



Lake Balboa Neighborhood Council

P.O. Box 7720
 Lake Balboa, CA 91409-7720
 818-779-9026
 Website: www.lakebalboanc.org
 Email: info@lakebalboanc.org

**Board Meeting Minutes
 Wednesday May 4, 2022
 Zoom Meeting
 6:31PM –9:46PM Meeting
 (APPROVED)**

Regular Meeting Location:
[Gault Street Elementary School](#)
[17000 Gault Street](#)
[Lake Balboa CA 91406](#)
 (MAIL NOT ACCEPTED AT THIS ADDRESS)

Boardmember	Roll Call	Funding Vote Eligible*	Category
James Brown 1 st Vice President	Present	YES	Residential
Michael Cortez	Present	YES	
Katie Cronin	Resigned(Effective 4-15-22)	YES	Organization
Ruth Doxsee	Present	YES	Residential
Jasmine Garcia	Excused	NO	Youth
Linda Gravani President	Present	YES	Business
Sandra Joseph 2 nd Vice President	Present	YES	Residential
Gary Kay	Present	YES	At-Large***
Danica Middleton Secretary	Present	YES	Residential
Miguel Miguel	Present	YES	Organization
Allen Nelson	Present	NO	At-Large***
Carol Newman	Present	YES	Business
Jeremy Pisanic	Absent (Joined meeting at 6:43PM)	YES	Residential
Thomas Riley	Present	NO	Organization
Linda Schwering Treasurer	Present	YES	At-Large
Jim Stein	Joined the Board at 7:01PM	NO	Business
Vacant			Residential
Vacant			Senior
TOTAL: 15 at Roll Call	PRESENT 12, ABSENT 02 at Roll Call		

*Funding vote eligibility key: **A**=age less than 18 yrs.; **E**=Ethics training; **F**=Funding training; **N**=not taken; **X**=expired ** Advance notice given for absence ***At Large Appointed
 (VOTE KEY: Yes, No, Abstain, Ineligible, Recuse, Absent)

In conformity with the Governor’s Executive Order N-29-20 (March 17, 2020) and due to concerns over COVID-19, the Board of Lake Balboa Neighborhood Council meeting will be conducted entirely telephonically.

L.A. City Charter Sec 900. Purpose (Of Neighborhood Councils)

To promote more citizen participation in government and make government more responsive to local needs, a citywide system of neighborhood councils, and a Department of Neighborhood Empowerment is created. Neighborhood councils shall include representatives of the many diverse interests in communities and shall have an advisory role on issues of concern to the neighborhood.

Our Mission is to bring forward our concerns to the elected officials. We are a department within the city of Los Angeles. We are required to follow city and state laws. The Brown Act does not allow us to discuss anything that is NOT on tonight's agenda. There is an item called PUBLIC COMMENT where you can address items NOT on the agenda. The President will identify the suggested time limits for each item so that the meeting will end around 9:30PM. Time allocations are approximate and may be shortened or lengthened at the discretion of the President. The time keeper is James Brown.

1. Call meeting to order WELCOME to our STAKEHOLDERS -**The Meeting was called to order at 6:31PM by President Linda Gravani.**
2. Pledge of Allegiance – **The Pledge of Allegiance was led by James Brown**
3. UPDATE: Board Member Katie Cronin has officially resigned effective 4/15/2022- **Reviewed**
4. Roll Call

LBNC ITEM 4. Roll Call		
Present -12	Absent-01	Excused-01
Brown, Cortez, Doxsee, Gravani, Joseph, Kay, Middleton Miguel, Nelson, Newman, Riley, Schwering	Pisanic	Garcia

5. Poll board members for completion of mandatory NC training: **Allen Nelson is also ineligible to vote tonight according to Daniel Johnson**
6. Discussion and possible action to adopt the May 4, 2022 agenda **Amendment to Item #9 Espinoza is no longer the Captain it is Brian Wendling 26929@LAPD.online,**

