

 	<p align="center"><b>Lake Balboa Neighborhood Council</b>  P.O. Box 7720  Lake Balboa, CA 91409  818-779-9026  Website: www.lakebalboanc.org  Email: info@lakebalboanc.org</p>
<p align="center"><b>Special Retreat Board Meeting  Minutes  Saturday, June 1, 2019  12:30 p.m.</b></p>	<p align="center"><b>Meeting Location:  Lulu's Restaurant  16900 Roscoe Blvd.  Lake Balboa, CA</b>  <i>(MAIL NOT ACCEPTED AT THIS ADDRESS, and  this is not the usual meeting location)</i></p>

<b>Board Member</b>	<b>Roll Call</b>	<b>Funding Vote Eligible*</b>	<b>Category</b>
Carla Bautista	Present	YES	At-Large
James Brown 1 <sup>st</sup> Vice President	Present	YES	Resident
Ruth Doxsee	Present	YES	Organization
Kristen Fujitaki 2 <sup>nd</sup> Vice President	Present	YES	At-Large
Linda Gravani President	Present	YES	Business
Byron Gutierrez	Absent	YES	At-Large
James Hart Treasurer	Absent	YES	Residential
Sandra Joseph	Present	YES	Residential
Cindy Kurland	Absent	YES	Residential
Madeleine McKay	Absent	NO	Youth
Allen Nelson Communications	Absent	YES	Organization
Carol Newman Secretary	Present	YES	Business
Mary Pennomon	Present	YES	Senior
Linda Pruett	Present	YES	Organization
Thomas Riley	Present	YES	Residential
Karen Schatz	Absent	YES	Residential
James "Jim" Stein	Present	YES	Business
<b>TOTAL: 17</b>	<b>11 PRESENT at the beginning of the meeting, 6 absent</b>		

\*Funding vote eligibility key: **A**=age less than 18 yrs.; **E**=Ethics training; **F**=Funding training; **N**=not taken; **X**=expired  
\*\* Advance notice given for absence

- Call Meeting to order**-Ms. Linda Gravani called the special meeting of the Lake Balboa Neighborhood Council to order at 12:54 p.m. In addition to the current board members listed below, the following newly-elected board members (elected May 19, 2019) were also present: Danica Middleton, Emma Scott, and Linda Schwering. Also present were Lenore Stein, Sharon Brewer, Garry Fordyce, Emma Scott's mother, and Betty Wong-Oyama.
- Roll Call**-Quorum is 9, roll was called by Ms. Bautista and there were 11 Boardmembers in attendance when the meeting started, Quorum was met.

<b>LBNC ITEM 2 Roll Call</b>		
<b>Present – 11</b>	<b>Absent- 6</b>	Excused-00
Bautista, Brown, Doxsee, Fujitaki, Gravani, Joseph, Newman, Pennomon, Pruett, Riley, Stein	Gutierrez, Hart, Kurland, McKay, Nelson, Schatz	NONE

**3. Adoption of the Agenda June 1, 2019**

Public comment: none

Motion passed.

**LBNC ITEM 3– Adoption of the Agenda June 1, 2019 Moved: Brown, Seconded: Joseph**

<b>YES – 10</b> Bautista, Brown, Fujitaki, Gravani, Joseph, Newman, Pennomon, Pruet, Riley, Stein	<b>NO – 00</b> None	<b>Ineligible – 01</b> Doxsee	<b>Absent – 06</b> Gutierrez, Hart, Kurland, McKay, Nelson, Schatz
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4. **PUBLIC COMMENT:** a total of 10 MIN - Comments from Public on Non-Agenda items, Issues, Announcements and Complaints within the jurisdiction of the Lake Balboa NC. Please fill out a speaker card, TIME PERMITTING 2 minute limit per speaker, you may be asked to select a spokesperson. The California State Law known as the Brown Act requires PUBLIC COMMENT to be a NON-DISCUSSION PERIOD.

