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**Lake Balboa Neighborhood Council Board Meeting Minutes
Wednesday, March 7, 2018 6:30 pm
Gault Elementary School - Auditorium
17000 Gault St., Lake Balboa, California 91406**

1. Meeting called to order by Linda Gravani, President, at 7:01pm.
2. Pledge of Allegiance was recited.
3. Roll Call, 14 board members satisfied quorum of 9. About 18 stakeholders were present at the beginning of the meeting.

Carla Bautista	At-Large Appointed SR	P
James Brown	Residential Stakeholder Representative (RSR); 1 st Vice President	P
Ruth Doxsee	Organizational Stakeholder Representative (OSR)	P
Kristen Fujitaki	At-Large Appointed, Second Vice President	P
Linda Gravani	Business Stakeholder Representative (BSR); President	P
Byron Gutierrez	At-Large Elected CISR	P
James Hart	RSR; Treasurer	Arrived at 8:25p
Sandy Joseph	RSR	P
Cindy Kurland	RSR	P
Madeleine McKay	Youth Stakeholder Representative	E
Allen Nelson	OSR	P
Carol Newman	BSR; Secretary	P
Mary L Pennomon	Senior Stakeholder Representative	P
Linda Pruettt	OSR	P
Tom Riley	RSR	E
Karen Schatz	RSR	P
Jim Stein	BSR; 2 nd signer	P

4. Verify completion of Ethics Training

Two board members, Byron Gutierrez and Cindy Kurland, were required to renew their ethics training and did so. Accordingly, all board members are eligible to vote.

5. Adoption of the Agenda March 7, 2018

Ruth Doxsee brought a motion to adopt the Agenda for March 7, 2018, seconded by James Brown

14 AYES: Bautista, Brown, Doxsee, Fujitaki, Gravani, Gutierrez, Joseph, Kurland, Nelson, Newman, Pennomon, Pruettt, Schatz, Stein

VOTE: (14-0-0-0) MOTION PASSES

6. Approval of Minutes

Item #6 was tabled until next month.

Next, there was a brief presentation by Mulholland School teachers Joel Domine and Marci Lewis. Ms. Lewis is a robotics coach at the school. Mulholland is active in robotics and for the second straight year is going back to Louisville to be in the world championships. They appealed to help the team raise funds for the trip. They passed out a flyer listing events to raise funds. There will be a benefit concert Saturday night, March 24, 2018, at 6 pm. President Gravani pledged to assist them with Nextdoor and to write a letter to the LAUSD supporting them.

President Gravani turned the meeting over to Second VP Kristen Fujitaki.

7. Announcements and Reports

A. LAPD Officers Darrell Scoggins and Debbie Monaco 40295@LAPD.online

An Easter egg event will take place on Saturday, March 31, 2018 from 9:00am-12:00pm at the park next to West Valley Police Station. An update was given on crime in the area including 4 robberies, 2 aggravated assaults, 14 burglaries, 13 auto thefts, 13 burglaries from motor vehicles, 12 thefts. Overall crime is down from last year.

B. Marcos Sanchez – Field Deputy, Councilwoman Martinez’s Office (CD6)

Homeless Connect Day will take place on March 15, 2018 at 10:00am-1:00pm at the Sepulveda Basin. We’re making sure that Sanitation and LAHSA should have all the resources they need. A motion in committee has been passed to augment the Hope Team, consisting of LAPD, Sanitation, and social services to address the homeless situation. There is a backlog of 3,000 requests. They are trying to get the money to address 1,900 of those requests. The committee has asked for \$800,000 in overtime for Sanitation. Each council office will get additional days for cleanup. A lot of the homeless in the Basin are service-resistant. The funding for services is kicking in on H and HHH. LA Family Housing is providing housing vouchers. The Council is discussing allowing motels to be part of transitional housing.

C. Brian Gavidia – Mayor Eric Garcetti’s Office (213) 713-0960 Brian.Gavidia@lacity.org

The Mayor’s Office is partnering with Councilwoman Martinez’s Office for Homeless Connect Day at the Hjelte Sports Center at the Sepulveda Basin on March 15, 2018 from 10:00am-1:00pm. Services for the homeless living in the Basin will include: health care, employment, housing, electricity access, haircuts, showers, In-N-Out, breakfast. A speaker will be provided on permanent supportive housing, and perhaps the NC can visit one, maybe the one in Sun Valley. The Mayor announced a plan for Resilient Los Angeles: Every department within the City is directed to appoint one liaison to help prepare for any emergencies.

