



Lake Balboa Neighborhood Council

P.O. Box 7720
 Lake Balboa, CA 91409-7720
 818-779-9026

Website: www.lakebalboanc.org
 Email: info@lakebalboanc.org

**Board Meeting Minutes
 Wednesday February 2, 2022
 Zoom Meeting
 6:31PM –8:48PM Meeting
 (APPROVED)**

Regular Meeting Location:
[Gault Street Elementary School](#)
 17000 Gault Street
 Lake Balboa CA 91406
 (MAIL NOT ACCEPTED AT THIS ADDRESS)

Boardmember	Roll Call	Funding Vote Eligible*	Category
James Brown 1 st Vice President	Present	YES	Residential
Katie Cronin	Present(Left at 8:06PM)	YES	Organization
Ruth Doxsee	Absent	YES	Residential
Jasmine Garcia	Present	NO	Youth
Linda Gravani President	Present	YES	Business
Sandra Joseph 2 nd Vice President	Present	YES	Residential
Gary Kay	Absent	YES	At-Large***
Danica Middleton Secretary	Present	YES	Residential
Miguel Miguel	Present	YES	Organization
Allen Nelson	Present	YES	At-Large***
Carol Newman	Present	YES	Business
Mary Pennomon	Absent	NO	Senior
Jeremy Pisanic	Present (Joined at 7:04PM)	YES	Residential
Thomas Riley	Present (Joined at 6:45PM)	YES	Organization
Linda Schwering Treasurer	Present	YES	At-Large
Vacant			Business
Vacant			Residential
TOTAL: 15	PRESENT 10, Absent 05		

*Funding vote eligibility key: **A**=age less than 18 yrs.; **E**=Ethics training; **F**=Funding training; **N**=not taken; **X**=expired ** Advance notice given for absence ***At Large Appointed

(VOTE KEY: Yes, No, Abstain, Ineligible, Recuse, Absent)

In conformity with the Governor’s Executive Order N-29-20 (March 17, 2020) and due to concerns over COVID-19, the Board of Lake Balboa Neighborhood Council meeting will be conducted entirely telephonically.

1. Call meeting to order, Welcome to our Stakeholders- **The Meeting was called to order at 6:31PM by President Linda Gravani.**

CHAT is disconnected, only raised hands will be recognized so that all comments can be included.

L.A. City Charter Sec 900. Purpose (Of Neighborhood Councils)

To promote more citizen participation in government and make government more responsive to local needs, a citywide system of neighborhood councils, and a Department of Neighborhood Empowerment is created. Neighborhood councils shall include representatives of the many diverse interests in communities and shall have an advisory role on issues of concern to the neighborhood.

Our Mission is to bring forward our concerns to the elected officials,

We are a department within the city of Los Angeles. We are required to follow city and state laws. The Brown Act does not allow us to discuss anything that is NOT on tonight's agenda. There is an item called PUBLIC COMMENT where you can address items NOT on the agenda. The President will identify the suggested time limits for each item so that the meeting will end around 9:30pm. Time allocations are approximate and may be shortened or lengthened at the discretion of the President. The time keeper is: James Brown.

2. Pledge of Allegiance –**The Pledge of Allegiance was led by James Brown**
3. Poll board members for completion of mandatory NC training: **Mary Pennomon, Allen Nelson, Allen Nelson is ineligible to vote on funding items.**
4. Roll Call (6:36PM)

LBNC ITEM 4. Roll Call		
Present -10	Absent-03	Excused-02
Brown, Cronin, Garcia, Gravani, Joseph, Middleton, Miguel, Nelson, Newman, Schwering	Doxsee, Pennomon, Pisanic	Kay, Riley

5. Adoption of the Agenda for February 2, 2022

Public Comment: no comment
Motion Passed (6:38PM)

LBNC ITEM 5. Moved: Brown Second: Joseph				
Yes-10	No-00	Abstain-00	Ineligible-00	Absent-05
Brown, Cronin, Garcia, Gravani, Joseph, Middleton, Miguel, Nelson, Newman, Schwering	None	None	None	Doxsee, Kay, Pennomon, Pisanic, Riley

6. Discussion and possible action for the Approval of Minutes for December 1, 2021 meeting - Danica Middleton

Public Comment: no comment
Motion Passed (6:40PM)

