

Monthly Expenditure Report



Reporting Month: April 2024

Budget Fiscal Year: 2023-2024

NC Name: Lake Balboa
Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$22605.40	\$4024.05	\$18581.35	\$877.44	\$0.00	\$17703.91

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$33487.36	\$1853.68	\$14581.35	\$96.46	\$13703.91
Outreach		\$1170.37		\$780.98	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$2000.00	\$0.00	\$2000.00	\$0.00	\$2000.00
Neighborhood Purpose Grants	\$3000.00	\$1000.00	\$2000.00	\$0.00	\$2000.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$15881.96	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	GOOGLE GSUITE LAKEBALB	04/01/2024	Google 2024-04 Payment LBNC	General Operations Expenditure	Office	\$151.20
2	PUBLIC STORAGE 08515	04/03/2024	Public Storage Rent - April 20224	General Operations Expenditure	Office	\$367.00
3	PIP PRINTING	04/03/2024	Printing copies for 04/03/24 LBNC meeting.	General Operations Expenditure	Office	\$55.36
4	MINUTEMAN PRESS OF NOR	04/05/2024	LBNC-2324-003 Event Sepulveda Basin Off-Leash Park Printing of flyers and signs	General Operations Expenditure	Outreach	\$520.64
5	4IMPRINT, INC	04/08/2024	Outreach - event bags	General Operations Expenditure	Outreach	\$348.83
6	STARBUCKS 09456	04/13/2024	Event LBNC-2324-003 Sepulveda Basin Off-Leash Dog Park refreshments - Starbucks	General Operations Expenditure	Outreach	\$22.00
7	JERSEY MIKES 20267	04/13/2024	Event LBNC-2324-003 Sepulveda Basin Off-Leash Dog Park refreshments - Jersey Mike's	General Operations Expenditure	Outreach	\$179.90
8	SURVEYMONK T 45529672	04/16/2024	Survey Monkey outreach polling service April 2024.	General Operations Expenditure	Outreach	\$99.00

9	SQ BRIDGEGAP	04/21/2024	Minute taker for April 2024 board meeting.	General Operations Expenditure	Office	\$175.56
10	SQ BRIDGEGAP	04/21/2024	Minute taker for February 2024 board meeting.	General Operations Expenditure	Office	\$234.08
11	SQ BRIDGEGAP	04/21/2024	Minute taker for March 2024 board meeting.	General Operations Expenditure	Office	\$175.56
12	CONCEPT TO WEB - AAR	04/21/2024	Website hosting and maintenance. April 2024.	General Operations Expenditure	Office	\$150.00
13	CONCEPT TO WEB - AAR	04/21/2024	Website hosting and maintenance December 2023	General Operations Expenditure	Office	\$150.00
14	MAILCHIMP	04/23/2024	Mailchimp payments for April 2024	General Operations Expenditure	Office	\$60.00
15	ZOOM.US 888-799-9666	04/29/2024	Zoom communications for May 2024	General Operations Expenditure	Office	\$217.89
16	SUBWAY 612	04/30/2024	Refreshments for 05/01/2024 board meeting	General Operations Expenditure	Office	\$58.99
17	PIP PRINTING	04/30/2024	Printing copies for 05/01/2024 Board Meeting.	General Operations Expenditure	Office	\$41.74
18	ONEgeneration	03/20/2024	Approve an NPG in the amount of \$1,000.00 to ONEgeneration organization in support for the outdoor Senior Symposium on Saturday, May 18, 2024 (LBNC Outreach table, canopy, chairs are..	Neighborhood Purpose Grants		\$1000.00
19	AT&T	04/22/2024	At & T messaging Service April 2024	General Operations Expenditure	Office	\$16.30
Subtotal:						\$4024.05

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	Neighborhood Council Budget Day	04/26/2024	Neighborhood Council Budget Day for Budget Advocates Budget Day 15 June, 2024	General Operations Expenditure	Outreach	\$500.00
2	Linda Schwering	05/20/2024	Motion to reimburse Linda Schwering, board member, the amount of \$175.20 for banners promoting the Off-Leach Dog Park Event on April 14, 2024. EVENT LBNC-2324-003	General Operations Expenditure	Outreach	\$175.20
3	Miriam Preissel	05/21/2024	Reimbursement to Miriam Preissel, board member, in the amount of \$105.78 for refreshments at the April 14, 2024 Off-Leash Dog Park Event. EVENT LBNC-2324-003	General Operations Expenditure	Outreach	\$105.78
4	James Brown	05/21/2024	Reimbursement to board member, James Brown, in the amount of \$80.16 for LBNC March 2024 board meeting refreshments.	General Operations Expenditure	Office	\$80.16

5	AT&T	05/28/2024	AT&T Messaging payment for May 2024.	General Operations Expenditure	Office	\$16.30
Subtotal: Outstanding						\$877.44