



Lake Balboa Neighborhood Council

P.O. Box 7720
 Lake Balboa, CA 91409-7720
 818-779-9026

Website: www.lakebalboanc.org

Email: info@lakebalboanc.org

Board Meeting Minutes
May 1, 2024
7:00PM-9:17PM
APPROVED

Regular Meeting Location:
[Gault Street Elementary School](#)
[17000 Gault Street](#)
[Lake Balboa CA 91406](#)
 (MAIL NOT ACCEPTED AT THIS ADDRESS)

Boardmember	Roll Call	Funding Vote Eligible*	Category
James Brown 1 st Vice President	Present	YES	Residential
Michael Cortez	Absent/Excused	NO	Residential
Ronnie Frost Communications Officer	Present	YES	Business
Christopher Garcia	Present	YES	Youth
Alex Goode 2 nd Vice President	Absent/Excused	YES	Residential
Linda Gravani President	Present	YES	Business
Surat Hazra	Present	YES	At Large
Lydia Jerosimich	Present	YES	Senior
Mihran Kalaydjian	Present	YES	Organization
Jackie Knoll	Present	YES	Residential
Danica Middleton Secretary	Absent/Excused	YES	Residential
Jared Negron	Present	YES	Residential
Mariam Preissel	Present	YES	Organization
Linda Schwering Treasurer	Present	YES	At-Large
Jim Stein	Present	YES	Business
Bill Swartz	Present	YES	At-Large
Kathleen Swartz	Present	YES	Residential
Total Board Members -17	Present 14 Absent 03 at Roll Call		

*Funding vote eligibility key: A=age less than 18 yrs.; E=Ethics training; F=Funding training; N=not taken; X=expired
 ** Advance notice given for absence ***At Large Appointed (VOTE KEY: Yes, No, Abstain, Ineligible, Recuse, Absent)

- 1. Call meeting to order - The meeting was called to order by President Gravani at 7:00 PM. Ms. Gravani explained how to speak on the agenda items.**

L.A. City Charter Sec 900. Purpose (Of Neighborhood Councils)

To promote more citizen participation in government and make government more responsive to local needs, a citywide system of neighborhood councils, and a Department of Neighborhood Empowerment is created. Neighborhood councils shall include representatives of the many diverse interests in communities and shall have an advisory role on issues of concern to the neighborhood.

Our Mission is to bring forward our concerns to our elected officials

We are a department within the city of Los Angeles. We are required to follow city and state laws. The Brown Act does not allow us to discuss anything is NOT on tonight’s agenda. There is an item called PUBLIC COMMENT where you can address items NOT on the agenda. The President has suggested time limits for each item so that the meeting will end around 915p. Time allocations are approximate and may be shortened or lengthened at the discretion of the President. The time keeper is: **James Brown**

2. **Pledge of Allegiance-The Pledge of Allegiance was led by Christopher Garcia**

3. **Roll Call -Roll was called by Minute Taker, Ms. Grant. Quorum was reached.**

LBNC ITEM 3. Roll Call		
Present –14	Absent-01	Excused-02
Brown, Frost, Garcia, Gravani, Hazra, Jerosimich, Kalaydjian, Knoll, Negrón, Preissel, Schwering, Stein, K. Swartz, B. Swartz	Cortez	Goode, Middleton

4. Discussion and possible action to adopt the **May 1, 2024** agenda? **Corrections were made to the agenda.**

Public Comment: No comment

Motion: Passed (7:05PM)

LBNC ITEM 4. Motion to adopt the May 1, 2024 meeting agenda as corrected.				
Moved: Negrón Second Brown				
Yes-14	No-00	Abstain-00	Ineligible-00	Absent-03
Brown, Frost, Garcia, Gravani, Hazra, Jerosimich, Kalaydjian, Knoll, Negrón, Preissel, Schwering, Stein, K. Swartz, B. Swartz	None	None	None	Cortez, Goode, Middleton

