

FINAL

**Lake Balboa Neighborhood Council Board Meeting Minutes  
Wednesday, November 4, 2015 6:30 pm  
Gault Elementary School - Auditorium  
17000 Gault St., Lake Balboa, California 91406**

**Meeting called to order by Linda Gravani, President, at 7:00pm.**

**1. Roll Call, board members satisfied quorum of 9. There were 18 stakeholders in attendance.**

Natalie Arazi	Residential Stakeholder Representative (RSR); 1 <sup>ST</sup> Vice President	P
James C. Brown	RSR; 2 <sup>nd</sup> Vice President	P
Sandy Joseph	RSR	P
Linda Pruet	RSR; Emergency Preparedness Co-Chair	P
Tom Riley	RSR; Land Use Chair	P
Cynthia Weichert	RSR	P
Linda Gravani	Business Stakeholder Representative (BSR); President	P
Carol Newman	BSR	P
Jim Stein	BSR	P
Ruth Doxsee	Organizational SR; Secretary	P
Allen Nelson	OSR	P
Linda Schwering	OSR; Treasurer	P; left at 8:20pm
Mary L Pennomon	Senior Stakeholder Representative	P
Kayla Albania	Youth Stakeholder Representative	P; left at 8:30pm
Brian Tessier	At-Large Elected CISR; EP Co-Chair	P
Cindy Montanez	At-Large Appointed SR	P: arrived 8:30pm
Karen Schatz	At-Large Appointed SR	E

**2. ADOPTED Agenda by unanimous vote:** *James Brown brought a motion to adopt the agenda for the November 4, 2015 meeting, seconded by Natalie Arazi*

**16 AYES:** Albania, Arazi, Brown, Doxsee, Gravani, Joseph, Nelson, Newman, Pennomon, Pruet, Riley, Schwering, Stein, Tessier, Weichert

**VOTE: (16-0-0) MOTION PASSES**

**3. APPROVED Minutes of the September 2, 2015 meeting:** *Cynthia Weichert brought a motion to approve the September 2, 2015 Meeting Minutes, seconded by James Brown*

**16 AYES:** Albania, Arazi, Brown, Doxsee, Gravani, Joseph, Nelson, Newman, Pennomon, Pruet, Riley, Schwering, Stein, Tessier, Weichert

**VOTE: (16-0-0) MOTION PASSES**

4. **RECEIVED Announcements and Reports by LAPD, Local, City, State and Federal Representatives, Board Members, Committees**
  - A. **LAPD Officer Steve Olivares** – Motor vehicle break ins are up, remember to hide all personal items before you get to the location. Don't put boxes of products recently purchased in the trash. Identify anyone who knocks on your door before you open it.
  - B. **Lynda Levitan - Councilwoman, Field Deputy for City Councilmember Nury Martinez, CD6:** She introduced Lauren Padick, Council Aide, who is now representing Lake Balboa. Health Fair is Saturday, November 7, 2015 from 10am – 2pm at 14702 Sylvan Street, Van Nuys.
  - C. **Raffy Asadoorian, Neighborhood Prosecutor for West Valley**  
New ordinance regarding drones takes effect December 2, 2015. Drones can't fly within 5 miles of the airport, more than 400 feet high and can't come within 25 feet of any person.
  - D. **Julio Anleu, Field Deputy, Monica Ratliff-LA School Board Member**  
2016-2019 Instructional Calendar Planning Process Informational Meetings for Parents and Guardians is Monday, November 9, 2015 at 6:00pm – 7:30pm at J.F. Kennedy HS Theatre, 11254 Gothic Ave, Granada Hills. Stakeholders, parents can provide input as to the academic calendar for the next three years. Input can also be provided on website: [Achieve.lausd.net/schoolcalendars](http://Achieve.lausd.net/schoolcalendars)
  - E. **Greg Bartz – Community Liaison -LADWP**  
He discussed the items in the 2015 Briefing Book: including, stat sheet, gray water, conserving water, solar, rate increases, infrastructure, grading system and funding for new pipe lines, Cement Lining Program, Water Revenue Adjustment Factor. Community meeting is Saturday, November 14, 2015 at 10:00am in Van Nuys.
  - F. **Angie Aramayo, Assembly member Adrin Nazarian**  
Art Walk is Saturday, November 14, 2015 from 4:00-6:00pm at 615 Van Nuys Blvd, 120 exhibits will be presented by middle school and high school students. Carol Newman was presented with a Certificate of Recognition for her being named President of the SFV Bar Association.
5. **Public Comment Non- Agenda Items**
  - A. Brenda Villanueva with National Council of Alcoholism and Drug Dependence (NCADD) San Fernando Valley discussed the agenda of the organization.
  - B. Mo, a realtor, stated there was vandalism of houses in his neighborhood.
6. **Discussion and Possible Action: Water LA Site Assessment Tool**

