

FINAL

Lake Balboa Neighborhood Council Board Meeting Minutes  
Wednesday, September 2, 2015 6:30 pm  
Gault Elementary School - Auditorium  
17000 Gault St., Lake Balboa, California 91406

Meeting called to order by Linda Gravani, President, at 7:05pm.

1. Roll Call, board members satisfied quorum of 9. There were 29 stakeholders in attendance.

Natalie Arazi	Residential Stakeholder Representative (RSR); 1 <sup>ST</sup> Vice President	P
James C. Brown	RSR; 2 <sup>nd</sup> Vice President	P
Sandy Joseph	RSR	P
Linda Pruet	RSR; Emergency Preparedness Co-Chair	P
Tom Riley	RSR; Land Use Chair	P
Cynthia Weichelt	RSR	P
Linda Gravani	Business Stakeholder Representative (BSR); President	P
Carol Newman	BSR	P
Jim Stein	BSR	P
Ruth Doxsee	Organizational SR; Secretary	P
Allen Nelson	OSR	P
Linda Schwering	OSR; Treasurer	P
Mary L Pennomon	Senior Stakeholder Representative	P
Kayla Albania	Youth Stakeholder Representative	P; left 8:20 pm
Brian Tessier	At-Large Elected CISR; EP Co-Chair	P
Cindy Montanez	At-Large Appointed SR	P
Karen Schatz	At-Large Appointed SR	E

2. **ADOPTED Agenda by unanimous vote:** James Brown brought a motion to adopt the agenda for the September 2015 meeting, seconded by Carol Newman

**14 AYES:** Albania, Arazi, Brown, Doxsee, Gravani, Joseph, Newman, Pennomon, Pruet, Riley, Schwering, Stein, Tessier, Weichelt

**2 INELIGIBLES:** Montanez, Nelson

**VOTE: (14-0-0-2) MOTION PASSES**

3. **APPROVED Minutes of the August 5, 2015 meeting:** Carol Newman brought a motion to approve the August 5, 2015 Meeting Minutes, seconded by Ruth Doxsee

**13 AYES:** Albania, Arazi, Brown, Doxsee, Gravani, Joseph, Newman, Pennomon, Pruet, Riley, Schwering, Stein, Weichelt

**2 INELIGIBLES:** Montanez, Nelson

**1 ABSTAIN:** Tessier

**VOTE: (13-0-1-0-2) MOTION PASSES**

- 4. RECEIVED Announcements and Reports by LAPD, Local, City, State and Federal Representatives, Board Members, Committees**
- A. Raffy Astvasadoorian** from the City Attorney's office, introduced himself – for any problems call 818-374-6837.
  
  - B. Crystal Jimenez from Councilwoman Nury Martinez' office**  
Coastal Clean Up site L.A. River is September 19, 2015 from 9:00am – 12:00pm at Lake Balboa/Anthony C. Beilenson Park. Phone: 818-778-3999
  
  - C. Angie Aramayo from Assemblymember Adrin Nazarian's office**  
Freeway Signs update, two things are needed: a revised agreement with Caltrans and another funding source. Family Preparedness Event is September 12, 2015 from 11:00am – 1:00pm at El Redil in North Hills.
  
  - D. Ankur Patel – School and Community Coordinator – Scott M. Schmerelson's Office.**  
Open House is Thursday, September 10, 2015 from 4:30-7:30pm. At 6651 #A Balboa Blvd., Lake Balboa, CA 91406. Phone: 818-654-3776.
  
  - E. Rosalba Gonzalez, Senior Field Representative from State Senator Fran Pavley's Office-**  
The district is a large one of 900,000 citizens, ranging from Conejo Valley to Lake Balboa to Stevenson Ranch. State Senate session ends Sept. 11, bills then sent to Governor Brown, who has 30 days to sign or veto. There will be a special session on Transportation and Healthcare. To sign up for e-newsletter, email [Rosalba.gonzalez@sen.ca.gov](mailto:Rosalba.gonzalez@sen.ca.gov). 818-654-3372
  
