

FINAL

Lake Balboa Neighborhood Council Board Meeting Minutes
Wednesday, November 2, 2016 6:30 pm
Gault Elementary School - Auditorium
17000 Gault St., Lake Balboa, California 91406

Meeting called to order by Linda Gravani, President, at 7:02pm.

1. Roll Call, board members satisfied quorum of 9.

James Brown	RSR; 1 st Vice President	P
Ruth Doxsee	OSR	P
Kristen Fujitaki	At-Large Appointed SR	P
Linda Gravani	Business Stakeholder Representative (BSR); President	P
	Youth Stakeholder Representative	
Byron Gutierrez	At-Large Elected CISR	E
James Hart	RSR; Treasurer	P
Sandy Joseph	RSR, 2 nd Vice President, Co-Chair EP	P
Cindy Kurland	Residential Stakeholder Representative (RS)	P
Allen Nelson	OSR	P
Carol Newman	BSR; Secretary	P
Mary L Pennomon	Senior Stakeholder Representative	P
Linda Pruett	Organizational Stakeholder Representative (OSR); Emergency Preparedness Co-Chair	P
Tom Riley	RSR; Land Use Chair	P
Karen Schatz	RSR	P
Jim Stein	BSR; 2 nd signer	P
	At-Large Appointed SR	

2. **ADOPTED Agenda:** Linda Gravani amended two items in the Agenda. First, Item 10 (review and request for adoption of the Monthly Expenditure Report for September 2016) should be October 2016. Also, regarding Item 5 (Guest Speaker Councilwoman Nury Martinez), Councilwoman Martinez could not be present because of a family illness.
Ruth Doxsee brought a motion to adopt the Agenda as amended for November 2, 2016, seconded by Mary Pennomon

14 AYES: Brown, Doxsee, Fujitaki, Gravani, Hart, Joseph, Kurland, Nelson, Newman, Pennomon, Pruett, Riley, Schatz, Stein

VOTE: (14-0-0-0) MOTION PASSES

3. **Minutes of the Meeting:** *Ruth Doxsee brought a motion to approve the October 5, 2016 meeting minutes, seconded by James Brown*

12 AYES: Brown, Doxsee, Fujitaki, Gravani, Joseph, Kurland, Nelson, Newman, Pennomon, Pruett, Schatz, Stein

2 ABSTENTIONS: Hart, Riley

VOTE: (12-0-2-0-0) MOTION PASSES

4. RECEIVED Announcements and Reports by LAPD, Local, City, State and Federal Representatives

A. West Valley LAPD, Officer Olivaras 34728@lapd.lacity.org or Twitter: [followme@10839](https://twitter.com/followme@10839)

He gave an update on the training he received on Skid Row in dealing with the homeless. In the next month and a half we will have a task force in the Sepulveda Basin in which we will help the homeless obtain resources. There was a gang related homicide in the area but the police know who did it.

B. Lauren Padick, LA Councilwoman's Martinez's office (Council District 6) 818-778-4999

She apologized for Councilwoman Martinez's absence. On Saturday, November 5, 2016 there will be a health fair from 9:00am – 2:00pm at Children's Community School in Van Nuys. Free services will be provided.

C. Julio Anleu, LAUSD Monica Ratliff's Office (District 6) 213-241-6388 julio.Anleu@lausd.net

The Board passed a resolution for a pilot study in waste management, calling for the introduction of chocolate milk in the schools. Three schools per Board district will be piloting the program. With regard to the magnet application process, applications are due November 10, 2016.

D. Ankur Patel, LAUSD Scott Schmerelson (District 3) 818-654-3776 Ankur.Patel@lausd.net

An Education Roundtable was held, and the next one will be December 12, 2016. The other issue is charter schools, which is complicated. Mr. Schmerelson has made his views known and is looking forward to working with us. There was a science fair. He is trying to get the Armenian Genocide taught in schools. The West Valley Occupational Center has 10,000 adults enrolled. So many different things are going on.

Steve Leffert brought up the subject of buying an AED for Daniel Pearl because Daniel Pearl had been left out when AED's were purchased. He has received no response from Darnika Watson, Operations Coordinator. Ankur said that James Brown had already contacted her and that it's on her radar.

E. Angie Aramayo - Adrin Nazarian's Office (State Assembly District 46)

If we are interested in having Assemblyman Nazarian sponsor legislation, contact her. The annual women's self defense workshop will be held on November 5, 2016. It is open to both sexes and will be held from 10 am to noon at the Studio City Rec Center and from 1 pm to 3 pm at the North Hollywood Rec Center. She would like to see more neighborhood projects for Lake Balboa.

