



**Lake Balboa Neighborhood Council**

P.O. Box 7720  
 Lake Balboa, CA 91409  
 818-779-9026  
 Website: [www.lakebalboanc.org](http://www.lakebalboanc.org)  
 Email: [info@lakebalboanc.org](mailto:info@lakebalboanc.org)

**SPECIAL VIRTUAL Board Meeting  
 Minutes  
 Tuesday, May 19, 2020  
 6:30pm  
 (APPROVED)**

<b>Boardmember</b>	<b>Roll Call</b>	<b>Funding Vote Eligible*</b>	<b>Category</b>
Carla Bautista	Present (arrived at 6:56pm)	YES	Residential
James Brown	Present	YES	Residential
Ruth Doxsee	Present	YES	Residential
Kristen Fujitaki	Absent**	YES	Organization
Linda Gravani	Present	YES	Business
Sandra Joseph	Present	YES	Residential
Gary Kay	Present	YES	At-Large
Danica Middleton	Present	YES	Residential
Allen Nelson	Present	YES	At-Large
Carol Newman	Present	YES	Business
Mary Pennomon	Present	YES	Senior
Jeremy Pisanic	Present	YES	Residential
Linda Pruett	Present	YES	Organization
Thomas Riley	Present	YES	Organization
Linda Schwering	Absent	YES	At-Large
Emma Scott*	Absent	YES A	Youth
James "Jim" Stein	Present	YES	Business
<b>TOTAL: 15</b>	<b>PRESENT 11, Absent 4</b>		

\*Funding vote eligibility key: **A**=age less than 18 yrs.; **E**=Ethics training; **F**=Funding training; **N**=not taken; **X**=expired

\*\* Advance notice given for absence

In conformity with the Governor’s executive order N-29-20 (March 17, 2020) and due to concerns over COVID-19, the Board of Lake Balboa Neighborhood Council meeting was conducted entirely telephonically.

**On phone:** Every person wishing to address the Board must dial \*9, when prompted by the presiding officer, to address the Board on any agenda item BEFORE the Board takes action on the item.

**On webinar:** Every person wishing to address the Board must “raise their hand” when prompted by the

presiding Officer, to address the Board on any agenda item BEFORE the Board takes action on the item.

**L.A. City Charter Sec 900. Purpose (Of Neighborhood Councils)**

*To promote more citizen participation in government and **make government more responsive to local needs**, a citywide system of neighborhood councils and a Department of Neighborhood Empowerment is created. Neighborhood councils shall include representatives of the many diverse interests in communities and shall have an advisory role on issues of concern to the neighborhood.*

1. **Call Meeting to order**-Ms. Gravani called the meeting of the Lake Balboa Neighborhood Council to order at 6:35PM.
2. **Roll Call**-Quorum is 9, roll was called by Mrs. Middleton and there were 13 Boardmembers in attendance. Quorum was met.

LBNC ITEM 2 Roll Call		
Present –13	Absent -03	Excused-02
Brown, Doxsee, Gravani, Joseph, Kay, Middleton, Nelson, Newman, Pennomon, Pisanic, Pruet, Riley, Stein	Bautista, Schwering, Scott	Fujitaki

**3. Adoption of the Agenda for May 19, 2020**

- Updates on items:
- #3 Meeting date is May 19<sup>th</sup> not May 6<sup>th</sup>
  - #9f correct website is jfsla.org not ifsla.org
  - #9h Needs is singular ‘Need’
  - #9h Gault not Gaultt

**Motion passed**

LBNC ITEM 3 6:42pm Motion to adopt the Special Virtual Board Meeting Agenda with corrections for May 19, 2020. Moved: Brown, Second: Doxsee			
Yes –13	No- 00	Ineligible-00	Absent-04
Brown, Doxsee, Gravani, Joseph, Kay, Middleton, Nelson, Newman, Pennomon, Pisanic, Pruet, Riley, Stein	NONE	NONE	Bautista, Fujitaki, Schwering, Scott