D. Raffy Astvasadoorian - Neighborhood Prosecutor

Mike Feuer is putting on a Town Hall Meeting for Encino, Tarzana, Lake Balboa, and Reseda along with LAPD West Valley on March 29, 2018 at 6:00-7:00pm at the LAPD West Valley Community Room, 19020 Vanowen Street, Reseda, to talk about the programs in place. Email questions in advance to James Brown at: jamesb@lakebalboaNC.org

E. Betty Wong-Oyama – Department of Neighborhood Empowerment

NC's working on the Utility Box Project must have coordination with the City Council office as well as the Department of Transportation. There is a list of do's and don'ts. The City Clerk is having election feedback sessions on Monday, March 12th at Glassell Park, March 15th at the Fire Station in Hollywood, Monday March 19th at Canoga Park Community Center from 6-9:00pm. NC Funding Equity Working Group continues to have meetings regarding funding of NC budgets: should the budget be proportional to the size of the constituency represented by the NC? Several of the NC's are breaking down into smaller groups. The next meeting will be Wednesday, March 14th at City Hall East, Room 351 at 6:30pm. City Clerk Funding Trainings: Tuesday, March 13th from 6:00-8:30pm at City Hall East, Room 352; Thursday March 22nd from 5:30-8:00pm at Fairfax Branch Library; Tuesday March 27th from 6:00-8:30 City Hall East. We hope to have trainings in the Valley too.

Funding Deadlines

Event Approval Requests - May 20th

Check Payment Requests - June 1st.

Credit Card Transactions - June 20th

Live ethics training will take place at Eagle Rock City Hall on Thursday, March 22, 2018 at 7:00 pm.

Empower LA Awards Dinner will be Thursday, March 29, 2018, RSVP ASAP. The deadline to submit bylaws will be April 15, 2018.

8. Guest Speaker Cecilia Luna , Victim Advocate for LA City Attorney-Victim Assistance, Cecilia.luna@lacity.org, 818-374-7730

She is located at West Valley LAPD Station. She assists victims of violent crimes such as robbery, battery, assault, hit and run, human trafficking, child abuse, elder abuse, rape and kidnapping. She can help with, among other things, crisis intervention, referrals to service agencies, orientation to the criminal justice system, court support, and filing for victim compensation.

9. LAND USE: Proposed senior living facility project at 17100 Victory -- Riley

Linda Gravani read a statement from Tom Riley (the following does not repeat the statement verbatim):

The NC has received the Griffin Fine Living Proposal for the Lake Balboa Senior Assisted Living Center, 17100 Victory Boulevard, Lake Balboa. This is a 137-unit center that will cater to the senior community of Lake Balboa. The proposal addresses some of the major concerns of the community. This is one of the most important projects to come to Lake Balboa.

Full details will be presented at the Land Use Meeting March 19, 2018 at 7:00pm at the Flyaway Community Room, second floor.

10. PUBLIC COMMENT

Robert Lee

He stated that he lives on Gault St. He was the victim of an assault in Lake Balboa and he was shamed on Nextdoor. The person who assaulted him is now a predator.

A BREAK took place from 7:38pm to 7:42pm.

11. ANNOUNCEMENTS AND REPORTS: Committee Chairs and Board Members

A. President Update: Linda Gravani: Mulholland Elementary School is going to compete at VEX in Kentucky for the second year. They are looking for donations. They need \$16,000 to make the trip. Last year the LAUSD paid for it. Linda will see if they will pay for it once again. Byron Gutierrez, Linda Gravani and Kristen Fujitaki are meeting with Kelly Gonez on March 15th. There is a new handbook on NC funding on the City website, available online at clerk@lacity.org.

B. Education Committee – Byron Gutierrez

The Education Committee took on the initiative to support local elementary schools for robots, chess and Go. We are hoping to get chess started again. We have funded 3 schools for chess. Assemblyman Nazarian is funding a chess tournament. Go had to be put on hold because we took on too much. Robots are the big win. We gave 2 of our schools 12 robots each, and we added Gault for 12. Bassett is the furthest along. We also do a lot with Mulholland, which is the only robotics magnet in LAUSD. We need to keep building the STEM program.

Ramon Escobedo, a STEM and robotics teacher for Gault, thanked the NC.

