

FINAL

Lake Balboa Neighborhood Council Board Meeting Minutes  
Wednesday, August 5, 2015 6:30 pm  
Gault Elementary School - Auditorium  
17000 Gault St., Lake Balboa, California 91406

Meeting called to order by Linda Gravani, President, at 7:00pm.

1. Roll Call, board members satisfied quorum of 9. There were 67 stakeholders in attendance.

Natalie Arazi	Residential Stakeholder Representative (RSR); 1 <sup>ST</sup> Vice President	P; Left at 9:30pm
James C. Brown	RSR; 2 <sup>nd</sup> Vice President	P; Left at 9:35pm
Sandy Joseph	RSR	P
Linda Pruet	RSR; Emergency Preparedness Co-Chair	P
Tom Riley	RSR; Land Use Chair	P
Cynthia Weichelt	RSR	P
Linda Gravani	Business Stakeholder Representative (BSR); President	P
Carol Newman	BSR	P
Jim Stein	BSR	P
Ruth Doxsee	Organizational SR; Secretary	P
Allen Nelson	OSR	P
Linda Schwering	OSR; Treasurer	Arrived 7:10 P; Left at 9:00pm
Mary L Pennomon	Senior Stakeholder Representative	P
Kayla Albania	Youth Stakeholder Representative	P; Left at 8:45pm
Brian Tessier	At-Large Elected CISR; EP Co-Chair	E
Cindy Montanez	At-Large Appointed SR	A
Karen Schatz	At-Large Appointed SR	P

2. **ADOPTED Agenda by unanimous vote:** Cynthia Weichelt brought a motion to adopt the agenda for the August 2015 meeting, seconded by Sandra Joseph

**14 AYES:** Albania, Arazi, Brown, Doxsee, Gravani, Joseph, Nelson, Newman, Pennomon, Pruet, Riley, Schatz, Stein, Weichelt

**VOTE: (14-0-0) MOTION PASSES**

3. **APPROVED Minutes of the June 3, 2015 meeting:** James Brown brought a motion to approve the June 3, 2015 Meeting Minutes, seconded by Mary Pennomon

**13 AYES:** Albania, Arazi, Brown, Doxsee, Gravani, Joseph, Nelson, Pennomon, Pruet, Riley, Schatz, Schwering, Stein, Weichelt

**ABSTENTION:** Newman

**VOTE: (13-0-1) MOTION PASSES**

4. **APPROVED Minutes of the June 13, 2015 Special Meeting:** *Ruth Doxsee brought a motion to approve the June 13, 2015 Special Meeting Minutes, seconded by Linda Gravani*  
**8 AYES:** Brown, Doxsee, Gravani, Joseph, Nelson, Pennomon, Pruett, Riley  
**6 ABSTENTIONS:** Albania, Arazi, Newman, Schatz, Stein, Weichelt  
**VOTE: (8-0-6) MOTION PASSES**
  
5. **RECEIVED Announcements and Reports by LAPD, Local, City, State and Federal Representatives, Board Members, Committees**
  - A. **LAPD Officer Steve Olivares** – An update on crime in the area was given.
  
  - B. **LAPD Officer Nick Sinclair** – He reported on burglars gaining entrance from the rear of a house.
  
  - C. **Crystal Jimenez – Field Deputy for LA City Council Woman Nury Martinez** - An update was given on the Movie Night Series at Louise Park and Sun Valley Park. The next movie is Thursday, August 6, 2015 at Van Nuys and starts at 7:30pm.
  
  - D. **Brian Gavidia – Field Deputy for Congressman Tony Cardenas** – The Congressman is on recess for August and is meeting with community members and businesses. Creating Awareness of Domestic Violence Event in North Hills is held at the United Methodist Church. The next Job Fair is held in September in Pacoima.
  
  - E. **Angela Mia – Field Representative for Assembly Member Adrin Nazarian** - Preparing teens for Earthquake Preparedness held by the Red Cross is August 11, 2015 from 5:30-6:30pm at the Van Nuys Public Library. Water Issue Event is August 21, 2015 from 8:30-10:00am at Los Angeles Valley College. Financial Literacy Workshop is August 27, 2015 from 6:30-8:00pm at the Sherman Oaks Women’s Club.
  
6. **Public Comment**
  - A. **Greg Reynar – Assistant Chief Los Angeles Fire Department** - Child Safety and Pool Safety is being promoted in August. An update on the wild fires in the area was given.
  
  - B. **Steve Messer – President of Concerned Off Ride Bicycle Association** – He proposed bringing Bicycle Skills Parks to Los Angeles.
  
