



Lake Balboa Neighborhood Council

P.O. Box 7720
 Lake Balboa, CA 91409
 818-779-9026
 Website: www.lakebalboanc.org
 Email: info@lakebalboanc.org

**Board Meeting Minutes
 Wednesday, August 7, 2019
 6:30pm-7:00PM Meet and Greet
 7:00PM – 9:20PM Meeting
 (APPROVED)**

Meeting Location:
[Gault Street Elementary School](#)
[17000 Gault Street](#)
[Lake Balboa CA 91406](#)
 (MAIL NOT ACCEPTED AT THIS ADDRESS)

Boardmember	Roll Call	Funding Vote Eligible*	Category
Carla Bautista	Absent**	YES	Residential
James Brown	Present	YES	Residential
Ruth Doxsee	Present	YES	Residential
Kristen Fujitaki	Present	YES	Organization
Linda Gravani	Present	YES	Business
James Hart	Present (arrived at 7:22PM)	YES	Residential
Sandra Joseph	Present	YES	Residential
Gary Kay	Present (added during Item 10)	NO	At-Large
Danica Middleton	Present	YES	Residential
Allen Nelson	Present (added during Item 10)	NO	At-Large
Carol Newman	Present	YES	Business
Mary Pennomon	Present	YES	Senior
Linda Pruett	Present	YES	Organization
Thomas Riley	Present	YES	Organization
Linda Schwering	Present	YES	At-Large
Emma Scott	Absent	NO	Youth
James "Jim" Stein	Absent**	YES	Business
TOTAL: 15	PRESENT 11, Absent 4		

*Funding vote eligibility key: **A**=age less than 18 yrs.; **E**=Ethics training; **F**=Funding training; **N**=not taken; **X**=expired

** Advance notice given for absence

L.A. City Charter Sec 900. Purpose (Of Neighborhood Councils)

*To promote more citizen participation in government and **make government more responsive to local needs**, a citywide system of neighborhood councils and a Department of Neighborhood Empowerment is created. Neighborhood councils shall include representatives of the many diverse interests in communities and shall have an advisory role on issues of concern to the neighborhood.*

1. **Call Meeting to order**-Ms. Gravani called the meeting of the Lake Balboa Neighborhood Council to order at 7:00PM. There are speaker cards and refreshments at the back of the room. Ms. Gravani welcomed everyone to the meeting and reminded the Boardmembers to use their microphones. The Timekeeper will be Mr. Brown.
2. **Pledge of Allegiance**-The Pledge of Allegiance was led by Mr. Brown.
3. **Roll Call**-Quorum is 9, roll was called by M. Middleton and there were 11 Boardmembers in attendance. Quorum was met.

LBNC ITEM 3 Roll Call		
Present –11	Absent -02	Excused-02
Brown, Doxsee, Fujitaki, Gravani, Joseph, Middleton, Newman, Pennomon, Pruett, Riley, Schwering,	Hart, Scott	Bautista, Stein

4. **Adoption of the Agenda for August 7, 2019 (update item #27) The amount of \$54.14 was the total to be added to Item #27**
 Ms. Schwering spent \$54.14 on tonight’s refreshments.
 Ms. Fujitaki asked for an amendment to break down Item 24 into 4 separate votes.

Public comment: no comment

Motion passed

LBNC ITEM 4 Motion to adopt the agenda for August 7, 2019 with the amount of \$54.14 added to agenda Item #27 Moved: Brown Second: Joseph			
Yes –11	No- 00	Ineligible-00	Absent-04
Brown, Doxsee, Fujitaki, Gravani, Joseph, Middleton, Newman, Pennomon, Pruett, Riley, Schwering,	NONE	NONE	Bautista, Hart Scott, Stein

5. **Discussion and possible action for Approval of Minutes for June 5, 2019**
 Corrections to the minutes are as follows; 1. All pages need to be numbered, 2. In 17e the third line from the bottom the word Balboa needs to be changed to Burbank Blvd. 3. In 17h in the first line, the word for needs to be added before the word more.