5. Discussion and possible action regarding the approval of previous LBNC Meeting Minutes– **Item Postponed**

6. **Announcements and Reports:**

a. **West Valley LAPD Captain III Brian Wendling 26929@lapd.online – 818-374-7640**

i. **Senior Lead Officer (SLO) - Officer Mike Terrazas 818-374-7631 34499@lapd.online The big story was a shooting that was reported at the dog park. The shooting did not occur at the dog park. After investigating the event, it appears that it was a person that accidentally shot himself, and didn’t want to get in trouble, so they reported it as a shooting. He went over the Crime Stats. Cantlay St. and Andosal St. saw Catalytic Convertor thefts**

ii. **Also Representing LBNC Sgt Larry Martinez 31179@lapd.online**

iii. **NON-Emergency 877-ASK- LAPD 877-275-5273**

b. **LA Fire Department Battalion 10, Captain Matthew Conroy-Battalion Jesus De La Cruz- He is new to Battalion 10. Fire Service Day is May 11th. Fire Station 88 is on Sepulveda Blvd. The Fire Chief will be there. We are working on getting people to do brush clearance. There is a lot of fuel due to the rains. Ms. Gravani let him know the location of the emergency bins. One of the bins is at Stagg Street Elementary School and one as at Woodley Park. Fire Station 39 phone number is 818-756-8639.**

c. **LA City Council District 6 (CD 6) Imelda Padilla 818-778-4999**

i. **Rosie.Avetisyan@lacity.org - Field Rep for Lake Balboa -On Burbank near Woodley there is a two-story makeshift shelter. On May 21 it will be torn down and cleaned up. There will be several other cleanups around that area between May 21st and May 23rd. She is also working with Recreation and Parks on some other locations for cleanups.**

ii. **Rebecca.Gurrola@lacity.org – Homelessness Director**

- iii. Christopher.E.Hernandez@lacity.org - Homelessness Coordinator
 - iv. Lamont.Cobb@lacity.org – Land Use
 - v. Alexandra.Leard@lacity.org – VNY Airport – Deputy Chief of Staff
- d. LA Mayor Karen Bass’ office–213-400-0916 Michelle.Vergara@lacity.org **The new Mayors representative introduced herself. Michelle is still working with the Mayor’s Office as the new Director. There are fliers at the back of the room to be in touch with the Mayor’s office. The Public Safety Survey is still ongoing. Please check out the Mayors website for information.**
- e. LA City Attorney’s Office – 213-978-8100 **Hydee Feldstein Soto**
- f. LA City Planning Liaison Ariel.Jones@lacity.org 213-820-4255
- g. LA Metro Ron Macias maciasr@metro.net
- h. LAUSD **Scott Schmerelson’s** office (District 3) 818-654-3785 Deputy Director of School and Community
 - i. Engagement Tammy.Ramirez@lausd.net 213-241-8333
- i. LA County Supervisor **Lindsey P. Horvath** office (District 3) 818-901-3831 District Director Mirna Ezquivel mezquivel@bos.lacounty.gov **HELP for HOMELESS www.la-hop.org**
- j. CA Assemblymember **Jesse Gabriel** 46th Assembly district [818-346-4521](tel:818-346-4521) Jack Trent-Dorfman Field Rep
- k. CA State Senator **Caroline Menjivar, (District 20)** sd20.senate.ca.gov 916-995-7020
Kristi.Lopez@sen.ca.gov or Ravin.Thrift@sen.ca.gov District Director 818-272-1182-cell
- l. CA State Senator **Henry Stern’s** Office (District 27) - 818-876-3352 Susie.Herrera@sen.ca.gov Field Rep
- m. US Representative **Tony Cardenas** (District 29) 818-221-3718 Gabriela.Agarie@mail.house.gov
- n. US Representative **Brad Sherman** – (District 30) - 818-501-9200 Mary.Chakerian@mail.house.gov
- o. Van Nuys Airport Citizen’s Advisory Council (CAC) Alicia Avery and Doug Decker both residents of Lake Balboa VNYCAC@lawa.org.
Jared Negron- **The Citizens Advisory Committee has now been mandated. CD6 will be choosing the representative for the committee. You need to submit an application. 4 people have applied.**
- p. Department of Neighborhood Empowerment (DONE) Daniel.D.Johnson@lacity.org 818-374-9889-
Register for Budget Day, Congress of Neighborhoods is Saturday September 24, 2024. There is a new General Manager Appointee Carmen Chang. You can send letters to the Mayor and City Councilmembers.
7. **LA City Charter Sec. 910 Monitoring of City Services** *“Neighborhood councils shall monitor the delivery of City Services in their respective areas”*
 - a. Use MyLA311 to report potholes, dead trees, graffiti, homeless encampments etc.- **Reviewed**
8. **PUBLIC COMMENTS: PLEASE ADVISE THE NEIGHBORHOOD COUNCIL IF YOU ARE A REGISTERED LOBBYIST. PLEASE ADVISE THE NEIGHBORHOOD COUNCIL IF YOU ARE AN LBNC STAKEHOLDER.** Comments from the Public on Non-Agenda items, Issues, Announcements and Complaints within the jurisdiction of the Lake Balboa NC. **You have up to 2 minutes per speaker.** The State of California’s Brown Act **prevents the board from discussing** your comments, however we can ask clarifying questions. If there is a large group, you may be asked to select a spokesperson. You can also email your thoughts to LBNC President at: lindag@lakebalboanc.org.
 - a. Amir-Humble Clean Tech company to change generators to battery operated
 - b. Georgia- - Neighborhood Watch, Who Monitors the Homeless Shelters? Facilities are not being used, beds are empty. Korea Town New Medical center for the homeless is not being used.