4. **PUBLIC COMMENT:** Linda Gravani announced at June meeting need to elect all the board officers.
5. **Discussion and possible action regarding Code of Ethics.** Linda Gravani reminded Board Members that while attending LBNC board meetings in person or on webinar, we need to conduct ourselves in a professional manner.
6. **BUDGET: Discussion and possible action regarding the possible reallocation of 2019-2020 budget funds.** Jim Stein stated we approved \$4,000.00 NPG for VIC and he then suggested we move this item to after Agenda Item #9 since we may need to move more funds.
7. **Discussion and possible action regarding 2020-2021 LBNC Budget (\$32,000 WITH \$10,000 roll over)**

Carla Bautista arrived at 6:56pm.

**Motion passed**

<b>LBNC ITEM 7 6:50pm Motion to approve that Lake Balboa Neighborhood Council support the rollover of \$10,000.00 and the new Neighborhood Council budget of \$32,000.00. Moved: Gravani, Second: Joseph</b>			
<b>Yes –13</b>	No- 00	Ineligible-01	<b>Absent-03</b>
Brown, Doxsee, Gravani, Joseph, Kay, Middleton, Nelson, Newman, Pennomon, Pisanic, Pruet, Riley, Stein	NONE	Bautista	Fujitaki, Schwering, Scott

**8. Discussion and possible action regarding Budget Advocates 2020 White Paper recommendations (cf20-0600)**

**Motion passed**

<b>LBNC ITEM 8 7:07pm Motion to approve sending a Community Impact Statement (CIS) in support of Council File 20-0060. Moved: Newman, Second: Gravani</b>			
<b>Yes –14</b>	No- 00	Ineligible-00	<b>Absent-03</b>
Bautista, Brown, Doxsee, Gravani, Joseph, Kay, Middleton, Nelson, Newman, Pennomon, Pisanic, Pruet, Riley, Stein	NONE	NONE	Fujitaki, Schwering, Scott

**9. BUDGET: Discussion and possible action regarding the encumbering of 2019-2020 budget for fiscal year 2020-2021 or identifying new funding before the end of 2019-2020 fiscal year. Discussion of each item was made to determine which would be addressed.**

- a. **Every Door Direct approximately \$3,400**  
No action taken
- b. **Purchase outreach items**  
No action taken
- c. **Operation Blankets of Love NPG [www.obol.info](http://www.obol.info)**  
Postponed, add to 6/3/2020 agenda
- d. **Valley Intercommunity Council NPG VIC-LA.org**  
No action taken
- e. **Operation Interdependence (provide items for our Military) [www.oidelivers.org](http://www.oidelivers.org)**  
No action taken
- f. **Jewish Family Services SOVA Food Pantry (they offer a week’s supply of food to families five days a week) at 16439 Vanowen St. location [www.jfsla.org](http://www.jfsla.org)**  
Organization is in Lake Balboa, Gravani to request an NPG and add to 6/3/2020 agenda
- g. **San Fernando Valley Community Mental Health Center – offers dozens of programs to hundreds of low income and homeless families in the Valley 16360 Roscoe Blvd. [www.movinglives.forward.org](http://www.movinglives.forward.org)**  
No action taken
- h. **LA Students Most in Need Charity (Tara forwarded requests to Gault, Mulholland, and Lake Balboa College Prep)**  
Two NPG requests were received,

- 1 NPG from Gault for \$1782 to purchase 18 document cameras at \$99 each, (approved)
- 2 NPG from Independence HS for \$1,000 for signage (no action taken, not enough data)

**i. ONEGeneration onegeneration.org**

<https://www.facebook.com/74140907087/posts/10158516561147088/?d=n>

Jim Stein mentioned that ONEGeneration would like to use their \$500 that was allocated for Senior Symposium for other things such as helping support their COVID-19 efforts. Previous funds must be returned and a new NPG must be submitted.