Allen V2 Nelson Left meeting at 6:40PM, was not there for the vote

**Public Comment: No comment
Motion Passed(6:38PM)**

LBNC ITEM 6. Motion for the Adoption of the Agenda as amended for the May 4, 2022 Moved: Doxsee, Second: Brown				
Yes-09	No-00	Abstain-02	Ineligible-00	Absent-03
Brown, Cortez, Doxsee, Gravani, Kay Middleton, Miguel, Riley, Schwering	None	Joseph, Newman	None	Garcia, Nelson, Pisanic

7. Discussion and possible action for the Approval of Minutes for March 2, 2022 meeting - Danica Middleton

**Public Comment: No comment
Motion Passed(6:41PM)**

LBNC ITEM 7. Motion to approve the Minutes from the March 2, 2022 meeting. Moved: Middleton, Second: Doxsee				
Yes-08	No-01	Abstain-02	Ineligible-00	Absent-03
Brown, Cortez, Doxsee, Gravani, Kay, Middleton, Miguel, Newman, Schwering	Riley	Joseph, Newman	None	Garcia, Nelson, Pisanic

6:43PM Jeremy Pisanic joined the Meeting

8. Discussion and possible action for the Approval of Minute for April 6, 2022 meeting-Carol Newman

Public Comment: No comment

Motion Passed(6:44PM)

LBNC ITEM 8. Motion to approve the minutes from the April 6, 2022 meeting.				
Moved: Newman Second: Middleton				
Yes-12	No-00	Abstain-00	Ineligible-00	Absent-02
Brown, Cortez, Doxsee, Gravani, Joseph, Kay, Newman, Middleton, Miguel, Pisanic, Riley, Schwering	None	None	None	Garcia, Nelson

6:48PM Allen Nelson returned to the meeting.

9. Announcements and Reports: Representatives of LAPD, Local, City, County, State
- a. West Valley LAPD **Captain Brian Wendling** 26929@LAPD.online,
 - i. Senior Lead Officers (SLOs) - 1-877-ASK-LAPD
 - ii. **Officer Sam Park office** 818-374-7635 - 35234@LAPD.online
 - b. Councilwoman’s **Martinez’s** office (CD 6) 818-778-4999 Field Deputy – Viana.Parra@lacity.org
In March they worked on homeless encampments. Currently working with the Conservation core on the center medians. There are a few days left to apply for the Beautify LA Grant. Reach out to their office if you have any city issues.
 - c. LA Mayor **Garcetti’s** office– Erin.Seinfeld@lacity.org 213-422-0815
 - d. LA City Attorney’s Office – 213-978-8100 **Spoke about an upcoming Event West Valley CPAB meeting on May 11,2022 the topic is gun safety and gun safety in schools.**
 - i. Neighborhood Prosecutor – Michael.Liu@lacity.org 818-374-6837 – **Made an announcement of an upcoming event.**
 - ii. Community Resource Specialist – Cynthia.Hernandez@lacity.org 818-374-6839
 - e. LA City Planning Liaison Ariel.Jones@lacity.org 213-820-4255
 - f. **Scott Schmerelson’s** office (District 3) 818-654-3785 Deputy Director of School and Community Engagement Tammy.Ramirez@lausd.net 213-241-8333
 - g. LAUSD **Dr. Eric Maxey** Administrator, Community of Schools-Reseda ejm9800@lausd.net 818-668-1051
 - h. LAUSD Board President **Kelly Gonez** office (District 6) 818-212-6687 - Dir of Community Engagement & Advocacy Michael.Menjivar@lausd.net
 - i. LAUSD Northwest District Administrator Parent/Community Engagement-**Gonsalo Garay** - ggg9445@lausd.net 818-654-3600
 - j. LA County Supervisor **Sheila Kuehl’s** office (District 3) 818-902-3831 District Director Jessica Orellana jorellana@bos.lacounty.gov and **Brenda Yanez, Field Deputy** 19BYanez@bos.lacounty.gov **Covid-19 updates 2nd Boosters are available for residents 55 and older and those that are immune compromised. We are starting to see a higher community transmission. As of May 1, 2022, all people 50 years or older get Full Scope MediCal. ARDI it is the county’s first racial equity initiative. The County Supervisor will have a Public Comment period on Monday May 9, 2022from 6:00PM to 8:00PM. Information will be sent.**
 HELP for HOMELESS www.la-hop.org REPORT download MYLA311 app to your phone
 - k. CA Assembly Member **Adrin Nazarian’s** office (District 46) 818-376-4246
Sophia.Soudani@asm.ca.gov
 - l. CA State Senator **Robert Hertzberg’s** Office (District 18) - 818-901-5588
Edwin.Amaya@sen.ca.gov