LBNC ITEM 6. Moved: Middleton Second: Gravani				
Yes-08	No-00	Abstain-02	Ineligible-00	Absent-05
Brown, Cronin, Gravani, Joseph, Middleton, Nelson, Newman, Schwering	None	Garcia Miguel	None	Doxsee, Kay, Pennomon, Pisanic, Riley

7. Discussion and possible action for the Approval of Minutes for Special January 15, 2022 meeting - Danica Middleton

Public Comment: no comment
Motion Passed (6:42PM)

LBNC ITEM 7. Moved: Middleton Second: Schwering				
Yes-07	No-00	Abstain-02	Ineligible-01	Absent-05
Brown, Gravani, Joseph, Middleton, Miguel, Newman, Schwering	None	Cronin, Garcia	Nelson	Doxsee, Kay, Pennomon, Pisanic, Riley

8. Numbering was incorrect # 8 was missing

Tom Riley arrived at 6:45PM

9. Announcements and Reports: If present, PLEASE IDENTIFY YOURSELF and limit your comments to 2 minutes. Representatives of LAPD, Local, City, County, State
- a. West Valley LAPD Captain Paul Espinosa 30820@lapd.online – 818-374-7640-**No report**
 - i. Senior Lead Officers (SLOs) - 1-877-ASK-LAPD 1. Officer Sam Park office 818-374-7635 – 35234@LAPD.online- **No report**
 - b. Councilwoman’s Martinez’s office (CD 6) 818-778-4999 Field Deputy – Lisa.Paylne@lacity.org Public Engagement Director 213-713-0597 Viana.Parra@lacity.org – **The Council Office is collecting toiletries for victims of human trafficking. The Department of Urban Forestry will be working in the Lake Balboa area. Please report dead trees and stumps that need to be removed to their office. The office also has some Covid 19 take home test kits available. Contact their office to get them.**
 - c. LA Mayor Garcetti’s office East Valley Area Rep – **Absent**
 - d. LA City Attorney’s Office – 213-978-8100 1. Neighborhood Prosecutor Michael.Liu@lacity.org 818-374-6837 -**Absent**
 - e. Community Resource Specialist Cynthia.Hernandez@lacity.org 818-374-6839 -**Absent**
 - f. LA City Planning Liaison Ariel.Jones@lacity.org 213-820-4255- **Absent**
 - g. LAUSD Scott Schmerelson’s office (District 3) 818-654-3785 Deputy Director of School and Community Engagement Tammy.Ramirez@lausd.net 213-241-8333 -**Absent**
 - h. LAUSD Dr. Eric Maxey Administrator, Community of Schools-Reseda ejm9800@lausd.net 818-668-1051-**Absent**
 - i. LAUSD Board President Kelly Gonez office (District 6) 818-212-6687 - Dir of Community Engagement & Advocacy Michael.Menjivar@lausd.net-**Absent**
 - j. LAUSD Northwest District Administrator Parent/Community Engagement-Gonsalo Garay - ggg9445@lausd.net 818-654-3600-**Absent**
 - k. LA County Supervisor Sheila Kuehl’s office (District 3) 818-902-3831 District Director Jessica Orellana jorellana@bos.lacounty.gov) and Brenda Yanez, Field Deputy BYanez@bos.lacounty.gov. **Ms. Yanez gave updates in regards to Covid 19. There have been fraudulent testing sites set up. Be careful not to give personal information like your Social Security number. You can report a fake testing site by calling the County Consumer and Business Affairs Department at 800-593-8222. There will be a Covid Vaccine Clinic at MEND in Pacoima on February 5, 2022, from 8:00AM to 11:00AM. A \$25.00 Gift card will be given to each person that is vaccinated and they will be entered into a raffle. In association with the Alzheimer’s Association, there will be a free Zoom Webinar on**

Tuesday, February 12, 2022 from 12:00-1:00PM. Email Ms. Yanez for more information.