**j. TASC Adult Skills Center [https://us14.campaign-](https://us14.campaign-archive.com/?u=1eb7bef54010f360b17a33855&id=289de55fa6)**

[archive.com/?u=1eb7bef54010f360b17a33855&id=289de55fa6](https://us14.campaign-archive.com/?u=1eb7bef54010f360b17a33855&id=289de55fa6)

Organization is in Lake Balboa, Gravani to request NPG, add to 6/3/2020 agenda

**k. North Valley Caring Services [www.nvcsinc.org](http://www.nvcsinc.org)**

Board vote to approve this NPG for \$1500 as long as their IRS determination letter is forwarded.

**l. All Kids Bike [info@allkidsbike.org](mailto:info@allkidsbike.org)**

No action taken

**m. \$500 for Balboa Sports Complex requires NPG from LA Parks Foundation**

No action taken

**n. OTHER ideas for LBNC funds open discussion –**

1. Bus bench advertising, hold over for future meeting

**Motion passed**

<b>LBNC ITEM 9i 7:50pm Motion to approve Lake Balboa Neighborhood Council obtain an NPG from ONEGeneration for the use of \$500.00. Moved: Gravani, Second: Brown</b>			
<b>Yes –14</b>	No- 00	Ineligible-00	<b>Absent-03</b>
Bautista, Brown, Doxsee, Gravani, Joseph, Kay, Middleton, Nelson, Newman, Pennomon, Pisanic, Pruet, Riley, Stein	NONE	NONE	Fujitaki, Schwering, Scott

**Motion passed**

<b>LBNC ITEM 9h 8:01pm Motion to approve Lake Balboa Neighborhood Council provide a NPG in the amount of \$1,782.00 to Gault Elementary School for 18 document cameras. Moved: Gravani, Second: Brown</b>			
<b>Yes –14</b>	No- 00	Ineligible-00	<b>Absent-03</b>
Bautista, Brown, Doxsee, Gravani, Joseph, Kay, Middleton, Nelson, Newman, Pennomon, Pisanic, Pruet, Riley, Stein	NONE	NONE	Fujitaki, Schwering, Scott

**Motion passed**

<b>LBNC ITEM 9k 8:13pm Motion to approve that Lake Balboa Neighborhood Council provide a NPG in the amount of \$1,500.00 to North Valley Caring Services. Moved: Middleton, Second: Doxsee</b>			
<b>Yes –14</b>	No- 00	Ineligible-00	<b>Absent-03</b>
Bautista, Brown, Doxsee, Gravani, Joseph, Kay, Middleton, Nelson, Newman, Pennomon, Pisanic, Pruet, Riley, Stein	NONE	NONE	Fujitaki, Schwering, Scott

**6. Budget:**

**Motion denied**

<b>LBNC ITEM 6 8:21pm Motion to approve that Lake Balboa neighborhood Council reallocate our funds in the following way, move community improvement funds in the amount of \$6,282.00 to NPG account. Moved: Stein, Second: Gravani</b>
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<b>Yes –0</b>	No- 14	Ineligible-00	<b>Absent-03</b>
NONE	Bautista, Brown, Doxsee, Gravani, Joseph, Kay, Middleton, Nelson, Newman, Pennomon, Pisanic, Pruett, Riley, Stein	NONE	Fujitaki, Schwering, Scott

**Motion passed**

<b>LBNC ITEM 6b 8:23pm Motion to amend Agenda Item 6 Motion to say, Move \$11,500.00 to NPG account. Moved: Middleton, Second: Doxsee</b>			
<b>Yes –14</b>	No- 00	Ineligible-00	<b>Absent-03</b>
Bautista, Brown, Doxsee, Gravani, Joseph, Kay, Middleton, Nelson, Newman, Pennomon, Pisanic, Pruett, Riley, Stein	NONE	NONE	Fujitaki, Schwering, Scott

**10. Thank you LBNC Board Members for all YOU do for our community!**

**11. Adjourn-**Meeting adjourned at 8:27PM.

Next Regular Meeting of the  
Lake Balboa Neighborhood Council  
Wednesday, June 3, 2020 at 7:00 PM

P.O. Box 7720, Lake Balboa, CA 91409 -- Voicemail (818) 779-9026

Visit our website:

[www.LakeBalboaNC.org](http://www.LakeBalboaNC.org)