None.

5. **Discussion and possible action to reimburse Board Member Cindy Kurland \$29.94 for water purchased for the 5.19.19 election – Stein.**

Public comment: None.

Motion passed.

**LBNC ITEM 5 – Motion to Reimburse Board Member Cindy Kurland \$29.94 for water purchased for the May 19, 2019 election Moved: Brown, Seconded: Joseph**

<b>YES – 10</b> Bautista, Brown, Fujitaki, Gravani, Joseph, Newman, Pennomon, Pruet, Riley, Stein	<b>NO – 00</b> None	<b>Ineligible – 01</b> Doxsee	<b>Absent – 06</b> Gutierrez, Hart, Kurland, McKay, Nelson, Schatz
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6. **Discussion and possible action to approve the Feb. 6, 2019 minutes – Newman**

Public comment: None.

Motion passed.

**LBNC ITEM 6 – Motion to approve the Feb. 6, 2019 minutes Moved: Doxsee, Seconded: Newman**

<b>YES – 10</b> Bautista, Brown, Fujitaki, Gravani, Joseph, Newman, Pennomon, Pruet, Riley, Stein	<b>NO – 00</b> None	<b>Ineligible – 01</b> Doxsee	<b>Absent – 06</b> Gutierrez, Hart, Kurland, McKay, Nelson, Schatz
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7. **Discussion and possible action to approve the March 6, 2019 minutes – Newman**

Public comment: None.

Motion passed.

**LBNC ITEM 7 – Motion to approve the March 6, 2019 minutes Moved: Newman, Seconded: Brown**

<b>YES – 10</b> Bautista, Brown, Fujitaki, Gravani, Joseph, Newman, Pennomon, Pruet, Riley, Stein	<b>NO – 00</b> None	<b>Ineligible – 01</b> Doxsee	<b>Absent – 06</b> Gutierrez, Hart, Kurland, McKay, Nelson, Schatz
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**8. Discussion and possible action to approve the May 19, 2019 minutes – Newman**

Public comment: None.

Motion passed.

**LBNC ITEM 8 – Motion to approve the May 19, 2019 minutes Moved: Newman, Seconded: Brown**

<b>YES – 10</b> Bautista, Brown, Fujitaki, Gravani, Joseph, Newman, Pennomon, Pruet, Riley, Stein	<b>NO – 00</b> None	<b>Ineligible – 01</b> Doxsee	<b>Absent – 06</b> Gutierrez, Hart, Kurland, McKay, Nelson, Schatz
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**9. Retreat = New board introductions, Discuss Role of the Board and Executive committee discuss plan for 2019-20, discuss budget, discuss committees, discuss Community Impact Statements, pending items etc. No action to be taken**

The board members introduced themselves. Betty Wong-Oyama spoke about the training needed for board members and how to obtain it. She also spoke about things board members should know. Linda Gravani then discussed the Brown Act and other requirements and advice for being a board member.

Linda Pruet and Mary Pennomon left at 2:55 p.m.

10. The meeting was adjourned at about 4 p.m.

Next Regular Meeting of the  
Lake Balboa Neighborhood Council  
Wednesday June 5, 2019 at 7:00 PM

**For your convenience, the Bylaws are available on our website [www.lakebalboanc.org](http://www.lakebalboanc.org)** in compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, may be viewed at our website by clicking on the following link: [www.lakebalboanc.org](http://www.lakebalboanc.org), or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, [please contact carol@lakebalboanc.org](mailto:carol@lakebalboanc.org) our current secretary.

**P.O. Box 7720, Lake Balboa, CA 91409 -- Voicemail (818) 779-9026**

**Visit our website: [www.LakeBalboaNC.org](http://www.LakeBalboaNC.org)**

**ALL MEETINGS ARE OPEN TO THE PUBLIC  
PLEASE HELP US KEEP LAKE BALBOA A  
SAFE, FUN, GROWING COMMUNITY**