- m. CA State Senator **Henry Stern's** Office (District 27) - 818-876-3352 – Jeremy.Wolf@sen.ca.gov and SFV representative Denise.Kniter@sen.ca.gov
- n. US Representative **Tony Cardenas** (District 29) 818-221-3718
Osvaldo.Ramirez@mail.house.gov
- o. US Representative **Brad Sherman** – (District 30) - 818-501-9200
Mary.Chakerian@mail.house.gov
- p. Department of Neighborhood Empowerment (DONE) Daniel.D.Johnson@lacity.org 818-374-9889 -**Several people are still missing the Anti-Bias Training. Make sure you are current on your trainings. City Hall is open for some in person meetings. He will reach out to help with Election Outreach. Please contact the City Attorney if you have a conflict of interest. Upcoming Funding trainings will be in Monthly update. May 20 final day for event approval, June 1 final day to submit check payment, and June 20, final date for bank card transactions. BONC has voted to continue meeting virtually.**
- q. West Valley Neighborhood Alliance of Homelessness **No Report**

6:54PM Miguel Miguel left the Meeting

- 10. Public Comments: The Brown Act, **prevents the board from commenting** on your comments. We are making note of them.
 - a. Rudy Melendez made the Ballot for Congress District 29. He was a Neighborhood Council Boardmember.
- 11. Board Comments
 - a. Ruth Doxsee- The Steering Committee did not meet but she received an email today that a dog was off his leash and killed a duck. Dogs need to be on leashes.

[L.A. City Charter Sec. 909. Annual City Budget Priorities.](#)

Each neighborhood council may present to the Mayor and Council an annual list of priorities for the City budget. The Mayor shall inform certified neighborhood councils of the deadline for submission so that the input may be considered in a timely fashion. (see www.budgetadvocates.ORG for 2015, 2016, 2017, 2018, 2019, 2020 White Paper recommendations)

- 12. Discussion and possible action regarding LBNC's open board seats – Gravani
LBNC has 1 business seat available, 1 senior seat and, 1 organizational seat and another effective 1 July when Tom Riley leaves.
BYLAWS - Section 6: Vacancies – Vacancies on the Board shall be filled using the following procedure:
 - a. Any "Stakeholder" interested in filling a vacancy on the Board shall submit a written application to the Board, providing that Community Stakeholder is qualified for that particular seat. The Board shall cause the matter to be placed on the agenda for the next regular meeting of the Board.
 - b. The Board shall vote on the application at the meeting. If multiple applications for one (1) seat have been submitted, the candidate with the most votes wins. In the event of a tie, a coin toss between the candidates with the most votes shall determine the seat appointment.
- 13. Discussion and possible action regarding the appointment to fill the open Business Representative seat by Jim Stein **Jim Stein was sworn in by Ms. Gravani.**

Public Comment: No comment

Motion Passed(7:01PM)

LBNC ITEM 13. Motion to appoint Jim Stein to fill the open Business Representative seat. Moved: Gravani Second: Middleton				
Yes-11	No-00	Abstain-00	Ineligible-01	Absent-02
Brown, Cortez, Doxsee, Gravani, Joseph, Kay, Middleton, Newman, Pisanic, Riley, Schwering	None	None	Nelson	Garcia, Miguel