  - F. Brian Gavidia, Field Representative from Congressman Tony Cardenas' office**  
Job and Resource Fair is September 26, 2015 from 9:00am – 1:00pm at Pacoima Charter School. 13<sup>th</sup> Annual Veteran's Day dinner is at Richard Bird Middle School. Phone: 818-781-7407, [brian.gavidia@mailhouse.gov](mailto:brian.gavidia@mailhouse.gov)
- 5. Public Comment Non- Agenda Items**
- A. Brenda Villandeva – Prevention Specialist - National Council on Alcoholism and Drug Dependence of the San Fernando Valley, Inc.**  
Drug prevention classes to be held at Magnolia Science Academy. Working on a "Sticker Shock" campaign at retailers to make public aware it is illegal to buy alcohol for minors.
  - B. Steve Messer** requested that LBNC look into a BIKE PARK.
- 6. Discussion & Possible Action: Sepulveda Basin Sports Complex Water Recycling Project**  
A presentation was given by Jahayra Gastelum, 213-367-8881 and Darlene Truong, 213-367-0887, Civil Engineering Associates at DWP. Construction will run from Feb '15 – Jun '17. Goal is to lay 90 ft of purple pipe per day, from the Donald C. Tillman Reclamation Plant to the parks complex. Construction takes place 9am-3:30pm. When complete, three golf courses and several parks will use

at least 1,000 acre feet of recycled water per year keeping the Sepulveda Basin Recreational Facility green. (At the present, 450,000 AFY are imported, so this is a small percentage of LA's total water use, but every drop of recycled water used helps us to be less dependent on imported water.

**7. Announcements and Reports:**

- A. Ad Hoc Mural – Allen Nelson** –See Agenda Item #20.
- B. Ad Hoc Dog Park – Linda Gravani** –No recycled water is scheduled at the dog park, due to lack of funding.
- C. Ad Hoc Van Nuys Airport– Natalie Arazi** – See Agenda Item # 9. An update on Ad Hoc Van Nuys was given.
- D. Economic Revitalization & Development Committee – Natalie Arazi** – See Agenda Item #9 and #19.
- E. Emergency Preparedness – EP – Linda Pruett** – EP Committee meeting is Saturday, September 12, 2015 at 9:00am at the Flyaway. September is Disaster Preparedness Month Nationally. Big Valley Disaster Fair is October 3, 2015 from 10:00am to 2:00pm at the Fire Station. Register at [www.disasterfair.com](http://www.disasterfair.com)
- F. LA Budget Representative - Cynthia Weichelt** –No report was given.
- G. Glenn Bailey – Budget Advocate** – Register for Congress, Town Hall is September 12, 2015.
- H. Land Use - Tom Riley** – No report was given.
- I. Outreach Committee - Allen Nelson** –Outreach Committee to start a program contacting the schools on how to better reach out to the students to provide events and programs to get community service credits. CPAB program is sending police officers to the school to interact with the children to develop a rapport.
- J. Safety & Neighborhood Watch – James Brown** –Next Public Safety Meeting will be on life saving techniques and certification in CPR and the use of AED devices. Public Safety Committee meeting is the third Saturday of the month. Sept 19 will cover life saving techniques.
- K. President's Update – Linda Gravani** – Board Elections are in March and candidates are needed. Correction - Economic Development and Revitalization and Development Committee meeting is Thursday, September 10, 2015. More pot holes will be fixed in

February, email her locations. Download app myla311. North Valley Occupational Center is having new classes for high school students who may want to be aircraft mechanics. Carol Newman was congratulated as the President of the San Fernando Valley Bar Association.

**L. Linda Schwering** – Community Police Advisory Board (CPAB) encourages stakeholders to get involved. The next CPAB meeting is at the West Valley LAPD Station on Vanowen is Wednesday, September 9, 2015 at 6:30pm (second Wednesday of the month)

**M. Ruth Doxsee** – Neighborhood Watch meeting is September 17, 2015 at Stagg Elementary School, 7839 Amestoy Ave.

**N. Cynthia Weichelt** – An update was given on DONE's signature procedures.

**8. Discussion and possible Action: regarding Ethics Training, Code of Conduct Training and Funding Training**

Allen Nelson and Cindy Montanez are ineligible to vote.

**9. Briefing on meeting with Congressman Tony Cardenas, and actions being taken on behalf of Lake Balboa**

An update was given by Natalie Arazi on the meeting with Congressman Tony Cardenas: he is working on getting Lake Balboa recognized by the U.S. Postal Service. A letter will be written by Congressman Cardenas to the FAA regarding the noise at the airport. The Iran Nuclear Agreement was discussed.

Check the LBNC website for the next Economic Revitalization & Development (ERaD) meeting.

**10. Discussion and Possible Action – Tux training on Nationbuilder**

An update was given by Allen Nelson: himself, Linda G, and James are learning how to use the computer program called Nation Builder. Linda S learned about social media and Facebook. The goal is to send Email blasts and newsletters by January using Nationbuilder.

