



# LAKE BALBOA NEIGHBORHOOD COUNCIL

Certified September 9, 2004

## **SPECIAL Board Meeting MINUTES**

**May 17, 2022**

**7:00 pm - meeting starts**

**In person meeting location to be determined**



### **THIS MEETING WILL BE RECORDED**

**ZOOM MEETING ONLINE** <https://zoom.us/j/93626962330>

or by telephone

**Dial 1-669-900-9128** To join the meeting

Then enter this webinar ID: **936 2696 2330 #**

IN CONFORMITY WITH THE SEPTEMBER 16, 2021 ENACTMENT OF CALIFORNIA **ASSEMBLY BILL 361** AND DUE TO CONCERNS OVER COVID-19, THE LAKE BALBOA NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED ENTIRELY WITH A CALL-IN OPTION OR INTERNET BASED SERVICE OPTION.

#### PUBLIC INPUT:

**On phone:** Every person wishing to address the Board must dial \*9, when prompted by the presiding officer, to address the Board on any agenda item BEFORE the Board takes action on the item. \*6 to Unmute yourself.

**On webinar:** Every person wishing to address the Board must "raise their hand" when prompted by the presiding officer, to address the Board on any agenda item BEFORE the Board takes action on the item. The CHAT function has been disconnected, please raise your hand. Everyone is muted until recognized.

LBNC will be capturing your email to add to our database for LBNC updates only. If you do NOT want to be in the database, please notify me at [lindag@lakebalboanc.org](mailto:lindag@lakebalboanc.org)

Comments from the public on other matters NOT appearing on the agenda that are within the Board's jurisdiction will be heard during the Public Comment period. LBNC will be capturing your email to add to our database for LBNC updates only. If you do NOT want to be in the database, please notify me at [lindag@lakebalboanc.org](mailto:lindag@lakebalboanc.org)

Agenda is posted for public review at Ralph's Market, 17250 Saticoy St. As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting (213) 978-1551 [or email ncsupport@lacity.org](mailto:ncsupport@lacity.org)

**Notice to Paid Representatives:** If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org).

1. Call meeting to order at 7:12pm - **STAKEHOLDERS Welcomed**

**CHAT is disconnected, only raised hands will be recognized so that all comments can be included.**

2. Pledge of Allegiance – Led by Danica Middleton
3. Roll Call Present: Linda Gravani, Ruth Doxsee, Danica Middleton, Allen Nelson, Jasmine Garcia, Carol Newman, Sandy Joseph Tom Riley, Linda Schwering – we have quorum
- 4 Discussion and possible action to adopt May 17, 2022 Agenda [Change # 9 to ALTERNATE SIGNER](#) – Ruth Doxsee motioned to accept the agenda as amended, Danica Middleton seconded. 8 yes, 0 noes & Jasmine Garcia Abstained.

NOTE: Presiding Officer: Please prompt the public to either **dial \*9** if on the phone AND **\*6** to Unmute yourself or **“raise your hand”** if on the website to address the board on NON-agenda items

#### **AB 361 Updates -**

Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned.

- 5) **PUBLIC COMMENTS: PLEASE ADVISE US IF YOU ARE A REGISTERED LOBBYIST.** Comments from the Public on Non-Agenda items, Issues, Announcements and Complaints within the jurisdiction of the Lake Balboa NC. The Brown Act, **prevents the board from commenting** on your comments. We are making note of them. 2 minutes per speaker. You can email comments to LBNC President: [lindag@lakebalboanc.org](mailto:lindag@lakebalboanc.org) Last month a stakeholder has issues in his neighborhood but did NOT forward an email so LBNC could not address his issues. **NO PUBLIC COMMENTS**

- 6) **BOARD COMMENTS:** 2 minutes per board member  
Danica Middleton announced **Movie in the Park (Louise Park)** has been approved. **June 11, 2022 Movie show time 8pm**

- 7) Discussion and possible action regarding **LBNC's open board seats - Gravani**  
**LBNC has 1 senior seat and, 1 organizational seat and another effective 1 Jul when Tom Riley leaves.**

**BYLAWS - Section 6: Vacancies** – Vacancies on the Board shall be filled using the following procedure:

A. Any “Stakeholder” interested in filling a vacancy on the Board shall submit a written application to the Board, providing that Community Stakeholder is qualified for that particular seat. The Board shall cause the matter to be placed on the agenda for the next regular meeting of the Board.

B. The Board shall vote on the application at the meeting. If multiple applications for one (1) seat have been submitted, the candidate with the most votes wins. In the event of a tie, a coin toss between the candidates with the most votes shall determine the seat appointment

- 8) **Discussion and possible action regarding the possible appointment to Senior Seat – Gravani**  
One application for consideration: Lydia Jerosimich short discussion regarding qualifications and personal data. Motion was made to appoint by Linda Gravani seconded by Linda Schwering. 9 yes, 0 noes, 0 abstentions Oath of office administered
- 9) Discussion and possible action **regarding ~~Second~~ ALTERNATE Signer – Schwering Motion was made to appoint Ruth Doxsee by Gravani, seconded by Middleton, 9 yes, 0 noes, 0 abstentions.**
- 10) Discussion and possible action **regarding How to award the TASC 5K entries Offer to stakeholder via social media.**

**7:34PM Board member James Brown joined the meeting.**

- 11) **BUDGET:** Discussion and possible action regarding the **April 2022 Monthly Expense Report (MER) Schwering MER NOT AVAILABLE no vote**
- 12) **BUDGET:** Discussion and possible action regarding the **possible reallocation of funds within the LBNC 2021-2022 budget Schwering \$6,577 to replenish 2 EP bins for 1<sup>st</sup> responders. ½ to be spent this fiscal year for Woodley Lakes. Credit card can be used to purchase items at SOS. Action tabled until 6/1/2022 to determine if funds are available**

