

FINAL

Lake Balboa Neighborhood Council Board Meeting Minutes
Wednesday, June 1, 2016 6:30 pm
Gault St. Elementary School - Auditorium
17000 Gault St., Lake Balboa, California 91406

Meeting called to order by Linda Gravani, President, at 7:03pm.

1. Roll Call, board members satisfied quorum of 9.

Cindy Kurland	Residential Stakeholder Representative (RSR)	P
James C. Brown	RSR; 1st Vice President	P
Sandy Joseph	RSR, 2nd Vice President	L; Arrived 8:27pm
Linda Pruett	RSR	P
Tom Riley	RSR	P
Karen Schatz	RSR	P
Linda Gravani	Business Stakeholder Representative (BSR); President	P
Carol Newman	BSR; Secretary	P
Jim Stein	BSR; Second signer	P
Ruth Doxsee	Organizational Stakeholder Representative (OSR)	P
Allen Nelson	OSR	P
James Hart	OSR; Treasurer	P
Mary L Pennomon	Senior Stakeholder Representative	P
Katie Griffith	Youth Stakeholder Representative	E
Byron Gutierrez	At-Large Elected CISR	P
Kristen Fujitaki	At-Large Appointed SR	P
Vacant	At-Large Appointed SR	

- 2. ADOPTION OF THE AGENDA** *Ruth Doxsee brought a motion to adopt the Agenda for June 1, 2016, seconded by James Brown*
14 AYES: Kurland, Brown, Pruett, Riley, Gravani, Newman, Stein, Doxsee, Nelson, Hart, Pennomon, Gutierrez, Fujitaki, Schatz
VOTE: (14-0-0) MOTION PASSES
- 3. APPROVAL OF MINUTES FOR THE MAY 4, 2016 MEETING:** *James Hart brought a motion to approve the May 4, 2016 meeting minutes, seconded by Ruth Doxsee*
14 AYES: Kurland, Brown, Pruett, Riley, Gravani, Newman, Stein, Doxsee, Nelson, Hart, Pennomon, Gutierrez, Fujitaki, Schatz
VOTE: (14-0-0) MOTION PASSES

4. APPROVAL OF MINUTES FOR THE APRIL 17, 2016 RETREAT:

Item #4 was tabled and postponed to the August meeting.

5. RECEIVED ANNOUNCEMENTS AND REPORTS BY LAPD, LOCAL, CITY, STATE AND FEDERAL REPRESENTATIVES, BOARD MEMBERS, COMMITTEES

A. Lauren Padick – Field Deputy – Councilwoman Martinez’s office (District #6) 818-778-4999

LGBT Pride Movie Night is June 23, 2016 at Van Nuys City Hall.

B. Brian Gavidia, Area Representative for LA Mayor Garcetti’s office, 818-778-4990

Raymond Chan and Brenda Shockley have been appointed Deputy Mayors to jointly oversee his economic agenda. There is a partnership with CalTrans to provide job opportunities to reduce homelessness for previously incarcerated Angelinos. The mayor is requesting that NC members participate in a community gathering in late June or early July to discuss issues.

C. Bill Larsen, City Attorney’s Office, 213-393-5561

An update was given on the property at 7626 Oak Park where there has been a problem with squatters since the owner passed on. The Health Department is going back to cite the squatters, and the City Attorney will take it from there.

D. Raffy Astvasadoorian – Neighborhood Prosecutor, City Attorney’s Office, 213-978-8100

There is a new ordinance dealing with people storing items on the sidewalk. The Department of Sanitation will be dealing with it.

Call 877-Ask-LAPD for problems with loud noises from parties during the summer.

E. Linda Sesser, Battalion Chief, Battalion 10, LA Fire Department

She introduced herself and discussed dry brush and the threat of summer fires, and the return of sand bags.

F. Steve Fukushima of Senator Hertzberg’s office, 818-901-5588

See #6 below. He asked to speak after the presentation by Ron Ziff.

6. Discussion and possible action: Valley Transportation Needs: Guest Speaker: Ron Ziff-First VP Sherman Oaks NC and Chair of Land Use Committee.

He discussed the Metro Transportation Plan which will be on the November ballot, and whether the Valley will be getting its fair share, soon enough, of Metro’s plans.

No action was taken.

His presentation was followed by **Steve Fukushima of Senator Hertzberg’s office**. He said that a lot of questions still need to be answered by Metro, that the Sepulveda Pass is a critical transportation corridor, and Senator Hertzberg would like to see it addressed earlier.

7. LBNC HAS 1 APPOINTMENT AVAILABLE FOR BOARD SEATS (AT-LARGE APPOINTED STAKEHOLDER REPRESENTATIVE).

No action was taken.