The speakers were not present. Melanie Winter gave a presentation on Water LA Site Assessment Tool later in the meeting. Her contact information is:  
[winter@theriverproject.org](mailto:winter@theriverproject.org) or [info@waterla.org](mailto:info@waterla.org)
7. **Discussion and Possible Action: Toastmasters – Agnes Lewis**

Agnew Lewis gave a presentation on Toastmasters, if LBNC would like to start a Toastmasters group in the community, contact her.

## 8. Announcements and Reports:

- A. **Ad Hoc Mural – Allen Nelson** –Nury Martinez stated her office would help financially with the mural.
- B. **Ad Hoc Dog Park** – No Update
- C. **Ad Hoc Van Nuys – Natalie Arazi** –Records were obtained under the California Public Records Act and the following information was obtained: there was an increase in flights from the airport, no fines were collected by the city of Los Angeles in 2013, 2014, 2015, Van Nuys Airport response rate to complaints is 7 months. Congressman Brad Sherman introduced the Valley Wide Noise Relief Act again.
- D. **Economic Revitalization & Development Committee – Natalie Arazi** - No Update.
- E. **Emergency Preparedness – EP – Linda Pruett** –Linda met with City Attorney Office, Darren Martinez, City Attorney, and a litigation attorney concerning the EP situation. The next EP Meeting is Saturday, November 14, 2015 at 9:00am at the Fly Away.
- F. **LA Budget Representative –Carol Newman** –An update was given on the attendance of regional Budget Day including the city business tax.
- G. **Land Use - Tom Riley** -No Update.
- H. **Outreach Committee - Allen Nelson** – Linda Gravani and Allen Nelson were invited to the World Music Day at Daniel Pearl High School and they were interviewed for the school's broadcast and newspaper.
- I. **Safety & Neighborhood Watch – James Brown** – The last Public Safety Meeting hosted Neighborhood Prosecutor, Raffy Asadoorian who answered community member questions. The next Meeting is November 21, 2015.
- J. **Cynthia Weichelt** – She commented on a suggestion from DONE for absentee public comments and on the Prop K Funding Cycle.
- K. **Mary Pennomon** -She commented on the meeting at One Generation in reference to the Senior Symposium to take place May 2016. They are looking for donations
- L. **President's Update – Linda Gravani** – Valley Alliance of Neighborhood Councils (VANC) meeting is November 13, 2015 with opening remarks by LA City Council President, Herb

Wesson. Board Resolution Form which is to use for each motion made in order for LBNC to submit a Community Impact Statement. Linda Gravani met with Scott Schmerelson's Office and members from LAUSD.

**9. Discussion and possible Action: Poll Board regarding Ethics Training, Code of Conduct Training and Funding Training**

The Board was polled by Cynthia Weichert. One board member is ineligible until Ethics is completed.

*Linda Schwering had a family emergency and presented Agenda Items #15 and 18 at this point.*

**10. Discussion and Possible Action: 2016 Lake Balboa Neighborhood Council Election**

Cynthia Weichert gave an update on the election. Timeline: Jan. 4-17 is Candidate Filing window of 45 days. The online voter registration window is a date TBD in February through April 10. March 28-April 17 is the online voting window. April 17 Polling location (Gault School) is open. We may be able to afford to send a notice to each household to advertise the election. Candidates may campaign on Facebook and Nextdoor, but not with any city logo. Slates are acceptable.