13) **BUDGET:** Discussion and possible action regarding the **LBNC 2022-2023 budget and possible rollover funds Schwering Office Operations \$13500, Outreach \$10,000, Elections \$5,500, General and Operational subtotal \$29500, NPG \$2500 total \$32,000. Motion to accept as stated, Gravani seconded by Middleton, yes 8, noes 0, 2 ineligible. Administrative packet will be presented at 6/1/2022 meeting for final approval**

**14) REMINDER FUNDING DEADLINES:**

- 1) May 20 - FINAL date to request **event approval**
- 2) June 1 - FINAL date to submit **check payment**
- 3) June 20 - FINAL date for **bank card transactions**

**15) THANK YOU LBNC Board Members AND Neighborhood Watch Block Captains for all YOU do behind the scenes for our community –**

**16) Adjournment 8:35pm**

**Next Regular Meeting of the  
Lake Balboa Neighborhood Council  
Wednesday June 1, 2022 at 6:30 PM unless in person**

For your convenience, the Bylaws are available on our website [www.lakebalboanc.org](http://www.lakebalboanc.org) in compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, may be viewed at our website by clicking on the following link: [www.lakebalboanc.org](http://www.lakebalboanc.org), or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, [please contact danica@lakebalboanc.org](mailto:danica@lakebalboanc.org) our current secretary

**.P.O. Box 7720, Lake Balboa, CA 91409 -- Voicemail (818) 779-9026**

**Visit our website: [www.LakeBalboaNC.org](http://www.LakeBalboaNC.org)**

Complete the survey [www.LakeBalboaNC.org/survey](http://www.LakeBalboaNC.org/survey)

**ALL MEETINGS ARE OPEN TO THE PUBLIC**

**See next page for Committee meeting schedules and ZOOM access**



**Lake Balboa Neighborhood Council Members are  
ELECTED UNPAID VOLUNTEERS  
Working to keep our community the best it can be.**



**Lake Balboa Neighborhood Council – COMMITTEES  
ALL meetings will be via zoom.us until further notice**

**Budget Committee** – Ad hoc TBA Chair [lindas@lakebalboanc.org](mailto:lindas@lakebalboanc.org) **Committee:** Executive Officers

**BUDGET Advocates** – [carol@lakebalboanc.org](mailto:carol@lakebalboanc.org) – budgetadvocates.org - **Monitors LA City Budget and Budget & Finance committee**

**Emergency Preparedness** – meeting 2<sup>nd</sup> Saturday of the Month Quarterly meetings-MAR-JUN-SEP-DEC 9am—**Chair- [Sandy@lakebalboanc.org](mailto:Sandy@lakebalboanc.org)** zoom.us/j/95756838389\_ **Committee:** to be advised - **monitors Dept Emergency Mgmt, Fire Dept, Fire Commission, Public Safety**

**Lake Balboa Amateur Radio Check-in** – Every Sunday 9am – Simplex 145.570 For information on Ham/FRS/GMRS/WALKIE-TALKIE Radios and classes contact Dan Tomlinson (NR6V) at 818-776-0474 or [DTomlinson@socal.rr.com](mailto:DTomlinson@socal.rr.com) & **FRSGMRS/Walkie-Talkie Check-in** - Every Sunday 10am channel 5 -easy way to communicate after a disaster

**Land Use** – 3<sup>rd</sup> Monday of the Month 7pm—Chair - [Thomas@lakebalboanc.org](mailto:Thomas@lakebalboanc.org) zoom.us/j/94248689917\_ **Committee:** Gwenn Flynn, Danica Middleton, Miguel A. Miguel, Allen Nelson, Mary Pennomon, Karen Schatz, Jim Stein **Monitors Planning & Land Use Management**

**Health & Public Safety** – 3<sup>rd</sup> Wednesday 700pm at - Chair – [jamesb@lakebalboanc.org](mailto:jamesb@lakebalboanc.org) zoom.us/j/95724109127 **Committee:** Danica Middleton, Jeremy Pisanic **Monitors Health, Education, Neighborhoods, Parks, Arts, River and Public Safety**

**Neighborhood Watch** – Ad hoc TBA Chair [lindag@lakebalboanc.org](mailto:lindag@lakebalboanc.org), zoom.us TBA, Committee: Gary Kay, Danica Middleton **monitors NW@lakebalboanc.org**

**Outreach** – **Quarterly meetings** at Sep/Dec/Mar 15/Jun-3<sup>rd</sup> Tuesday of the Month 700pm- **Temporary Chair TBD pending communications officer selection [lindag@lakebalboanc.org](mailto:lindag@lakebalboanc.org)** Zoom.us/j/99770922444 **Committee:** Danica Middleton, Allen Nelson, Jim Stein, Linda Schwering **monitors info@lakebalboanc.org**

**Rec and Park** - Ad hoc TBA - chair [katie@lakebalboanc.org](mailto:katie@lakebalboanc.org) zoom.us/j/97316428716 **Committee:** Nate Baguio, Tom Riley, Linda Schwering **Monitors Health, Education, Neighborhoods, Parks, Arts, River**

**Sepulveda Basin Wildlife Areas Steering Committee** - Ruth Doxsee - Meets 4<sup>th</sup> Tuesday of odd numbered months at Balboa Sports Complex 630pm zoom.us/j/98376926906

**Community Police Advisory Board - CPAB** - 630pm - 2<sup>nd</sup> Wednesday of month at West Valley Police Department - 19020 Vanowen St, Reseda CA 91335

**Van Nuys Airport - Citizens Advisory Commission - CAC** - 7pm 1<sup>st</sup> Tuesday of month

**LBNC meeting location to be advised, pending ADA/DONE approvals**