HELP for HOMELESS www.la-hop.org REPORT download MYLA311 app to your phone · CA

- l. Assembly Member Adrin Nazarian's office (District 46) 818-376-4246 - Sophia.Soudani@asm.ca.gov - **There will be a Mortgage relief webinar on February 8, 2022 from 6:00PM to 7:00PM. One Billion Dollars has been set aside for California Residents. It will be hosted by their office and the information is available on their website. The Women's Self Defense Class will be returning in May, more information will be given as the date gets closer. Legislative updates-The Legislature is back in session and Assemblyman Nazarian is working on 3 two-year bills: AB 97-Insulin Affordability, AB835 regarding HIV, and AB 558 The Child Nutrition Act. If you need help with EDD, DMV, Cal Trans, or Mortgage Relief, contact their office. Due to redistricting, Adrin Nazarian will no longer be representing Lake Balboa Neighborhood Council after December.**
- m. CA State Senator Robert Hertzberg's Office (District 18) - 818-901-5588 - **Absent** Hannah.Kelley@sen.ca.gov · CA State Senator Henry Stern's Office (District 27) - 818-876-3352 - Jeremy.Wolf@sen.ca.gov and SFV representative Denise.Kniter@sen.ca.gov - **Absent**
- n. US Representative Tony Cardenas (District 29) 818-221-3718 Osvaldo.Ramirez@mail.house.gov - **Congressman Cardenas is currently working on the spending Bill which has a deadline of February 18, 2022. Last month one of his bills, the Oral Health Literacy and Awareness Act passed the House and is waiting to pass in the Senate. Their office held an IRS Webinar last week which had a great turn out. They are planning to host another one soon. Last week the office participated in The Valentine's for Heroes Program. Elementary students create Valentines which are distributed to Veterans, thanking them for their service. If you need help with any federal agencies, contact their office.**
- o. US Representative Brad Sherman - (District 30) - 818-501-9200 Mary.Chakerian@mail.house.gov - **Absent**
- p. Department of Neighborhood Empowerment (DONE) Vanessa Serrano CONGRATULATIONS TO Vanessa on her PROMOTION to Director of Civic Leadership! Welcome to our NEW NC Advocate Daniel.D.Johnson@lacity.org 818-374-9889 **Mr. Johnson introduced himself. The deadline for the ABLE training was January 1, 2022. Look to adding into your bylaws for handling Board members that don't complete their trainings. February 24, 2022 training on engaging Candidates. NC funding has 2 trainings scheduled. He will work with Ms. Pennomon on her trainings.**
- q. West Valley Neighborhood Alliance of Homelessness Stakeholder Erich Eilenberger reporting back to LBNC- **Due to Covid transmission rates, the Homeless Count has been postponed until February 22, 2022 at 8:00PM. They ask if people would come in pairs. Sign up at theycountwillyou.org**

NOTE: Presiding Officer: Please prompt the public to either dial *9 if on the phone AND *6 to Unmute yourself or "raise your hand" if on the website to address the board on NON-agenda items

AB 361 Updates - Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned.

10. PUBLIC COMMENTS: - Comments from Public on Non-Agenda items, Issues, Announcements and Complaints within the jurisdiction of the Lake Balboa NC. The Brown Act prevents the board from commenting on your comments. We are making note of them.

- a. Stacy Rotter- Would like to see the redistricting updates (wedrawthelinesca.org)
- b. Caroline Menjivar- Is running for State Senate. She is a Veteran.

Jeremy Pisanic arrived at 7:04pm.

11. BOARD COMMENTS: 2 minutes per board member

- a. Danica Middleton- is the Chair of the Foster Committee PAC for LAUSD. She is looking for speakers for their Zoom meetings. Ms. Middleton will also be canvassing her area doing outreach for Neighborhood Watch.
- b. James Brown- even though California has progressive gun laws, the state is leading the nation in active shooter and school shootings. At the Health and Public Safety Committee they had a great discussion in regards to holding parents accountable. The Committee plans on continuing that discussion. Senator Portantino is working on legislation for a comprehensive school safety plan.
- c. Linda Schwering- There will be no MER report tonight as they are not generated until five days after the end of the month.

L.A. City Charter Sec. 909. Annual City Budget Priorities.

Each neighborhood council may present to the Mayor and Council an annual list of priorities for the City budget. The Mayor shall inform certified neighborhood councils of the deadline for submission so that the input may be considered in a timely fashion. (see www.budgetadvocates.ORG for 2015, 2016, 2017, 2018, 2019, 2020 White Paper recommendations)

12. Budget Advocate – Region 3 - Updates, (budgetadvocates.org) - Budget Advocate is Carol Newman. Budget Rep is Linda Gravani. Newman anything new on LBNC funds for budget advocates? How would NC contribute funds? **The Budget Advocates are finishing up the Whitepaper. They recently held a Town Hall with the Department Manager of DONE to go over the Departments Budget requests. \$1,500 that Lake Balboa gave to the Budget Advocates, Budget Advocates do not have access to those funds. We can't give money to the Budget Advocates currently.**