Public comment: no comment

Motion passed

LBNC ITEM 5 Motion to approve the Minutes for June 5, 2019 as amended Moved: Schwering Second: Brown			
Yes –11	No- 00	Ineligible-00	Absent-04
Bautista, Brown, Doxsee, Fujitaki, Gravani, Joseph, Middleton, Newman, Pennomon, Pruett, Riley, Schwering, Stein	NONE	NONE	Bautista, Hart Scott, Stein

6. **Announcements and Reports: 12 minutes if you are present, PLEASE IDENTIFY YOURSELF. Representatives of LAPD, Local, City, County, and State have a 2-minute limit per speaker.**

- a. West Valley LAPD Captain Ernest Eskridge - Senior Lead Officers (SLOs) - 1-877-ASK-LAPD SLO
 West Valley Division-Senior Lead Officer Hugo Fuentes <mailto:40093@lapd.online> -absent
 West Valley Division-Senior Lead Officer Smith 818-374-7631 <mailto:34488@lapd.online> –

Mr. Brown gave the update for LAPD. According to Captain Embrich at National Night Out, crime is down 16%. The Volunteer Police Patrols have helped to make the West Valley Division #1 in crime reduction according to City Attorney Mike Feuer. Ms. Pruett added that Ms. Pennomon was responsible for two criminals being caught.

- b. Councilmember Nury Martinez's Office (CD 6) 818-778-4999, Field Deputy, Lauren.Padick@lacity.org Ms. Padick mentioned that the council office had been working for two months to set up four phases of clean up in the Sepulveda Basin- the archery range, the area that burned, the area around Lake Balboa, and the area south of Burbank Blvd. The first phase of cleanup started on Monday. Many of the homeless lost most of their belongings.
- Stakeholder question- Is there a Stand Down order on motorhomes and vehicles? No one is addressing the problem.
- Ms. Padick-There is no stand down order
- Stakeholder question- Who locks up the gates at night at the Sepulveda Basin?
- Ms. Padick-Los Angeles Police Department Security Division, they are supposed to keep them out of the basin but if they arrest the homeless, they are out of jail the next day.
- Stakeholder stated- When the homeless were interviewed they stated they are coming right back.
- Ms. Padick- Commander Hamilton has given overtime for officers to keep them out.
- Stakeholder- When homeless people ask for housing, they are told there is nothing available.
- Ms. Padick- responded that many of the beds available are in Downtown Los Angeles and the homeless do not want to go to Downtown Los Angeles.
- c. City Attorney's Office 213-978-8100
- i. Neighborhood Prosecutor, Raffy Astvasadoorian raffy.a@lacity.org 818-374-6842 - absent
- d. California Assemblymember Adrin Nazarian's office (District 46) 818-376-4246 Emma.Taylor@asm.ca.gov – Ms. Taylor spoke about AB516 that is sitting in Senate Appropriations. There have been amendments to the Bill. Once a car is impounded is very cost prohibitive to get the car back out of impound. Mr. Brown stated that the City of Los Angeles has a policy where people can pay off their tickets for \$5.00 a month or do Community Service.
- Stakeholder- Did Assemblymember Nazarian support AB516?
- Ms. Taylor –responded that the Assemblymember did support the Bill in the beginning There are over 13,000 people living in their cars when the Bill was introduced it seemed as it would help those that were at risk for losing their jobs if they lost their car to impound. Assemblymember Nazarian will not support the Bill unless he agrees with the way it is amended.

Mr. Hart joined the meeting at 7:22PM

- e. Los Angeles Department of Sanitation, Daniel Tamm -absent
- f. Mayor Garcetti, East Valley Area Representative - absent