8. SELECTION OF OFFICERS OF THE BOARD – 2ND SIGNER TO SERVE ONE YEAR TERM

Carol Newman brought a motion to appoint Jim Stein as 2nd Signer to serve one year term, seconded by Karen Schatz

14 AYES: Kurland, Brown, Pruet, Riley, Gravani, Newman, Stein, Doxsee, Nelson, Hart, Pennomon, Gutierrez, Fujitaki, Schatz

VOTE: (14-0-0) MOTION PASSES

9. HOMELESS: UPDATE FROM OUTREACH MEETING

Allen Nelson gave an update on: RV parking problem, the new training of police officers to evaluate for mental health, the majority of homeless not wanting help, residents in the area north of Victory between Haskell and Woodley set up a Go Fund Me account to pay for private security service, amount of money the city has saved in salaries using volunteer work amounts to over three million dollars. Linda Gravani will discuss with Councilwoman Martinez.

10. HOMELESS: DISCUSSION AND POSSIBLE ACTION TO PAINT CURBS WHERE SIGNAGE HAS BEEN REMOVED.

James Hart stated the signs came down on Woodley. If signs are taken down and tampered with, let us know, and we will try to find more permanent solutions. No action was taken.

11. TREASURER'S REPORT: REVIEW AND REQUEST FOR ADOPTION OF THE MONTHLY EXPENDITURE REPORT (MER) FOR MAY 2016

The Treasurer's Report was discussed, but the new treasurer was just officially approved on the date of the meeting, and as a result no official expenditure report could be prepared. The official report will be submitted at a later date. No action was taken.

12. BUDGET: DISCUSSION AND POSSIBLE ACTION: 2016/17 BUDGET

Linda Gravani brought a motion to accept the Fiscal Budget for 2016/17, seconded by Mary Pennomon

14 AYES: Kurland, Brown, Pruet, Riley, Gravani, Newman, Stein, Doxsee, Nelson, Hart, Pennomon, Gutierrez, Fujitaki, Schatz

VOTE: (14-0-0) MOTION PASSES

MATTERS 13 THROUGH 22 WERE SUBMITTED FOR A CONSENSUS VOTE:

13. BUDGET: OUTREACH EXPENSE FOR FY2016/17 NC WEBSITE MAINTENANCE AT \$250/MONTH TOTALING UP TO \$3,000 FOR THE YEAR

14. BUDGET: OUTREACH EXPENSE FOR FY2016/17 LBNC DOMAIN NAME AND HOSTING UP TO \$125/YEAR

15. BUDGET: OUTREACH EXPENSE FOR FY2016/17: UP TO \$300/YEAR FOR COMMITTEE AND NC BOARD MEETING REFRESHMENTS, \$50 LIMIT PER REGULAR MEETING AND \$25 LIMIT PER COMMITTEE MEETING
16. BUDGET: OPERATIONS EXPENSE FOR FY2016/17 LBNC EMAIL ADDRESSES FOR BOARD MEMBERS AT \$50/YEAR PER BOARD MEMBER
17. BUDGET: OPERATIONS EXPENSE FOR FY2016/17 LBNC UP TO \$60/YEAR PER COMMITTEE AND UP TO \$120/YEAR FOR LBNC BOARD MEETING FOR PRINTING AT OFFICE DEPOT
18. BUDGET: OPERATIONS EXPENSE FOR FY2016/17 LBNC POST OFFICE BOX UP TO \$100/YEAR
19. BUDGET: OPERATIONS EXPENSE FOR FY2016/17 LBNC STORAGE AT \$240/MONTH AND UP TO \$2,800 FOR THE YEAR
20. BUDGET: OPERATIONS EXPENSE FOR FY2016/17 LBNC APPLE ONE MINUTE TAKER AT \$175/MONTH AND UP TO \$2,100 FOR THE YEAR
21. BUDGET: OPERATIONS EXPENSE FOR FY2016/17 LBNC FACILITY RENTAL/LAUSD MEETING SPACE AT \$175/MONTH UP TO \$2,100 FOR THE YEAR
22. BUDGET: OPERATIONS EXPENSE FOR FY2016/17 LBNC PHONE MESSAGING SERVICE/AT&T MESSAGING AT \$25/MONTH UP TO \$300 FOR THE YEAR

Linda Gravani brought a motion that Items #13-22 be approved as expenditures for the 2016/17 budget by LBNC, seconded by James Brown

14 AYES: Kurland, Brown, Pruet, Riley, Gravani, Newman, Stein, Doxsee, Nelson, Hart, Pennomon, Gutierrez, Fujitaki, Schatz

VOTE: (14-0-0) MOTION PASSES

23. FUNDING DEADLINES FY 2015/16 – 6/14/16 FINAL DAY TO SUBMIT PAYMENTS THROUGH UNION BANK ONLINE BILL-PAY 6/17/16 – FINAL SUBMISSION FOR APPROVAL FUNDING, CONTRIBUTIONS TO BUDGET ADVOCACY & NC CONGRESS – 6/30/16 – FINAL SPENDING DAY OF NC FUNDS – 6/30/16...ALL OUTSTANDING (PENDING/UNCLEARED) BILL PAY AND BANKCARD TRANSACTIONS MUST BE SUBMITTED TO DONE

Linda Gravani reminded everyone of the deadlines. No action was taken.