14. Discussion and possible action regarding the appointment of LBNC's second signer.

Public Comment: No comment

Motion Passed(7:04PM)

LBNC ITEM 14. Motion to appoint Jim Stein as the Second Signer. Moved: Gravani Second: Middleton				
Yes-10	No-00	Abstain-00	Ineligible-01	Absent-02
Brown, Cortez, Doxsee, Gravani, Joseph, Kay, Middleton, Newman, Pisanic, Schwering	None	None	Nelson, Riley	Garcia, Miguel

15. Discussion and possible action regarding the appointment of LBNC's committee chair for Rec and Parks
- **Ms. Gravani nominated Jim Stein**

Public Comment: No comment

Motion Passed(7:05PM)

LBNC ITEM 15. Motion to approve Jim Stein as the Rec and Parks Committee Chair. Moved: Gravani Second: Middleton				
Yes-11	No-00	Abstain-00	Ineligible-01	Absent-02
Brown, Cortez, Doxsee, Gravani, Joseph, Kay, Middleton, Newman, Pisanic, Riley, Schwering	None	None	Nelson	Garcia, Miguel

Daniel Johnson NEA for the Department of Neighborhood Empowerment stated that Tom Riley was eligible to vote and Allen Nelson is not. The vote counts for the entire meeting up to this point in the meeting were all re done to reflect the information that should have been shared at the beginning of the meeting where it is listed as an agenda item.

16. Budget Advocate – Region 3 - Updates, (budgetadvocates.org) - Budget Advocate Carol Newman Budget Rep Linda Gravani Newman Budget Day 9:30AM June18, 2022 via zoom

17. Discussion and possible action regarding Budget Advocates' 2021-2022 WHITE PAPER, CF22-0600 – Newman

Public Comment: No comment

Motion Passed(7:21PM)

LBNC ITEM 17. Motion Moved: Newman Second: Gravani				
Yes-12	No-00	Abstain-00	Ineligible-01	Absent-02
Brown, Cortez, Doxsee, Gravani, Joseph, Kay, Middleton, Newman, Pisanic, Riley, Schwering, Stein	None	None	Nelson	Garcia, Miguel

18. Discussion and possible action regarding Human Trafficking – Presented by Mr. Pisanic. It is a \$150 Billion Dollar Industry. One in four victims of slavery are children. 30.2 million, or 75% of human trafficking victims are eighteen or older and 25%, or 10.1 million under the age of eighteen. 9% are men and boys. 40.3 million people are trafficked worldwide. In many cases drugs are used to control them. Strip clubs are used to recruit young women desperate for cash, then they are often enticed into prostitution. There is a concern in regards to Lake Balboa in that there are vans that are parked around the area offering topless maids. The vans are really advertisements for prostitution and they are parked around the community. There was much more information shared on this topic which is available at the YouTube channel for Lake Balboa Neighborhood Council. The Board discussed the item but will vote on this item at a future meeting. <https://www.youtube.com/watch?v=cSNn5kltZ2Y>

Public Comment

- a. Daniel Johnson made recommendations to the Board
- b. Rudy Melendez feels open Borders contributes to the problem.

19. UPDATE: Health and Public Safety- Mr. Brown discussed the following items

- a. Street lighting issues due to stolen copper wire- report to my LA311 or bsl.streetlighting@lacity.org
- b. Next CPAB meeting will be about gun violence. Speakers will be LAUSD Board member Scott Schmerelson and The City Attorney’s Office will have someone speak about gun safety laws.
- c. Senior Lead Officer Vacancy - direct issues to Officer Park 35234@lapd.com and Officer Fuentes
- d. Covid -19 testing - free Covid Tests will be ship to you. Request at: special.usps.com/testing
- e. Community Police Academy coming up for 8 weeks. Make a reservation with the Senior Lead Officer.
- f. May 14, 2022 Catalytic Etching Event at West Valley Station. Make an appointment at: 35828@lapd.online

20. UPDATE: Discussion and possible action regarding the future LBNC meeting locations. There was an issue with the ADA ramp at Park VNY. The owners withdrew their offer to use their facilities due to their concerns. The FLYAWAY community room has not reopened to the community and there is no current discussion. I move LBNC submit a request for use of Gault St School auditorium for LBNC Board Meetings and locate an alternate location for committee meetings.

