

Monthly Expenditure Report



Reporting Month: May 2023

Budget Fiscal Year: 2022-2023

NC Name: Lake Balboa
Neighborhood Council

| Monthly Cash Reconciliation | | | | | |
|-----------------------------|-------------|-------------------|-------------|-------------|---------------|
| Beginning Balance | Total Spent | Remaining Balance | Outstanding | Commitments | Net Available |
| \$21070.45 | \$4155.37 | \$16915.08 | \$8613.88 | \$0.00 | \$8301.20 |

| Monthly Cash Flow Analysis | | | | | |
|---------------------------------------|----------------|------------------------|------------------------|-----------------------------------|---------------|
| Budget Category | Adopted Budget | Total Spent this Month | Unspent Budget Balance | Outstanding | Net Available |
| Office | \$35000.00 | \$3155.37 | \$14915.08 | \$16.30 | \$8094.11 |
| Outreach | | \$0.00 | | \$3635.67 | |
| Elections | | \$0.00 | | \$3169.00 | |
| Community Improvement Project | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Neighborhood Purpose Grants | \$7000.00 | \$1000.00 | \$2000.00 | \$1792.91 | \$207.09 |
| Funding Requests Under Review: \$0.00 | | Encumbrances: \$0.00 | | Previous Expenditures: \$20929.55 | |

| Expenditures | | | | | | |
|--------------|--------------------------|------------|--|--------------------------------|--------------|-----------|
| # | Vendor | Date | Description | Budget Category | Sub-category | Total |
| 1 | GOOGLE GSUITE_LAKEBAL | 05/01/2023 | Google 2023-05 Payment LBNC | General Operations Expenditure | Office | \$58.07 |
| 2 | SUBWAY 612 | 05/03/2023 | Refreshments for 05/03/2023 board meeting. | General Operations Expenditure | Office | \$48.39 |
| 3 | MINUTEMAN & MMP | 05/03/2023 | Printing document copies for 05/03/23 board meeting. | General Operations Expenditure | Office | \$89.67 |
| 4 | PUBLIC STORAGE 26311 | 05/03/2023 | Public Storage rent - May 2023 | General Operations Expenditure | Office | \$541.00 |
| 5 | LATER.COM | 05/04/2023 | Later.com Payment for May 2023 | General Operations Expenditure | Office | \$15.00 |
| 6 | BEST BUY 00011809 | 05/16/2023 | Expend funds for the purchase of a laptop and software for LBNC financial/treasurer use. | General Operations Expenditure | Office | \$1294.51 |
| 7 | SQ BRIDGEGAP | 05/21/2023 | Minute taker May 3, 2023 Meeting | General Operations Expenditure | Office | \$234.08 |

| | | | | | | |
|------------------|-------------------------|------------|---|--------------------------------|--------|------------------|
| 8 | SWEETWATER SOUND | 05/25/2023 | Approval of expenditure up to \$950.00 for a LBNC mobile sound system for meetings and events. | General Operations Expenditure | Office | \$814.75 |
| 9 | ZOOM.US 888-799-9666 | 05/29/2023 | Zoom communications for June 2023 | General Operations Expenditure | Office | \$43.60 |
| 10 | AT&T | 04/27/2023 | AT&T Messaging Service April Invoice 2023 | General Operations Expenditure | Office | \$16.30 |
| 11 | ONEgeneration | 05/15/2023 | Motion to approve an NPG in the amount of \$1,000.00 to ONEgeneration in support for the outdoor 14th Senior Symposium, May 20, 2023. | Neighborhood Purpose Grants | | \$1000.00 |
| Subtotal: | | | | | | \$4155.37 |

| Outstanding Expenditures | | | | | | |
|---------------------------------|---|------------|--|--------------------------------|--------------|------------------|
| # | Vendor | Date | Description | Budget Category | Sub-category | Total |
| 1 | City of Los Angeles Congress of Neighborhoods - Event | 05/15/2023 | Motion to approve a contribution of \$1,000.00 for the Congress of Neighborhoods to be held on Saturday, September 23, 2023. | General Operations Expenditure | Outreach | \$1000.00 |
| 2 | Nationwide Displays, Inc | 05/23/2023 | approval to expend up to \$3,200.00 for street pole banners promoting LBNC and the upcoming LBNC election. | General Operations Expenditure | Elections | \$3169.00 |
| 3 | AT&T | 05/25/2023 | A T & T messaging service payment May 2023 | General Operations Expenditure | Office | \$16.30 |
| 4 | Valley Relics | 05/26/2023 | Approval of an NPG to Valley Relics in the amount of \$1,792.21 for chairs and a dolly to be used for community events and meetings. | Neighborhood Purpose Grants | | \$1792.91 |
| 5 | Liberty Printing & Embroidery | 06/01/2023 | Approval to expend up to \$3,000.00 for "I Heart Lake Balboa" outreach T-shirts. | General Operations Expenditure | Outreach | \$2635.67 |
| Subtotal: Outstanding | | | | | | \$8613.88 |