

CITY OF LOS ANGELES  
CALIFORNIA

**Outreach Committee  
Members**

LaRhonda Frost, Chair  
Michael Cortez  
Alex Goode  
Surat Hazra  
Mihran Kalaydjian  
Jackie Knoll  
Danica Middleton



**LAKE BALBOA  
NEIGHBORHOOD  
COUNCIL**



Neighborhood Council

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Lake Balboa, CA 91409  
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Website: [www.lakebalboanc.org](http://www.lakebalboanc.org)

**Special Joint Meeting of the LBNC Board  
and Outreach Committee  
Meeting Notes (Approved: January 27, 2024)**

**Monday, October 23, 2023  
7:00 PM Meeting Starts**

**FlyAway Bus Terminal  
7610 Woodley Avenue, 2nd floor  
Lake Balboa, CA 91406**

*Free parking in the row closest to Woodley*

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte LaRhonda Frost, Secretaria, al (818) 779-9026 o por correo electrónico [ronnie@lakebalboanc.org](mailto:ronnie@lakebalboanc.org) para avisar al Concejo Vecinal.

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to **2** minutes per speaker unless adjusted by the presiding officer of the Board.

Out of an abundance of caution due to the expected attendance and participation of a majority of Board Members at the following Committee meeting, this agenda is noticed as a Joint Meeting of the Committee and the Board, in adherence with the State's Brown Act. Voting committee members: LaRhonda Frost, Chair, Michael Cortez, Alex Goode, Surat Hazra, Mihran Kalaydjian, Jackie Knoll, Danica Middleton (Quorum is 4).

**I. CALL TO ORDER AND BOARD ROLL CALL (Time: 7:01)**

LaRhonda Frost, Chair	x
Michael Cortez	x
Alex Goode	x
Surat Hazra	x
Mihran Kalaydjian	absent
Jackie Knoll	x
Danica Middleton	x

**III. GENERAL PUBLIC COMMENT** - Comments from the public on non-agenda items within the Board's subject matter jurisdiction. Each speaker will be allowed 2 minute(s).

**IV. OLD BUSINESS**

- a. Approve previous meeting minutes.

<b>Motion</b>	Move to approve minutes from July, August, and September 2023.					
<b>Made By</b>	Micheal		<b>Seconded</b>	Ronnie		
<b>Time: 7:11</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Ineligible</b>	<b>Recuse</b>	<b>Absent</b>
LaRhonda Frost, Chair	x					
Michael Cortez	x					
Alex Goode	x					
Surat Hazra	x					

Mihran Kalaydjian						x
Jackie Knoll	x					
Danica Middleton	x					

Motion passed

#### IV. NEW BUSINESS

- a. Discussion and possible action to develop outreach strategies, plans, and budget to encourage stakeholders to participate in joining the neighborhood councils.
  - Movie and the Park Recap
- b. Discussion and possible action on planning upcoming outreach events.
  - Potential collaboration with other NC's, Encino, etc. for bigger events
  - Shredding event, \$600 for shred truck and permit fee waived.
  - Ask Christopher for events at his school where the LBNC can participate.
- c. Motion to approve up to \$500 for Lake Balboa Holiday Parade to be used for pre-packaged refreshments and printing costs for LBNC Outreach.

<b>Motion</b>	Motion to approve up to \$500 for Lake Balboa Holiday Parade to be used for pre-packaged refreshments and printing costs for LBNC Outreach.					
<b>Made By</b>	Danica		<b>Seconded</b>	Ronnie		
<b>Time: 7:48</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Ineligible</b>	<b>Recuse</b>	<b>Absent</b>
LaRhonda Frost, Chair	x					
Michael Cortez	x					
Alex Goode	x					
Surat Hazra	x					

Mihran Kalaydjian						x
Jackie Knoll	x					
Danica Middleton	x					

Motion passed

## V. ADJOURNMENT

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure the availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org).

### Public Posting of Agendas -

Neighborhood Council agendas are posted for public review as follows:

- **Ralph's Market**, 17250 Satcoy St., Lake Balboa, CA. 91406
- The Lake Balboa Neighborhood Council website: [www.lakebalboanc.org/](http://www.lakebalboanc.org/)
- You can also receive our agendas via email by subscribing to [L.A. City's Early Notification System \(ENS\)](#)

### Notice to Paid Representatives -

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org).

### Public Access of Records -

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, may be viewed at our website by clicking on the following link: [www.lakebalboanc.org](http://www.lakebalboanc.org), or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact LaRhonda Frost at [ronnie@lakebalboanc.org](mailto:ronnie@lakebalboanc.org) our current secretary.

### Reconsideration and Grievance Process -

For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website [www.LakeBalboaNC.org](http://www.LakeBalboaNC.org).

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### **MyLA311**

Please help keep Lake Balboa a safe and growing community.

Report any cleanups to LA311.

<https://myla311.lacity.org>

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Instagram: [@LakeBalboaNC](https://www.instagram.com/LakeBalboaNC)

### **Newsletter**

Sign up for our email list on our website at [www.lakebalboanc.org](http://www.lakebalboanc.org) to receive our LBNC Newsletter, Lake Balboa event information, community surveys, and much more!

Please join us at our regularly scheduled Lake Balboa Neighborhood Council Board Meetings on the first Wednesday of the month (except January & July) at:

### **Gault St. Elementary Auditorium**

17000 Gault St., Lake Balboa, CA 91046

Start Time: 7:00pm

**ALL MEETINGS ARE OPEN TO THE PUBLIC**