5. Guest Speaker: Councilwoman Nury Martinez, Council District 6

Councilwoman Nury Martinez was unable to attend the meeting.

6. Discussion and possible action to Appoint Board Vacancies

Linda Gravani reported that we changed our bylaws on May 6, 2015 to add that in the event of a tie

vote a coin toss would determine who was elected.

Youth Rep.: Katie Griffith has resigned. The applicants for Youth Rep. to replace her were Madeleine McKay and Kayla Albania. There were 11 votes for Madeleine McKay (Brown, Fujitaki, Hart, Joseph, Kurland, Newman, Pennomon, Pruett, Riley, Schatz, Stein) and 3 votes for Kayla Albania (Doxsee, Gravani, Nelson). Accordingly, Madeleine McKay was elected as Youth Representative.

At Large Appointed Rep.: James Uline has resigned. The applicants to replace him as At Large Appointed Rep. were Carla Bautista, Jason Hector, Gregory Meyers, Wyatt Magnum, and Jordan Sisson. Carla Bautista, Jason Hector, and Jordan Sisson were present.

There were no votes for Gregory Meyers or Wyatt Magnum.

In the first vote taken for the applicants who were present, there were 5 votes for Carla Bautista (Doxsee, Fujitaki, Hart, Joseph, and Schatz), 4 votes for Jason Hector (Gravani, Kurland, Pennomon, and Pruett), and 5 votes for Jordan Sisson (Brown, Nelson, Newman, Riley, Stein). Carla Bautista and Jordan Sisson were tied.

In the second vote taken, Carla Bautista and Jordan Sisson received 7 votes apiece (Doxsee, Fujitaki, Gravani, Hart, Joseph, Pennomon, and Schatz voted for Carla Bautista, and Brown, Kurland, Nelson, Newman, Pruett, Riley, and Stein voted for Jordan Sisson).

There was a coin toss, and Carla Bautista won.

Madeleine McKay and Carla Bautista were given the oath of office by Lauren Padick, Field Deputy, Councilwoman Martinez's office, and were seated.

7. Public Comment

A. Susan Perkins – National Council on Alcohol and Drug Dependence

The Every Fifteen Minute Program (a car wreck re-enactment) has been funded and will take place on March 29 and 30, 2017 at Birmingham High School.

- B. Teresa Cameron** – Reported on a loud noise problem at the Ferrari dealership located at 7501 Hayvenhurst, which is behind her condo. The Ferrari dealership is the home of the Ferrari racing team. Cars rev up beginning at 6:30 a.m. She has been to the City multiple times about this and is seeking help from the NC.

8. ANNOUNCEMENTS and REPORTS: Committee Chairs and Board Members

A. ER Preparedness Committee – Linda Pruett

The next EP meeting will be November 12, 2016 at the Fly Away.

A CERT class is tentatively scheduled to begin on March 2, 2017 from 6:30 – 9:00pm for 7 consecutive Thursday nights, to be held at Lemay Elementary School on Vanowen. Captain Susan Jensen will be the instructor. There will be a move in the City to have all NC board members CERT-trained.

B. Bylaws Committee – Linda Pruett

The Bylaws Committee will be established after the first of the year.

C. Health and Public Safety Committee – James Brown

December 2, 2016 will mark the one year anniversary of the terrorist activities in San Bernardino. Everyone should report activities that don't seem right. The Department of Homeland Security has a program called IWatch which educates the public how to look for and report terrorist activities. Also, thieves are active in the holiday season. Be extra observant during the holiday season to protect home and possessions. We are continuing to do free CPR classes for the community. There have been 626 CPR training certificates presented so far. CPR training will be held November 5, 2016 at the Northridge West Neighborhood Council and November 19, 2016 at the Flyaway.

D. Land Use Committee – Tom Riley

He received an e-mail from Rudy Brown who wants to help with the Land Use Committee. Mr. Brown worked for City Planning for 30 years and was a zoning administrator. On November 14, 2016 he will be attending the Committee meeting to walk the committee members through how the system works. The project of eight houses on Louise was also discussed.

E. Education Committee - Linda Gravani

She stated she attended the Daniel Pearl Music Festival. The festival was a huge success. Dr. and Mrs. Pearl were there, and they're very happy with the school. The festival was held to celebrate Daniel Pearl's birthday. Kristen Fujitaki announced that the School Site Council meeting will be held November 3, 2016 at 2:45pm at Bassett St. Elementary School.

F. Rec and Parks – Jim Stein

Movie Madness is scheduled for Saturday, June 3, 2017 at Louise Park. Jim will be working with Lauren Padick to discuss movies.

G. Outreach Committee – Allen Nelson

The city's new plan Cool Blocks LA was discussed at the last meeting but the Committee will not be participating because no one seemed to have the time to devote to it.

