

final

**Lake Balboa Neighborhood Council Special Board Meeting Minutes**  
**Tuesday, May 29, 2018 6:30 pm**  
**The Flyaway**  
**7610 Woodley Avenue, Lake Balboa, California 91406**

**Meeting called to order by Linda Gravani, President, at 6:30 pm.**

- 1. Roll Call, 11 board members at the time of roll call satisfied quorum of 9. No stakeholders were present at the beginning of the meeting**
- 2. Roll Call Quorum is 9**

Carla Bautista	At-Large Appointed SR	<b>P</b>
James Brown	Residential Stakeholder Representative (RSR); 1 <sup>st</sup> Vice President	<b>P</b>
Ruth Doxsee	Organizational Stakeholder Representative (OSR)	<b>P; arrived 6:39 pm</b>
Kristen Fujitaki	At-Large Appointed, Second Vice President	<b>P</b>
Linda Gravani	Business Stakeholder Representative (BSR); President	<b>P</b>
Byron Gutierrez	At-Large Elected CISR	<b>A</b>
James Hart	RSR; Treasurer	<b>P</b>
Sandy Joseph	RSR	<b>P</b>
Cindy Kurland	RSR	<b>A</b>
Madeleine McKay	Youth Stakeholder Representative	<b>A</b>
Allen Nelson	OSR	<b>P</b>
Carol Newman	BSR; Secretary	<b>P</b>
Mary L Pennomon	Senior Stakeholder Representative	<b>P</b>
Linda Pruett	OSR	<b>P</b>
Tom Riley	RSR	<b>P; arrived 6:34 pm</b>
Karen Schatz	RSR	<b>A</b>
Jim Stein	BSR; 2 <sup>nd</sup> signer	<b>P</b>

**3. Adoption of the Agenda May 29, 2018**

*Jim Stein brought a motion to adopt the Agenda for May 29, 2018, seconded by James Hart*

**11 AYES:** Bautista, Brown, Fujitaki, Gravani, Hart, Joseph, Nelson, Newman, Pennomon, Pruett, Stein

**Vote: (11-0-0-0-0] MOTION PASSES.**

**4. PUBLIC COMMENT -- None**

- 5. BUDGET:** Discussion and possible action to redistribute monies within 2017-18 budget categories – Hart -- Tabled.

**6 through 10 -- Consensus Items.**

6. FUNDING: Reimbursement to Board Member James Brown for \$34.09
7. FUNDING: Reimbursement to Board Member Carla Bautista for \$89.05
8. FUNDING: Reimbursement to Board Member Kristen Fujitaki for \$220.30
9. FUNDING: Discussion and possible action to Reimburse board members for any expenditure authorized in 2017/18 budget
10. FUNDING: Authorize remainder of budget (up to \$2,000) to be expended for outreach items such as printing, promotional items, etc.

*Newman moves, and James Brown seconds, that these matters may be dealt with by consensus.*

Tom Riley arrived at 6:34 pm.

Discussion: Jim Hart stated that we now need a second vote if we spend money authorized for refreshments. We must have a second vote to approve a check for money already spent. We had 2 expenditures for uniforms, one of which had a false address, so we should be credited back \$1691.00 and otherwise we have a little less than \$1,000.00.

**11 AYES:** Bautista, Brown, Gravani, Hart, Joseph, Nelson, Newman, Pennomon, Pruet, Riley, Stein

**1 INELIGIBLE:** Fujitaki

**Vote: (11-0-0-1-0) MOTION PASSES**

Ruth Doxsee arrived at 6:39 pm.

**11.** Discussion and possible action to select a minute taker for 2018/19 fiscal year – Gravani

*Newman moves, and James Brown seconds, a motion that Newman is authorized to find a new minute taker for the 2018/19 fiscal year*

**12 AYES:** Bautista, Brown, Doxsee, Gravani, Hart, Joseph, Nelson, Newman, Pennomon, Pruet, Riley, Stein

**1 INELIGIBLE:** Fujitaki

**Vote: (12-0-0-1-0) MOTION PASSES**

The meeting adjourned at 6:43 pm.