

FINAL

Lake Balboa Neighborhood Council Board Meeting Minutes
Wednesday, December 4, 2013 6:30 pm
Gault Elementary School - Room 13
17000 Gault St., Lake Balboa, California 91406

1. Meeting called to order by Cynthia Weichelt, President, at 7:05pm.

Roll Call

Linda Schwering	Residential Rep., Treasurer	P
Cynthia Weichelt	Residential Rep., President	P
Jack Baird	Residential Rep.	P
Linda Pruett	Residential Rep., Emergency Preparedness Chair	P
Allen Nelson	Residential Rep., Communications Officer	P
Brian Tessier	Residential Rep., General Outreach Chair	P
Linda Gravani	Business Rep., 2 nd VP	P
Michael Rosa	Business Rep., Business Chair	E
Steve Leffert	Organizational Rep., Planning & Land Use Chair	E
Ruth Doxsee	Organizational Rep.	P
Bethany Harris	Organizational Rep., Secretary	P
Carl Schwering	Senior Rep	P
Christopher Bower	Youth Rep.	P
Patricia Davidovich	At-Large Elected Rep.	E
Leslie (Leela) Woods	At-Large Appointed Rep.	E
Roxan Hartstein	At-Large Appointed Rep., Community Improvement Chair	E

2. ADOPTED Agenda by unanimous vote - Ruth Doxsee brought a motion to approve the agenda for the December 4, 2013 meeting, seconded by Bethany Harris. **VOTE: (10-0-1). MOTION PASSES**

3. APPROVED Minutes of the November 6, 2013 meeting Ruth Doxsee brought a motion to approve the November 6, 2013 Meeting Minutes as issued, seconded by Brian Tessier **VOTE: (10-0-1) MOTION PASSES**

4. RECEIVED Announcements and Reports by LAPD, Local, City, State and Federal Representatives, Board Members, Committee

- A. **LAPD Officer Steve Olivares** -Reported on the importance of not leaving purses, packages, etc. in car due to holiday thefts; be aware of people around who might be targeting you; always keep cell phone with you; take a friend with you to the mall; he suggested leaving any unnecessary items at home when going out; a list of tips how to keep from getting victimized

was left; a video produced by the LAPD on crime was shown; call or text with any questions at 818-731-2554 or email 34728@lapd.lacity.org or call 818-877LAPD if a suspicious person is seen.

- B. **Lynda Levitan - Councilwoman, Field Deputy for City Councilmember Nury Martinez, CD6:**
She is officially the Area Director for Van Nuys and Lake Balboa; DOT introduced a program dealing with green space; Operation Gratitude for Troops One Millionth Care Package Event is Saturday December 7, 2013 at 9:00 a.m. ; Councilmember Nury Martinez is going to libraries to read to the kids; email Lynda if there are issues - give as much information as possible.
 - C. **Linda Pruett Emergency Preparedness Committee Chair** - Emergency Preparedness Committee meeting is December 14, 2013 at the Flyaway Bus Station upstairs on second floor at 9:00 a.m., Lieutenant Colonel Tom Arlauskas of the National Guard for San Fernando Valley will focus on community support through emergency preparedness. January meeting will focus on Map Your Neighborhood Program which is rolling out in January; shingles for Map Your Neighborhood Program are being printed.
 - D. **Allen Nelson - Beautification Committee -Committee Chair** - discussed community clean-up in the Lake Balboa area
 - E. **Linda Gravani** - West Valley Police Appreciation Day is Wednesday December 11, 2013 and volunteers are needed - email Linda at lindag@lakebalboanc.org if interested.
 - F. **Bethany Harris** - One Generation drive to collect fruit from stakeholders' trees is December 23, 2013.
 - G. **Cynthia Weichelt** - Lake Balboa Neighborhood Council received a letter from Mike Feuer, City Attorney looking to prioritize closing the Medical Marijuana Dispensaries that are violating the rules of being 1000 feet of a school. Contact Nicole Carcel at 213/978-2284 or email at nicole.carcel@lacity.org
 - H. **Cynthia Weichelt** - Four graduate students at UCLA mapped Lake Balboa Neighborhood - Presentations are December 5, 2013 at 2:30 p.m. - Mrs. Bower volunteered to attend.
5. **Los Angeles City Budget Update: Linda Gravani** - Nothing has been reported by The Budget Advocates.
6. **Public Comment - Comments from the Public on Non-Agenda Items, Issues, Announcements and Complaints within the jurisdiction for the Lake Balboa Neighborhood Council**
- A. Justin Bonney spoke about the Next Door application for smartphones - great tool for Neighborhood Watch, newsletter is new and improved - email version is available
 - B. Ron Mertzal spoke representing Argent Group is purchasing one half acre lot on the northeast corner of Louise and Lanark wants to split into 3 single family lots 5800 to 6700 square feet.
 - C. Tony Wilkinson - Spoke about Next Door Program.
 - D. Tatum Korin - Suggested that LBNC should have a Twitter Feed. Email is tatumkorin@gmail.com
7. **Appointment to Open Board Seat:** Justin Bonney voted by unanimous vote to Business Stakeholder Representative seat. **VOTE (9-0-2) MOTION PASSES**

