

LAKE BALBOA NEIGHBORHOOD COUNCIL



Special Joint Board Meeting and Outreach Committee Agenda

Tuesday, July 23, 2019

7:00 pm - meeting starts

**The Flyaway Bus Terminal
7610 Woodley Avenue Van Nuys CA 91406**



Neighborhood Council

The public is requested to fill out a “**Speaker Card**” to address the Board on any item of the agenda prior to the Board taking action on an item. Agenda is posted for public review at Ralph’s Market, 17250 Saticoy St. As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting (213) 978-1551 or toll-free at ncsupport@lacity.org. Out of an abundance of caution due to the expected attendance and participation of a majority of Board Members at the following Committee meeting, this agenda is noticed as a Joint Meeting of the Committee and the Board, in adherence with the State’s Brown Act. Voting committee members: Kristen Fujitaki, Chair, Carla Bautista, James Brown, Danica Middleton, Allen Nelson, Linda Schwering, and Jim Stein. (Quorum is 4)

- 1. Welcome - Please Sign In**
- 2. Introductions**
- 3. Approval of the 6-25-19 Outreach Committee Meeting Minutes** (Kristen Fujitaki)
- 4. Public Comment: 10 minutes** Comments from Public on **Non-Agenda Items**
- 5. Discussion and possible action regarding allocating up to \$1000 each (Total of \$2000) for the Lake Balboa Neighborhood Council community events at Bassett St. Elementary School and Stagg St. Elementary School.** (Kristen Fujitaki)
- 6. Discussion and possible action regarding holding a ‘Holiday Bazaar’ in Louise Park on Saturday, December 14th.** (Danica Middleton)
- 7. Discussion and possible action regarding allocation of funds for upcoming Outreach events for the 2019-2020 fiscal year.** (Kristen Fujitaki)
- 8. Discussion and possible action regarding spending up to \$1100 for the purchase of two iPads and two iPad cases to be used for collecting stakeholder information for our email list at meetings and outreach activities.** (Kristen Fujitaki)
- 9. Discussion and possible action regarding short two-minute (or less) LBNC Committee Introduction videos to be created and posted to LakeBalboaNC.org.** (Kristen Fujitaki)
- 10. Discussion and possible action regarding LBNC branding including logo adoptions and community outreach to submit logo ideas.** (Linda Schwering)
- 11. Discussion and possible action regarding allocating up to \$500 for printing of LBNC polo shirts for board members.** (Jim Stein)
- 12. Discussion and possible action regarding allocating up to \$1000 for printing of LBNC promotional items for outreach events.** (Jim Stein)
- 13. Discussion and possible action regarding allocating up to \$1000 for printing of LBNC t-shirts for outreach events.** (Jim Stein)
- 14. Discussion and possible action regarding allocating up to \$200 for printing of updated Welcome Letters.** (Kristen Fujitaki)

15. Discussion and possible action regarding allocating up to \$200 for printing of updated LBNC Tri-Folds. (Kristen Fujitaki)
16. Discussion and possible action regarding allocating up to \$150 for the purchase of a collapsible hand truck to be used at LBNC events. (Jim Stein)
17. Discussion and possible action regarding allocating up to \$60 for the purchase of a 40” storage box to be used for storage of LBNC banners. (Jim Stein)
18. Adjournment

Next Regular Meeting of the Outreach Committee

Tuesday, August 27, 2019

Please be advised that the Bylaws of the Lake Balboa Neighborhood Council provide a process for reconsideration of actions, as well as a grievance procedure. For your convenience, the Bylaws are available on our website: www.LakeBalboaNC.org.

"In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, may be viewed at our website by clicking on the following link: www.lakebalboanc.org, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Danica Middleton at danica@lakebalboanc.org our current secretary.

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Lake Balboa Neighborhood Council

P.O. Box 7720, Lake Balboa, CA 91409 -- Voicemail (818) 779-9026

Visit our website: www.LakeBalboaNC.org

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SAFE, FUN, GROWING COMMUNITY**

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