

Monthly Expenditure Report



Reporting Month: June 2025

Budget Fiscal Year: 2024-2025

NC Name: Lake Balboa
Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$20658.86	\$6132.06	\$14526.80	\$0.00	\$0.00	\$14526.80

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$36772.50	\$1635.13	\$9465.80	\$0.00	\$9465.80
Outreach		\$3057.93		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$5000.00	\$0.00	\$5000.00	\$0.00	\$5000.00
Neighborhood Purpose Grants	\$5000.00	\$1439.00	\$61.00	\$0.00	\$61.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$26113.64	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	SMARTANDFINAL 409	06/01/2025	Expenditure approval of up to \$250.00 in Outreach funds for refreshments at the Board of Neighborhood Commissioners (BONC) Educational meeting for the Southern Valley, proposed date of 5/31/2025.	General Operations Expenditure	Outreach	\$209.23
2	GOOGLE GSUITE_LAKEBALB	06/01/2025	Google Workspace May 2025 service LBNC	General Operations Expenditure	Office	\$166.37
3	PIP PRINTNG VAN NUYS C	06/02/2025	Expenditure approval of up to \$325.00 for printing flyers for community engagement events.	General Operations Expenditure	Outreach	\$172.58
4	PUBLIC STORAGE 08515	06/03/2025	Public Storage rent - June 2025	General Operations Expenditure	Office	\$472.00
5	ANTIDOTE DELIVERY	06/03/2025	Refreshments for 06/04/2025 Board meeting.	General Operations Expenditure	Office	\$125.90
6	RALPHS #0189	06/04/2025	Refreshments for 06/04/2025 board meeting.	General Operations Expenditure	Office	\$9.18
7	PIP PRINTNG VAN NUYS C	06/05/2025	Printing documents for the 06/04/2025 LBNC meeting documents.	General Operations Expenditure	Office	\$62.93

8	AARON DEVANDRY - CON	06/12/2025	Website hosting and maintenance, June 2025	General Operations Expenditure	Office	\$150.00
9	SQ BRIDGE GAP	06/13/2025	Minute taker service, May 7, 2025 board meeting.	General Operations Expenditure	Office	\$233.63
10	SQ BRIDGE GAP	06/13/2025	Minute taker for April 2, 2025 board meeting.	General Operations Expenditure	Office	\$233.63
11	SURVEYMONK T 46887062	06/16/2025	Survey Monkey outreach polling service - June 2025	General Operations Expenditure	Outreach	\$99.00
12	PAYPAL ANGIE CIBIS AN	06/17/2025	Motion to expend up to \$850.00 for a new approved LBNC logo design created graphic designer by Angie Cibis	General Operations Expenditure	Outreach	\$500.00
13	MICROSOFT YEARLY PLAN	06/18/2025	Approval of an expenditure of \$99.99 for a June 2025 Microsoft Yearly Plan Renewal to be assigned to FY 2024 -2025 LBNC budget funds. (This item had been approved in FY2024-2025 however Microsoft increased the plan price \$30)	General Operations Expenditure	Office	\$99.99
14	QUIXOTE STUDIOS LLC	06/20/2025	EVENT LBNC2425-001 Approval of expenditures of up to \$5,000.00 for Movie Night at Louise Park, May 31, 2025.	General Operations Expenditure	Outreach	\$200.00
15	AT&T	05/28/2025	AT&T messaging service payment May 28, 2025	General Operations Expenditure	Office	\$81.50
16	City of Los Angeles Congress of Neighborhoods - Event	05/21/2025	Motion to approve contribution of \$250.00 for the Congress of Neighborhoods 2025.	General Operations Expenditure	Outreach	\$250.00
17	City of Los Angeles - Department of Neighborhood Empowerment	05/21/2025	Motion to approve an expenditure up to \$125.00 for a Canva Pro License Renewal for Fiscal Year 2025 - 2026.	General Operations Expenditure	Outreach	\$100.00
18	Minuteman Press (MP Printing & mailing)	05/29/2025	EVENT code LBNC-2425-001 Movie in Louise Park 2025 Banners, yard signs and postcards	General Operations Expenditure	Outreach	\$827.12
19	Kyndra Mack	05/30/2025	Event Code LBNC-24-25-001 Movies in the Park Graphic design for banners, yard signs, and event postcards	General Operations Expenditure	Outreach	\$200.00
20	LAIT911 FIRE CORP	05/19/2025	Approval of a NPG to LAIT911 Fire Corp. in the amount of \$1,439.00 for a Phillips HeartStart Home AED Defibrillator.	Neighborhood Purpose Grants		\$1439.00
21	Neighborhood Council Budget Day	05/27/2025	Motion to expend \$500.00 for the Budget Advocates for creation of their white paper, and for Budget Day June 21, 2025.	General Operations Expenditure	Outreach	\$250.00
22	City of Los Angeles Budget Advocacy	05/27/2025	Motion to expend \$500.00 for Budget Advocates for creation of their white paper, and for Budget Day.	General Operations Expenditure	Outreach	\$250.00
	Subtotal:					\$6132.06

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
	Subtotal: Outstanding					\$0.00