L.A. City Charter Sec. 909. Annual City Budget Priorities.

Each neighborhood council may present to the Mayor and Council an annual list of priorities for the City budget. The Mayor shall inform certified neighborhood councils of the deadline for submission so that the input may be

considered in a timely fashion. (see www.budgetadvocates.org for White Paper recommendations – read the summary and then go to the department(s) in which you are most interested)

9. **Budget Advocate – Region 3 - Updates**, (budgetadvocates.org) –Budget Representatives: Mihran Kalaydjian – Budget Advocate Glenn Bailey **BUDGET DAY 15JUN2024 Budget Advocates representative-Reviewed**

- a. LA City Budget is \$12.8 BILLION
 - i. Charter mandated budgets
 - 1. Library
 - 2. Recreation and Parks-however, must pay own utilities etc.
 - 3. Gas Tax Funds – Go to Streets/Sidewalks
 - ii. NOT INCLUDED in LA Budget is: **These are the Proprietary Departments**
 - 1. LADWP
 - 2. Port of Los Angeles
 - 3. LAWA
- b. For the Mayor’s Budget plan see [24-0600_misc_4-22-24.pdf \(lacity.org\)](#)

L.A.City Charter Sec. 907 Early Warning System “establish procedures for receiving input from neighborhood councils prior to decision by the City Council, City Council Committees and boards and commissions.”

10. Discussion and possible action regarding **the filling personnel positions at EMERGENCY MANAGEMENT Department** – Council File unknown at this time - Gravani

Public Comment: No comment

Motion: Passed (7:49PM)

LBNC ITEM 10. Motion that Lake Balboa Neighborhood Council requests all of the Emergency Management positions be filled.CF C23-0600-S113				
Moved: Gravani Second Schwering				
Yes-14	No-00	Abstain-00	Ineligible-00	Absent-03
Brown, Frost, Garcia, Gravani, Hazra, Jerosimich, Kalaydjian, Knoll, Negrón, Preissel, Schwering, Stein, K. Swartz, B. Swartz	None	None	None	Cortez, Goode, Middleton

11. Discussion and possible action regarding **the resignation of Jim Stein effective 1 JUN 2024**. There will be an opening at that time for a Business Seat on LBNC Board. Selection of a second signer/card holder will be addressed during June meeting- **Discussed**

12. Discussion and possible action regarding the **Mayor’s selection of Carmen Chang as General Manager of Department of Neighborhood Empowerment (DONE)**

Motion: I move that LBNC forward a letter to Mayor Bass and forward a Community Impact Statement for CF24-0465 regarding the appointment of Carmen Chang as General Manager of the Department of Neighborhood Councils to share our concerns regarding her political background and that there has not been outreach to Neighborhood Councils – Gravani

Public Comment: **Anna Measles supports the motion.**

Motion: Passed (7:55PM)