**11. Discussion and Possible Action: Council File 13-1478-S3-Small Lot Subdivision Ordinance and Guidelines/Potential Updates**

*Tom Riley brought a motion that LBNC support Council File 13-11478-S3 Small Lot Subdivision Ordinance and Guidelines and Councilman O'Farrell's request that Planning review the present ordinance and sub guidelines for the Small Lot Subdivision and that the ordinance includes a paragraph stating that small lot division must mix well with the character of the neighborhood that they are attempting to build it in and that the Neighborhood Council where the project is being applied for reserves final approval of the project , seconded by Linda Pruett*

**13 AYES:** Arazi, Brown, Doxsee, Gravani, Joseph, Nelson, Newman, Pennomon, Pruett, Riley, Stein, Tessier, Weichert

**1 INELIGIBLE:** Montanez

**VOTE: (13-0-0-1) MOTION PASSES**

**12. Discussion and action: Council File 13-1493-S2 – Vending Permit Process/City Parks & Recreation Facilities**

*Tom Riley brought a motion that Lake Balboa Neighborhood Council support the Councilman in their effort to get the Parks and Recreation to work with CLA on regulation of street vending for CF13-1493-S2, seconded by James Brown*

**8 AYES:** Arazi, Doxsee, Joseph, Newman, Pruett, Riley, Stein, Tessier

**5 NAYS:** Brown, Gravani, Nelson, Pennomon, Weichert

**1 INELIGIBLE:** Montanez

**VOTE: (8-5-0-1) MOTION PASSES**

**13. Discussion and Possible Action: "Gentlemen's Club" 15832 Stagg Street**

No board action required.

**14. Discussion and Possible Action: Board of Neighborhood Commissioners (BONC) should NCs and/or committee minutes be taken**

*Linda Gravani brought a motion that Lake Balboa Neighborhood Council continue taking minutes for each regular meeting and each committee meeting, seconded by James Brown*

**11 AYES:** Doxsee, Gravani, Joseph, Nelson, Newman, Pennomon, Pruett, Riley, Stein, Tessier, Weichelt

**2 ABSTENTIONS:** Arazi, Brown

**1 INELIGIBLE:** Montanez

**VOTE: (11-0-2-1) MOTION PASSES**

**15. Treasurer's Report: Review and request for adoption of the Monthly Expenditure Report (MER) for October 2015**

Item #15 was tabled to be presented at December meeting.

**16. Funding Request for up to \$100 for office type supplies**

*Ruth Doxsee brought a motion that Lake Balboa Neighborhood Council approve up to \$100 on office supplies included but not limited to 13 pocket expanding file folder, AAA batteries, portable file boxes for organizing literature on the sign in table, hanging file folders, printer paper, lined paper, paper clips for a total of \$98.70 ( which doesn't include our Office Depot discount), seconded by Cynthia Weichelt*

**13 AYES:** Arazi, Brown, Doxsee, Gravani, Joseph, Nelson, Newman, Pennomon, Pruett, Riley, Stein, Tessier, Weichelt

**1 INELIGIBLE:** Montanez

**VOTE: (13-0-0-1) MOTION PASSES**

**17. Discussion and Possible Action: Status of Lake Balboa Freeway Signage**

An update was given on the payment for the Freeway Signage. Adrin Nazarian's office is still searching for a donor for the last \$2,500.

**18. Discussion and Possible Action: to review Lake Balboa Neighborhood Council budget committee approved funding requests – Committee Chairs to be prepared for possible action at December 2015 meeting**

Linda Schwering gave a PowerPoint presentation reviewing details of LNBC funds that have been committed via approved Funding requests, and the current ability of LBNC to participate in additional future projects and events, such as Senior Symposium, Spring Egg Hunt, Fire Station #100, etc.

**19. Discussion and Possible Action: on potential expenditures should funds become available**

Example of potential events and projects was included with the Item 18 PowerPoint presentation. Comments were made advising that if LBNC wishes to consider additional future Funding Requests, revisiting and modification(s) of existing commitments may be needed in order to fund those requests.

**20. Adjournment**

Meeting adjourned at 9:45pm.