Website update: an IT person will be assigned to the Neighborhood Council to identify what is being used currently to be sent to vendors to determine the cost.

**11. Discussion and Possible Action Appointment of Election Committee for March 2016 LBNC**

Committee members are Cynthia Weichelt (Chair), Mary Pennomon, Tom Riley, Linda Schwering.

**12. Discussion and Possible Action How to receive donations by partnering with businesses**

There was a discussion on this issue. No action was taken.

**13. Discussion and Possible Action –Refund from Recreation and Parks (RAP)**

Linda Schwering gave an update on refund of \$400 from Recreation and Parks.

**14. Discussion and action: 2015/2016 budget update**

The Ad-hoc budget committee made a review of the LBNC 2015/2016 Budget approved on 6/3/15 and taking into consideration the many funding commitments approved at the 8/5/2015 meeting, a revised budget was in order. The treasurer presented a draft 2015/2016 LBNC Revised Budget for review.

*Linda Schwering brought a motion requesting approval of the revised budget, seconded by James Brown.*

**13 AYES:** Arazi, Brown, Doxsee, Gravani, Joseph, Newman, Pennomon, Pruett, Riley, Schwering, Stein, Tessier, Weichelt

**2 INELIGIBLES:** Montanez, Nelson

**VOTE: (13-0-0-2) MOTION PASSES**

**15. Discussion and Possible Action – Storage unit charges from \$130 to \$230 per month**

*Linda Schwering made a motion that Lake Balboa Neighborhood Council approve an amended amount up \$230 per month for the public storage for Neighborhood Council materials and supplies, seconded by James Brown*

**13 AYES:** Arazi, Brown, Doxsee, Gravani, Joseph, Newman, Pennomon, Pruett, Riley, Schwering, Stein, Tessier, Weichelt

**2 INELIGIBLES:** Montanez, Nelson

**VOTE: (13-0-0-2) MOTION PASSES**

**16. Discussion and Possible action: Review and request for adoption of the 2015/16 Lake Balboa Neighborhood Council Budget package required by Department of Neighborhood Empowerment (DONE) including the Strategic Plan, Outreach Survey, Budget, Board Vote Form**

Item #16 was tabled

**17. Treasurer’s Report: Review and request for adoption of the Monthly Expenditure Report for July 2015**

*Linda Schwering brought a motion that Lake Balboa Neighborhood Council approve the July 2015 Monthly Expenditure Report (MER) as presented, seconded by Ruth Doxsee*

**13 AYES:** Arazi, Brown, Doxsee, Gravani, Joseph, Newman, Pennomon, Pruett, Riley, Schwering, Stein, Tessier, Weichelt

**2 INELIGIBLES:** Montanez, Nelson

**VOTE: (13-0-0-2) MOTION PASSES**

**18. Treasurer’s Report – Review and request for adoption of the Monthly Expenditure Report for August 2015**

*Linda Schwering brought a motion that Lake Balboa Neighborhood Council approve the August 2015 Monthly Expenditure Report (MER) as presented, seconded by Ruth Doxsee*

**13 AYES:** Arazi, Brown, Doxsee, Gravani, Joseph, Newman, Pennomon, Pruett, Riley, Schwering, Stein, Tessier, Weichelt

**2 INELIGIBLES:** Montanez, Nelson

**VOTE: (13-0-0-2) MOTION PASSES**

**19. FUNDING: Discussion and possible motion: to allocate up to \$7,500 for Lake Balboa Movie Madness**

*Natalie Azari brought a motion that Lake Balboa Neighborhood Council allocate up to \$5,000 for movie madness 2016 and build on a successful outreach to the community and the bolstering of Lake Balboa brand that resulted from the event this year, seconded by Sandra Joseph*

**8 AYES:** Arazi, Brown, Joseph, Riley, Weichelt, Gravani, Newman, Doxsee

**4 NAYS:** Pruett, Pennomon, Schwering, Stein

**2 INELIGIBLES:** Nelson, Montanez

**1 ABSTENTION:** Tessier

**VOTE: (8-4-1-2) MOTION PASSES**

**20. Discussion and possible Outreach funding action for: Up to \$2,500 for materials and supplies for continuation of Mural on Haskell by Levi Ponce**

Item #20 was tabled

**21. Adjournment – Cynthia Weichelt brought a motion to adjourn, seconded by James Brown**

Meeting adjourned at 9:20pm.

These minutes were transcribed by Maggie Shumaker of AppleOne and edited by Ruth Doxsee.