24. FUNDING: LBNC BUDGET FY 2015/16 – DISCUSSION AND POSSIBLE REVISION. DUE TO NEWLY ELECTED LAKE BALBOA NEIGHBORHOOD COUNCIL TREASURER NOT HAVING ACCESS TO BANK ACCOUNTS AND OTHER NECESSARY DOCUMENTATION AT THE WRITING OF THIS AGENDA – IF ITEMS #25-29 RECEIVE A POSITIVE VOTE THEY WILL BE FUNDED IF THERE IS MONEY AVAILABLE. There was a discussion about the FY 2015/16 budget. No action was taken.

Sandy Joseph arrived at 8:27 p.m.

25. FUNDING: DISCUSSION AND POSSIBLE ACTION FOR UP TO \$1,000 FOR ADDITIONAL MINIMUM EXPENSES NEEDED FOR MOVIE MADNESS 2016 INCLUDING BUT NOT LIMITED TO PORTA POTTIES, PERMIT EXPENSES IF NEEDED AND SECURITY

Karen Schatz reported that more than 800 people had RSVP'd for Movie Madness and brought a motion that LBNC approve up to \$1,000 for additional minimum expenses needed for Movie Madness 2016 including but not limited to porta potties, permit expenses if needed and security, seconded by Sandy Joseph

15 AYES: Kurland, Brown, Pruet, Riley, Gravani, Newman, Stein, Doxsee, Nelson, Hart, Pennomon, Gutierrez, Fujitaki, Schatz, Joseph

VOTE: (15-0-0) MOTION PASSES

26. FUNDING: DISCUSSION AND POSSIBLE ACTION FOR \$100 OUTREACH LGBT EVENT ON JUNE 23, 2016 AT VAN NUYS CITY HALL

Carol Newman brought a motion that LBNC approve \$100 for the outreach LGBT Event on June 23, 2016 at Van Nuys City Hall, seconded by Linda Gravani

15 AYES: Kurland, Brown, Pruet, Riley, Gravani, Newman, Stein, Doxsee, Nelson, Hart, Pennomon, Gutierrez, Fujitaki, Schatz, Joseph

VOTE: (15-0-0) MOTION PASSES

27. FUNDING: DISCUSSION AND POSSIBLE ACTION FOR \$1500 FOR FREEWAY SIGNAGE

Linda Gravani brought a motion that LBNC pay the additional \$1500 for Freeway Signage to complete the project, seconded by James Hart

15 AYES: Kurland, Brown, Pruet, Riley, Gravani, Newman, Stein, Doxsee, Nelson, Hart, Pennomon, Gutierrez, Fujitaki, Schatz, Joseph

VOTE: (15-0-0) MOTION PASSES

28. FUNDING: DISCUSSION AND POSSIBLE ACTION FOR UP TO \$500 FOR VALLEY ALLIANCE OF NEIGHBORHOOD COUNCILS (VANC)

Linda Gravani brought a motion that LBNC contribute up to \$500 for Valley Alliance of Neighborhood Councils (VANC), seconded by James Brown

14 AYES: Kurland, Brown, Pruet, Riley, Gravani, Newman, Stein, Doxsee, Nelson, Hart, Pennomon, Gutierrez, Fujitaki, Schatz, Joseph

1 NAY: Ruth Doxsee

VOTE: (14-1-0) MOTION PASSES

29. FUNDING: DISCUSSION AND POSSIBLE ACTION FOR UP TO \$500 FOR CONGRESS OF NEIGHBORHOOD COUNCILS

Linda Gravani brought a motion that LBNC contribute up to \$500 for the Congress of Neighborhood Councils, seconded by Karen Schatz

15 AYES: Kurland, Brown, Pruet, Riley, Gravani, Newman, Stein, Doxsee, Nelson, Hart, Pennomon, Gutierrez, Fujitaki, Schatz, Joseph

VOTE: (15-0-0) MOTION PASSES

30. BUDGET: DISCUSSION AND POSSIBLE ACTION: SHOULD THERE BE FUNDS NOT SPENT IN THE LBNC FY2015/16 BUDGET COUNCILWOMAN MARTINEZ WILL VOTE TO HAVE FUNDS CARRIED OVER FOR ONE PROJECT IN LAKE BALBOA

Linda Gravani brought a motion that LBNC identify funds to be carried over on specific projects, seconded by Karen Schatz

