30/2022

Invoice Number LBNC-110

Amount Due (USD) **\$150.00**

Description	Rate	Qty	Line Total	
Web Hosting, Maintenance, Content Creation, and Social Media Management March 2022	\$150.00	1	\$150.00	
	Subto	tal	150.00	
	Т	ax	0.00	
	To Amount Pa	tal aid	150.00 0.00	
	Amount Due (US	D)	\$150.00	

Notes

Please pay at your earliest convenience. You are welcome to pay with a credit or debit card, as the link is on the invoice.

Please make any check payments out to "Aaron DeVandry - Concept To Web" and list the invoice # on the check. Thank you, Lake Balboa NC!

-Aaron



16525 Sherman Way • Suite C-11 • Van Nuys, CA 91406 Tel: (818) 986-9245 • Fax: (818) 995-7955 pipsfv.com • documentservices@pip.com

Invoice

No. 97073

Date 3/21/22

Customer P.O. No. Gary

S Lake Balboa Neighborhood Council O PO Box 7720 Lake Balboa CA 91409-7688

Linda Schwering Ó

QUANTITY		DESCRIPTION		AMOUNT
620	Heather/Cheri/Meghan- Eduble side - no staple - side	\$ 198.8		
310	TOTAL CONTRACTOR OF THE PARTY O	Block Capt_Follow Up Letter - COLOR, 8.5 x 11	white 20# Bond	\$ 44.9
	· · ·			
PI	P PRINTING ERMAN WY STE C-11		SUBTOTAL	\$ 243.75
A HU W	WYS. CA 91406			Φ 243.75
A HN N	181986-9245	LBNC -Neighborhood Watch Outreach / Heather/ Cheri/Meghan	TAX	\$ 23.16
VHN N (81 3/22/2022 erminal ID	187986-9245 11:30:21		TAX	

нтоип	t:		
I THE STREET	USD\$266	9	1

Host Ref. Number: Auth. Code: Batch Number: 208118202541 072533

Response:

APPROVAL 072533

Mode: AID: APPLAB:

A0000000041010 MASTERCARD

PIN BYPASSED

CUSTOMER COPY

THANK YOU!

for typesetting errors also not responsible 3%.

PLEASE PAY FROM THIS INVOICE. No other invoice will be sent. Indicate on your check which invoice numbers you are paying.

TERMS: Due and payable upon receipt.

NOTE: There will be a service charge of 1-1/2% per month on all past due invoices.

Received By: X	Date:				
□ Cash	Deposit:				
Check#	Amount:				
☐ PIP Charge	Balance Due:				
☐ Credit Card	NUMBER OF CARTONS				

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form





NC Name: LAKE BALBOA		Meeting Date: 09/01/2021	
Budget Fiscal Year: 2021-2022		Agenda Item No: 21	
Board Motion and/or Public Benefit Statement (CIP and NPG):	which would include p	ost card (or flyer) mail out via I	,000 for Neighborhood Watch project Every Door Direct (approximately
Method of Payment: (Select One)	☐ Check	☐ Credit Card	☐ Board Member Reimbursement
Regised Roard Mamb	sers must leave the room or	Vote Count	te room until after the vote is complete.

		1.5	_					and the first term of the second
Decueed Deard M	lambam m.	rt lease t	ha raam nri	arta anu d	licenscient and m	av nat estura to	s the room until:	after the vote is complete.
VECTOER DOGLE IA	icilibely lilia	Dr Icaac (ine loom pri	OI LO BILLY L	nacussion and m	ey not return to	, me jooni undi	steel elic and to combine

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
James Brown	1st VP, RSR	Χ					
Katie Croniin	2nd Signer, OSF				Х		
Ruth Doxsee	RSR	X					
Jasmine Garcia	YSR				X		
Linda Gravani	Pres., BSR	Χ					
Annie Hanlon	Comm., RSR	X					
Sandy Joseph	2nd VP, RSR	X					
Gary Kay	ALASR	Х					
Miguel Miguel	OSR					Х	
Danica Middleton	Secretary, RSR					X	
Allen Nelson	ALASR	Χ					
Carol Newman	BSR	X					
Mary Pennomon	SSR				X		
Jeremy Pisanic	RSR	X					
Tom Riley	OSR	Х					
Linda Schwering	Гreas., ALECISF			X			
Jim Stein	Alt. Signer, BSR	Χ					
Board Quorum: 9	Total:	11	0	1	3	2	

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, and Brown Act compliant public meeting where a quorum of the Board was present.