- 8. 2014 Neighborhood Council Election Update: Linda Gravani** - LBNC needs to identify new candidates. December 31, 2013 the Candidate Form will be on line; City Clerk will verify a bonafide candidate; 15 seats need to be filed, 2 seats appointed : Lake Balboa has 18,045 residences, 45,000 people reside in Lake Balboa, 2100 businesses; bus bench advertising will be used for the election; creating flyers for Facebook; website needs to be updated to drive stakeholders to website for current information; a special meeting in December to vote on funding issues may be needed.

- 9. CF-13-0650 Proposed addition of fine to existing municipal code for failure to clear public thoroughway:**
Item 9 is to be re-agendized.

- 10. CF-13-1136: Request for direct Neighborhood Council representation on One Water Implementation Team:**
Linda Gravani made a motion that a Community Impact Statement be forwarded in support of having neighborhood councils as part of the implementation team/group. Seconded by Linda Pruett
VOTE: (10-0-1) MOTION PASSES

- 11. RECEIVED Treasurer's Report - Review and request for adoption of the November 2014 Expenditure Report that included the November P-Card reconciliation.**
Linda Schwering made a Motion to adopt the November Expenditure Report. Seconded by Linda Gravani
VOTE (9-0-1) MOTION PASSES

- 12. Correction of May Minutes and Board Vote on Funding Request:**
Brian Tessier made a motion to amend the May 2013 Minutes to reflect the exact wording of the Motion - I move that the Lake Balboa Council pledge \$500.00 to the Lutheran Social Services Community Care Center in Van Nuys for the Walk Against Poverty that is scheduled to take place in the Fall of 2013. This will be coming from 2013-2014 fiscal year. The funds will be used in one of their main social services categories. Seconded by Linda Pruett.
VOTE: (8-0-2) MOTION PASSES
Motion by Brian Tessier pursuant to the May 2013 pledge of \$500.00 to Lutheran Social Services: I move that the Lake Balboa Neighborhood Council support the LSS Community Care Center Food Pantry towards emergency food assistance to needy families & individuals in Lake Balboa and throughout San Fernando Valley in the form of a Neighborhood Purpose Grant for \$500. Seconded by Linda Pruett.
VOTE: (9-0-1) MOTION PASSES

- 13. Board Vote on Funding Request - to spend up to \$4000 on outreach expenses related to the 2014 Neighborhood Council Elections.**
A. Motion by Linda Schwering -I move that Lake Balboa Neighborhood Council approve up to \$500.00 in Election Outreach funds for bus bench ads to promote 2014 NC Elections. Seconded by Ruth Doxsee
VOTE: (9-0-1) -MOTION PASSES

B. Motion by Linda Schwering. I move that Lake Balboa Neighborhood Council commit to up to \$500.00 for outreach printing for Election 2014. Seconded by Ruth Doxsee.

VOTE: (8-1-1) MOTION PASSES

C. Motion by Linda Schwering - I move that Lake Balboa Neighborhood Council approve up to \$500.00 for Nation Builder for Election 2014. Seconded by Ruth Doxsee.

VOTE: (9-0-1) MOTION PASSES

D. Motion by Linda Schwering - I move that Lake Balboa Neighborhood Council expend up to \$1500.00 for a dedicated election 2014 newsletter. Seconded by Linda Pruett.

VOTE: (9-0-1) MOTION PASSES

E. Motion by Linda Schwering - I move that Lake Balboa Neighborhood Council approve up to \$100.00 for up to 4 E-blasts for the 2014 Elections. Seconded by Linda Gravani.

VOTE: (7-3-0) MOTION PASSES

F. Motion by Linda Schwering - I move that in accordance with the previously approved elections stipulation sheet that Lake Balboa Neighborhood Council approve \$500.00 for Vote By Mail for Election 2014. Seconded by Linda Gravani

VOTE: (7-2-1) MOTION PASSES

14. Board Vote on Funding Request - Worldfest: to spend \$1000 in outreach participation at this annual carbon neutral event held in Woodley Park. Nelson
Item tabled until February Board Meeting

15. Appointment of Co-Chair for EP Committee: Chair may appoint a committee co-chair for the Emergency Preparedness Committee: Pruett
Brian Tessier appointed co-chair for the Emergency Preparedness Committee

16. Annual Election of Neighborhood Council Board Officers: Board members will vote to elect the board President, 1st & 2nd Vice Presidents, Secretary, Treasurer and Communications Officer
No action taken

16. Adjournment - Chris Bower brought a motion to adjourn meeting. There being no further business, the meeting was adjourned at 9:26pm.