LBNC ITEM 12. Motion to approve a letter to Mayor Bass and forward a Community Impact Statement for CF24-0465 regarding the appointment of Carmen Chang as General Manager of the Department of Neighborhood Councils to share our concerns regarding her political background and that there has not been outreach to Neighborhood Councils Moved: Gravani Second Negrón				
Yes-14	No-00	Abstain-00	Ineligible-00	Absent-03
Brown, Frost, Garcia, Gravani, Hazra, Jerosimich, Kalaydjian, Knoll, Negrón, Preissel, Schwering, Stein, K. Swartz, B. Swartz	None	None	None	Cortez, Goode, Middleton

13. Discussion and possible action regarding the **appointment of Mirhan Kalaydjian as Homelessness Liaison**

Public Comment: No comment

Motion: Passed (7:58PM)

LBNC ITEM 13. Motion to approve the appointment of Mihran Kalaydjian as Homelessness Liaison. Moved: Gravani Second Kalaydjian				
Yes-14	No-00	Abstain-00	Ineligible-00	Absent-03
Brown, Frost, Garcia, Gravani, Hazra, Jerosimich, Kalaydjian, Knoll, Negrón, Preissel, Schwering, Stein, K. Swartz, B. Swartz	None	None	None	Cortez, Goode, Middleton

14. Committee UPDATES: Approximately 2 minutes for each report, unless a Motion is presented

a. Education- Mihran Kalaydjian

- i. Robotics Event- **He is working on this.**
- ii. LAUSD Candidate Forum-**This is still being arranged.**
- iii. Spelling Bee- **He has reached out to retired teachers to help him. They are finalizing the program and date.**
- iv. Chess Tournament- **They are still working on the structure of the event.**

b. Emergency Preparedness-Linda Schwering

- i. EP Bins (Woodley Park & Stagg St School)-**The Emergency Preparedness Committee meets on May 11, 2024. 9:00AM at the LAX Bus Fly Away Terminal- The topic will be the Emergency Preparedness Bins.**
Fire Service Day- The second day in May every year. Pieces of the 9911 buildings will be on display at Fire Station 88.

c. Health & Public Safety – James Brown

- i. Discussion and possible action regarding **CF24-0390 – Street Racing/Takeovers- LAPD has a Street Racing Task Force. At the April 23, 2024 Public Safety Committee Meeting of the City Council. They asked for a report back on the current laws, which include up to one year of prison and fines for injurie. If you see a street race or takeover Call 911. Over 60 people had reported injuries or have been killed in the last year. The next CPAB Meeting will be on May 8, 2024 at West Valley Station, the new Deputy Mayor will be in attendance. Contact the Neighborhood Council if you would like a free Neighborhood Watch Sign.**

d. Land Use- Linda Gravani

- i. Town Hall proposed for Sept – which will include the new Community Plan, ED1, ETC-**Reviewed**
Mihran Kalaydjian brought up that the empty beds for the homeless are not being reported.

- e. **Outreach-Ronnie Frost**
 - i. **Discussion and possible action regarding SB411 – regarding zoom vs in person meetings- This was a misunderstanding**
The Pet Adoption Event at the Sepulveda Basin Off Leash Dog Park. Twelve rescue dogs were adopted. The Senior Symposium will be held on May 18, 2024 at 17400 Victory Blvd, in Van Nuys. There will be many vendors there and free health screenings. A Shredding Event on June 15, 2024 , 10:00AM-12:00PM. The next Outreach Meeting will be on the 4th Monday at 7:00PM.
- f. **Rec and Park**
 - i. Discussion and possible action regarding the selection of Recreation and Parks committee chair- **Item Postponed**
- g. **VNY Airport**
 - i. Discussion and possible action regarding **CF23-1339** which requires at least 1 representative from CD6 (2,3,4,5,12)- **The Council Office will be deciding who will be chosen.**
 - ii. **Public comment:**
 - 1. Suzanne Gutierrez
 - 2. Sue Steinberg- **She is a Producer. She submitted an application, in hopes of be to be chosen by CD6.**
 - 3. Athena Novak
 - 4. Jared Negron

Lake Balboa Neighborhood Council will continue to have their committee meetings in regards to the airport.
- h. **Sepulveda Basin Wildlife Areas Steering Committee**
 - i. Jim Stein representative, Danica Middleton is the Alternate– **No Report. Mr. Stein has resigned. A new representative will need to be chosen.**