H. Ad Hoc Newsletter – Kristen Fujitaki

A printed newsletter of 15,000+ will be distributed to the community in December. The Committee is working on getting a distribution person. Board Members need to submit articles by the 15th of the month.

I. BOARD MEMBERS

Jim Stein – He discussed putting up a newsletter holder in businesses in Lake Balboa.

9. Budget Advocate update:

Carol Newman –The mayor submitted his budget letter to the City Departments telling them what he expects. The Budget Advocates are holding meetings with City departments and writing reports for the Budget Advocates' White Paper. Let her know ASAP any ideas for the budget. Linda Gravani suggested water and lights for the dog park and hiring more park rangers.

10. Treasurer’s Report – Review and request for adoption of the Monthly Expenditure Report (MER) for September 2016

As stated above, this agenda item was amended to correctly state that the request was for the MER for October 2016. Treasurer James Hart reported that he prepared a Profit and Loss Report. Also, the NC was awarded an additional \$5,000.00 for this fiscal year. We will have a new budget next month that we need to vote on.

James Hart brought a motion to approve the MER for October 2016, seconded by Karen Schatz

14 AYES: Brown, Doxsee, Fujitaki, Gravani, Hart, Joseph, Kurland, Nelson, Newman, Pennomon, Pruettt, Riley, Schatz, Stein

2 INELIGIBLE: Bautista, McKay

VOTE: (14-0-0-2-0) MOTION PASSES

11. President’s Update – Linda Gravani

LADWP (Jason Stinnett) thanked Jim Stein for alerting them to the pole that needed to be fixed. The freeway signs are up. The Board has been given a planning form for the Valley Alliance of Neighborhood Councils (VANC) meeting November 10, 2016 at 6:30pm. The deadline to sign up is November 3, 2016.

12. Discussion and possible action: OurLA2040 survey ourLA2040.org [our LA2040.org/faq](http://ourLA2040.org/faq)

Carol Newman gave an update regarding LA2040 and the General Plan. Board Members and stakeholders should complete the survey which closes on December 16, 2016.

Jason Hector, stakeholder, stated the city is not following plans and is changing the zoning. He discussed the Neighborhood Integrity Initiative. *Planning NC is Saturday, November 12, 2016 at 10:00am at Glassell Park Rec Center, 3650 Verdugo Road, Los Angeles.*

13. Discussion and possible action regarding Lake Balboa Neighborhood Council sponsoring a chili cookoff

Jim Stein – He stated this was discussed at the Outreach Meeting. Barry Stone from DONE stated it would be a good idea. Will need to work with a non-profit group to bring in businesses, entertainment is needed. The concept is to have a neighborhood get-together to sponsor a chili cookoff. It’s in the discussion phase at this point. We would like to have it in the spring.

14. Discussion and possible action regarding a designated WELCOME person at the Lake Balboa Neighborhood Council Board Meetings

Kristen Fujitaki reported that the Studio City NC has a dedicated greeter. It was the consensus of the Board that a WELCOME person is a great idea. Kristen will e-mail the Board.

15. Discussion and possible action regarding a Lake Balboa Neighborhood Council Homeless liaison

The City wants a homeless liaison to attend City meetings. Cindy Kurland and Karen Schatz volunteered to attend the first meeting on November 30 and report back as to whether we should appoint a homeless liaison.

16. Discussion and possible action regarding DWP billing issues

James Hart reported on overbilling issues and said that the NC should help the stakeholders because it is the last resort. No action was taken.

17. Discussion and possible action regarding Neighborhood Watch signs and possibly increasing the budget

James Brown stated that originally we budgeted up to \$2500.00 to buy 50 Neighborhood Watch signs; we need to determine where to put them and how to put them up; we're identifying block captains, and need crews of men to put up the signs; he does not want to buy any more signs until it is decided how this will be done. Carol Newman suggested putting up LBNC banners. No action was taken.

18. Discussion and possible action regarding CF15-1022-S2 On-Line Neighborhood Council Elections

Linda Gravani brought a motion that Lake Balboa Neighborhood Council support CF15-1022-S2, On-Line Neighborhood Council Elections, which calls for further investigation before on-line voting is used again, seconded by James Brown

14 AYES: Brown, Doxsee, Fujitaki, Gravani, Hart, Joseph, Kurland, Nelson, Newman, Pennomon, Pruet, Riley, Schatz, Stein

2 INELIGIBLE: Bautista, McKay

VOTE: (14-0-0-2-0) MOTION PASSES

19. Discussion and possible action regarding CF16-0298 Public Office Space for NCs

Linda Gravani brought a motion that Lake Balboa Neighborhood Council support CF16-0298, Public Office Space for NCs, seconded by James Brown