Authorized Signature Authorized Signature	 :>
Print/Type Name: Linda Schwering	2

Date: 10/11/2021

Authorized Signature:

Print/Type Name: Katie Cronin

Date: 10/11/2021

Lake Balboa Nc

Office DEPOT OfficeMax[®]

NORTHRIDGE - (818) 727-7090 03/24/2022 5:06 PM



SALE

889-2-3346-897310-22.2.2

Subtotal:

157.02

Order Management Invoice # 2325267590015

Approval Code: 999999

114318 JDA GMILL ORDE

69.61 E

Order Management Invoice # 2325267610011

Approval Code: 999999

114318 JDA GMILL ORDE

87.41 E

Total:

157.02

MasterCard 2628:

157.02

AUTH CODE 082764 TDS Chip Read AID A0000000041010 MASTERCARD

TVR 0000088000

CVS No Signature Required

Shop online at www.officedepot.com

WE WANT TO HEAR FROM YOU! Visit survey.officedepot.com

and enter the survey code below:

Qutreach Project

Order Number: 232526761-001
Order is modifiable
This order has NOT been invoiced

Order Information:

Order Date: Thursday, March 24, 2022

CSR ID: SCKE

Order Source: Jmillennia

Delivery Information:

Estimated Date: Friday, March 25, 2022 08:30 AM - 05:00 PM

Status: Held for Deposit , Deliver To Customer Location

Lake BalboaNC Na (Neighborhood Watch) materials-Outreach

Customer Information:

Payment Information:

Cash

Amount \$87.41

Currency: U.S Dollars
Contact Information:

LINDA SCHWERING (818) 489- 7511

Delivery Location: 5125-Third Party

Billing Address:

301 E 1ST ST

LOS ANGELES, CA 90012-3901

USA

Shipping Address:

7900 PASO ROBLES AVE LAKE BALBOA, CA 91406

USA

# Qty Bk0	kOrd Qty	Item	Description	Unit	Unit	Ext-	Orig Price Action	Passan	Comments	
45.1	Qty Ship	Number	Description	Oiiit	Price	Price	Price	ACLION	11000011	Comments

1 10 0 0 203349 MARKER, SHARPIE, FINE, DZ, BLACK DZ \$8.150 \$81.50 \$8.15 Order

Sub Total: \$81.50

Delivery Charge: \$0.00

Tax Percent: 7.250

Tax: \$5.91

100. 45.55

Order Total: \$87.41

Amount Due: \$87.41



2325267610011

To check the status of your order, 24 hours a day, 7 days a week, please visit https://www.officedepot.com/orderhistory and enter your order number and phone number.

Or, call our Customer Service Center at 1-800-GO-DEPOT (1-800-463-3768).

Order Number: 232526759-001
Order is modifiable
This order has NOT been invoiced

Order Information:

Order Date: Thursday, March 24, 2022

CSR ID: SCKE

Order Source: Jmillennia

Delivery Information:

Estimated Date: Friday, March 25, 2022 08:30 AM - 05:00 PM

Status: Held for Deposit , Deliver To Customer Location

Wholesaler Drop Ship

Lake BalboaNC NWCNeighborhood Watch) materials-Outreach

Customer Information:

Payment Information:

Cash

Amount

\$69.61

Currency: U.S Dollars
Contact Information:
LINDA SCHWERING

(818) 489- 7511

Delivery Location: 5125-Third Party

Billing Address:

301 E 1ST ST

LOS ANGELES, CA 90012-3901

USA

Shipping Address:

7900 PASO ROBLES AVE LAKE BALBOA, CA 91406

USA

#	Qty	BkOrd Qty	Qty Ship	Item Number	Description	Unit	Unit Price	Ext- Price	Orig Price	Action	Reason	Comments
					✓ Wholesoler							
1	10	0	0	597484	LABEL,NAME"HELLO"-	PK	\$6.490	\$64.90	\$6.49	Order		
					<u>SS,BE,100</u>							

Sub Total: \$64.90

Delivery Charge: \$0.00

Tax Percent: 7.250 %

Tax: \$4.71

Order Total: \$69.61

oraci rotan pos.

Amount Due: \$69.61



2325267590015

To check the status of your order, 24 hours a day, 7 days a week, please visit https://www.officedepot.com/orderhistory and enter your order number and phone number.