- g. LAUSD Scott Schmerelson's Office (District 3) 818-654-3785 Dir of Parent & Community Engagement Jeannie.Kamm@lausd.net - Will speak during Item #7
- h. LAUSD Director of Communication & Community Affairs Ambrosia.Solis@lausd.net - absent
- i. LAUSD Kelly Gonez office (District 6) 818-389-9216 - Dir of Community Engagement & Advocacy Cara.Onofre@lausd.net – absent
- j. LAUSD Northwest District Administrator Parent/Community Engagement-Gonsalo Garay ggg9445@lausd.net 818-654-360 – absent
- k. Los Angeles County Supervisor Sheila Kuehl's Office (District 3) 213-974-3333 Dist. Dir. Benita Trujillo btrujillo@bos.lacounty.gov –absent
- l. California State Senator Robert Hertzberg's Office (District 18) - 818-901-5588 Samatha.Stafford@sen.ca.gov – absent
- m. California State Senator Henry Stern's Office (District 27) 818-876-3352 Kevin.Taylor@sen.ca.gov – absent
- n. US Representative Tony Cardenas (District 29) 818-782-7407 Nigel.Sanchez@mail.house.gov – absent
- o. US Representative Brad Sherman (District 30) 818-501-9200 Mary.Chakerian@mail.house.gov – absent
- p. Betty Wong-Oyama- Ms. Wong Oyama announced that three new project coordinators were hired in the Department of Neighborhood Empowerment. She introduced one of the new hires Karen Hernandez. The other new employees are Freddy-Cuppen Ames and Jackie Kim. All Neighborhood Councils will need to fill out a worksheet for the NC Reform motions. Neighborhood Councils need to change their voting age to 16 years old and have a Youth Seat. The Department is recommending all Items that say Board reports or any specific Items that are not agendized, be removed from Neighborhood Council Agendas. The Board of Neighborhood Commissioners, has a new President Eli Lipman and a new Vice President Debbie Wehbe. The Commissioner will be holding Town Hall meetings to discuss Boardmember Removal and Censure clauses in the Bylaws and what trainings Neighborhood Councils think are necessary. The first two Town Halls will be on Tuesday, September 3, 2019 at 6:00PM and Wednesday October 2 6:00PM, locations will be announced. The Lake Balboa Neighborhood Council will be rolling over \$1,412.83. In the 2019-2020 Fiscal Year Lake Balboa Neighborhood Council will have \$43,412.83. Ten Boardmembers of The Lake Balboa Neighborhood Council had their Code of Conduct Expire. The Cornerstone App at the Department of Neighborhood Empowerment is not working. Please try again or watch the ½ hour training video online and sign the electronic version of the Code of Conduct. The Mayor's office wants all Neighborhood Councils to get involved with Ready Your LA Neighborhood and host a Block Party. The By-laws window is open for submissions until April 20, 2020. The Congress of Neighborhood Councils is coming up on September 28, 2019.

Ms. Gravani read the following:

L.A. City Charter Sec. 910. Monitoring of City Services.

Neighborhood councils shall monitor the delivery of City services in their respective areas and have periodic meetings with responsible officials of City departments, subject to their reasonable availability.

7. Guest Speaker Scott Schmerelson: LAUSD Board Member up for reelection 20 MIN

Scott Schmerelson is the Los Angeles Unified School District Board Member for District 3.

Mr. Schmerelson recommended that all of the Neighborhood Councils, in his district, have Education Committees. He likes to work with community members and parents directly. He mentioned that he spends most of his time visiting schools and that every staff member at a school, teach the children. Mr. Schmerelson recently worked on two resolutions. One of the resolutions is about safe gun storage. The second is about lockdown drills. There will be two lockdown drills at all schools each year. There will be staff members assigned to each Neighborhood Council meeting in LAUSD District 3. Mr. Schmerelson talked about why you should support the schools even if you don't have children attending them. Funding helps with the upkeep of the schools which helps keep up curb appeal for property values.

Stakeholder comment- The schools do not have the arts any longer. How do we change that?

Mr. Schmerelson responded that there is a traveling art program, but these decisions are made by the school committees.

Stakeholder comment- Teachers are not paid to stay after school for enrichment activities.

Mr. Schmerelson responded that budgets are decided by committee. Some schools have PTA's. One of the Valley PTA's fundraised over a million dollars last year. He reminded the audience that California is the fifth largest economy in the world and the worst for funding education. Contact him to discuss school related problems. There was further discussion with stakeholders but the conclusion was that there needs to be more communication.

8. Guest Speakers Mike Benedetto, VP from Granada Hills South NC Olivia Naturman from West Hills NC-Regarding Neighborhood Alliance on Homelessness-

Fourteen West Valley Neighborhood Councils have created an Alliance on Homelessness. Partners include the United Way and some Elected Officials. They are looking for proactive solutions. They are asking the Lake Balboa Neighborhood Council to become a partner. Last year the Alliance put together four informational forums. In about six months they hope to hold a job fair and a forum on getting more Landlords to accept Section 8 Housing, and an interfaith forum. On Sunday there will be a meeting at 2:00PM located at The Arts and Culture center is located at 18312 Oxnard Street in Reseda. Councilmember Bob Blumenfield is looking for partners to help bring food deliveries to the Safe Parking Center twice a month. They are also looking to put Safe Parking lots at all of the Community College Campuses for their students.