  - C. **Glen Bailey** – Registration will start in two weeks for the Congress of Neighborhoods. The Neighborhood Council Sustainability Alliance needs two representatives from each Neighborhood Council.
  
7. **Announcements and Reports:**
  - A. **Ad Hoc Mural – Allen Nelson** – Starting another student mural was discussed at the last meeting.

- B. Ad Hoc Dog Park – Linda Gravani** –The Committee is trying to get Dog Park to stay open in the evening and recycled water brought to the facility was discussed.
  - C. Ad Hoc Van Nuys – Natalie Arazi** – An update on her Washington, D.C. trip was given. The date of next Ad Hoc Van Nuys Airport meeting will be posted on the LBNC website.
  - D. Economic Revitalization & Development Committee – Natalie Arazi** –Movie Madness Event in June was a big success and dates for 2016 Movie Madness were given. An update on the freeway signs was given. Committee meetings are the first Monday of the Month.
  - E. Emergency Preparedness – EP – Linda Pruett**  
An update was given on the last Committee meeting on Saturday, August 1, 2015 at Woodley Lake Golf Course. Map Your Neighborhood and CERT training was discussed.
  - F. LA Budget Representative - Cynthia Weichelt** –No report was given.
  - G. Glenn Bailey – Budget Advocate** - Budget Advocates meet twice a month. Regional Budget Day is Saturday, October 17, 2015 in the morning at the Braude Center in Van Nuys.
  - H. Land Use - Tom Riley** – No report was given.
  - I. Outreach Committee - Allen Nelson** –An update was given on the purchase of the banners.
  - J. Safety & Neighborhood Watch – James Brown** –He discussed Sudden Cardiac Arrest and Stroke and the importance of learning CPR and talked about the External Defibrillator Devise. A class on the use of defibrillator is September 19, 2015. The next Committee meeting is August 15, 2015 at 10:00am at the Fly Away.
  - K. President’s Update – Linda Gravani**  
In the next several weeks Lake Balboa Neighborhood Council board members will meet with the newly elected LAUSD Board Member Schmerelson to discuss the service hours available for students, mural projects, Lake Balboa Neighborhood Council newsletter as well as the Teen CERT. The budget needs to be reviewed and revised. Strategic Plan for 2015 is to be forwarded to DONE by September 3, 2015.
- 8. Discussion and possible Action: Request BONC (Board of Neighborhood Commissioners), DONE (Department of Neighborhood Empowerment) and Mr. Herb Wesson, Chair of Rules, Elections, Intergovernmental Relations, and Neighborhoods Committee to determine how Neighborhood Councils can accept donations**

**Len Schaefer, Board of Neighborhood Commissioners** –He referred to Council File #15-0524 Revising the old ordinance in regards to gifts and other things to DONE and Neighborhood Councils.

*Linda Gravani brought a motion to support Council File #15-0524, seconded by Cynthia Weichelt.*

**14 AYES:** Arazi, Brown, Doxsee, Gravani, Joseph, Nelson, Newman, Pennomon, Pruett, Riley, Schatz, Schwering, Stein, Weichelt

**1 INELIGIBLE:** Albania

**VOTE: (14-0-1) MOTION PASSES**

**9. Discussion and Possible Action –Regarding: Budget up to \$6,000 for a 20’ Steel Cargo Container for Lake Balboa Neighborhood Council Emergency Preparedness**

*Linda Pruett brought a motion that LBNC budget up to \$6,000 for a 20’ Steel Cargo Container for LBNC Emergency Preparedness, seconded by James Brown*

*Linda Pruett made an amendment to the motion that LBNC budget up to \$5000 for a 20’ Steel Cargo Container for LBNC Emergency Preparedness, seconded by James Brown*

**11 AYES:** Brown, Doxsee, Gravani, Joseph, Nelson, Pennomon, Pruett, Riley, Schatz, Schwering, Stein

**3 NAYS:** Arazi, Newman, Weichelt

**1 INELIGIBLE:** Albania

**VOTE: (11-3-1) MOTION PASSES**

**10. Discussion and Possible Action – Regarding: Budget up to \$6,000 – Supplies for and Maintenance of the 2 Existing LBNC Emergency Preparedness Bins**

*Linda Pruett brought a motion to spend up to \$6,000 for supplies for and Maintenance of the 2 existing LBNC Emergency Preparedness Bins.*

**10 AYES:** Doxsee, Gravani, Joseph, Nelson, Pennomon, Pruett, Riley, Schatz, Schwering, Stein

**4 NAYS:** Arazi, Brown, Newman, Weichelt

**1 INELIGIBLE:** Albania

**VOTE: (10-4-1) MOTION PASSES**

**11. Discussion and Possible Action Budget up to \$3,000 – for CERT (Community Emergency Response Team) Training in Lake Balboa**