13. President Update:

- a. **REMINDER Committee chairs, it is your responsibility to advise the webmaster that the recording of your meeting is available on ZOOM.**
- b. **PARK VNY:- This was voted on at Special Meeting. Ms. Gravani received the following additional information:**
 - I. **Room capacity is 40**
 - II. **List of meeting dates will be placed on the calendar and held for LBNC**
 - III. **There are 140 parking spaces in the front lot and approximately 60 others in the immediate vicinity**
 - IV. **The hangar holds 200 people**
 - V. **The city of LA leases the land to Pacific Aviation Development LLC**
 - VI. ***This is crazy Received today from the City Clerk BEFORE LBNC can move to new location we need to forward***
 - 1. **New LOA agreement**
 - 2. **Forward application unsigned for city clerk to review**
 - 3. **Submit a Letter of Authorization**
 - 4. **BAC**
 - 5. **Business Tax Registrations Certificate BTRC**

- 6. Certificate of insurance (COI)0
- 7. W-9
- 8. Request for ADA form (forward 2-3 times) Effective 1/31/2022 NEW funding rep Mariel.Camilo@lacity.org 213-978-1058 hours 8a-430p

- c. I want to applaud Reseda NC for their write-up on DONE's expenditure of City Funds during the NC elections last year.
- d. David Reyes organized Anglers Alliance Balboa Clean UP made up of fisherman. We heard there were removing fishing tackle around the lake.-THANK YOU DAVID.

- 14. Discussion and possible action regarding LBNC's open board seats -1 residential and 1 business seat available- Reviewed, no action taken.
- 15. Discussion and possible action regarding possible BYLAWS change. Concerns of people being disruptive at meetings. The public needs to speak to the item. People can be removed for using profanity. Ms. Newman requests that this be addressed- Item Tabled DONE has a form, be aware DONE changes/makes mistakes be sure it is correct. Changes due in April- Reviewed- no action taken
- 16. Discussion and possible action regarding MOVIE IN THE PARK. Guy Langman formerly with FILMLA, now with VIACOMCBS at Paramount (personal 562 822 2348-CELL.) Spring/Summer movie nights. Wants to work with LBNC to schedule if we want. Need to complete event form for city clerk, details on when/what outreach is needed. **Jim Stein offered his assistance. The tentative date is Saturday, June 11, 2022.**

Public Comment: Steve Leffert sunset is 8:05PM

Motion Passed (7:39PM)

LBNC ITEM 16. Motion to approve \$3,000.00 for a movie in the park. Moved: Gravani Second: Brown				
Yes-10	No-00	Abstain-00	Ineligible-02	Absent-03
Brown, Cronin, Gravani, Joseph, Middleton, Miguel, Newman, Pisanic, Riley, Schwering	None	None	Garcia Nelson	Doxsee, Kay, Pennomon

- 17. Discussion and possible action regarding LBNC project with TreePeople. Gravani-Cindy Montanez CEO of TreePeople contacted me to work with LBNC. (Personal cell 818-426-6871) **Reviewed- no action taken**

- 18. Discussion and possible action regarding the continuation/addition of LBNC zoom account(s). Gravani continue current webinar account up to \$900.00

Public Comment: no comment

Motion Passed (7:47 PM)

LBNC ITEM17. Motion for the continuation/addition of LBNC zoom account(s) when DONE no longer pays for the accounts up to \$900.00 Moved: Gravani Second: Joseph				
Yes-10	No-00	Abstain-00	Ineligible-02	Absent-03
Brown, Cronin, Gravani, Joseph, Middleton, Miguel, Newman, Pisanic, Riley, Schwering	None	None	Garcia Nelson	Doxsee, Kay, Pennomon

19. UPDATE on Holiday Parade- **The Holiday Parade was a great success! Huge thank you to the officers who joined us in their police car. Thank you to Department of Transportation for rolling street closures. Thank You to Wendy Ramirez from Ever after Bakery for donating cookies for everyone after the parade. Viana Parra walked the entire parade in the rain. Thank you to Jasmine Garcia, Tom Riley, and Ruth Doxsee for participating. The next parade will be on December 23, 2022. Ms. Gravani spoke about the amount of outreach that Ms. Middleton did.**
20. Discussion and possible action regarding Digital Communications Policy for Neighborhood Councils. DONE's GM stated that Digital Communications Policy was introduced in response to DONE/BONC receiving requests and complaints for NC seeking guidance on how to manage challenging issues related to the management of and posting on NC and personal digital communications channels. We don't know how many requests or to what degree the issues were/are or how many NCs were involved.