Stakeholder question-What will you be discussing at Sundays Meeting?

Response- We will be planning the upcoming events.

9. James Brown - Overview of Community Police Advisory Board (C-PAB)- Mr. Brown spoke about the upcoming West Valley CPAB Community Forum on August 14, 2019. If you are unable to attend the Community Forum there is a flyer in the back so you can submit questions. Police Officers jobs can't be done alone. The Community Police Advisory Board (CPAB) helps to keep open the lines of communication between Police and community members. West Valley CPAB Community Forum on August 14, 2019. If you are unable to attend the Community Forum there is a flyer in the back so you can submit questions. Ms. Padick- If you are looking for a challenge, join CPAB.

10. Discussion and possible action to appoint stakeholders to the At-Large Stakeholder

Representatives positions on the LBNC Board. Candidates are: Allen Nelson and Gary Kay

Public comment: no comment

Motion passed

LBNC ITEM 10 Motion to approve Allen Nelson and Gary Kay as At-Large Stakeholder Representatives			
Moved: Middleton Second: Joseph			
Yes –12	No- 00	Ineligible-00	Absent-03
Brown, Doxsee, Fujitaki, Gravani, Hart, Joseph, Middleton, Newman, Pennomon, Pruet, Riley, Schwering,	NONE	NONE	Bautista, Scott, Stein

Mr. Kay and Mr. Allen were sworn in by Ms. Padick from CD6 Councilmember Nury Martinez’s Office.

11. PUBLIC COMMENT: a total of 10 MIN - Comments from the Public on Non-Agenda items, Issues, Announcements and Complaints within the jurisdiction of the Lake Balboa NC. Please fill out a speaker card, TIME PERMITTING 2-minute limit per speaker, you may be asked to select a spokesperson. The California State Law known as the Brown Act requires PUBLIC COMMENT to be a NON-DISCUSSION PERIOD.

- a. Lorna Paisley- There is a litter and dry wood problem, on the island at 6948 Balboa Blvd. This is a possible fire danger. Ms. Paisley has a neighbor with lots of dry wood on their property. Ms. Paisley is very upset about litter and trash in the community.
- b. Stacy Rotter-Thank you for the increased use of technology like the projector and social media. Ms. Rotter also mentioned the work being done by Clean Streets Clean Starts.
- c. Grace Lee-Started a PTO at the school because there were no start-up funds for a PTA. It is called The Friends of Gault Street. The email address is gaultstreetparents@gmail.com Her phone # is 818-208-1440.
- d. Theresa Cameron- SLO Fuentes has done a fantastic job. He sent a photo of a car on a flatbed being towed away. It had been there for many days. Ms. Cameron got signatures at Gault and Gerald from all of the businesses between Sherman Way and Gault because they are asking for Restrictive Parking Signs.

2-minute break

During the break you are welcome to get a free t-shirt to promote Lake Balboa Neighborhood Council.

Break 8:37PM-8:41PM

12. ANNOUNCEMENTS and REPORTS: Committee Chairs and Board Members - 22 min TOTAL (2MIN each)

President Update - LA-HOP.ORG phone app didn’t work. There will be 1,000 locations to vote in the 2020 election. The Southland Regional Association of Realtors now identifies their location as LAKE BALBOA. The City Attorney advised that CPR and Active Shooter training under the auspices of LBNC must stop immediately due to liability to the city. According to the City Clerk’s office, LBNC has \$1412.83 rollover funds going into LBNC’s 2019/2020 budget. As a reminder- Fiscal year 2018-19 expenditures on the “worthy” causes list. What does LBNC wish to support this year, how much, and who will complete paperwork?