Public Comment: Rudy- wants to go back to in person meetings.

Aaron DeVandry- Zoom benefits the meetings , should have one camera for hybrids.

Stacy Rotter-asked about hybrid meetings/ streaming

Motion Passed(8:01PM)

LBNC ITEM 20. Motion to submit a request for use of Gault St School auditorium for LBNC Board Meetings and locate an alternate location for committee meetings.				
Moved: Gravani Second: Brown				
Yes-11	No-00	Abstain-01	Ineligible-01	Absent-02
Brown, Cortez, Doxsee, Gravani, Joseph, Kay, Middleton, Newman, Pisanic, Riley, Schwering	None	Stein	Nelson	Garcia, Miguel

21. UPDATE: Discussion and possible action regarding- Linda Pruett Memorial Emergency Preparedness Outreach – Joseph
It has been almost a year. They will be unable to hold a separate event. Ms. Pruett will be recognized at the Local Fire Station 88 on May 14, 2022 from 10:00AM to 2:00PM at the Fire Station Fire Service Day Event. There will be a large CERT presence.
22. UPDATE: Discussion and possible action regarding Movie in the Park- Middleton \$3,000
The movie will be “Clifford, The Big Red Dog.” Movie in the Park at Louise Park 7140 Louise Ave. CD6 will provide hotdogs. Saturday June11, 2022 7:00PM -10:00 PM, showtime at 8:00PM.
Public Comment: Stacy Rotter asked about projector that CD6 has.
23. Discussion and possible action regarding Digital Communications Policy passed by BONC Which becomes effective Oct 4, 2022. Of the 27 NCs that voiced an opinion on this policy, 97% wanted changes, but still BONC passed. Which other Commission can make policy decisions? Why can BONC? What can LBNC do about it? Write a letter outlining our concerns and ask for reconsideration

Public Comment: Aaron DeVandry-none of his suggestions made it into the policy and he is the Webmaster for several NC’s.

Rudy Melendez-This is an effort to restrict free speech, it is time for change

Motion Passed(8:30PM)

LBNC ITEM. Motion to write a letter that the Digital Policy has been met with stiff opposition and questions from Neighborhood Councils. Lake Balboa Neighborhood Council asks for the Board of Neighborhood Commissioners to reconsider their decision. Moved: Brown Second: Gravani				
Yes-11	No-00	Abstain-01	Ineligible-01	Absent-02
Brown, Doxsee, Gravani, Joseph, Kay, Middleton, Newman, Pisanic, Riley, Schwering, Stein	None	Cortez	Nelson	Garcia, Miguel

24. BUDGET: Discussion and possible action regarding the March 2022 Monthly Expense Report (MER)
Schwering

Public Comment: No comment

Motion Passed(8:34PM)

LBNC ITEM. Motion to approve the March 2022 Monthly Expenditure Report (MER) Moved: Schwering, Second: Brown				
Yes-11	No-00	Abstain-00	Ineligible-02	Absent-02
Brown, Cortez, Doxsee, Gravani, Joseph, Kay, Middleton, Newman, Pisanic, Riley, Schwering	None	None	Nelson, Stein	Garcia, Miguel

25. BUDGET: Discussion and possible action regarding the April 2022 Monthly Expense Report (MER)
Schwering- **Tabled**

26. BUDGET: Discussion and possible action regarding the reallocation of funds within the LBNC 2021-2022 budget **The Budget was \$42,000.00. We need to move \$7,000.00 from Office to the Outreach Budget \$2,000.00 will be moved from the CI Budget to Outreach**

Public Comment: No comment
Motion Passed (8:38PM)