14 AYES: Brown, Doxsee, Fujitaki, Gravani, Hart, Joseph, Kurland, Nelson, Newman, Pennomon, Pruet, Riley, Schatz, Stein

2 INELIGIBLE: Bautista, McKay

VOTE: (14-0-0-2-0) MOTION PASSES

20. Discussion and possible action regarding CF07-3294 and CF07-3294-S2 – Ex-parte communication

Linda Gravani brought a motion that Lake Balboa Neighborhood Council support CF07-3294 and CF07-3294-S2, Ex-Parte Communication, seconded by James Brown. This motion supports the City Council's motion to restore the matter of ex parte communications between commissioners and third parties as recorded under Council Files 07-3294 and 07-3294-S1, which expired per Council policy, to its most recent legislative status as of the date of the Files' expiration.

14 AYES: Brown, Doxsee, Fujitaki, Gravani, Hart, Joseph, Kurland, Nelson, Newman, Pennomon, Pruet, Riley, Schatz, Stein

2 INELIGIBLE: Bautista, McKay
VOTE: (14-0-0-2-0) MOTION PASSES

21. FUNDING – Requesting up to \$125 for an external Hard Drive for the President to keep Lake Balboa Neighborhood Council data, which would be passed on to the next president

Linda Gravani brought a motion that Lake Balboa Neighborhood Council spend up to \$125 for an external hard drive for the president to keep Lake Balboa Neighborhood Council documents, seconded by Linda Pruett

14 AYES: Brown, Doxsee, Fujitaki, Gravani, Hart, Joseph, Kurland, Nelson, Newman, Pennomon, Pruett, Riley, Schatz, Stein

2 INELIGIBLE: Bautista, McKay

VOTE: (14-0-0-2-0) MOTION PASSE

22. FUNDING – Requesting \$500 for West Valley LAPD Police Cadets

Ruth Doxsee brought a motion that Lake Balboa Neighborhood Council donate \$500 for West Valley LAPD Police Cadets, seconded by James Brown. The exact wording of the motion was as follows: "Whereas the West Valley LAPD Cadet cadre volunteered by monitoring the crowd at the LBNC Movie Madness and participated in the mural paintings on Haskell in 2016, and helped with delivering LAPD Community emergency fliers and alerts to Lake Balboa and all of West Valley area to help keep the community safe, I move that LBNC donate \$500 to the West Valley LAPD Cadet Fund for their activities."

14 AYES: Brown, Doxsee, Fujitaki, Gravani, Hart, Joseph, Kurland, Nelson, Newman, Pennomon, Pruett, Riley, Schatz, Stein

2 INELIGIBLE: Bautista, McKay

VOTE: (14-0-0-2-0) MOTION PASSES

23. FUNDING – Requesting up to \$700 for the purchase of a 14' ladder for Gault St. School

Ruth Doxsee brought a motion that Lake Balboa Neighborhood Council approve up to \$700 to cover the cost of a 14' multipurpose ladder for use by Gault St. Elementary of LAUSD including tax and possible shipping costs, seconded by Linda Gravani. The exact wording of the motion was as follows: "Whereas a theft about 6 months ago resulted in Gault Street School's three 14 foot ladders being stolen, and whereas it now takes months to get a light replaced on the auditorium instead of a few days, and whereas the LBNC uses the auditorium on a monthly basis and its upkeep directly affects us, and whereas we have borrowed their chairs for no compensation, and whereas the replacement of a ladder would foster good will between LBNC and Gault Street School, I move that LBNC spend up to \$700 in the form of an NPG (Neighborhood Purposes Grant) to cover the cost of a 14 foot multipurpose ladder (accepted for use by LAUSD), tax and possible shipping charge."

14 AYES: Brown, Doxsee, Fujitaki, Gravani, Hart, Joseph, Kurland, Nelson, Newman, Pennomon, Pruett, Riley, Schatz, Stein

2 INELIGIBLE: Bautista, McKay

VOTE: (14-0-0-2-0) MOTION PASSES

24. FUNDS – Requesting up to \$150 for business cards for new Board Members

Linda Gravani brought a motion that Lake Balboa Neighborhood Council spend up to \$150 for business cards for new Board Members, seconded by Karen Schatz

14 AYES: Brown, Doxsee, Fujitaki, Gravani, Hart, Joseph, Kurland, Nelson, Newman, Pennomon, Pruet, Riley, Schatz, Stein

2 INELIGIBLE: Bautista, McKay

VOTE: (14-0-0-2-0) MOTION PASSES

25. Adjournment - The meeting was adjourned at 9:25pm.