- a. Emergency Preparedness Committee- Chair: Ms. Pruett.** Meetings are held at the Van Nuys Fly Away- 7610 Woodley Ave. (Cross-street is Saticoy). Free parking is located in front of the Fly Away Building and use the elevator in the building. The next meeting is this coming Saturday at 9:00AM. The speaker will be Barbara Mariscal the Red Cross Disaster Program Manager. Dr. Lucy Jones will be speaking at a Natural Disaster Seminar on August 16, 2019 in Granada Hills. Tickets are no longer available. Please register for CERT Call Out Teams. The Valley Disaster Fair will be on October 12, 2019 which is the second Saturday in October. R.S.V.P. at: valleydisasterfair.com.
- b. Health & Public Safety Committee- Chair: Mr. Brown.** The Health and Public Safety Meetings are held at the Van Nuys Fly Away- 7610 Woodley Ave. (cross-street is Saticoy). Free parking is available in the parking lot near Woodley. The Health and Safety Committee on June 15, 2019, hosted Active Shooter presentation. There have been many Active Shooter events. The City has trained 44,500 people so far in how to respond. There is a pamphlet in the back for any organization that would like to be trained, so that their members know what to do in the event of a shooter situation. On Aug 24, 2019 at 10:00AM, at the Reseda Neighborhood Council office there will be an Active Shooter Presentation. Lake Balboa Neighborhood Council can no longer host the CPR Trainings but two outside organizations will now host them. The next meeting of the Health and Safety Committee will be on August 17, 2019 at the Fly Away. A representative from the Emergency Management Department will be there to help you prepare your Neighborhood on how to respond in the event of an emergency.
- c. Land Use Committee- Chair: Mr. Riley-(thomas@lakebalboanc.org).** The Land Use Committee Meetings are held the 3rd Monday of the month at 7:00PM at The Van Nuys Flyaway Bus Terminal 2nd Floor meeting room. The City Council is looking into an ordinance in regards to cutting back or limiting the amount of Alcohol Licenses that are being approved.
- d. Outreach & Communication- Chair: Ms. Fujitaki-** on Tuesday August 16, 2019 Videos will be filmed at Bassett Elementary. These are Outreach videos for the website and community outreach. Ms. Fujitaki needs the scripts as soon as possible. Journey Out is hosting an Open House on Friday, September 20, 2019. The address is 7136 Haskell St. Suite #125. You can tour the Drop in Center and learn about the programs addressing human trafficking 1:00PM to 6:00PM.
- e. Recreation & Parks -Chair: Mr. Stein (jimstein@lakebalboanc.org)- no report**
- f. Sepulveda Basin Wildlife Areas Steering Committee (SBWASC) –Representative: Ruth Doxsee**
The Steering Committee meeting was held on July 23, 2019. Ms. Barb Heidemann from the San Fernando Valley Audubon:
- a) alarmingly, someone has been clearing areas of painstakingly planted and nurtured native vegetation and planting invasive plants. A complaint will be made to Law Enforcement.
 - b) Haskell Creek Clean Up will be on September 21, 2019 in conjunction with Heal the Bay and International Coastal Clean Up Day.
 - c) 2nd Saturday Beginner’s Bird Walk has been discontinued and is only available by request to Muriel Kotin.

Chairperson George Waddell: Weeding to remove non-native plants will be every Tuesday and Thursday from 6:00AM to 9:00AM, by California Native Plant Society (CNPS) members. New help is always welcome.

Pat Bates of Encino Neighborhood Council reported Clean Streets/Clean Starts of the Northridge Beautification Foundation removed 545 shopping carts and 420 bags of trash from the south side of Burbank Blvd. which was generated from the large homeless encampments there.

Tess Charnosky from Supervisor Kuehl's: office urged use of the new Trails APP for Los Angeles County. Go to www.trails.lacounty.gov to download. Army Corp of Engineers, Rangers, Moreno, and Aquas: informed us of the "Handshake Partnership Program" with agencies that lease Corp land or organizations such as National Audubon and Leave No Trace.

Friends of the LA River (FoLar) and CNPS have secured a Santa Monica Conservancy Proposition 1 Grant for Habitat Restoration in the Sepulveda Basin Wildlife Reserve.

**g. Homeless- Chair: Mary Pennomon- www.lamayor.org/ABRIDGEHome www.epath.org
Liaisons:**

h. Resilient Los Angeles- Chair: Ms. Pruet: www.lamayor.org/resilience- no report

i. LAPD Volunteer Police – Representative: Ms. Pennomon – There is a need for more new Volunteer Police. Ms. Pennomon will bring applications to the meeting next month. Ms. Pennomon has also been Volunteering at the West Valley Detectives Division. One of the important things that people need to know about, are the Senior Scams. One man lost \$20,000.00 with no way to get it back

BOARDMEMBERS:

- a. Mr. Hart has shared documents to the Google Drive. He can be reached treasurer@LakeBalboaNC.org
- b. Ms. Schwering mentioned that she attended the City Clerk Election Feed Back Session. Ms. Schwering would like to see at least a month of outreach done before the window opens for new candidates. There were between 15 and 20 NC's represented at the meeting. They asked for filing to be extended from 30 to 45 days. There were many complaints of Electioneering and it seemed as if no-one was monitoring it. Election locations need to be reconsidered due to parking issues. The Neighborhood Councils agreed that they want Vote by Mail back for the next elections.
- c. Mr. Brown LAPD is hiring 911 Operators. You need to be able to type 32 words per minute. The Salary Range is \$51,000 to \$86,000.