LBNC ITEM 26. Motion to reallocate funds in the amount of 9,000.00 to Outreach (\$7,000.00 from Office and \$2,000.00 from the CI Budget) Moved: Schwering, Second: Gravani				
Yes-12	No-00	Abstain-00	Ineligible-02	Absent-02
Brown, Cortez, Doxsee, Gravani, Joseph, Kay, Middleton, Newman, Pisanic, Riley, Schwering	None	None	Nelson, Stein	Garcia, Miguel

Linda Gravani moved the meeting to Item 31

27. BUDGET: Discussion and possible action regarding the LBNC 2022-2023 budget. Any carryover be placed into outreach or election budget- **Linda Schwering presented the budget for the next fiscal year \$32,000 is the expected budget. The draft budget breakdown was sent to the Board and was shown on the screen. Changes were discussed- No Action Taken**

Public Comment- **Steve Leffert - you can change the budget later**
Daniel Johnson- wants the Board to add money to their budget to pay for maintenance on the murals.

Gary Kay left at 9:04PM

28. INVENTORY: Discussion and possible action to approve LBNC Inventory list for fiscal year 2019-2020- **Item Tabled, after Item 29 This Item was voted on**

Public Comment: No comment
Motion Passed(9:39PM)

LBNC ITEM. Motion to approve LBNC Inventory list for fiscal year 2019-2020 Moved: Schwering, Second: Doxsee				
Yes-08	No-01	Abstain-01	Ineligible-01	Absent-02
Brown, Doxsee, Gravani, Joseph, Middleton, Newman, Pisanic, Schwering	Stein	Cortez	Nelson	Garcia, Kay, Miguel, Riley

Tom Riley left the meeting at 9:37PM
Meeting Returned back to Item 27 which was tabled

29. INVENTORY: Discussion and possible action to approve LBNC Inventory list for fiscal year 2020-2021
The inventory was shown on the screen.- There is nothing to report

The Meeting was returned back to Item 28

Public Comment: No comment
Motion Passed(9:36PM)

LBNC ITEM.29 Motion to approve The LBNC Inventory list for fiscal year 2020-2021 Moved: Schwering, Second: Cortez				
Yes-11	No-00	Abstain-00	Ineligible-01	Absent-04

Brown, Cortez, Doxsee, Gravani, Joseph, Middleton, Newman, Pisanic, Schwering, Stein	None	None	Nelson	Garcia, Kay, Miguel, Riley
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30. Funding Deadlines: May 30 Final date for requesting event approvals. June 1 Final date for check payments, and June 20: Final date for bank card transactions- **Reviewed**

31. FUNDING: Discussion and possible action Regarding Neighborhood Purposes Grant (NPG) for \$2,000 from NPG BUDGET for The Adult Skills Center River (TASC) for their first annual 5k. **The package includes Logo, Banner and Step and Repeat, T-shirts, and 15 Participants**

Public Comment: Rudy- supports this organization

Motion Passed(8:46PM)

LBNC ITEM. Motion to approve a Neighborhood Purposes Grant (NPG) for \$2,000 from NPG BUDGET for The Adult Skills Center River (TASC) for their first annual 5k				
Moved: Gravani, Second: Joseph				
Yes-12	No-00	Abstain-00	Ineligible-02	Absent-02
Brown, Cortez, Doxsee, Gravani, Joseph, Kay, Middleton, Newman, Pisanic, Riley, Schwering	None	None	Nelson, Stein	Garcia, Miguel

Ms. Gravani returned the meeting to item #27

32. THANK YOU LBNC Board Members AND Neighborhood Watch Block Captains for all YOU do behind the scenes for our community –

Ruth Doxsee-The LA River Clean Up will be on Saturday, June11, 2022 at the entrance of Lake Balboa Park.

Jeremy Pisanic- is adopting a little girl

33. Adjournment-: **Meeting Adjourned at 9:46PM**

[Next Regular Meeting of the Lake Balboa Neighborhood Council](#)

[Wednesday June 1, 2022 at 6:30 PM](#)