In addition, on September 18, 2020, Assembly Bill 992 (Mullin) was signed into law by Governor Newsom, which became effective January 1, 2021, amended the State's open meeting law, the Ralph M. Brown Act. AB992 created new restrictions on the use of social media.

Quote from AB992 "The Ralph M. Brown Act generally requires that the meetings of LEGISLATIVE bodies of local agencies be conducted openly."

The act defines "meeting" for purposes of the act and prohibits a majority of the members of a legislative body, outside a meeting authorized by the act, from using a series of communications of any kind to discuss, deliberate, or take-action on any item of business that is within the subject matter jurisdiction of the legislative body. " We all know that any issue coming before the NC must be discussed at an open meeting. We cannot discuss these items between ourselves.

This bill would provide that, until January 1, 2026, the prohibition described above does not prevent a member from engaging in separate conversations or communications outside of a meeting authorized by this act with any other person using an internet-based social media platform, as defined, to answer questions, provide information to the public, or to solicit information from the public regarding a matter that is within the subject matter jurisdiction of the legislative body, provided that a majority of the members do not use the internet-based social media platform to discuss among themselves, as defined, a business of a specific nature that is within the subject matter jurisdiction of the legislative body, and that member shall not respond directly to any communication of an internet-based social media platform regarding a matter that is within the subject matter jurisdiction of the legislative body that is made, posted, or shared by any other member of the legislative body."

DONE/BONC has prepared a 9-page draft of rules and regulations, that all 99 NCs must follow because of an unknown number of requests and complaints for guidance. Because they can set policy doesn't mean they should.

Since the "draft" of the Digital Communications Policy for the Neighborhood Councils is far more complicated and far reaching than AB992 and that most NCs do not have an IT department, and that most NCs do not have the knowledge or expertise to follow the proposed policy,

and that the proposed policy stifles NCs ability to outreach to their communities

I move that LBNC recommend that BONC and DONE provide a more simplified Digital Communications Policy in line with AB992.

Katie Cronin left the meeting at 8:06PM

Public Comment: no comment

Motion Passed (8:06PM)

LBNC ITEM 20. Motion that the LBNC recommend that BONC and DONE provide a more simplified Digital Communications Policy in line with AB992. Moved: Gravani Second: Brown				
Yes-10	No-00	Abstain-00	Ineligible-01	Absent-04
Brown, Garcia, Gravani, Joseph, Middleton, Miguel, Newman, Pisanic, Riley, Schwering	None	None	Nelson	Cronin, Doxsee, Kay, Pennomon

21. Discussion and possible action regarding CODE OF CONDUCT POLICY

- a. The review of BONC’s Code of Conduct policy was initiated due to complaints regarding serious issues on NC Boards. Done formed a NC Code of Conduct Workgroup including representatives of the Personnel Dept.

Workplace Equity, the city attorney’s Labor Relations and NC Advice divisions, the City of LA Civil & Human Rights and Equity Dept and EmpowerLA’s Leadership Team.

I move that LBNC support BONC’s ad hoc committee recommendation which is to go back to the original objective to revise the commissions Code of Conduct Policy due to the fact that NCs are neither employers or employees.

Public Comment: no comment

Motion Passed (8:24PM)

LBNC ITEM 21a. Motion that LBNC support BONC’s ad hoc committee recommendation which is to go back to the original objective to revise the commissions Code of Conduct Policy due to the fact that NCs are neither employers or employees. Moved: Gravani Second: Brown				
Yes-10	No-00	Abstain-01	Ineligible-00	Absent-04
Brown, Garcia, Gravani, Joseph, Middleton, Miguel, Nelson, Newman, Pisanic, Riley,	None	Schwering	None	Cronin, Doxsee, Kay, Pennomon

- b. The Adhoc committee also stated that an addendum is to be added to whatever is eventually adopted.

I move that LBNC support the removal from the addendum any reference to Work Place Equity Policy and that DONE and DONE’s general manager, BONC or another city agency or department be removed from decision making authority. - **Item Tabled**

The Agenda numbering is missing numbers 22-25

25. THANK YOU LBNC Board Members for all YOU do for our community

26. Adjourn- **The Meeting was adjourned at 8:48PM**

Next Regular Meeting of the Lake Balboa Neighborhood Council

Wednesday, March 2, 2022 at 6:30PM