Ms. Gravani read- L.A. City Charter Sec. 909. Annual City Budget Priorities.

Each neighborhood council may present to the Mayor and Council an annual list of priorities for the City budget. The Mayor shall inform certified neighborhood councils of the deadline for submission so that the input may be considered in a timely fashion.

13. Budget Advocate - Updates, (ncbala.com) - Newman 15 min (Budget Advocate Carol Newman and Co-Chair of Budget Advocates with Jack Humphreville, Budget Rep Linda Gravani) There were 36 Budget Advocates voted on city-wide by the City's Budget Representatives. There are three Budget Advocates per Region. Their job is to evaluate the City Departments and produce the White Paper. At Budget Day the two Co-chairs resigned. New Co-chairs were voted on. Jack Humphreville and Carol Newman. The Budget Advocates meet twice a year with the Mayor. The Budget Advocates met with the Mayor for their first meeting on July 24, 2019. They discussed the 2020-2021 Budget. There are many issues with the city. Pay to Play, Typhus, rats, and a lack of transparency. The city has been getting an increase of \$380 Million Dollars per year. They also say that the next four years will show a balanced budget, however the Budget Advocates believe that there is a Billion Dollar short fall.

14. Discussion and possible action to select a Boardmember to retrieve all LBNC's election data held by the City Clerk's office. Gravani

Motion passed

LBNC ITEM 14 Motion to authorize Linda Gravani to retrieve LBNC's election data held by the City Clerk's office. Moved: Gravani Second: Brown			
Yes –12	No- 00	Ineligible-02	Absent-03
Brown, Doxsee, Fujitaki, Gravani, Hart, Joseph, Middleton, Newman, Pennomon, Pruet, Riley, Schwering,	None	Kay, Nelson	Bautista, Scott, Stein

15. Discussion and possible action to reauthorize 1st and alternate signer and 1st and 2nd card holder if necessary. Hart - **Item Postponed**

16. LAND USE - Proposed 7-Eleven at 7600 Balboa Blvd - ZA-2019-1896-CUB and ENV-2019-1896-CD. Land Use Committee opposed this application due to the fact that there are too many beer and wine licenses in the immediate area. Riley

Public comment: no comment

Motion passed

LBNC ITEM 16 LBNC to oppose the application for a CUB for Off Site sale of beer and wine for the proposed 7-Eleven at 7600 Balboa Blvd. If the City approves the CUB over the objections of the community, LBNC requests that the city applies appropriate conditions, including but not limited to the following: Require separate CUB application and approval for an extension of hours or expansion permitted uses beyond the scope of the requested CUB here. Require daily patrols of the premises during evening hours with daily logs being recorded and kept, subject to review by LAPD and Planning upon request; require refrigerators containing alcohol beverages be locked during off hours; require anti-loitering and similar signs to be posed in both English and Spanish; require the operator to post a sign identifying the email and telephone number to report any complaints from residents regarding nuisance, loitering, and other public safety concerns regarding the operational activities. The contact number shall be posted at the site readily visible to any interested party during the project's operation. Moved: Gravani Second: Doxsee			
Yes –12	No- 00	Ineligible-02	Absent-03
Brown, Doxsee, Fujitaki, Gravani, Hart, Joseph, Middleton, Newman, Pennomon, Pruet, Riley, Schwering,	None	Kay, Nelson	Bautista, Scott, Stein

17. FUNDING: Discussion and possible action regarding approval of May Monthly Expense Report (MER) Hart

Public comment: no comment

Motion passed

LBNC ITEM 17 Motion to approve May 2019 Monthly Expense Report Moved: Hart Second: Brown			
Yes –12	No- 00	Ineligible-02	Absent-03
Brown, Doxsee, Fujitaki, Gravani, Hart, Joseph, Middleton, Newman, Pennomon, Pruet, Riley, Schwering,	None	Kay, Nelson	Bautista, Scott, Stein

