

LAKE BALBOA NEIGHBORHOOD COUNCIL



Special Joint Board Meeting and Outreach Committee Agenda

Tuesday, September 24, 2019

7:00 pm - meeting starts

**The Flyaway Bus Terminal
7610 Woodley Avenue Van Nuys CA 91406**



Neighborhood Council

The public is requested to fill out a **“Speaker Card”** to address the Board on any item of the agenda prior to the Board taking action on an item. Agenda is posted for public review at Ralph’s Market, 17250 Saticoy St. As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting (213) 978-1551 or toll-free at ncsupport@lacity.org. Out of an abundance of caution due to the expected attendance and participation of a majority of Board Members at the following Committee meeting, this agenda is noticed as a Joint Meeting of the Committee and the Board, in adherence with the State’s Brown Act. Voting committee members: Kristen Fujitaki, Chair, Carla Bautista, James Brown, Danica Middleton, Allen Nelson, Mary Pennomon, Linda Pruet, Linda Schwering, and Jim Stein. (Quorum is 5)

- 1. Welcome - Please Sign In**
- 2. Introductions**
- 3. Approval of the 7-23-19 Outreach Committee Meeting Minutes** (Kristen Fujitaki)
- 4. Approval of the 8-27-19 Outreach Committee Meeting Minutes** (Kristen Fujitaki)
- 5. Public Comment: 10 minutes Comments from Public on **Non-Agenda Items****
- 6. Discussion and possible action regarding free LBNC booth at the Lake Balboa Good Neighbor Day event at Lemay St. Elementary School on Saturday, September 28, 2019 from 1:00 PM - 5:00 PM.** (Kristen Fujitaki)
- 7. Discussion and possible action regarding LBNC booth coverage at the Valley Disaster Preparedness Fair on Saturday, October 12, 2019 from 9:00 AM - 1:30 PM.** (Kristen Fujitaki)
- 8. Discussion and possible action regarding Shred Truck price increase to minimum price of \$395 and how that will affect the Ice Cream Social event at Bassett Elementary in October.** (Jim Stein)
- 9. Discussion and possible action regarding plans, budget and assignment of tasks for the Ice Cream Social and Lake Balboa Neighborhood Council Informational Meeting at Bassett St. Elementary on Saturday, October 19, 2019 from 2PM-4PM.** (Kristen Fujitaki)
- 10. Discussion and possible action regarding planning and budgeting for the Stagg St. Elementary Movie Night on Friday, November 8, 2019.** (Danica Middleton)
- 11. iPad training for Outreach events and meetings relating to collecting stakeholder information (i.e. names, email addresses, etc) and using the camera and video features.** (Kristen Fujitaki)
- 12. Discussion and possible action regarding inputting stakeholder information into our LBNC database from various LBNC events (i.e. NC elections) and meetings.** (Kristen Fujitaki)
- 13. Discussion and possible action regarding allocating up to \$100 for purchasing one iPad stand to be used at LBNC meetings and outreach events.** (Kristen Fujitaki)

14. Discussion and possible action regarding allocating up to \$175 for the purchase of a handtruck/dolly for use at LBNC events and storage. (Jim Stein)
15. Discussion and possible action regarding finalizing choice for one-page quick reference flyer with LBNC meeting days, locations and committee chair info. (Kristen Fujitaki)
16. Adjournment

Next Regular Meeting of the Outreach Committee
Tuesday, October 22, 2019

Please be advised that the Bylaws of the Lake Balboa Neighborhood Council provide a process for reconsideration of actions, as well as a grievance procedure. For your convenience, the Bylaws are available on our website:

www.LakeBalboaNC.org.

"In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, may be viewed at our website by clicking on the following link: www.lakebalboanc.org, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Danica Middleton at danica@lakebalboanc.org our current secretary.

Lake Balboa Neighborhood Council

P.O. Box 7720, Lake Balboa, CA 91409 -- Voicemail (818) 779-9026

Visit our website: www.LakeBalboaNC.org

ALL MEETINGS ARE OPEN TO THE PUBLIC

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community surveys and much more!