*Linda Pruett brought a motion that LBNC budget up to \$3,000 for CERT (Community Emergency Response Team) Training in Lake Balboa*

**14 AYES:** Arazi, Brown, Doxsee, Gravani, Joseph, Nelson, Newman, Pennomon, Pruett, Riley, Schatz, Schwering, Stein, Weichelt

**1 INELIGIBLE:** Albania

**VOTE: (14-0-1) MOTION PASSES**

**12. Discussion and Possible Action – Budget Up to \$2,000 – for Communications Equipment to be used at Emergency Preparedness Bins**

*Linda Pruett brought a motion that that LBNC budget up to \$2,000 for Communications Equipment to be used at Emergency Preparedness Bins, seconded by James Brown*

Karen Schatz brought a motion to table this item and consider it at a future meeting when expenditure details are available, seconded by Jim Stein

**8 AYES:** Arazi, Nelson, Newman, Riley, Schatz, Schwering, Stein, Weichert

**6 NAYS:** Brown, Doxsee, Joseph, Gravani, Pennomon, Pruett

**1 INELIGIBLE:** Albania

**VOTE: (8-6-1) MOTION PASSES**

**13. Discussion and Possible Action –Budget Up to \$1,000 – For Legal Research to challenge bureaucratic overstepping and better establish the decision-making rights of publicly-elected Neighborhood Council Members**

*Linda Pruett brought a motion that LBNC budget up to \$1,000 for Legal Research to challenge bureaucratic overstepping and better establish the decision making rights of publicly elected Neighborhood Council Members, seconded by Ruth Doxsee*

**5 AYES:** Brown, Doxsee, Gravani, Joseph, Pruett

**6 NAYS:** Nelson, Newman, Riley, Schatz, Stein, Weichert

**2 ABSTENTION:** Arazi, Pennomon

**VOTE: (5-6-2) MOTION FAILS**

**14. Discussion and Possible Funding of Neighborhood Purpose Grant: \$1,000 to Southern California Preparedness Foundation for 9<sup>th</sup> Annual Disaster Preparedness Fair 2016 (Linda Pruett recused herself and left the room)**

*Linda Gravani brought a motion to fund a Neighborhood Purpose Grant of \$1,000 to Southern California Preparedness Foundation for their 9<sup>th</sup> Annual Disaster Preparedness Fair 2016, seconded by Sandra Joseph*

**Item #14 could not be voted on in this year's budget so the motion was removed.**

**15. Discussion and Possible Action –ZA2015-1902 – Renewal of Conditional Use Permit for 7117 N. Woodley Avenue – Land Use Recommendation**

*Tom Riley brought a motion that LBNC approve ZA2015-1902 – Renewal of Conditional Use Permit for 7117 N. Woodley Avenue, seconded by Carol Newman*

**13 AYES:** Arazi, Brown, Doxsee, Gravani, Joseph, Nelson, Newman, Pruett, Riley, Schatz, Schwering, Stein, Weichert

**VOTE: (13-0-0) MOTION PASSES**

**16. Discussion and Possible action: 6746 Gaviota Avenue Request to subdivide one single family lot into 4 small lot units**

There was no motion and no vote.

**17. Discussion and possible Outreach funding action for: \$69/monthly totaling \$840/year to Nationbuilder for LA County database of 24,863 registered Lake Balboa voters**

*Allen Nelson brought a motion that LBNC approve \$69/monthly totaling \$840/year to Nationbuilder for LA County database of 24,863 registered Lake Balboa voters, seconded by Ruth Doxsee  
Amendment to Motion by Allen Nelson to approve \$69/monthly totaling up to \$840/year to Nationbuilder for LA County database, seconded by Ruth Doxsee*

**13 AYES:** Arazi, Brown, Doxsee, Gravani, Joseph, Nelson, Newman, Pennomon, Pruett, Riley, Schatz, Stein, Weichelt

**VOTE: (13-0-0) MOTION PASSES**

**18. Discussion and Funding of Neighborhood Purpose Grant regarding: the adoption of LA Fire Station #100 and provide \$500 annually to the Los Angeles Fire Department foundation, Federal Tax ID27-2007326**

*Jim Stein brought a motion that LBNC provide \$500 annually to the Los Angeles Fire Department Foundation, Federal Tax ID 27-2007326 for the purpose of adopting Fire Station 100, seconded by James Brown*

**No vote. Item #18 was tabled**

**19. Discussion and possible Outreach funding action for: up to \$2,000 for Walking Man for printing and distribution of Lake Balboa Neighborhood Council Sept/Oct newsletter**