18. FUNDING: Discussion and possible action regarding approval of Jun Monthly Expense Report (MER) Hart

Public comment: no comment

Motion passed

LBNC ITEM 18 Motion to approve the June Monthly Expenditure Report Moved: Hart Second: Joseph			
Yes –12	No- 00	Ineligible-02	Absent-03

Brown, Doxsee, Fujitaki, Gravani, Hart, Joseph, Middleton, Newman, Pennomon, Pruet, Riley, Schwering,	None	Kay, Nelson	Bautista, Scott, Stein
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Items # 19 to # 26 were discussed and approved unanimously by the Outreach Committee on July 23, 2019.

Outreach Consent Calendar - items # 19 - #22 will be voted on in one motion please indicate if you wish any item(s) to be removed and discussed individually.

- 19. **FUNDING:** Discussion and possible action regarding the expenditure up to \$2000 for branded promotional items (such as pens, notebooks, "I ♥ Lake Balboa" t-shirts,) Fujitaki
- 20. **FUNDING:** Discussion and possible action to allocate up to \$400 for printing and mailing of WELCOME Letters Fujitaki
- 21. **FUNDING:** Discussion and possible action to allocate up to \$200 for printing updated Tri-folds, for outreach events. Fujitaki
- 22. **FUNDING:** Discussion and possible action regarding the participation in a joint clean-up with Councilwoman Martinez's office on September 7, 2019 and funding up to \$250 for refreshments. Fujitaki

Public comment: no comment

Motion passed

LBNC ITEM Motion to approve up to \$250.00 for refreshments during the joint cleanup with Councilwoman Martinez. Moved: Gravani Second: Doxsee			
Yes -12	No- 00	Ineligible-02	Absent-03
Brown, Doxsee, Fujitaki, Gravani, Hart, Joseph, Middleton, Newman, Pennomon, Pruet, Riley, Schwering,	None	Kay, Nelson	Bautista, Scott, Stein

- 23. **FUNDING:** Discussion and possible action regarding the purchase of two iPads and two iPad cases to be used at LBNC meetings and events to collect stakeholder information for the LBNC email list. Up to \$1100.Fujitaki

Public comment: no comment

Motion passed

LBNC ITEM 23 Motion to approve the purchase of two iPads and two iPad cases up to \$1100. Moved: Fujitaki Second: Brown			
Yes -12	No- 00	Ineligible-02	Absent-03
Brown, Doxsee, Fujitaki, Gravani, Hart, Joseph, Middleton, Newman, Pennomon, Pruet, Riley, Schwering,	None	Kay, Nelson	Bautista, Scott, Stein

- 24. **FUNDING:** Discussion and possible action regarding the expenditure of up to \$6,000 (up to \$1500 each) for four Community Outreach Meeting/Events to be held at Lake Balboa Elementary schools during the 2019-2020 fiscal year: (October-Bassett St Elementary, November-Stagg St Elementary, February-Lemay St Elementary and March-Anatola Ave Elementary) Fujitaki

Public comment: no comment

Motion passed

LBNC ITEM 24a Motion to allocate up to \$1,500.00 for a community outreach event at Bassett Street

Elementary Moved: Fujitaki Second: Gravani			
Yes –12	No- 00	Ineligible-02	Absent-03
Brown, Doxsee, Fujitaki, Gravani, Hart, Joseph, Middleton, Newman, Pennomon, Pruet, Riley, Schwering,	None	Kay, Nelson	Bautista, Scott, Stein

Public comment: no comment

Motion passed

LBNC ITEM 24b Motion to allocate up to \$1,500.00 for a community outreach event at Stagg Street Elementary. Moved: Fujitaki Second: Doxsee			
Yes –12	No- 00	Ineligible-02	Absent-03
Brown, Doxsee, Fujitaki, Gravani, Hart, Joseph, Middleton, Newman, Pennomon, Pruet, Riley, Schwering,	None	Kay, Nelson	Bautista, Scott, Stein