C. Emergency Preparedness – Linda Pruett

The next meeting will be Saturday, March 10, 2018 at 9:00am at the Flyaway. Tips for the car will be the subject of the meeting. A prize will be given for the best car kit. She stated she attended the Mayor's Resiliency Event for Los Angeles and wants to volunteer as the NC resiliency liaison.

D. Health and Public Safety – James Brown

More than 250 people have been certified in CPR at the Flyaway. The next meeting will March 17, 2018 at the Flyaway. All students in high school and charter schools must be CPR certified. James is working with the schools and teachers. Regarding Neighborhood Watch, there have been meetings at Jim Stein's house and Georgia Yamamura's house, and Linda Gravani will be hosting one at her house. Ruth Doxsee also had a Neighborhood Watch meeting.

E. Land Use – Tom Riley

There was no report other than as set forth above.

F. Ad Hoc Newsletter – Kristen Fujitaki

There was no update.

G. Outreach – Allen Nelson

Several items were discussed for funding at the last meeting. A presentation by a woman who's trying to organize a fundraiser for Syrian refugees was also given.

H. Ad Hoc Rec and Parks – Jim Stein

He stated he has been busy attending a lot of meetings in many categories.

A meeting with LAPD, Rec & Parks, and rangers to address issues at the dog park will take place next week.

The Movie in the Park will take place on May 19, 2018 at Louise Park, and it will be "Star Wars: Return of the Jedi."

The irrigation system at Lake Balboa has gone bad.

I Sepulveda Basin Wildlife Areas Steering Committee (SBWASC) – Ruth Doxsee

There was no meeting and therefore no update.

J. Youth Affairs – Madeleine McKay

No report was given.

K. Liaisons

- **Animal Services – Jennifer Freel**

No report was given.

- **Homeless – Cindy Kurland**

There was nothing new to report.

L. Board Members

Mary Pennomon – The Senior Symposium will take place on May 19, 2018 from 9:00am-1:30pm at One Generation. Board members are requested to come to the LBNC table to help out.

12. Budget Advocate – Updates – Newman

Budget Advocates focus on the whole city top down. Members wrote up 27 reports on various City departments. The White Paper is the analysis of what's going on in the City and what needs to change. The recommendations are to be delivered to the mayor at City Hall.

Go to ncbala.com to see the Survey. More survey takers are needed.

Brian Allen, Budget Advocate was introduced.

He is the Chair of the Equity Funding Group. It is imperative to get input regarding Equity Funding. Equity Funding was explained. Email: ballen@ghnnc.org

13. Discussion and possible action regarding Resilient Los Angeles, which will build a grass roots Emergency Prepared community using city resources, and the possible selection of a Liaison to represent LBNC - Fujitaki

Kristen Fujitaki reported that she, Linda Gravani, and Linda Pruett attended the Engage LA Resilient presentation. The mayor is asking that NC's help out by nominating a liaison to go to Resilience meetings and get feedback on the Resilience Hub. He asked that we develop neighborhood resilience plans. Linda Pruett was appointed Liaison to represent LBNC.

14. Discussion and possible action regarding the creation of a LBNC Ad Hoc Election Committee for 2019 Neighborhood Council Elections – Volunteers wanted - Gravani

Linda Gravani stated that a lot of outreach needs to be done. We will have another election 4 years later. Karen Schatz agreed to chair the committee, and Mary Pennomon and Cindy Kurland agreed to be on the committee.

15. Discussion and possible action regarding the selection of a Sustainability Liaison. Their request is to have liaisons take their advocacy positions back to the NCs - Gravani

Linda Gravani reported that Byron Gutierrez was the liaison but is too busy. Anyone wanting to be the liaison should contact Linda Gravani.

16. Update: Community Meeting at Gault St Elementary on Saturday April 14, 2018 - Fujitaki

Kristen Fujitaki stated that we have decided to have a community meeting around the Lake Balboa master plan. The meeting will take place on Saturday, April 14, 2018 from 2 to 4 pm at Gault St. elementary School. Flyers will be distributed the weekend before the event. We want to grow the community from the school

17. Treasurer's Report – Review and Request adoption of the monthly Expenditure Report (MER) for January 2018 - Hart

This matter was initially tabled because of the absence of Treasurer Jim Hart. See below.

18. Treasurer's Report – Review and Request adoption of the monthly Expenditure Report (MER) for February 2018 - Hart

Item #18 was tabled.