*Allen Nelson brought a motion that LBNC approve up to \$2,000 for Walking Man for printing and distribution of Lake Balboa Neighborhood Council Sept/Oct newsletter, seconded by Sandra Joseph*

**12 AYES:** Brown, Doxsee, Gravani, Joseph, Nelson, Newman, Pennomon, Pruett, Riley, Schatz, Stein, Weichelt

**VOTE: (12-0-0) MOTION PASSES**

**20. Discussion and possible Outreach funding action for: up to \$2,500 for materials and supplies for continuation of Mural on Haskell by Levi Ponce and/or Local School**

*Allen Nelson brought a motion that LBNC approve up to \$2,500 for materials and supplies for continuation of Mural on Haskell by Levi Ponce and/or Local School, seconded by Linda Pruett*

**No vote, Item #20 was tabled**

**21. Discussion and possible action: Select an Ad-hoc committee to discuss pro/con of having LBNC elections every 4 years vs every 2 and bring their recommendations forward for October 7, 2015 Board Meeting**

Committee Members are Tom Riley, Cynthia Weichelt, Linda Gravani, Jim Stein, Mary Pennomon

**22. Treasure's Report:**

*Linda Schwering brought a motion that LBNC approve the Monthly Expenditure Report (MER) for June 2015, seconded by James Brown*

**13 AYES:** Brown, Doxsee, Gravani, Joseph, Nelson, Newman, Pennomon, Pruett, Riley, Schatz, Schwering, Stein, Weichelt

**1 INELIGIBLE:** Albania

**1 ABSENT:** Arazi

**VOTE: (13-0-1) MOTION PASSES**

**23. Treasurer's Report: Review and request for adoption of the Monthly Expenditure Report (MER) for July 2015**

The report for July 2015 was not available and will be presented to the Lake Balboa Neighborhood Council at the next meeting in September

**24. FUNDING: Category 200 – Outreach Expense – \$250/month x 11 months - \$2,750 for ongoing website hosting & maintenance to Aaron DeVandry LBNC Webmaster (July payment was authorized at June Meeting)**

*Linda Gravani brought a motion that LBNC approve Funding Category 200-Outreach Expense up to \$250/month not to exceed \$2,750 for the year hosting and maintenance to Aaron DeVandry LBNC Webmaster, seconded by Mary Pennomon*

**11 AYES:** Doxsee, Gravani, Joseph, Nelson, Newman, Pennomon, Pruett, Riley, Schatz, Stein, Weichelt

**VOTE: (11-0-0) MOTION PASSES**

**CONSENSUS VOTE ON ITEMS 25 -31 FUNDING:**

**25. FUNDING: Category 200 – Outreach Expense – up to \$25/month x 5 committees (EP, ERaD, Land Use, Safety, Outreach) for monthly e-blasts for committee meetings (or up to \$1,500 for fiscal year total)**

**26. FUNDING: Category 200 – Outreach Expense – up to \$50/month x 10 meetings for LBNC meeting refreshments (or up to \$500 for fiscal year total). Prior approval 9/3/14**

**27. FUNDING: Category 100-Operational Expense – Up to \$10/month (or up to \$120 for fiscal year total) to U.S.P.S. for ongoing postage and mailing costs. Prior approval 9/2/14**

**28. FUNDING: Category 200 – Outreach Expense – up to \$25/month x 4 committees (ERaD, Land Use, Safety, Outreach) (or up to \$1200 for 12 meetings during fiscal year) for ongoing meeting refreshments**

**29. FUNDING: Category 200 – Outreach Expense – up to \$30/month x 1 committee (EP) (or up to \$360 for 12 meetings during fiscal year) for ongoing meeting refreshments. Prior approval 2/4/15**

**30. FUNDING: Category 100 – Operational Expense – Up to \$30/month x 11 (or up to \$330 for fiscal year total) for printing of Lake Balboa Neighborhood Council documents & monthly reports Prior approval 9/3/14**

**31. FUNDING: Category 100 – Operational Expense – up to \$10/month x 1 committee (EP) (or up to \$120 for fiscal year total) for ongoing meeting printing. Prior approval 2/4/15**

*Linda Gravani brought a motion that the funding items 25 through 31 be approved as stated, seconded by Karan Schatz*

**11 AYES:** Doxsee, Gravani, Joseph, Nelson, Newman, Pennomon, Pruett, Riley, Schatz, Stein, Weichert

**VOTE: (11-0-0) MOTION PASSES**

**32. Adjournment** – *Ruth Doxsee brought a motion to adjourn, seconded by Linda Gravani*  
Meeting adjourned at 9:48pm.

These minutes were transcribed by Maggie Shumaker from AppleOne and edited by Ruth Doxsee.