Public comment: no comment

Motion passed

LBNC ITEM 24c Motion to allocate up to \$1,500.00 for a community outreach event at Lemay St. Elementary. Moved: Fujitaki Second: Middleton			
Yes –12	No- 00	Ineligible-02	Absent-03
Brown, Doxsee, Fujitaki, Gravani, Hart, Joseph, Middleton, Newman, Pennomon, Pruet, Riley, Schwering,	None	Kay, Nelson	Bautista, Scott, Stein

Public comment: no comment

Motion passed

LBNC ITEM 24d Motion to allocate up to \$1,500.00 for a community outreach event at Anatola Elementary. Moved: Fujitaki Second: Doxsee			
Yes –12	No- 00	Ineligible-02	Absent-03
Brown, Doxsee, Fujitaki, Gravani, Hart, Joseph, Middleton, Newman, Pennomon, Pruet, Riley, Schwering,	None	Kay, Nelson	Bautista, Scott, Stein

25. FUNDING: Discussion and possible action regarding the expenditure of up to \$150 for the purchase of a collapsible hand truck. Fujitaki

Public comment: no comment

Motion passed

LBNC ITEM 25 Motion to allocate up to \$150 for the purchase of a collapsible hand truck. Moved: Fujitaki Second: Schwering			
Yes –12	No- 00	Ineligible-02	Absent-03
Brown, Doxsee, Fujitaki, Gravani, Hart, Joseph, Middleton, Newman, Pennomon, Pruet, Riley, Schwering,	None	Kay, Nelson	Bautista, Scott, Stein

26. FUNDING: Discussion and possible action regarding the expenditure of up to \$60 for the purchase of a 40” storage box to be used for LBNC banners. Fujitaki

Public comment: no comment

Motion passed

LBNC ITEM 26 Motion to approve up to \$60 for the purchase of a 40” storage box to be used for LBNC banners. Moved: Fujitaki Second: Middleton			
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Yes –12	No- 00	Ineligible-02	Absent-03
Brown, Doxsee, Fujitaki, Gravani, Hart, Joseph, Middleton, Newman, Pennomon, Pruet, Riley, Schwering,	None	Kay, Nelson	Bautista, Scott, Stein

CONSENT Calendar - Items #27 to #33 will be voted on with one motion, please indicate if you wish any item(s) to be removed and discussed individually.

27. LBNC to approve the reimbursement of \$54.14 paid by board member Linda Schwering for refreshments at tonight’s LBNC meeting. Gravani

NOTE: At the 8/1/18 LBNC meeting the board authorized the expenditure of up to \$100 per LBNC Board meeting, the vote was 12-0-0-1-0, the motion passed. The City Clerk requires LBNC to vote on the specific expenditure, therefore, LBNC is required to discuss and approve the specific expenditure for LBNC’s refreshments.

28. Motion to approve the reimbursement of \$100 paid by board member Tom Riley for refreshments at Jun 5, 2019 LBNC meeting. Gravani

29. Motion to approve the reimbursement of \$29.94 paid by Boardmember Cindy Kurland for water at LBNC Elections on May 19, 2019.

30. Motion to approve the reimbursement of \$42.33 paid by board member James Brown for refreshments at 5/18/19 Health and Public Safety meeting.

31. Motion to approve the reimbursement of \$ 29.59 paid by board member James Brown for refreshments at 6/15/19 Health and Public Safety meeting.

NOTE: Items #32 to #33 were previously approved expenditures however the funds were not spent by the end of the 2018/2019 fiscal year.

32. Motion to approve the LBNC spend up to \$500 for LBNC Polo Shirts for Boardmembers.

33. Motion to approve the LBNC spend up to \$300 for LBNC business cards for Boardmembers

Public comment: no comment

Motion passed

LBNC ITEM 33 Motion to approve Items 27-33 Moved: Gravani Second: Middleton			
Yes –12	No- 00	Ineligible-02	Absent-03
Brown, Doxsee, Fujitaki, Gravani, Hart, Joseph, Middleton, Newman, Pennomon, Pruet, Riley, Schwering,	None	Kay, Nelson	Bautista, Scott, Stein

34. Thank you LBNC Boardmembers for all you do for our community

35. Adjourn-Meeting adjourned at 9:33PM. (No vote was taken)

Next Regular Meeting of the
Lake Balboa Neighborhood Council
Wednesday September 4, 2019 at 7:00 PM

P.O. Box 7720, Lake Balboa, CA 91409 -- Voicemail (818) 779-9026 Visit our website:
www.LakeBalboaNC.org