15. President's UPDATE

- a. **REMINDER, all board members' training MUST BE CURRENT no later than 3JUN2024 per LA CITY ORDINANCE 187803 and CF20-0990-Reviewed**
 - i. Ethics
 - ii. Funding
 - iii. Anti-Bias (ABLE) (once, renewal not required)
 - iv. Gender Expression and Gender Identify (once, renewal not required)
 - v. Code of Conduct (new, all board members & voting stakeholders on committees MUST read and sign)

BUDGET DEADLINES:

20MAY2024 – Final date for EVENT request
01JUN2024 - Final date for CHECK payment request
20JUN2024 - Final date for BANK CARD payment

Christopher Garcia left the meeting at 8:47PM

- 16. **BUDGET:** Discussion and possible action regarding the **March 2024 MER** (Monthly Expense Report) Schwering

Public Comment: No comment

Motion: Passed (8:48PM)

LBNC ITEM 16. Motion to adopt the March 2024 MER				
Moved: Schwering Second Stein				
Yes-13	No-00	Abstain-00	Ineligible-00	Absent-04
Brown, Frost, Gravani, Hazra, Jerosimich, Kalaydjian, Knoll, Negron, Preissel, Schwering, Stein, K. Swartz, B. Swartz	None	None	None	Cortez, Garcia, Goode, Middleton

17. **BUDGET:** Discussion and possible action regarding **amendment of FY2023-24 BUDGET** Schwering

Public Comment: No comment

Motion: Passed (8:50PM)

LBNC ITEM 17. Motion to adopt amendment of FY2023-24 BUDGET Moved: Schwering Second Stein				
Yes-13	No-00	Abstain-00	Ineligible-00	Absent-04
Brown, Frost, Gravani, Hazra, Jerosimich, Kalaydjian, Knoll, Negron, Preissel, Schwering, Stein, K. Swartz, B. Swartz	None	None	None	Cortez, Garcia, Goode, Middleton

18. **FUNDING:** Discussion and possible action regarding the **expenditure of Outreach Items (to be determined) and budget to be determined – Item Postponed**

19. **FUNDING:** Discussion and possible action regarding the **expenditure of up to \$8,500 for Jesse Owens plaque**

Public Comment: No comment

Motion: Passed (9:11PM)

LBNC ITEM 19. Motion to approve the expenditure of up to \$8,500 for Jesse Owens plaque				
Moved: Stein Second Negron				
Yes-12	No-00	Abstain-01	Ineligible-00	Absent-04
Brown, Frost, Garcia, Gravani, Hazra, Jerosimich, Kalaydjian, Knoll, Negron, Preissel, Schwering, Stein, K. Swartz, B. Swartz	None	Preissel	None	Cortez, Garcia, Goode, Middleton

CONSENT Agenda: The following items 20-22 can be approved in one on action, unless a board member needs further clarification:

20. **FUNDING:** Discussion and possible action regarding the **reimbursement of \$80.16 for LBNC Board Member Brown for meeting refreshments**

21. **FUNDING:** Discussion and possible action regarding the **reimbursement of \$105.78 for LBNC Board Member Preissel for refreshments at 14APR2024 Off-Leash Dog Park Event**

22. **FUNDING:** Discussion and possible action regarding the **reimbursement of \$175.20 for LBNC Board Member Schwering for banners at 14APR2024 Off-Lease Dog Park event**

Public Comment: No comment

Motion: Passed (9:14PM)

LBNC ITEMS 20-22. Motion to approve the Consent Agenda				
Moved: Gravani Second: Brown				
Yes-13	No-00	Abstain-00	Ineligible-00	Absent-04
Brown, Frost, Garcia, Gravani, Hazra, Jerosimich, Kalaydjian, Knoll, Negron, Preissel, Schwering, Stein, K. Swartz, B. Swartz	None	None	None	Cortez, Garcia, Goode, Middleton

23. **REMINDER:** Stakeholders can voice their own personal opinions on Council Files by forwarding **PUBLIC COMMENTS**. See last two pages of this agenda for instructions.

24. **THANK YOU LBNC Board Members & Neighborhood Watch Block Captains for all YOU do behind the scenes for our community.**

25. **Adjourn Meeting-** The meeting was adjourned at 9:17PM