Or, call our Customer Service Center at 1-800-GO-DEPOT (1-800-463-3768).

zoom

Invoice

Zoom Video Communications Inc. 55 Almaden Blvd, 6th Floor San Jose CA 95113

Invoice Date: Mar 29, 2022 Invoice #: INV140503944

Payment Terms: Due Upon Receipt
Due Date: Mar 29, 2022
Account Number: 56646170
Currency: USD

Account Information: Lake Balboa NC

Sold To Address: 200 North Spring St, Room 224

Los Angeles, California 90012

United States

lindag@lakebalboanc.org

Bill To Address: 200 North Spring St, Room 224

Los Angeles, California 90012

United States

lindag@lakebalboanc.org

Federal Employer ID Number: 61-1648780

Purchase Order Number:

Tax Exempt Certificate ID:

Zoom W-9

Charge Details

CHARGE DESCRIPTION	SUBSCRIPTION PE	RIOD	SUBTOTAL	TAXES, FEES & SURCHARGES	TOTAL
Charge Name: Webinar 500 Monthly PROMO					
Quantity: 1 Unit Price: \$40.00	Mar 29, 2022-Apr 28,	, 2022	\$40.00	\$3.60	\$43.60
			Subtota	I	\$40.00
		Total (Inc	luding Taxes, Fees & Surcharges		\$43.60
		Invoice Balance		2	\$0.00

Taxes, Fees & Surcharge Details

CHARGE NAME	TAX, FEE OR SURCHARGE NAME	JURISDICTION	CHARGE AMOUNT	TAX, FEE OR SURCHARGE AMOUNT
Webinar 500 Monthly PROMO	Utility Users Tax	City	\$40.00	\$3.60

Invoice ZOOM

Total (Including)	Taxes, Fees & Surc	harges) \$3.60
Total (Interdanting	ranco, reco a care	141 gcs/ 40.0 0

Transactions

			Invoice Total	\$43.60
TRANSACTION DATE	TRANSACTION NUMBER	TRANSACTION TYPE	DESCRIPTION	APPLIED AMOUNT
Mar 29, 2022	P-158947354	Payment		(\$43.60)
			Invoice Balance	\$0.00

Need help understanding your invoice?

CLICK HERE

This plan includes products with monthly and/or yearly subscription periods. The subscription period for each plan, and the total charge, \$40.00 (plus applicable taxes and regulatory fees), per subscription period for that product are set out above in the Charge Details section. Unless you cancel, your subscription(s) will auto-renew each subscription period and each subscription period thereafter, at the price(s) listed above (plus any taxes and regulatory fees applicable at the time of renewal) and your payment method on file at zoom.us/billing will be charged. You can cancel auto-renewal anytime, but you must cancel by the last day of your current subscription period to avoid being charged for the next subscription period. You will not be able to cancel your "base plan" (Zoom Meetings, Zoom Phone, or Zoom Rooms) without first canceling all other subscriptions in your plan. If you cancel, you will not receive a refund for the remainder of your then-current subscription period. You can cancel by navigating to zoom.us/billing and clicking "Cancel Subscription," clicking through the prompts, and then clicking to confirm cancellation. Should Zoom change its pricing, it will provide you with notice, and you may be charged the new price for subsequent subscription.

Zoom Phone services provided by Zoom Voice Communications, Inc. Rates, terms and conditions for Zoom Phone services are set by Zoom Voice Communications, Inc.

Bridgegap

Making it better together!

10008 National Blvd #319

Invoice

Los Angeles, CA 90034-3809
Phone 213.797.0999
DATE: MARCH 15, 2022

TO: Linda Schwering LBNC Treasurer P.O. Box 7720 Lake Balboa, CA 91353-0457 818-779-9026

COMMENTS OR SPECIAL INSTRUCTIONS: MINUTES

ASSIGNED SPECIALIST	NEIGHBORHOOD COUNCIL	ACCOUNT NUMBER	MEETING DATE	TIME	TERMS
Staff	LBNC	300	03/02/2022	0700	Due on receipt

TIME IN	DESCRIPTION	TIME OUT	TOTAL	
	Minutes		3	
	Editing		2.5	
	SUBTOTAL HOURS			
RATE PER HOUR			29.26	
		-		
		TOTAL DUE	160.83	

Invoice Number 100337

If you have any questions concerning this work order, contact Terrence Gomes, info@BTSASA.com

THANK YOU FOR YOUR BUSINESS!