13 AYES: Kurland, Brown, Pruet, Riley, Gravani, Newman, Doxsee, Nelson, Hart, Pennomon, Fujitaki, Schatz, Joseph

2 NAYS: Stein, Gutierrez

VOTE: (13-2-0) MOTION PASSES

31. BUDGET: DISCUSSION AND POSSIBLE ACTION: LBNC BUDGET FY 2015/16 MAY NEED REVISION BASED ON ALL FUNDING ITEMS ABOVE, LAKE BALBOA NEIGHBORHOOD COUNCIL BOARD AUTHORIZES THE LAKE BALBOA NEIGHBORHOOD COUNCIL TREASURER, 2ND SIGNER AND PRESIDENT TO REVISE THE BUDGET TO ACCOMMODATE FUNDING IF POSSIBLE

Linda Gravani brought a motion to authorize the LBNC Treasurer, Second Signer and President to revise the budget to reallocate and accommodate funding as necessary, seconded by James Brown

Upon a request by Cindy Kurland to be added to those authorized to revise the budget, *James Hart amended the motion to authorize the LBNC Treasurer, Second Signer, President and Cindy Kurland to revise the budget to reallocate and accommodate funding if there is funding available, with the priorities being to fund agenda items 25, 26, 27, 28 and 29, in that order, seconded by Sandy Joseph*

15 AYES: Brown, Pruet, Riley, Gravani, Newman, Stein, Doxsee, Nelson, Hart, Pennomon, Gutierrez, Fujitaki, Schatz, Joseph, Kurland

VOTE: (15-0-0) MOTION PASSES

32. DISCUSSION AND POSSIBLE CHANGE TO THE NAME OF THE SAFETY & NEIGHBORHOOD WATCH COMMITTEE

James Brown brought a motion that LBNC change the name from Public Safety and Neighborhood Watch to Health and Public Safety to incorporate all of the goals that were identified in the Mission Statement, seconded by Karen Schatz

15 AYES: Brown, Pruet, Riley, Gravani, Newman, Stein, Doxsee, Nelson, Hart, Pennomon, Gutierrez, Fujitaki, Schatz, Joseph, Kurland

VOTE: (15-0-0) MOTION PASSES

33. PUBLIC COMMENT:

Linda Gravani read a message from **Brenda Villanueva** of the National Council on Alcoholism and Drug Dependence, San Fernando Valley. The "Every 15 Minutes" Drunk Driving Awareness Event will be hosted at Birmingham Community Charter High School in the Spring of 2017. They are looking for support from the Neighborhood Council to put on the event, logistics are already in place. She is the contact.

34. Announcements and Reports: Committee Chairs and Board Members

- A. Emergency Preparedness – EP – Linda Pruett** - Congratulations are due to Sandy Joseph for getting her Ham Radio License with an unheard-of 100 percent score. The EP Meeting will be Saturday, June 11, 2016 at the Flyaway at 9:00a.m. Invoices were put in for SOS for \$3,000 for CERT kits offered to graduates and \$4000 for updating bin supplies.
- B. Ad Hoc Mural – Allen Nelson –** Pictures of the mural are on Facebook and the website. Anti-graffiti coating has been applied.
- C. Land Use – Tom Riley –** Several projects are in the works in Lake Balboa. A charter school is waiting for a conditional use permit. The 26-home project has become a problem. There is also a project to put up 8 houses on Louise.
- D. Health & Public Safety – James Brown –** 215 individuals have been CPR certified. The first annual neighborhood leadership conference was held on May 21, 2016 at the West Valley Los Angeles Police Department. The next committee meeting will be June 18, 2016 at 10 a.m. and the topic will be I.D. Theft Protection.
- E. Economic Revitalization & Development – ERAD - Karen Schatz and Linda Gravani –** For Movie Madness we would like to have committee tables with sign-in sheets and volunteers. The committee will meet at the Flyaway on the second floor on the third Wednesday of the month.
- F. Rec & Park – Jim Stein –** There was no committee meeting yet. He attended the Encino Neighborhood Council Parks Committee meeting. They're trying to develop a management plan south of Burbank Blvd and west of the dam to restore Pothole Lake to its natural condition.
- G. Educational Committee – Byron Gutierrez -** The committee will focus on elementary schools for now and he has already spoken with Bassett and Cohasset. He has been talking to the administration at the schools. He will make a report to see where help is needed.
- H. Board Members – Ruth Doxsee** inquired about the roll up sign. She suggested storing the banner in the storage unit.
- I. President's Update – Linda Gravani -** There will be a new principal at Gault St. School by the end of July. If the meeting in August cannot be at Gault, board members will be notified where the meeting will be held. There is no meeting in July.

35. Adjournment

The meeting was adjourned at 9:35 p.m.