19. Budget – Discussion and possible reallocation of funds – Hart

Initially Jim Stein, in the absence of Jim Hart, reported that Jim Hart was asked if we needed to reallocate funds for Items 20-26 and said no.

This matter was later revisited. See below.

CONSENSUS VOTE ON ITEMS 20, 21, 22

20. FUNDING: Discussion and possible action regarding previously budgeted \$500 for Valley Alliance of Neighborhood Councils (VANC)

21. FUNDING: Discussion and possible action regarding previously budgeted \$500 for Budget Advocates

22. FUNDING: Discussion and possible action regarding previously budgeted \$500 for Congress of Neighborhood Councils

Linda Gravani brought a motion that Lake Balboa Neighborhood Council forward the budgeted funds of \$500 each for the VANC Mixer and/or educational forums, Budget Advocates for their expenses in watching the city's budget and for expenses incurred for Congress of Neighborhood Councils, seconded by James Brown

14 AYES: Bautista, Brown, Doxsee, Fujitaki, Gravani, Gutierrez, Joseph, Kurland, Nelson, Newman, Pennomon, Pruet, Schatz, Stein

VOTE: (14-0-0-0) MOTION PASSES

23. FUNDING: Requesting up to \$300 for refreshments for Adrin Nazarian's High School & Elementary School Chess tournament on Saturday May 12, 2018 11am-4pm at High Tech High LA in Lake Balboa
Kristen Fujitaki brought a motion to approve up to \$300 for refreshments for Adrin Nazarian's High School & Elementary School Chess tournament on Saturday May 12, 2018 11am-4pm at High Tech High LA in Lake Balboa, seconded by James Brown

14 AYES: Bautista, Brown, Doxsee, Fujitaki, Gravani, Gutierrez, Joseph, Kurland, Nelson, Newman, Pennomon, Pruet, Schatz, Stein
VOTE: (14-0-0-0) MOTION PASSES

James Hart came in at 8:25 pm.

24. FUNDING: Requesting up to \$1000 for the LBNC logo to be put on the permanent chess tables which will be installed in Lake Balboa Park - Stein

Jim Stein brought a motion to approve up to \$1000 for the LBNC logo to be put on the permanent chess tables which will be installed in Lake Balboa Park, seconded by Karen Schatz

13 AYES: Bautista, Brown, Doxsee, Fujitaki, Gravani, Gutierrez, Hart, Joseph, Nelson, Pennomon, Pruet, Schatz, Stein

1 NAY: Kurland

1 ABSTENTION: Newman

VOTE: (13-1-1-0-0) MOTION PASSES

25. FUNDING: Requesting up to \$1500 for related expenses for Movie in the Park May 19, 2018, 5p-10p - Stein

Jim Stein brought a motion to approve up to \$1500 for related expenses for Movie in the Park May 19, 2018, 5p-10p, seconded by Ruth Doxsee

15 AYES: Bautista, Brown, Doxsee, Fujitaki, Gravani, Gutierrez, Hart, Joseph, Kurland, Nelson, Newman, Pennomon, Pruet, Schatz, Stein

VOTE: (15-0-0-0-0) MOTION PASSES

26. FUNDING: Requesting \$1000 for Valley Disaster Preparedness Fair to be held on Saturday September 29, 2018 from 9am-1:30pm

Linda Pruet recused herself and left the building.

Item #26 was tabled.

Because Treasurer Jim Hart was now present, Items 17 and 19 were revisited.

17. Jim Hart brought a motion to adopt the Monthly Expenditure Report (MER) for January 2018, seconded by James Brown

15 AYES: Bautista, Brown, Doxsee, Fujitaki, Gravani, Gutierrez, Hart, Joseph, Kurland, Nelson, Newman, Pennomon, Pruet, Schatz, Stein

VOTE: (15-0-0-0-0) MOTION PASSES

19. Jim Hart brought a motion that Lake Balboa Neighborhood Council reallocate the 2017-2018 budget to reflect the following spending levels: Neighborhood Purpose Grants \$4,700; Community Improvement Projects \$9,400; Office Outreach \$27,968.32, seconded by Karen Schatz

15 AYES: Bautista, Brown, Doxsee, Fujitaki, Gravani, Gutierrez, Hart, Joseph, Kurland, Nelson, Newman, Pennomon, Pruet, Schatz, Stein

VOTE: (15-0-0-0-0) MOTION PASSES

27. ADJOURNMENT – The meeting was adjourned at 8:55pm.